



**The Corporation of the Town of Essex**

**Regular Council Meeting Minutes**

November 16, 2020, 6:00 pm  
County of Essex Council Chamber  
360 Fairview Avenue West, Essex, Ontario

This meeting was hosted and chaired from the Essex County Civic Centre Council Chambers. Due to the ongoing COVID-19 pandemic and the Essex County Civic Centre building not being open to the public at this time, this meeting was only available for viewing via livestream on YouTube.

Present: Mayor Larry Snively  
Deputy Mayor Richard Meloche  
Councillor Joe Garon  
Councillor Morley Bowman  
Councillor Kim Verbeek  
Councillor Steve Bjorkman  
Councillor Chris Vander Doelen  
Councillor Sherry Bondy

Also Present: Robert Auger, Town Solicitor, Legal and Legislative Services/Clerk  
Shelley Brown, Deputy Clerk, Legal and Legislative Services  
Chris Nepszy, Chief Administrative Officer  
Doug Sweet, Director, Community Services/Deputy CAO  
Jeffrey Morrison, Director, Corporate Services/Treasurer  
Lori Chadwick, Director, Development Services  
Kevin Girard, Director, Infrastructure Services

**1. Call to Order**

Mayor Snively called the meeting to order at 6:00 PM.

**2. Closed Meeting Report**

**3. Declarations of Conflict of Interest**

There were no declarations of conflict of interest noted at this time.

**4. Adoption of Published Agenda**

**4.1 Regular Council Meeting Agenda for November 16, 2020**

**R20-11-424**

Moved By Councillor Bjorkman  
Seconded By Councillor Garon

**That** the published agenda for the November 16, 2020 Regular Council Meeting be adopted with the following addition:

1. Councillor Bondy requested the email from Vicki Fox, dated November 15, 2020, be added as Agenda item 11.1.8.

**Carried**

## **5. Adoption of Minutes**

### **5.1 Regular Council Meeting Minutes for November 2, 2020**

#### **R20-11-425**

Moved By Councillor Bowman

Seconded By Deputy Mayor Meloche

**That** the minutes of the Regular Council Meeting held November 2, 2020 be adopted as circulated.

**Carried**

### **5.2 Special Council Meeting - October 13, 2020**

- Town of Essex Service Delivery Review - Current State Assessment

#### **R20-11-426**

Moved By Councillor Garon

Seconded By Councillor Bowman

**That** the minutes of the Special Council Meeting held on October 13, 2020 for the presentation entitled "Current State Assessment Report on the Town of Essex Service Delivery Review", presented by Strategy Corp, be adopted as circulated.

**Carried**

### **5.3 Special Council Meeting - October 19, 2020**

- Windsor-Essex Regional Community Safety and Well-Being Plan, dated October 19, 2020

#### **R20-11-427**

Moved By Councillor Bjorkman

Seconded By Councillor Vander Doelen

**That** the minutes of the Special Council Meeting held on October 19, 2020 for the presentation entitled "Community Safety and Well-Being Plan", presented by Leonardo Gil, Project Manager, Social Policy and Planning, City of Windsor, be adopted as circulated.

**Carried**

## **6. Public Presentations**

### **6.1 St. Vincent de Paul Parking Update Request**

Tim O'Hagan, Essex Chapter Member

- Parking Spaces on Centre Street (Ward One) Map

#### **R20-11-428**

Moved By Councillor Bowman

Seconded By Councillor Bjorkman

**That** the presentation on behalf of St. Vincent de Paul, Tim O'Hagan Essex Chapter Member, be received;

**That** Administration review the implementation of an all vehicle loading zone for the two parking spaces immediately east of the subject location;

**That** the loading zone be available for all vehicles, and that Administration provide the recommendations for the hours and duration for the parking limits; and

**That** Administration return to Council with a proposed amending by-law to give effect thereof.

**Carried**

**7. Unfinished Business**

**8. Reports from Administration**

**8.1 Economic Development Report 2020-19**

RE: Building Development Overview October 2020

- Building Report
- Development Overview

**R20-11-429**

Moved By Councillor Verbeek

Seconded By Deputy Mayor Meloche

**That** Economic Development Report 2020-19, entitled "Building Report and Development Overview October 2020", prepared by Nelson Silveira, Economic Development Officer, dated November 16, 2020, be received.

