



## Co-An Park Advisory Committee Meeting Minutes

May 14, 2025 – 5:00 PM

Location: Co-An Park Office, 11071 11<sup>th</sup> Concession Rd, McGregor, Ontario

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at [clerks@essex.ca](mailto:clerks@essex.ca) or 519-776-7336 extension 1100 or 1101.

### Present:

Chair - McAgy, Christine

Vice Chair – Meloche, Jim

Councillor - Verbeek, Kim – Essex Ward 2

Councillor - McArthur, Don - Amherstburg

Member – DiBiase, Alexander – Amherstburg

Member - Drew, Chris - Amherstburg

Member – Mills, Rachelle - Essex

### Also Present:

Secretary Treasurer – Bissonnette, Joanne

### Absent

Member - Sellars, Murray - Amherstburg

## 1. Call to Order

Tina McAgy, Chair called the meeting to order at 5:00 p.m.

## 2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary

contributions of local and regional First Nations and all the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

### **3. Declarations of Conflict of Interest**

There were no declarations of conflict of interest noted at this time.

### **4. Adoption of Published Agenda**

#### **4.1 Co-An Park Advisory Committee Meeting Agenda for May 14, 2025**

##### **CAP-2025-05-001**

Moved by Alex DiBiase

Seconded by Chris Drew

**That** the published agenda for May 14, 2025 Co-An Park Advisory Committee Meeting be adopted as presented.

**Carried**

### **5. Adoption of Minutes**

#### **5.1 Co-An Park Advisory Committee Meeting Minutes for February 26, 2025**

##### **CAP-2025-05-002**

Moved by Councillor Don McArthur

Seconded by Chris Drew

**That** the minutes of the Co-An Park Advisory Committee Meeting held February 26, 2025 be approved as circulated

**Carried**

### **6. Reports from Administration**

#### **6.1 Costing Report May 6 2025**

##### **CAP-2025-05-003**

Moved by Councillor Kim Verbeek

Seconded by Chris Drew

**That** the Costing report for the Co-An Park dated May 6, 2025 be adopted as circulated.

**Carried**

## **7. Old Business**

### **7.1 Fundraiser – March 15, 2025 St Patrick’s Corn Hole Tournament**

The park realized a profit of \$1,060

### **7.2 Canteen Lease**

Canteen lease was awarded to Pursuit 4 Happiness Ventures Inc., lease begins April 1, 2025 to October 31, 2025 with an option for (4) additional seasons ending in 2029.

### **7.3 Playground Update**

Playground design has been confirmed, and the ordering has been put in place with installation to follow, trusting to be complete by beginning of July 2025.

## **8. New Business**

### **8.1 Memorial Trees**

Discussion took place regarding memorial plaques and the committee decided to keep design the same as what has been established; an 8” x 8” paver stone, allowing 3 rows of writing max 14 letters per row.

### **8.2 Capital 2025**

The committee discussed various capital projects they would like to look at for the 2025 season and will reassess at next meeting.

## **9. Adjournment**

**CAP-2025-05-004**

Moved by Chris Drew

Seconded by Councillor Don McArthur

**That** the meeting be adjourned at 5:45 pm.

**Carried**

## **10. Future Meetings**

**June 11, 2025 at 5:00 PM – Co-An Park Office**