



## Report to Council

Department: Infrastructure Services  
Division: Drainage  
Date: July 7, 2025  
Prepared by: Lindsay Dean, Drainage Superintendent  
Report Number: Drainage-2025-07  
Subject: Appointment of an Engineer under Section 4 for a new petition drain  
Number of Pages: 4

### Recommendation(s)

**That** Spriet Associates London Limited be appointed to prepare a report under the Drainage Act through Section 4 to establish new drainage works.

### Purpose

To appoint an alternate engineer to a previously approved Section 4 petition (Drainage-2025-04) filed by the corporation of 1830143 Ontario Limited for Lots 280 and 281, Concession STR.

### Background and Discussion

On May 5, 2025 Council passed the following resolution:

**R25-05-212**

**That** Drainage-2025-04 entitled Appointment of an Engineer under Section 4 for a new petition drain prepared by Lindsay Dean, Drainage Superintendent dated May 5, 2025 be received, and

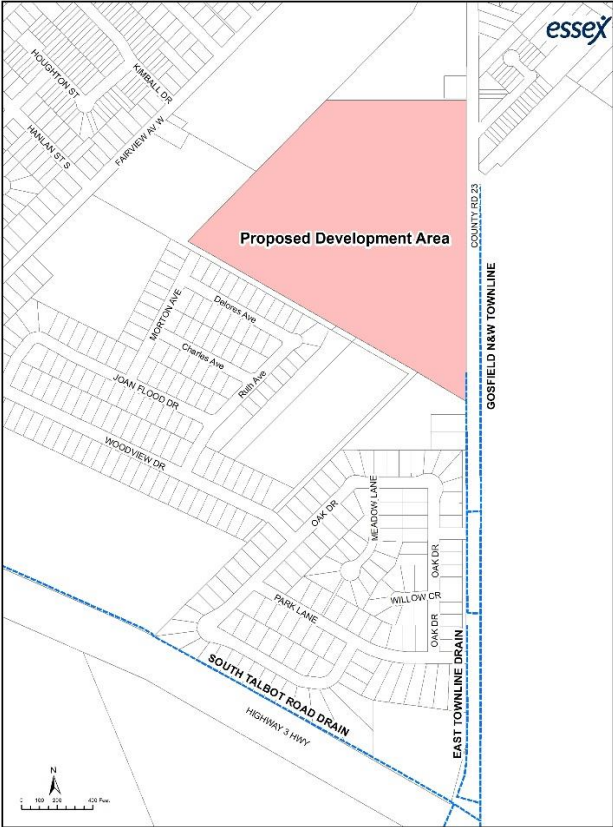
That Council receive and proceed with the petition for new drainage works as filed by the corporation of 1830143 Ontario Limited for Lots 280 and 281, Concession STR pursuant to Section 4 of the Drainage Act, and

That Council direct Administration to notify the petitioners and Essex Region Conservation Authority of their intention to proceed with the construction of new drainage works, and

That RC Spencer Associates Inc. be appointed to prepare a report under the Drainage Act through Section 4 to establish new drainage works.

Moved By Councillor Garon

Seconded By Councillor McGuire-Blais



Following the 30 day notification period under Section 5(1), RC Spencer Associates Inc. was sent a letter of appointment to this project. Upon receipt of this letter, the Town was

informed by RC Spencer Associates Inc. that they had been retained by the developer to provide engineering services for this subdivision. Due to potential conflict, RC Spencer Associates Inc. has chosen not to accept the appointment for this petition.

It is recommended that this project be awarded to Spriet Associates London Limited as one of the firms that qualified under RFPO-ID-24-012 Engineering Services Roster for Drainage Works.

## Schedule

The original schedule has been amended slightly to accommodate this reassignment.

- Council recommends appointment of Engineer – July 2025
- Required notifications about project – Already completed
- Drainage Engineer Appointment – July 2025
- On Site Meeting – August 2025
- Submission of Report and notification period – March 2026
- Consideration of the Report by the Drainage Board – April 2026
- Provisional By-law and Adoption by Council – May 2026
- Court of Revision – June 2026
- 3<sup>rd</sup> and Final Reading of the By-law – July 2026
- Construction (dependent on weather and agency approvals)- Summer/Fall 2026

Note: This approximate timeline was established based on typical project timelines, however, actual timelines will vary based on the subdivision process and specifics related to this project.

## Financial Impact

The engineer will determine the cost sharing for the construction, engineering and incidental costs. It is anticipated that the cost will be fully borne by the property owner requesting the drainage works, however, that can not be confirmed until the Drainage Act process has been completed. Should there be a financial impact to the Town outside of approved budget limits, this would be brought forth to Council for approval, if required.

## Consultations

Kevin Girard, Director of Infrastructure Services

Norm Nussio, Manager, Operations & Drainage

## Link to Strategic Priorities

- Embrace asset management best practices to build, maintain, and continuously improve our municipally owned infrastructure.
- Leverage our Town's competitive advantages to promote jobs and economic investment.**
- Take care of our natural environment and strengthen the sense of belonging to everyone **who makes Essex "home"**.
- Deliver friendly customer service in an efficient, effective, and transparent manner while providing an exceptional working environment for our employees.
- Build corporate-level and community-level climate resilience through community engagement and partnership and corporate objectives.

**Report Approval Details**

Document Title:	Reassignment of Petition Drain (East Townline).docx
Attachments:	
Final Approval Date:	Jul 16, 2025

This report and all of its attachments were approved and signed as outlined below:

**Norm Nussio, Manager, Operations and Drainage - Jul 15, 2025 - 2:07 PM**



**Kevin Girard, Director, Infrastructure Services - Jul 16, 2025 - 9:24 AM**



**Kate Giurissevich, Chief Administrative Officer - Jul 16, 2025 - 3:19 PM**