



The Corporation of the Town of Essex
Arts, Culture and Tourism Meeting Minutes

November 13, 2024, 5:00 pm
60 Fairview Ave W, Essex, ON N8M 1B6

Present: Chair - Maguire, Grant
Vice Chair - Meloche, Richard
Member - Armstrong, Tracy
Member - Atkinson, Nicole
Peter Freele
Member - Quinn-Ouellette, Diane

Regrets: Councillor - Allard, Brad, Ward 3
Councillor - Hammond, Rodney, Ward 4

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

1. **Call to Order**

Grant Maguire, Chair, called the meeting to order at 5:05 PM.

2. **Land Acknowledgement**

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. **Declarations of Conflict of Interest**

There were no declarations of conflict of interest noted at this time.

4. **Adoption of Published Agenda**

4.1 **Arts, Culture and Tourism Meeting Agenda for November 13, 2024**

ACT24-11 -001

Moved By Nicole Atkinson

Seconded By Peter Freele

That the published agenda for the November 13, 2024 Arts, Culture and Tourism Meeting be adopted as presented.

Carried

5. **Adoption of Minutes**

5.1 Arts, Culture and Tourism Minutes for September 11, 2024

ACT24-11 -002

Moved By Tracy Armstrong

Seconded By Nicole Atkinson

That the minutes of the Arts, Culture and Tourism meeting held September 11, 2024 be adopted as circulated.

Carried

6. Unfinished Business

6.1 Sidewalk Astronomy

Grant Maguire, Chair, noted that the Royal Astronomical Society of Canada is interested in partnering for the event again next year. He added that the Committee may need to consider locations with lower light conditions for some events.

6.2 Art/Tourism Projects

Cynthia Cakebread, Manager, Recreation and Culture stated that the Liberation mural restoration project is ongoing with an estimated completion date of the end of this year. Cynthia noted that she is awaiting information from the Economic Development Department regarding a tourist photo site installation in Essex Centre and she is continuing to seek information on restoration of other murals.

6.3 Holiday Lights Tour

The Committee discussed event logistics and after discussion agreed to run the event in the same format as last year, with the contest open from November 25 to December 31, 2024. Cynthia also noted that Town staff will coordinate setting up the website, map and online voting and added that the Essex Centre Business Improvement Area has committed to sponsor prizes.

6.4 Halloween Spooktacular

Cynthia Cakebread, Manager, Recreation and Culture, informed the Committee that the event had over 300 registrants with well over 200 participants attending. She added that the event went very well and highlighted some of the activities that were offered to participants.

7. Colchester Penny Press

The Committee discussed adding a penny press machine at Colchester Harbour and agreed to further discuss it at the planning and priority setting meeting in February 2025. The Committee also discussed other possible events and projects to consider for next year.

Cynthia Cakebread, Manager, Recreation and Culture reviewed the budgeting process and current Committee commitments to consider as members brainstorm possible events and initiatives to discuss at the meeting in February 2025.

8. New Business

There were no items discussed under New Business.

9. Adjournment

Moved By Richard Meloche, Vice Chair
Seconded By Tracy Armstrong

That the meeting be adjourned at 5:33 PM.

10. Future Meetings

December 11, 2024 at 5:30 PM

Location: Essex Centre Sports Complex - Barnett Meeting Room

Chair

Recording Secretary