

Delegation Request Form

This form must be completed and submitted to the Clerk of the Town of Essex by all persons wishing to address Council at a scheduled meeting of Council. Delegation requests must be submitted by 2:00 p.m. on the Tuesday prior to the scheduled meeting.

Any person who wishes to appear before Council as a Delegation on a matter that relates specifically to a matter contained in the Regular Council Meeting Agenda shall submit a Delegation Request Form no later than 4:30 PM on the Friday immediately preceding the date of the Regular Council Meeting. The Clerk shall have the sole authority to determine if the subject matter does in fact relate specifically to a matter contained in the Regular Council Meeting Agenda for purposes of allowing or denying the Delegation and the Clerk will introduce such Delegation Request Form(s) at the time of adopting the Published Agenda.

Presentations to Council are limited to 5 minutes per person to a maximum of 10 minutes for a group of two persons or more.

Personal information that you provide on this form is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act and will be used for the purpose of responding to your request. Please note that this form, if approved, will appear in the published Council Agenda and may be included in the Council Meeting minutes, both of which become part of the public record and are posted on our municipal website.

Name *

Kathy Beaudoin

Date of Request *

12/21/2020



Are you representing a group? *

☒ Yes

☐ No

Name of Group (if applicable)

Essex Food basket

Provide details on the issue(s) you wish to present to Council and any actions you will be asking Council to take. *

I would like to ask council for use of the Scout Hall on McAfee street in Harrow for the next few months during pandemic to store boxes of non perishable goods. I have spoken with Town Staff, but for transparency sake, I wanted to present to you. This location is ideal as it is close to the Agricultural hall where we run the food basket events out of. We have come together with volunteers in our community and donations from the Unemployed Help Center (Miracle Food boxes) and organized food hamper drive through events. All of our volunteers have always practiced safe Covid measures and we have a Covid sign in sheet for each event. We also have a collection of coats we are storing and as we get requests for coats, we arrange delivery. Due to Covid, this building is not being used as a rental facility. It is my hope that you don't object to us continuing to use the facility to store the food for our future events. We plan on doing one drive through event per month as long as the pandemic continues, and the need for additional help to vulnerable Essex residents continues. We would like to thank the councilors that have come out to help at our events, Kim Verbeek, Joe Garon, Morely Bowman and Sherry Bondy. They can attest to the great amount of need there is in our municipalities. We look forward to your support.

Have you consulted with Town staff on this issue? *

☒ Yes

☐ No

If you've consulted with Town staff, please provide the names of staff members you've talked to and the details of those discussions.

I have called Doug Sweet and he said I could email him, or another option was to present to council. He said he has no problem with us continuing to use the building during the pandemic.

If this is a property matter, are you an owner?

☐ Yes

☒ No

☐ Not applicable

Have you appeared before Council in the past regarding this issue? *

☐ Yes

☒ No

If you've appeared before Council in the past on this issue, please tell us the year in which you appeared.

Will you have written or printed materials to distribute? If so, please submit 12 copies of printed materials to the Clerk before the meeting. *

☐ Yes

☒ No

Will you be delivering an electronic presentation that requires access to a computer and software? If so, please submit your presentation on CD, DVD or flash drive by noon on the Friday before the Council meeting. *

☐ Yes

☒ No

Please describe any special needs you may have for your presentation.

Your Address or Group Contact Address (full mailing address including postal code) *

Kathy Beaudoin 211 Sunset Drive
Harrow ON
N0R 1G0

Your Phone Numbers

Home

519-965-6021

Work

Use format 519-
776-7336

Cell

Use format 519-
776-7336

Email Address

essexfoodbasket@gmail.com

Name and address of all representatives attending, including their positions *

Kathy Beaudoin Food basket organizer
same as above

Thank you!

Thank you for completing the Delegation Request Form.

The Clerk's Office will contact you in the near future to review your request.

Robert Auger, LL.B.

Manager of Legislative Services and Clerk

Town of Essex

33 Talbot Street South, Essex, Ontario N8M 1A8

519-776-7336, extension 1132