



Report to Council

Department: Corporate Services

Division: Finance and Business Services

Date: December 21, 2020

Prepared by: Katelynn Giurissevich, Manager of Finance and Business Services, Deputy Treasurer

Report Number: Corporate Services Report 2020-05

Subject: Revised Schedules to By-Laws 1812, 1331 and 1850

Number of Pages: 7, including revised schedules

Recommendation(s)

It is recommended that:

- a) Corporate Services Report 2020-05 entitled "Revised Schedules to By-Laws 1812, 1331 and 1850" be received; and
- b) The following three schedules be revised effective January 1, 2021:
 - I. Schedule "C" to By-Law Number 1812, being a by-law respecting the maintenance, management, regulation and control of any cemetery owned by The Corporation of the Town of Essex,
 - II. Schedule "A" to By-Law Number 1331, being a by-law to establish a schedule of miscellaneous fees and charges, and
 - III. Schedule "B" to By-Law Number 1850, being a by-law for the imposition of Development Charges.

Purpose

A By-Law and revisions to a by-law, including any related schedules, must be adopted by Council.

Background and Discussion

1. Schedule C to By-Law Number 1812

Schedule C to By-Law Number 1812, being a by-law respecting the maintenance, management, regulation and control of any cemetery owned by the Town, provides the tariff of rates related to cemetery lot sales, interment, headstone moving, markers. Annually, the tariff of rates is updated to reflect the change in the Consumer Price Index. A revised Schedule C to By-Law Number 1812 is attached and has been updated to reflect the year over year change in the Consumer Price Index of 0.5% as at September 2020.

2. Schedule A to By-Law Number 1331

By-Law Number 1331, being a by-law to establish a schedule of miscellaneous fees and charges, provides that miscellaneous fees and charges shall be adjusted annually, on January 1 in any given year by the year over year change in the Consumer Price Index as published for the third quarter of the prior year. Accordingly, Schedule "A" to By-Law Number 1331 attached has been revised to reflect the year over year change of 0.5% for all fees except lottery licences, which are provincially regulated.

3. Schedule B-1 and B-2 to By-Law Number 1850

The Development Charges Act, 1997 (the "Act") requires that Development Charges shall be adjusted annually, on the first day of every year based on the Statistics Canada Quarterly, Construction Price Statistics. The change in the Construction Price Statistics

reported for the third quarter of 2020 is 2.3% and the attached Schedule B to By-Law Number 1850 has been revised to reflect this change.

Financial Impact

The new rates for miscellaneous fees and charges will provide for increased revenues to offset an increase in expenses resulting from changes in the consumer price index, and in the case of the Development Charges, the Construction Price Statistics.

Link to Strategic Priorities

- ☐ Manage, invest and plan for sustainable municipal infrastructure which meets current and future needs of the municipality and its citizens.
- ☐ Create a safe, friendly and inclusive community which encourages healthy, active living for people of all ages and abilities.
- ☒ Provide a fiscal stewardship and value for tax dollars to ensure long-term financial health to the municipality.
- ☐ Manage responsible and viable growth while preserving and enhancing the unique rural and small town character of the community.
- ☐ Improve the experiences of individuals, as both citizens and customers, in their interactions with the Town of Essex.
- ☐ Improve the Town's capacity to meet the ongoing and future service needs of its citizens while ensuring the corporation is resilient in the face of unanticipated changes or disruptions.

Report Approval Details

Document Title:	Revised Schedules to By-Laws 1812,1331, and 1850.docx
Attachments:	<ul style="list-style-type: none">- Schedule A to ByLaw 1331_2021 rates.pdf- Schedule C ByLaw 1812_Tariff of Rates_Cemeteries_2021 (002).pdf- Copy of Schedule B1 and B2 1850 (004).pdf
Final Approval Date:	Dec 15, 2020

This report and all of its attachments were approved and signed as outlined below:

Jeffrey Morrison, Director, Corporate Services/Treasurer - Dec 15, 2020 - 12:03 PM

Chris Nepszy, Chief Administrative Officer - Dec 15, 2020 - 12:04 PM