



Report to Council

Department: Infrastructure Services
Division: Drainage
Date: December 21, 2020
Prepared by: Lindsay Dean, Drainage Superintendent
Report Number: Drainage-2020-14
Subject: Results of Request for Tender – Construction of Crystal Beach Drain
Number of Pages: 4

Recommendation(s)

That Drainage-2020-14 entitled Results of Request for Tender – Construction of Crystal Beach Drain prepared by Lindsay Dean dated December 21, 2020 be received, and

That Council award the Request for Tender – Construction of Crystal Beach Drain (RFT-ID-20-021) to Sterling Ridge Infrastructure Inc. in the amount of \$457,207.68 including non-refundable Harmonized Sales Tax.

Purpose

In accordance with the Town Procurement By-law 1043, Council approval is required for purchases in excess of \$100,000.

Background and Discussion

The engineer's report prepared under Section 78 of the Drainage Act by Rood Engineering Inc. dated April 15, 2020 went through the mandated Drainage Act process and was adopted by by-law 1920.

Following the guidelines set out in the Town's Procurement By-Law Number 1043, a request for tender was posted on the Town's website and Merx, and closed at 3:00:00 pm on October 28, 2020.

The Tenders were reviewed for arithmetic errors, completeness, legibility, revisions and irregularities. The results of the Request for Tender are summarized below which includes one minor adjustment of \$30.00 to account for an arithmetic error:

Bidder Name	Total Tender Price including non-refundable Harmonized Sales Tax (1.76%)	Total Tender Price including Harmonized Sales Tax (13%)
Sterling Ridge Infrastructure Inc.	\$457,207.68	\$507,709.00
D'Amore Construction (2000) Ltd.	\$465,043.20	\$516,410.00
Jeff Shepley Excavating Ltd.	\$493,644.48	\$548,170.46
Leo Mailloux Construction (2000) Inc.	\$516,165.49	\$573,179.05
J & J Lepera Infrastructures Inc.	\$554,592.00	\$615,850.00
Matassa Inc.	\$714,157.98	\$793,041.00
Elmara Construction Co. Ltd.	\$719,151.11	\$798,585.64
J.C.S. Construction Inc.	\$1,373,067.01	\$1,524,730.47

Rood Engineering Inc. provided a summary of the bids and noted that the lowest tender was received from Sterling Ridge Infrastructure Inc. The summary and recommendation from Rood Engineering Inc. is attached.

The lowest tender price received is more than 133% over the engineer's estimate, therefore, a Drainage Board Meeting was held on December 9th, 2020 under Section 59 of the Drainage Act. As a result, the Drainage Board by resolution recommended that the project move forward as tendered, and Council award to Sterling Ridge Infrastructure Inc. A copy of the minutes from that meeting are contained as part of this Council agenda for adoption.

Financial Impact

The cost of this project is being funded by the assessed lands and roads as laid out in the assessment schedule in the report. From the Engineer's Report, the Town of Essex is assessed approximately 27% of the overall project cost, which equates to approximately \$123,446 of the construction works identified in this tender. These and other incurred costs, will be funded through the proposed 2021 Operating Budget (Roads- Municipal Drainage) and debentures will be provided to the applicable landowners as identified in by-law 1920.

Link to Strategic Priorities

- ☒ Manage, invest and plan for sustainable municipal infrastructure which meets current and future needs of the municipality and its citizens.
- ☐ Create a safe, friendly and inclusive community which encourages healthy, active living for people of all ages and abilities.
- ☒ Provide a fiscal stewardship and value for tax dollars to ensure long-term financial health to the municipality.
- ☐ Manage responsible and viable growth while preserving and enhancing the unique rural and small town character of the community.
- ☐ Improve the experiences of individuals, as both citizens and customers, in their interactions with the Town of Essex.
- ☐ Improve the Town's capacity to meet the ongoing and future service needs of its citizens while ensuring the corporation is resilient in the face of unanticipated changes or disruptions.

Report Approval Details

Document Title:	Results of Request for Tender - Crystal Beach Drain.docx
Attachments:	
Final Approval Date:	Dec 15, 2020

This report and all of its attachments were approved and signed as outlined below:

No Signature found

Jeffrey Morrison, Director, Corporate Services/Treasurer - Dec 15, 2020 - 10:24 AM

Norm Nussio, Manager Operations and Drainage - Dec 15, 2020 - 11:35 AM

A handwritten signature in black ink, appearing to read "K. Girard", written over a horizontal line.

Kevin Girard, Director, Infrastructure Services - Dec 15, 2020 - 11:39 AM

A handwritten signature in black ink, appearing to read "Chris Nepszy", written over a horizontal line.

Chris Nepszy, Chief Administrative Officer - Dec 15, 2020 - 11:45 AM