

**The Corporation of the Town of Essex**

**Drainage Board**

**Consideration of Report Minutes**

May 7, 2025, 5:00 pm

Shaheen Room, Essex Centre Sports Complex, 60 Fairview Avenue West

Present: Member - Dougherty, Janice  
Member - Bezaire Arevalo, Daniel  
Chair - Sauve, Danny  
Vice Chair - Dufour, Percy  
Member - Pocock, Tiffany

Also Present: Lindsay Dean, Drainage Superintendent  
Tanya Tuzlova, Recording Secretary  
Shelley Brown, Deputy Clerk, Legal and Legislative Services

General Public: Lu-Ann Marentette, Drainage Superintendent, Town of Kingsville

Snyder Branch Drain, Bridge Replacement for MN 10901 10th Concession

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at [clerks@essex.ca](mailto:clerks@essex.ca) or 519-776-7336 extension 1100 or 1101.

Present from the Town of Essex:

Gerald Czajkowski, 10901 10th Concession Road

Cyril Poisson, 9912 9th Concession Road

Present from the Town of Kingsville:

Gerald Pillon, 228 County Road 34 East

**1. Call to Order**

The Chair called meeting to order at 5:07 PM.

**2. Land Acknowledgement**

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

**3. Declarations of Conflict of Interest**

There were no declarations of conflict of interest noted at this time.

**4. Adoption of Published Agenda**

**4.1 Drainage Board Meeting Agenda**

**DB-25-05-01**

Moved By Percy Dufour, Vice Chair

Seconded By Janice Dougherty, Member

**That** the published agenda for the May 7<sup>th</sup>, 2025, Drainage Board be adopted as presented.

**Carried**

**5. Adoption of Minutes**

**5.1 Adoption of Minutes**

No minutes to review at this time.

**6. Presentation by Drainage Superintendent**

Lindsay Dean, Drainage Superintendent, explained the process under the Drainage Act. Ms. Dean also explained the purpose of the Consideration of Report meeting. Ms. Dean explained the responsibilities of the property owners during the project and outlined the next steps in the process. Ms. Dean explained appeal options, billing process, and debenture options. Ms. Dean noted that agricultural grant should be available for the properties with Farm Tax class.

**DB-25-05-02**

Moved By Daniel Bezaire Arevalo, Member

Seconded By Tiffany Pocock, Member

**That** the presentation by Lindsay Dean, Drainage Superintendent, be adopted as presented.

**Carried**

**7. Snyder Branch Drain**

Snyder Branch Drain, Replacement Bridge for MN 10901 10<sup>th</sup> Concession Road, Geographic Township of Colchester North, Project REI2023D014, report dated April 4<sup>th</sup>, 2025, Town of Essex, County of Essex

**7.1 Written Appeals Received by the Due Date**

Shelley Brown, Deputy Clerk, informed that no written appeals were received by the Clerk’s Office by the due date.

**7.2 Written Appeals Received after the Due Date**

Shelley Brown, Deputy Clerk, informed that no written appeals were received by the Clerk’s Office after the due date.

**7.3 Verbal Report by David Montigny, Engineer-in-Training, Rood Engineering Inc.**

Mr. Montigny presented the detailed review of the report.

**DB-25-05-03**

Moved By Janice Dougherty, Member

Seconded By Daniel Bezaire Arevalo, Member

That the verbal report provided by David Montigny, Engineer-in-Training, Rood Engineering Inc., regarding Snyder Branch Drain, Replacement Bridge for MN 10901 10<sup>th</sup> Concession Road, Geographic Township of Colchester North, Project REI2023D014, report dated April 4<sup>th</sup>, 2025, Town of Essex, County of Essex, be received.

**Carried**

**7.4 Public Delegations/Presentations**

Cyril Poisson, 9912 9th Concession Road, asked where Snyder Drain is located.

Lindsay Dean, Drainage Superintendent, explained the location of the drain in relation to Mr. Poisson's property.

There were no more questions.

**7.5 Decision**

**DB-25-05-04**

Moved By Janice Dougherty, Member

Seconded By Percy Dufour, Vice Chair

That the report provided by Gerard Rood, Professional Engineer, and presented by David Montigny, Engineer-in-Training, Rood Engineering Inc., regarding Snyder Branch Drain, Replacement Bridge for MN 10901 10<sup>th</sup> Concession Road, Geographic Township of Colchester North, Project REI2023D014, report dated April 4<sup>th</sup>, 2025, Town of Essex, County of Essex, be recommended for adoption and that the provisional by-law be prepared for Council's consideration.

**Carried**

**8. Adjournment**

**DB-25-05-05**

Moved By Janice Dougherty, Member

Seconded By Daniel Bezaire Arevalo, Member

**That** the meeting be adjourned at 5:26PM.

**Carried**

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Chair

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Recording Secretary