



## Co-An Park Advisory Committee Meeting Minutes

June 2, 2025 – 5:00 PM

Location: Co-An Park Office, 11071 11<sup>th</sup> Concession Rd, McGregor, Ontario

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at [clerks@essex.ca](mailto:clerks@essex.ca) or 519-776-7336 extension 1100 or 1101.

### Present:

Chair - McAgy, Christine

Vice Chair – Meloche, Jim

Councillor - Verbeek, Kim – Essex Ward 2

Councillor - McArthur, Don - Amherstburg

Member – DiBiase, Alexander – Amherstburg

Member - Drew, Chris - Amherstburg

### Also Present:

Director of Community Services, Town of Amherstburg – Baillargeon, Heidi

Director of Community Services, Town of Essex – Morassut, Jake

Secretary Treasurer – Bissonnette, Joanne

### Regrets

Member - Mills, Rachelle - Essex

Member –Sellars, Murray - Amherstburg

## 1. Call to Order

Tina McAgy, Chair called the meeting to order at 5:00 p.m.

## **2. Land Acknowledgement**

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

## **3. Declarations of Conflict of Interest**

There were no declarations of conflict of interest noted at this time

## **4. Adoption of Published Agenda**

### **4.1 Co-An Park Advisory Committee Meeting Agenda for June 2, 2025**

#### **CAP-2025-06-001**

Moved by Jim Meloche

Seconded by Councillor Don McArthur

**That** the published agenda for June 2, 2025 Co-An Park Advisory Committee Meeting be adopted as presented.

**Carried**

## **5. Adoption of Minutes**

### **5.1 Co-An Park Advisory Committee Meeting Minutes for May 14, 2025**

#### **CAP-2025-06-002**

Moved by Chris Drew

Seconded by Alex DiBiase

**That** the minutes of the Co-An Park Advisory Committee Meeting held May 14, 2025 be approved as circulated

**Carried**

## **6. New Business**

### **6.1 Concession Building**

Discussion took place with regards to the Engineering audit report advising that the Concession stand and the Shiskabob shelter received a "F" which meant the structure

failed but can still operate. Upon further review, both buildings have been upgraded to “occupancy not allowed” however this would be reassessed if the floors were fixed.

Presently the shelters are no longer viable and are unsafe for use in their present state. It was suggested that the best option would be to demolish rather than fix the Shiskabob shelter and look into a portable shed that could be relocated on the premises after the Master Plan was complete. It was noted that many 2025 events have planned their functions around the use of the concession food, including the Music Jamboree slated on June 8, 2025, which is days away, with an estimated attendance of 1,000 persons.

Temporary solutions were discussed and will be presented to the Lessee, Pursuit 4 Happiness Ventures Inc., for their review and will proceed with a mutual solution. The Committee requested that quotes be sought for sheds versus repairs of existing building.

## **6.2 Stage Ramp**

The Committee has requested that three quotes be presented for review at next meeting.

## **9. Adjournment**

### **CAP-2025-06-003**

Moved by Jim Meloche  
Seconded by Alex DiBiase

**That** the meeting be adjourned at 5:40 p.m.

**Carried**

## **10. Future Meetings**

**June 11, 2025 at 5:00 PM – Co-An Park Office**