



## Report to Council

Department: Infrastructure Services  
Division: Capital Works and Asset Management  
Date: October 7, 2024  
Prepared by: David McBeth, C.E.T.  
Manager, Capital Works and Asset Management  
Report Number: Capital Works and Asset Management-2024-16  
Subject: Driveway at 33 Irwin Avenue  
Number of Pages: 3

### Recommendation(s)

That Capital Works and Asset Management Report-2024-16 entitled “**Driveway at 33 Irwin Avenue**” by David McBeth, Manager, Capital Work & Asset Management, dated October 7, 2024, be received.

### Purpose

As a result of a delegation by the Owner of 33 Irwin Avenue, Town Council requested for Administration to bring back a report on the cost to expand the driveway at 33 Irwin Avenue in Essex on September 16, 2024.

### Background and Discussion

At the September 16<sup>th</sup>, 2024 Council Meeting, **Resolution Number R24-09-387** was passed;

**That** Administration provide a report to Council on the cost associated with reconstructing and widening the driveway approach at 33 Irwin Avenue to provide the full 19-feet at the entrance way.

**Moved By:** Councillor McGuire-Blais

**Seconded By:** Councillor Matyi

As directed by Council, Administration reached out to the Irwin Avenue Reconstruction contractor SheaRock Construction Group Inc. to review the impacts and costs of expanding the **recently poured concrete driveway approximately 600mm (2') to the south.** Administration only reached out to SheaRock, because as part of the reconstruction of Irwin Avenue, the contractor is responsible for workmanship on the project for one-year after construction (maintenance period).

A site visit between the Town and SheaRock was held on September 18<sup>th</sup>, 2024. Through discussion, the best course action to widen the driveway while preventing any damage to the newly paved roadway was determined to be:

- Sawcut the curb to widen the entrance for a wider driveway.
- Sawcut the driveway from the curb to the sidewalk and remove a portion of the existing concrete driveway approach.
- Using small machinery, excavate and place and compact new granular A base
- Pour new concrete driveway approach in the new and partially removed areas. Existing driveway would receive dowels to pin the new section to the old section.

**SheaRock's price to complete this work is \$8,588.00 (including applicable HST).**

Since other property owners affected by the Irwin Avenue Reconstruction project arranged and paid for their own driveway widenings, and the property owner of 33 Irwin Avenue had the same option, Administration is recommending that the cost to widen the driveway be borne by the 33 Irwin Avenue property owner and not the Town of Essex.

If the 33 Irwin Avenue property owner does not agree with the price provided and chooses to select a different contractor that is their choice to do so. However, the property owner would **be subject to the Town's Entrance Permit process and fees. In addition, the works would not be permitted to be carried out until after SheaRock's maintenance period is complete**, which is estimated to be October of 2025.

## Financial Impact

There are no financial impacts as part of this report.

## Consultations

Kevin Girard, Director, Infrastructure Services

## Link to Strategic Priorities

- ☒ Embrace asset management best practices to build, maintain, and continuously improve our municipally owned infrastructure.
- ☐ **Leverage our Town's competitive advantages to promote jobs and economic investment.**
- ☐ Take care of our natural environment and strengthen the sense of belonging to everyone **who makes Essex "home"**.
- ☐ Deliver friendly customer service in an efficient, effective, and transparent manner while providing an exceptional working environment for our employees.
- ☐ Build corporate-level and community-level climate resilience through community engagement and partnership and corporate objectives.

## Report Approval Details

Document Title:	Driveway at 33 Irwin Avenue - Capital Works and Asset Management-2024-16.docx
Attachments:	
Final Approval Date:	Oct 2, 2024

This report and all of its attachments were approved and signed as outlined below:

A handwritten signature in black ink, appearing to read 'K. Girard', is written over a light blue horizontal line.

**Kevin Girard, Director, Infrastructure Services - Oct 1, 2024 - 10:08 AM**

**No Signature - Task assigned to Doug Sweet, Chief Administrative Officer was completed by delegate Kate Giurissevich, Director, Corporate Services**

**Doug Sweet, Chief Administrative Officer - Oct 2, 2024 - 10:16 AM**