

COUNCIL DIRECTED REPORTS



As of March 31, 2025

Council Meeting Date	Council Resolution	Title	Resolution	Dept. Lead	Timeline Back to Council
June 5, 2023	R23-06-222	Impacts of CLI-ECAs	That Council direct Administration to bring to Council proposed changes to ByLaw Number 1924, being a by-law to delegate the duties and powers of the Council of the Town of Essex, to effect the foregoing.	Legal and Legislative Services	05-May-25
October 16, 2023	R23-10-401	Harrow Pickleball	That the delegation and presentation by Spencer Wilson and Mark Clifford, Harrow Pickleball Club, be received and that Council direct administration to provide more information on pricing and location options.	Community Services	01-Aug-25
February 20, 2024	R24-02-054	Harrow Parkland Master Plan	That Council approve \$20,000.00 for a new capital project entitled Harrow and Colchester South Community Centre Park Master Plan to be funded from the Development Charges Reserve - Administration	Community Services	01-Aug-25
March 4, 2024	R24-03-072	STR Licensing amendment - map, no outdoor signage, new fees, Fire Fees?	That Council direct Administration to return with a by-law to amend the Short-Term Rental Unit Licensing By-Law 2025, being a by-law to license and regulate Short-Term Rental Units in the Town of Essex, that reflects the changes proposed by Development Services Report 2024-01 entitled Licensing & Enforcement Update to Council on Short-term Rental Units.	Legal and Legislative Services/Development Services	11-Aug-25
April 2, 2024	R24-04-136	NOM - Review Dev Standars Manual and 4 particular items brought forward by developers	That Council direct Administration to review the Development Standards Manual, including a review of the following items, and provide a summary of what other Towns are doing for the items: <ul style="list-style-type: none"> • use of v curb and barrier curbs, • use of water pipes used by the municipality for example plastic vs copper, • maintenance period in the Town of Essex, and • use of surety bonds in both commercial and residential development. 	Infrastructure Services	16-Jun-25
April 2, 2024	R24-04-137	NOM - Releasing mylar balloon bylaw created	That Council direct Administration to prepare a report which considers whether or not Council should pass a By-Law prohibiting the release of latex and mylar helium balloons into the air in the Town of Essex.	Legal and Legislative Services	20-May-25
May 6, 2024	R24-05-189	NOM - Vulnerable sector list for follow up in emergencies	That Administration be directed to return with a report regarding creating a voluntary list of Town of Essex residents that would like or need the Town to check on them at a time of prolonged power outages, severe weather events or disasters and whether or not the Town should provide such services.	Office of the CAO	05-May-25
December 2, 2024	R24-12-540	Speed Monitoring Program Report on 4th and 3rd (Drummond) raise to 80 km/hr	That Council direct Administration to prepare a report on appropriate speeds on Concession Road 3 and Concession Road 4.	Infrastructure Services	22-Apr-25
December 2, 2024	R24-12-549	NOM - Councillor Hammond Richmond Drain items	That Council direct Administration to present a report to Council that addresses the following with regards to the Richmond Drain: 1. Review the drain and assess for blockages that would hinder the flow of stormwater; 2. Review and identify any trouble spots that impede the flow of stormwater; 3. Potential consequences attributed to intensification in and around the Harrow Centre; and Identify and report on potential actions that the Town could take to improve the Richmond Drain and the costs associated with them.	Infrastructure Services	22-Apr-25
December 2, 2024	R24-12-550	NOM - Mayor Bondy Taxi cab wiave fees options (fees, last time had cab in Town)	That Council direct Administration to investigate and propose options to waive taxicab licensing fees for the 2025 calendar year.	Legal & Legislative Services	11-Aug-25