**Carried**

**8.2 Parks and Facilities Report 2020-09**

RE: DaSilva's Martial Arts Lease at Harrow Arena

- By-Law 1899 Being a by-law to authorize the execution of a Lease Agreement between The Corporation of the Town of Essex as Lessor and Josh DaSilva operating as DaSilva's Academy of Martial Arts as Lessee with respect to the lease of a certain portion of the building located at 243 McAfee Street, Harrow, Ontario and as further identified and described in the Lease Agreement attached hereto as Schedule "A" to this by-law.

**R20-11-430**

Moved By Councillor Bondy

Seconded By Councillor Bowman

**That** Parks and Facilities Report 2020-09, entitled "DaSilva's Academy of Martial Arts Lease at Harrow Arena", prepared by Doug Sweet, Director of Community Services, dated November 16, 2020, be received; and

**That** Council approves entering into an agreement with DaSilva's Academy of Martial Arts Lease at Harrow Arena for leased space at the Harrow Arena located at 243 McAfee for one (1) year commencing on the first day of December, 2020 and concluding on November 30, 2021 with

an option to renew for an additional two (2) years beginning on December 1, 2021, subject to the general terms and conditions as outlined in By-Law 1899; and

**That** By-Law 1899, being a by-law to authorize the execution of a Lease Agreement between The Corporation of the Town of Essex as Lessor and Josh DaSilva operating as DaSilva's Academy of Martial Arts as Lessee with respect to the lease of a certain portion of the building located at 243 McAfee Street, Harrow, Ontario, be read a first, a second and a third time and finally passed on November 16, 2020.

**Carried**

**8.3 Office of the CAO**

RE: Corporate Strategic Plan: 2020 Progress Report

- 2020 Strategic Plan Progress Report

Chris Nepszy, CAO provided Council with an overview of works completed and in-progress, as it relates to the priority areas or values identified in the Plan.

**R20-11-431**

Moved By Councillor Bjorkman

Seconded By Councillor Garon

**That** Report CAO 2020-09, entitled "Corporate Strategic Plan: 2020 Progress Report", prepared by Chris Nepszy CAO, dated November 16, 2020, be received.

**Carried**

**9. Reports from Youth Members**

**10. County Council Update**

**11. Correspondence**

**11.1 Correspondence to be received**

**R20-11-432**

Moved By Deputy Mayor Meloche

Seconded By Councillor Bondy

**That** correspondence listed in Agenda Item 11.1 be received and, where indicated, to further share such information with the community using suitable methods of communication.

**Carried**

**11.1.1 Southwestern Integrated Fibre Technology (SWIFT)**

RE: SWIFT Announces \$19M in Broadband Improvements for Essex County

- Map

**11.1.2 City of Belleville**

RE: Accessibility for Ontarians with Disabilities Act - Web-site  
Support for New Business

Correspondence dated October 28, 2020 advising of their correspondence to the Premier of Ontario requesting that the Province of Ontario consider providing funding support and training resources to municipalities to meet accessibility compliance standards.

#### 11.1.3 Prince Edward County

RE: Bill 218, Supporting Ontario's Recovery and Municipal Elections Act, 2020

Correspondence dated November 3, 2020 advising Council of their correspondence to the Government of Ontario bringing forward their concerns with Bill 218 and the difficulties to implement the provinces' alternatives with the proposed shorter period between Nomination day and the October 24, 2022 Election day.

#### 11.1.4 Association of Municipalities of Ontario (AMO)

RE: Additional Funding for Broadband

Correspondence from AMO, dated November 4, 2020 advising that Ontario has announced \$680 million in more funding for broadband.

#### 11.1.5 Heritage Essex Citizen of the Year

Correspondence advising that the 2020 Essex Citizen of Year is Gerry Belanger and that a celebration will be held on November 15, 2020 as a walk through from 4:30 - 6:30 PM at the Essex Legion Branch 201.

#### 11.1.6 Town of Essex Media Releases

- November 4, 2020 - Walking Track at Essex Centre Sports Complex to re-open on November 9, 2020
- November 6, 2020 - Ribbon Cutting in Essex Centre (Tony's Joint, 20 Talbot Street South, Essex)

#### 11.1.7 Essex Region Conservation Authority

Correspondence from the Essex Region Conservation Authority, dated November 6, 2020 providing Council with an update on phishing scam at the Board office.

