



Co-An Park Advisory Committee Meeting Minutes

November 20, 2024 - 5:00PM

Location: McGregor Community Center, 9571 Walker Rd, McGregor, Ontario

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

Present:

Chair - McAgy, Christine

Vice Chair – Meloche, Jim

Councillor - Verbeek, Kim – Essex Ward 2

Councillor - McArthur, Don - Amherstburg

Member – Drew, Chris - Amherstburg

Member - DiBiase, Alexander – Amherstburg

Also Present:

Secretary Treasurer – Bissonnette, Joanne

Absent

Member - Sellars, Murray - Amherstburg

1. Call to Order

Tina McAgy, Chair called the meeting to order at 5:00 p.m.

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary

contributions of local and regional First Nations and all the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time.

4. Adoption of Published Agenda

4.1 Co-An Park Advisory Committee Meeting Agenda for November 20, 2024

CAP-2024-11-01

Moved by Chris Drew

Seconded by Alex DiBiase

That the published agenda for November 20, 2024 Co-An Park Advisory Committee Meeting be adopted as presented.

Carried

5. Adoption of Minutes

5.1 Co-An Park Advisory Committee Meeting Minutes for September 11, 2024

CAP-2024-11-02

Moved by Councillor Kim Verbeek

Seconded by Jim Meloche

That the minutes of the Co-An Park Advisory Committee Meeting held September 11, 2024 be adopted as circulated.

Carried

6. Reports from Administration

6.1 Costing Report November 1, 2024

CAP-2024-11-03

Moved by Chris Drew

Seconded by Councillor Don McArthur

That the Costing report for the Co-An Park dated November 1, 2024 be adopted as

circulated.

Carried

7. Old Business

7.1 Future Capital Expenditures

7.1.1. Committee discussed trading the 1997 Kioti Zero Turn Lawn Mower, additional quotes were requested, to be brought to next meeting.

7.1.2 Parking Lot Lights

CAP-2024-11-04

Moved by Chris Drew

Seconded by Jim Meloche

That Hicks Electric upgrade (5) existing light heads on the parking lot light poles and to install same to the front and back of Washroom building.

Carried

7.2 Ramp for Stage

Committee discussed the addition of a ramp to existing stage but work needs to be done to stage structure before adding a ramp, project on hold.

7.3 Fundraiser – March 15, 2025 St Patrick’s Corn Hole Tournament

Committee discussed a Co-An Park Corn Hole fundraiser, to be held March 15, 2025. Tickets will be made as well as online forms, and event advertised.

8. New Business

8.1 Park Maintenance Manager – Renew contract with Gary Rocheleau

CAP-2024-11-05

Moved by Chris Drew

Seconded by Alex DiBiase

That the Park Maintenance position be renewed for the 2025 season with Gary Rocheleau at a rate of \$26,000 from April 1, 2025 to October 31, 2025 subject to the terms and conditions of the Contract.

Carried

8.2 Park Office Position – Remuneration increase

CAP-2024-11-06

Moved by Chris Drew
Seconded by Alex DiBiase

That an additional \$500 be allocated to the Co-An Park secretarial position, bringing total to \$18,500 for the 2025 season

Carried

8.3 Concession Lease 2025

The Committee discussed the 2025 season and was informed that Tricia Meloche will not be returning to manage the concession. The Committee will explore options for advertising the position for a new operator and finalize the RFP requirements.

9. Adjournment

Moved by Jim Meloche
Seconded by Councillor Don McArthur

That the meeting be adjourned at 5:45 pm.

10. Future Meetings

January 8, 2025 at 5:00 PM

Location McGregor Community Center, 9571 Walker Rd, McGregor