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December 16, 2024	R24-12-568	NOM - Councillor Allard report on additional street light in Colchester Village	That Council direct Administration to review the feasibility and cost of installing streetlights on Draper Street from Jackson Street to Sydenham Street and Sydenham Street from County Road 50 to Harrison Street.	Infrastructure Services	22-Apr-25
January 13, 2025	R25-01-016	NOM Mayor Bondy - Request report on Flood Initiatives	That Council request a report from Administration outlining initiatives and projects completed in 2024 and planned for in 2025 that help to address flooding in the municipality.	Office of the CAO	22-Apr-25
February 3, 2025	R25-02-043	NOM - MTO update on Hanlan and South Talbot Trail	That Council direct Administration to provide a report on the status of negotiations with the Ministry of Transportation (MTO) on the sidewalk expansion on South Talbot from the Cypher Systems Group Greenway to Reed Street and the Hanlan Road Expansion; and That the report should include information and timelines on the funding the Town is expected to receive from the MTO for both projects.	Infrastructure Services	02-Jun-25
February 18, 2025	R25-02-057	Amend Parking Bylaw and report on options on Walnut by Sanford and Sons	Administration stated that although Council previously directed Administration to amend the parking by-law to authorize a parking restriction on Walnut Street South amendments can be made when the by-law is presented for provisional adoption. Council discussed various options and determined that they would provide a decision when the by-law is presented for provisional adoption.	Infrastructure Services	05-May-25
February 18, 2025	R25-02-059	Report on Legion Brackets and apply for Grant funding	That Council direct Administration to amend the Town's Street Light Banner Policy to include the additional poles from Arthur Avenue to Fairview Avenue requested by the delegates; and That Council consider paying for the cost of the brackets for additional poles in the Streetscape from Maidstone Avenue to Fairview Avenue and direct Administration to provide a report detailing the costs of the brackets and where such costs can be allocated to.	Infrastructure Services	01-Aug-25
February 18, 2025	R25-02-068	Letter to province to continue Transit funding	That Council direct Administration to send a letter to the province, the County of Essex, the Town of Kingsville and the Municipality of Leamington requesting that the funding for the Leamington-to-Windsor Transit Line be reinstated.	Legal & Legislative Services	11-Apr-25
February 18, 2025	R25-02-074	NOM - Report on condition and capacity of Town's sanitary treatment facilities	That Council direct Administration to provide a high-level report on the condition and operational capacity of the Town's sanitary treatment facilities.	Infrastructure Services	07-Apr-25
February 18, 2025	R25-02-075	NOM - Report on Winter control levels of service and winter control bylaw	That Council direct Administration to prepare a report on: 1. The current winter control service levels for downtown core areas, including: • A detailed breakdown of the existing service standards. • Cost estimates and budget impacts associated with increasing the service levels. • The projected effect of these changes on the annual Public Works operating budget and tax base. 2. An overview of the Winter Control By-Law, specifically: • Current responsibilities of businesses in relation to snow removal in front of their properties. • Any potential gaps or challenges associated with the enforcement of these responsibilities.	Infrastructure Services	01-Aug-25
March 3, 2025	FIN25-02-15	Com Service staff meet with Youth Centre to avoid duplicating programs	That the Finance Committee recommend that Council direct the Community Services staff meet with the Executive of the Essex Youth Centre to see what programs for youth were provided in 2024 and what programs are scheduled for 2025 to avoid duplication in programs.	Community Services	01-May-25
March 3, 2025	R25-03-086	Community Living Delegation - Report back on hiring through program	Be it further resolved that administration report back with recommendations on how the municipality can support these initiatives.	Office of the CAO	01-Jun-25
March 3, 2025	R25-03-087	Light abatement report tabled and amend for 100% no light	Council directed Administration to revisit the ability to make revisions to the By-Law by increasing the times that greenhouse lights are completely shut off.	Legal & Legislative Services	15-Dec-25
March 3, 2025	R25-03-096	13.1.3 Windsor Homelessness - send support letter	That a letter of support be sent to the Honourable Doug Ford, Premier of Ontario, Honourable Peter Bethlenfalvy, Minister of Finance, Honourable Paul Calandra, Minister of Municipal Affairs and Housing, Honourable Kinga Surma, Minister of Infrastructure and Anthony Leardi, Member of Provincial Parliament, Essex.	Legal & Legislative Services	11-Apr-25