#### 11.1.8 Email from Vicki Fox

RE: 4 Way Stop in Harrow

Correspondence from Vicki Fox, dated November 15, 2020 advising Council of her concerns with the intersection at the 4 way stop in Harrow by the Tim Horton's.

### **11.2 Correspondence to be considered for receipt and support**

## **12. Committee Meeting Minutes**

**R20-11-433**

Moved By Councillor Bjorkman

Seconded By Councillor Garon

**That** the minutes listed in Agenda item 12 be received and adopted as circulated.

**Carried**

**12.1 Essex Climate Adaptation Team (ECAT) - August 19, 2020**

**12.2 Essex Municipal Heritage Committee (EMHC) - September 24, 2020**

**12.3 Essex Police Services Board (EPSB) - October 1, 2020**

**12.4 Essex Accessibility Advisory Committee - October 28, 2020**

**13. Financial**

**14. New Business**

**15. Notices of Motion**

**15.1 The following Notices of Motions were presented at the November 2, 2020 Regular Council Meeting and are being brought forward this evening for Council's consideration:**

The Notice of Motion presented as Agenda item 15.2.1 on the November 2, 2020 Regular Council Meeting Agenda was withdrawn at the request of the Mover.

15.1.1 Councillor Bondy

RE: Kingsville Odour By-Law

**R20-11-434**

Moved By Councillor Bondy

Seconded By Deputy Mayor Meloche

**That** Administration review and a Report be brought back to Council on the implementation of a by-law prohibiting and regulating lights and odours, similar to that recently passed by the Town of Kingsville.

**Carried**

15.1.2 Deputy Mayor Meloche

RE: Town of Essex 2021 Tax Rate Increase

**R20-11-435**

Moved By Deputy Mayor Meloche

Seconded By Councillor Verbeek

**That** being the current calendar year of 2020 has been a financial stress to many Essex residents with the special circumstances regarding COVID-19, and being that it is likely these stresses will continue into 2021, that Administration come to Council with a 0% increase in the general tax levy for the initial budget discussions, in the hope that Council can keep the general tax levy at a zero percent increase for a second year in a row.

**Carried**

**15.2 That the following Notice of Motion is being presented this evening and will be brought forward at the December 7, 2020 Regular Council Meeting for Council's consideration:**

**15.2.1 Councillor Garon**

RE: Adoption of a new by-law with respect to surveillance cameras

That Administration be directed to come back to Council with a by-law that protects the rights of all residents with respect to surveillance cameras installed on private property; and

That the Town of Essex prohibit homeowners from pointing security cameras at neighbouring properties or public property, and that any surveillance camera can only be used to monitor and/or record a homeowner's land and nothing beyond its borders.

**16. Reports and Announcements from Council Members**

Each Council member was provided an opportunity to discuss their latest news and activities in the municipality.

**17. By-Laws**

**17.1 By-Laws that require a third and final reading**

**17.1.1 By-Law 1963**

Being a by-law to confirm the proceedings of the November 2, 2020 Regular Meeting of the Council of The Corporation of the Town of Essex

**R20-11-436**

Moved By Councillor Bowman

Seconded By Councillor Garon

**That** By-Law 1963, being a by-law to confirm the proceedings of the November 2, 2020 Regular Meeting of the Council of The Corporation of the Town of Essex, be read a third time and finally adopted on November 16, 2020.

**Carried**

**17.2 By-Laws that require a first, second, third and final reading**

**17.3 By-Laws that require a first and second reading**

**17.3.1 By-Law 1967**

Being a by-law to confirm the proceedings of the November 16, 2020, Regular Meeting of the Council of The Corporation of the Town of Essex

**R20-11-437**

Moved By Councillor Garon

Seconded By Councillor Bowman

**That** By-Law 1967 being a by-law to confirm the proceedings of the November 16, 2020, Regular Meeting of the Council of The Corporation of the Town of Essex, be read a first and a second time and provisionally adopted on November 16, 2020

**Carried**

**18. Adjournment**

**R20-11-438**

Moved By Deputy Mayor Meloche

Seconded By Councillor Garon

**That** the meeting be adjourned at 7:35 PM.

**Carried**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk