



## Report to Council

Department: Infrastructure Services  
Division: Drainage  
Date: April 7, 2025  
Prepared by: Lindsay Dean, Drainage Superintendent  
Report Number: Drainage-2025-02  
Subject: Results of Request for Tender- Walker Drain  
Number of Pages: 3

### Recommendation(s)

**That** Drainage-2025-02 entitled Results of Request for Tender- Walker Drain prepared by Lindsay Dean, Drainage Superintendent dated April 7, 2025, be received, and

**That** Council award Request for Tender- Walker Drain to Mark G. Contracting Inc. in the amount of \$460,524.55 including non-refundable Harmonized Sales Tax.

### Purpose

In accordance with the Town Procurement By-Law Number 2129, Council approval is required for purchases in excess of \$300,000.00. **This report is to seek Council's approval to appoint a qualified contractor to provide the Town with services to make improvement to the Walker Drain.**

## Background and Discussion

A Request for Tender, following the guidelines as set out in the Town’s Procurement By-Law Number 2129 was posted both on the Town’s website and Merx, and closed on March 26, 2025, at 3:00:00 pm.

Five (5) valid tenders were reviewed for arithmetic errors, completeness, legibility, revisions, and irregularities. In addition, there were no apparent unbalanced prices in the Schedule of Items and Prices. The results of the submitted tender prices are noted in Table below:

Name of Tenderer	Total tender amount including non-refundable Harmonized Sales Tax (1.76%)	Total Tender Price including Harmonized Sales Tax (13%)
Mark G. Contracting Inc.	\$460,524.55	\$511,392.23
St. Clair Mechanical Inc.	\$474,623.90	\$527,048.95
South Shore Contracting of Essex County Inc.	\$629,751.94	\$699,311.80
Murray Mills Excavating & Trucking (Sarnia) Ltd.	\$632,047.13	\$701,860.52
Nevan Construction Inc.	\$791,387.52	\$878,801.00

Rood Engineering Inc. reviewed the tender submissions and recommend that Council award this contract to the lowest tenderer Mark G. Contracting Inc.

## Financial Impact

The cost of this project is being funded by the assessed lands and roads as laid out in the assessment schedule in the Engineers Report. **From the Engineer's Report, the Town of Essex** is assessed approximately 35.3% of the overall project cost, which equates to approximately \$162,565.17 including non-refundable harmonized sales tax of the construction works identified in this tender. These and other incurred costs, will be funded through the 2025 Operating Budget (Roads- Municipal Drainage)

Debentures will be provided to the applicable landowners as identified in by-law 2397.

## Consultations

Jackson Tang, Assistant Manager of Business Services

Ann Marie Unis, Manager, Finance

Norm Nussio, Manager of Operations and Drainage

## Link to Strategic Priorities

- Embrace asset management best practices to build, maintain, and continuously improve our municipally owned infrastructure.
- Leverage our Town's competitive advantages to promote jobs and economic investment.**
- Take care of our natural environment and strengthen the sense of belonging to everyone **who makes Essex "home"**.
- Deliver friendly customer service in an efficient, effective, and transparent manner while providing an exceptional working environment for our employees.
- Build corporate-level and community-level climate resilience through community engagement and partnership and corporate objectives.

## Report Approval Details

Document Title:	Acceptance of Tender Walker Drain.docx
Attachments:	- 2025-03-27 Walker Dr tenders review REI.pdf
Final Approval Date:	Apr 1, 2025

This report and all of its attachments were approved and signed as outlined below:

**Norm Nussio, Manager, Operations and Drainage - Mar 31, 2025 - 4:12 PM**

**No Signature - Task assigned to Kevin Girard, Director, Infrastructure Services was completed by delegate Norm Nussio, Manager, Operations and Drainage**

**Kevin Girard, Director, Infrastructure Services - Apr 1, 2025 - 2:32 PM**

A handwritten signature in black ink, appearing to read "Doug Sweet". The signature is written in a cursive style with a long horizontal stroke extending to the right.

**Doug Sweet, Chief Administrative Officer - Apr 1, 2025 - 2:51 PM**