



The Corporation of the Town of Essex
Arts, Culture and Tourism Meeting Minutes

May 14, 2025, 5:00 pm
60 Fairview Ave W, Essex, ON N8M 1B6

Present: Chair - Maguire, Grant
Councillor - Allard, Brad, Ward 3
Councillor - Hammond, Rodney, Ward 4
Member - Peter Freele

Absent: Vice Chair - Meloche, Richard
Member - Atkinson, Nicole

Also Present: Cynthia Cakebread, Manager, Recreation and Culture
Trevor Martin, Recording Secretary

Accessible formats or communication supports are available upon request. Please contact the
Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

1. **Call to Order**

Grant Maguire, Chair, called the meeting to order at 5:22 PM.

2. **Land Acknowledgement**

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. **Declarations of Conflict of Interest**

4. **Adoption of Published Agenda**

4.1 **Arts, Culture and Tourism Meeting Agenda for May 14, 2025**

ACT25-05 -001

Moved By Councillor Hammond

Seconded By Peter Freele

That the published agenda for the May 14, 2025 Arts, Culture and Tourism Meeting be adopted as presented.

Carried

5. **Adoption of Minutes**

5.1 **Arts, Culture and Tourism Minutes for April 2, 2025**

ACT25-05 -002

Moved By Peter Freele

Seconded By Councillor Hammond

That the minutes of the Arts, Culture and Tourism meeting held April 2, 2025 be adopted as circulated.

Carried

6. Unfinished Business

6.1 Committee Events and Projects

Sarah Newton, Assistant Manager, Aquatics provided an update on events and projects as follows:

- A local provider is no longer available for outdoor movie nights and thus an outdoor screen will need to be purchased with existing capital funds along with ongoing fees for film licensing if the Committee supports continuing with outdoor movie nights.
- Artist fees in the range of \$1500-\$2000 are expected for the butterfly bench program.
- Cynthia Cakebead, Manager, Recreation and Culture will soon be developing a Request for Proposal for the restoration of the Our Rural Roots Mural located behind 61 Talbot Street North.

The Committee discussed outdoor movie nights and indicated support to move forward with exploring costs for the purchase of an outdoor screen.

6.2 Sidewalk Astronomy

Grant Maguire, Chair, stated that once dates for other upcoming events are determined, the Committee can decide which of those dates would best suit two joint Sidewalk Astronomy events. He noted he has been in contact with the Royal Astronomical Society of Canada, who look forward to continuing their partnership in offering these events.

6.3 Tune Up the Parks

Sarah Newton, Assistant Manager, Aquatics, informed the Committee that the call for artists has been put out on Town social media assets. She encouraged Committee members to help spread the word and encourage performers to sign up.

The Committee also discussed feedback received on some changes to Tune Up the Parks.

7. Committee Membership Changes

7.1 Committee Additions and Vacancies

Trevor Martin, Recording Secretary, informed the Committee that Devika Thunnaru Kandi is no longer a member of the Committee. He also noted that new members are always welcome and added that Committee members can direct anyone who may be interest to apply online.

8. New Business

There were no items added under New Business.

9. **Adjournment**

ACT25-05 -003

Moved By Councillor Hammond

Seconded By Peter Freele

That the meeting be adjourned at 5:40 PM.

Carried

10. **Future Meetings**

June 11, 2025 at 5:00PM

Location: Essex Centre Sports Complex - Barnett Meeting Room

Chair

Recording Secretary