



The Corporation of the Town of Essex
Finance Committee Meeting Minutes

January 13, 2025, 4:00 pm

Location: Essex Municipal Building, 33 Talbot Street South

Present: Deputy Mayor - Shepley, Rob
Mayor - Bondy, Sherry
Councillor - Garon, Joe, Ward 1
Councillor - Hammond, Rodney, Ward 4

Also Present: Doug Sweet, Chief Administrative Officer
Kate Giurissevich, Director, Corporate Services
Jake Morassut, Director, Community Services
Ann-Marie Unis, Manager, Finance & Business Services
Maddison Tulett, Financial Analyst
Jill Brett, Recording Secretary

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

1. Call to Order

Chair, Deputy Mayor Rob Shepley called the meeting to order at 4:00 p.m.

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. Declarations of Conflict of Interest

4. Adoption of Published Agenda

4.1 Finance Committee Meeting Agenda for January 13, 2025

FIN25-01-01

Moved By Councillor Garon

Seconded By Councillor Hammond

That the published agenda for the January 13, 2025, Finance Committee Meeting be adopted as presented.

Carried

5. Adoption of Minutes

5.1 Finance Committee Minutes for May 27, 2024

FIN25-01-02

Moved By Mayor Bondy
Seconded By Councillor Garon

That the minutes of the Finance Committee meeting held May 27, 2024, be adopted as circulated.

Carried

6. Election of Chair and Vice Chair 2025

6.1 Election of Chair 2025

FIN25-01-03

Moved By Councillor Garon
Seconded By Councillor Hammond

That Deputy Mayor Rob Shepley be elected as Chair of the Finance Committee for 2025.

Carried

6.2 Election of the Vice Chair 2025

FIN25-01-04

Moved By Mayor Bondy
Seconded By Councillor Hammond

That Councillor Joe Garon be elected as Vice Chair of the Finance Committee for 2025.

Carried

7. Reports from Administration/Applications

7.1 2025 Community Partnership Fund Grant Applications

Review of the 2025 Community Partnership Fund Grant Applications as presented by Ann Marie Unis, Manager of Finance and Business Services.

7.1.1 Closed Meeting

FIN25-01-05

Moved By Mayor Bondy
Seconded By Councillor Garon

That the Finance Committee moved into Closed Session at 4:45 to receive information pursuant to Section 239.2(i) of the Municipal Act, 2001, to discuss a trade secret or scientific, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position of interfere significantly with the contractual or other negotiations or a person, group of persons or organization.

Carried

7.1.2 Open Meeting

FIN25-01-06

Moved By Mayor Bondy

Seconded By Councillor Garon

That the Finance Committee move out of Closed Session and back into Open Session

Carried

7.1.3 2025 Community Partnership Fund Grant Applications

FIN25-01-07

Moved By Mayor Bondy

Seconded By Councillor Garon

That the 2025 grants for the Essex Community Partnership Fund be approved as amended in Schedule "A" attached.

Carried

7.2 Request for Reduction in Ice Rental Fees

Presentation for reduction in ice rentals fees.

7.2.1 Closed Meeting

FIN25-01-08

Moved By Councillor Garon

Seconded By Councillor Hammond

That the Finance Committee moved into Closed Session at 5:17 to receive information pursuant to Section 239.2(j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value.

Carried

7.2.2 Opening Meeting

FIN25-01-09

Moved By Mayor Bondy

Seconded By Councillor Garon

That the Finance Committee move out of Closed Session and back into Open Session at 5:24 p.m.

Carried

7.2.3 Request for Reduction in Ice Rental Fees

FIN25-01-10

Moved By Mayor Bondy
Seconded By Councillor Garon

That the Finance Committee receive the presentation for reduction in ice rentals fees and decline the request.

Carried

8. Unfinished Business

9. Adjournment

FIN25-01-11

Moved By Councillor Garon
Seconded By Councillor Hammond

That the meeting be adjourned at 5:25 p.m.

Carried

10. Future Meetings

To be determined

Chair

Recording Secretary