



Delegation Request Form

This form must be completed and submitted to the Clerk of the Town of Essex by all persons wishing to address Council at a scheduled meeting of Council. **Delegation requests must be submitted by 2:00 p.m. on the Tuesday prior to the scheduled meeting.** Please refer to our online Community Calendar at www.essex.ca for scheduled Council meetings.

Presentations to Council are limited to 5 minutes per person to a maximum of 10 minutes for a group of two persons or more.

Name: Haerko Inc. (Zachary Bastien, and Hans Kogel)

Date of Request: December 15, 2020

Are you representing a group? Yes ☒ No ☐

Name of group (if applicable): Essex Non-Profit Homes Inc. (ENPH)

Please provide details on the issue(s) you wish to present to Council and any actions you will be asking Council to take:

1. Letter of Support for Essex Non-Profit Homes Inc, and their Renewal and Repair Project
2. Financial Contribution for Essex Non-Profit Homes Inc's Renewal and Repair Project
a. Up to \$2,500,000 in contribution OR \$170,000 for 40 years
b. Waiver of building permit fees
3. Letter of Support to request the County of Essex to provide financial contribution for ENPH's project

Have you consulted with Town staff on this issue? Yes ☒ No ☐

If yes, please provide the names of staff consulted and the details of your discussions:

Chris Nepszy, P.Eng, PE, Chief Administrative Officer
Doug Sweet, Director of Community Services
Jeffrey Morrison, CPA, CGA, Director of Corporate Services
Refer to next page

We have met with the administration from the Town over the course of 3 meetings, September 11th, November 11th and December 15th. We presented the work to date with ENPH for their Renewal and Repair project to stabilize their housing units by applying for Canada Mortgage and Housing Corporation's (CMHC) and Federation of Canadian Municipalities' (FCM) funding programs. The project is valued at \$11.2M including contingency, cost escalation and HST, the project will take 4 years. The project involves addressing significant foundation and drainage issues, replacing roofs, windows, doors, upgrading the building envelope, replacing HVAC system, and improving accessibility of the homes. The work will address significant backlog of capital work, significantly improve the living conditions of the homes for residents, energy efficiency of their homes (reducing resident's utility bills) and improve the accessibility for residents and their visitors. ENPH does not have financial reserves to undertake work and requires CMHC and FCM funding which requires co-investment by local municipalities. ENPH reserves to undertake work and request CMHC and FCM funding which requires co-investment by local municipalities. ENPH has met with the City of Windsor and the County of Essex multiple times seeking co-investment partnerships to make the project a reality.

If this is a property matter, are you an owner? Yes ☐ No ☐ N/A ☒

Have you appeared before Council in the past regarding this issue? Yes ☐ No ☒

If so, please tell us the year in which you appeared: _____

Will you have written or printed materials to distribute? Yes ☒ No ☒

Please submit 12 copies of printed materials to the Clerk before the meeting.

Will you be delivering an electronic presentation that requires access to a computer and software? Yes ☒ No ☐

Please submit your presentation on CD, DVD or flash drive by noon on the Friday before the Council meeting.

Do you have any additional special needs for your presentation? Yes ☐ No ☒

If yes, please describe your special needs:

Your address or group contact address (including postal code):

118 Queen Court, Essex, ON N8M 2Z7

Your phone numbers: **Home** See below

Work See below

Cell 519-818-4696

Your email address: zbastien@haerkoinc.com

Name and address of all representatives attending, including their positions:

1.	Zachary Bastien, EIT, MBA, PMP Project Manager
2.	Hans Kogel, P.Eng, CIHCM President
3.	

Personal information that you provide on this form is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act and will be used for the purpose of responding to your request. Please note that this form, if approved, will appear in the published Council Agenda and may be included in the Council Meeting minutes, both of which become part of the public record and are posted on our municipal website.

Please remit this form and copies of material being presented to:

Robert Auger, Manager of Legislative Services/Clerk
33 Talbot Street South, Essex, Ontario N8M 1A8
Telephone: 519-776-7336 x1132 | Fax: 519-776-8811
Email: rauger@essex.ca