



The Corporation of the Town of Essex  
Arts, Culture and Tourism Meeting Minutes

December 11, 2024, 5:30 pm  
Barnett Room, 60 Fairview Ave W, Essex, ON N8M 1B6  
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Present: Chair - Maguire, Grant  
Councillor - Allard, Brad, Ward 3  
Councillor - Hammond, Rodney, Ward 4  
Member - Atkinson, Nicole  
Member - Quinn-Ouellette, Diane

Regrets: Vice Chair - Meloche, Richard  
Member - Armstrong, Tracy  
Member – Freele, Peter

Also Present: Cynthia Cakebread, Manager, Recreation and Culture  
Trevor Martin, Recording Secretary

Accessible formats or communication supports are available upon request. Please contact the  
**Clerk's Office at [clerks@essex.ca](mailto:clerks@essex.ca) or 519-776-7336 extension 1100 or 1101.**

1. **Call to Order**

2. **Land Acknowledgement**

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. **Declarations of Conflict of Interest**

There were no declarations of conflict of interest noted at this time.

4. **Adoption of Published Agenda**

4.1 **Arts, Culture and Tourism Meeting Agenda for December 11, 2024**

**ACT24-12 -001**

Moved By Councillor Hammond

Seconded By Nicole Atkinson

**That** the published agenda for the December 11, 2024 Arts, Culture and Tourism Meeting be adopted as presented.

Carried

5. **Adoption of Minutes**

5.1 **Arts, Culture and Tourism Minutes for November 13, 2024**

**ACT24-12 -002**

Moved By Nicole Atkinson

Seconded By Councillor Allard

**That** the minutes of the Arts, Culture and Tourism meeting held November 13, 2024 be adopted as circulated.

**Carried**

6. **Unfinished Business**

6.1 **Art/Tourism Projects**

Cynthia Cakebread, Manager, Recreation and Culture, shared photos of the recently completed restoration of the Liberation Mural at 103 Talbot Street North in Essex Centre. She added that the Committee budget for 2025 is still being finalized and that there are a couple of potential grant opportunities for funding to support the work of Committee.

6.2 **Holiday Lights Tour**

Cynthia Cakebread, Manager, Recreation and Culture, informed the Committee of the current participation numbers for the Holiday Lights Tour 2024 and noted that promotional materials normally sent out to all residents via Canada Post are on hold due to the postal strike.

7. **2025 Meeting Schedule**

The Committee discussed the meeting schedule for 2025 and after discussion decided to continue meeting on the second Wednesday of every month with the start time being changed to 5:00PM.

**ACT24-12 -003**

Moved By Nicole Atkinson

Seconded By Councillor Allard

**That** the Arts, Culture and Tourism Committee continue to meet on the second Wednesday of every month in 2025 with the meeting start time being changed to 5:00PM.

**Carried**

8. **New Business**

8.1 **Initiatives for 2025**

The Committee discussed a few possible initiatives for 2025 including potential live art events, Downtown Essex Tea Party and holiday-related art installations. The Committee agreed to discuss further at the planning meeting in February 2025.

9. **Adjournment**

**ACT24-12 -004**

Moved By Councillor Hammond

Seconded By Councillor Allard

That the meeting be adjourned at 5:50PM.

Carried

10. **Future Meetings**

January 8, 2025 at 5:00 PM

Location: Essex Centre Sports Complex - Barnett Meeting Room

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Chair

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Recording Secretary