



**The Corporation of the Town of Essex**

**Essex Accessibility Advisory Committee Meeting Minutes**

May 2, 2025, 9:30 am  
60 Fairview Ave W, Essex, ON N8M 1B6

Present: Vice Chair - Oakley, Beth  
Member - Kurt Schroeder  
Member - Pacuta, Michael  
Member - Kokovai, Richard  
Member - Currie, Sherri  
Councillor - Allard, Brad, Ward 3

Absent: Member - Parker, Linda  
Member - Lauzon, Tara  
Member - Shanghi, Nancy

Also Present: Rodney Klie, Manager, Parks and Facilities  
Janice Aloisio, Administrative Assistant, Community Services

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at [clerks@essex.ca](mailto:clerks@essex.ca) or 519-776-7336 extension 1100 or 1101.

**1. Call to Order**

- The Chair called the meeting to order at 9:32 AM.

**2. Land Acknowledgement**

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

**3. Declarations of Conflict of Interest**

- No declarations were brought forward.

**4. Adoption of Published Agenda**

**4.1 Essex Accessibility Advisory Committee Meeting Agenda for May 2, 2025**

**EAAC-25-05-005**

Moved By Richard Kokovai

Seconded By Sherri Currie

**That** the published agenda for the May 2, 2025 Essex Accessibility Advisory Committee Meeting be adopted as presented.

Carried

**5. Adoption of Minutes**

**5.1 Essex Accessibility Advisory Committee Minutes for February 7, 2025**

**EAAC-25-05-006**

Moved By Sherri Currie

Seconded By Councillor Allard

**That** the minutes of the Essex Accessibility Advisory Committee meeting held February 7, 2025, be adopted as circulated.

Carried

**6. Unfinished Business**

**6.1 Site-Review Update: Harrow & Colchester South Community Centre**

Following the February 2nd EAAC meeting, members did a facility walk-around to identify any AODA items that require attention or need to be addressed.

Members will discuss and identify these items.

Manager, Klie reviewed the list of deficiencies as noted following the February 2nd meeting during the committee walk-through.

Deficiencies noted at the Harrow and Colchester South Community Centre were:

- Additional railings in the stands to increase accessibility to the stands in the rink.
- Add Accessible signage to the accessible viewing area.
- Plan for updating the washrooms upstairs in the meeting room to make accessible.
- Adding a back-up generator to the facility to keep accessible items such as doors and lift accessible during power disruptions.
- Adding an accessible access button to the Harrow Early Immigrant Research (HEIR)'s office door.

**7. Correspondence**

**EAAC-25-05-007**

Moved By Richard Kokovai

Seconded By Kurt Schroeder

That items under 7.0 Correspondence be received as circulated.

Carried

**7.1 Pre-Consultation Comments re: 235 Victoria Avenue (Viscount Estates)**

**7.2 Comments re: Barrier Free Apartments 39 King St. E., Harrow**

**7.3 Essex Accessibility Advisory Committee Council Update for 2024**

Report to Council as prepared and presented by Manager, Rodney Klie at their March 17, 2025 meeting.

**7.4 2025 County of Essex Accessibility Fest-for-All**

Email invitation for the Essex County Accessibility Fest-for-All! on September 12, 2025 at the Libro Centre in Amherstburg

- Following discussions, it was agreed by the Committee that they would like to participate in the 2025 Fest-for-All event in the fall.
- Rodney Klie, Manager, Parks and Facilities, advised that he will notify the Essex County Accessibility Committee of the committee's intent to participate in the event.
- Manager Klie advised that further discussion on the festival will be brought forward at the August 8 meeting, where Member, Sherri Currie, who is on the County Accessibility Committee, will provide an update.

**8. New Business**

- No new business came forward.

**9. Adjournment**

**EAAC-25-05-008**

Moved By Richard Kokovai

Seconded By Sherri Currie

**That** the meeting be adjourned at 9:56 AM

**Carried**

**10. Future Meetings**

- August 8, 2025 - Colchester Community Room
- November 7, 2025 - McGregor Community Room

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Chair

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Recording Secretary