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March 3, 2025	R25-03-099	NOM - Garbage and cigarette items in downtown cores - budget 2026 and GIS map, shopping patterns	That Council direct Administration to review the amount of garbage containers in our downtown cores to be effective in keeping our community clean, this includes the addition of cigarette butt containers as well.	Infrastructure Services	01-May-25
March 17, 2025	R25-03-126	13.2.1 Amherstburg Travel Health Grant letter - send own Town letter to MPP Leardi	That the correspondence from the Town of Amherstburg dated December 19, 2024, advocating for a Travel Health Grant for Southwestern Ontario be received and supported; and That a letter of support be sent to Anthony Leardi, Member of Provincial Parliament, Essex, the Honourable Doug Ford, Premier of Ontario, the Honourable Sylvia Jones, Minister of Health and Marit Stiles, leader of the Official Opposition of Ontario.	Legal & Legislative Services	11-Apr-25
March 17, 2025	R25-03-127	13.2.2 Lasalle Tarriff Letter - write own Town letter and ask MP, MPP, oppostiion how we can help	That the correspondence from the Town of LaSalle dated March 4, 2025, regarding tariffs on Canadian production be received and supported; and That a letter from the Town of Essex be sent to The Honourable Doug Ford, Premier of Ontario, The Right Honourable Justin Trudeau, Office of the Prime Minister, Association of Municipalities of Ontario (AMO), Anthony Leardi, MPP, Essex, Lisa Gretzky, MPP Windsor West, Andrew Dowie, MPP Windsor-Tecumseh, Chris Lewis, MP, Essex, Irek Kusmierczyk, MP Windsor-Tecumseh, and Brian Masse, MP Windsor West.	Legal & Legislative Services	11-Apr-25
March 17, 2025	R25-03-128	13.2.3 Municipality of Durham - support letter	That the correspondence from the Regional Municipality of Durham dated February 28, 2025, requesting that the Government of Canada pass legislation banning the public display of Nazi symbols and iconography be received and supported; and That a letter of support be sent to The Honourable Arif Virani, Minister of Justice, and B'nai Brith Canada.	Legal & Legislative Services	11-Apr-25
March 17, 2025	R25-03-131	NOM - Mayor Bondy - Town Canadian Purchasing Review	That Council direct Administration to prepare a report identifying ways the Town can encourage Canadian purchasing, while still acting within applicable legislation, including an assessment of our current procurement by-law and potential revisions to achieve this.	Corporate Services	07-Apr-25
March 17, 2025	R25-03-132	NOM - Dep Mayor Shepley - Essex Streetscape traffic flow and pedistrian items	Be it resolved that Council direct Administration to prepare a report addressing the following traffic efficiency and pedestrian safety aspects of the project, as a thorough review of these aspects will help ensure that traffic flow remains efficient and pedestrian safety is optimized in alignment with the Streetscape project's objectives: 1. No Left Turn Restriction into Schinkel's 2. No Left Turn Restriction onto Laird Avenue 3. Feasibility of Flashing Indicators at Key Crosswalks 4. Assess the Traffic Flow and Safety of the intersection at Arthur Avenue and Talbot Street South 5. Assess the Traffic Flow and Safety of the intersection at Victoria Street and Talbot Street North	Infrastructure Services	20-May-25

Matters Referred to 2026 Budget					
Date	Council Resolution or Member Question	Subject	Comments	Department	Cost
3-Mar-25	R25-03-093	Erie Wellington Crosswalk	Norm Nussio, Manager, Operations and Drainage, provided an overview of the proposed crosswalk at Erie and Wellington in Harrow and noted that it will be brought back for Council's decision during the 2026 budget deliberations.	Infrastructure Services	\$17,500