



The Corporation of the Town of Essex

Special Council Meeting Minutes

April 22, 2025, 5:00 pm

Location: Essex Municipal Building, 33 Talbot Street South

Present: Mayor Sherry Bondy
Deputy Mayor Rob Shepley
Ward 1 Councillor Joe Garon
Ward 1 Councillor Katie McGuire-Blais
Ward 2 Councillor Kim Verbeek
Ward 3 Councillor Brad Allard
Ward 3 Councillor Jason Matyi
Ward 4 Councillor Rodney Hammond

Also Present: Doug Sweet, Chief Administrative Officer
Joseph Malandrucolo, Director, Legal and Legislative Services/Clerk
Lori Chadwick, Director, Development Services
Kevin Girard, Director, Infrastructure Services
Kate Giurissevich, Director, Corporate Services
Jake Morassut, Director, Community Services
Erica Tilley, Assistant Manager, Capital Works & Asset Management
David McBeth, Manager, Capital Works & Asset Management

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

The purpose of this meeting was to present the 2024 Asset Management Plan.

1. Call to Order

Mayor Bondy called the meeting to order at 5:00 PM.

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. Declarations of Conflict of Interest

There were no conflicts of interest noted at this time.

4. Adoption of Published Agenda

4.1 Special Council Meeting Agenda for April 22, 2025

SP25-04-014

Moved By Councillor Matyi
Seconded By Councillor Allard

That the published agenda for the April 22, 2205 Special Council Meeting be adopted as presented.

Carried

5. Reports from Administration

5.1 Alexa Wylde, Senior Asset Management Advisor, Team Lead, PSD Citywide

RE: 2024 Asset Management Presentation

Alexa Wylde, Senior Asset Management Advisor, PSD Citywide presented on the 2024 Asset Management Plan which included the current levels of service, performance of each asset category, particulars per asset category, and lifecycle activities to maintain current level of service per asset category. She explained the current state of the Town assets, replacement cost and the financial impact. Ms. Wylde further explained that the Asset Management Plan accesses conditions to mitigate risks, identifies interventions, and predictions for future requirements. She stated that the next step was to continue to review and refine the asset inventory and identify proposed levels of service for the 2025 provincial deadline of July 1, 2025.

SP25-04-015

Moved By Councillor Garon
Seconded By Councillor Hammond

That the presentation by Alexa Wylde, Senior Aset Management Advisor, Team Lead regarding the 2024 Asset Management Plan be received.

Carried

5.2 Capital Works and Asset Management-2025-09

RE: 2024 Asset Management Plan

SP25-04-016

Moved By Councillor Verbeek
Seconded By Councillor Hammond

That Capital Works and Asset Management Report-2025-09 entitled, 2024 Asset Management Plan prepared by PSD Citywide dated April 2025 be received and approved as presented; and

That the findings from the 2024 Asset Management Plan be incorporated into the annual budget process to ensure sufficient funds are available for capital projects.

Carried

6. Public Presentations

7. Adjournment

SP25-04-017

Moved By Councillor Garon
Seconded By Councillor Hammond

That the meeting be adjourned at 5:54 PM.

Carried

Mayor

Clerk