



Co-An Park Advisory Committee Meeting Minutes

August 14, 2024 - 5:00PM

Location: Co-An Park Office, 11071 11th Conc. Rd, McGregor, Ontario

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

Present:

Chair - McAgy, Christine
Vice Chair - Meloche, Jim
Councillor - Verbeek, Kim – Essex Ward 2
Member – Drew, Chris - Amherstburg
Member - DiBiase, Alexander – Amherstburg

Also Present:

Secretary Treasurer – Bissonnette, Joanne

Absent:

Councillor - McArthur, Don - Amherstburg
Member - Sellars, Murray - Amherstburg

1. Call to Order

Tina McAgy, Chair called the meeting to order at 5:00 p.m.

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time

4. Adoption of Published Agenda

4.1 Co-An Park Advisory Committee Meeting Agenda for August 14, 2024

Moved by Jim Meloche

Seconded by Alex DiBiase

CAP-2024-08-01

That the published agenda for August 14, 2024 Co-An Park Advisory Committee Meeting be adopted as presented.

Carried

5. Adoption of Minutes

5.1 Co-An Park Advisory Committee Meeting Minutes for June 3, 2024

Moved by Alex DiBiase

Seconded by Jim Meloche

CAP-2024-08-02

That the minutes of the Co-An Park Advisory Committee Meeting held June 3, 2024 be adopted as circulated.

Carried

6. Delegate

6.1 Tricia Meloche

That the delegation presented by Tricia Meloche concerning the Concession Stand and food trucks be acknowledged, with discussions held.

Moved by Chris Drew

Seconded by Councillor Kim Verbeek

CAP-2024-08-03

That No Food truck or vendor be permitted to sell products comparable to or at lower prices than those offered by the Co-An Concession stand.

That all vendors must provide liability insurance and obtain approval from the Co-An Park management prior to any scheduled event.

That no external barbecues be permitted in the park, and that the Co-An barbecue be available for a rental fee where applicable.

Carried

7. Reports from Administration

7.1 Costing Report August 1, 2024

Moved by Councillor Kim Verbeek

Seconded by Chris Drew

CAP-2024-08-04

That the Costing report for the Co-An Park dated August 1, 2024 be adopted as circulated.

Carried

8. Old Business

8.1 Master Plan for Co-An Park

Moved by Chris Drew

Moved by Alex DiBiase

CAP-2024-08-05

That the Co-An Committee request a meeting with the CAO, the Mayor of Essex, the Co-An Chair, Councillor Verbeek and Co-An Secretary to discuss the Concession stand, Capital reserves and the New playground

Carried

9. New Business

9.1 2025 Budget

Moved by Councillor Kim Verbeek

Moved by Alex DiBiase

CAP-2024-08-06

That the Co-An Committee submit the 2025 Budget to the Town of Essex and Town of Amherstburg as presented

Carried

9.2 Ramp for stage

Moved by Councillor Kim Verbeek

Moved by Alex DiBiase

CAP-2024-08-07

That the Co-An Committee submit a request to the Accessibility committees from both the Town of Essex and the Town of Amherstburg, to review the accessible criteria needed for a ramp to the stage and to request that they consider donating funds to complete the project.

Carried

10. Adjournment

CAP-2024-08-08

Moved by Chris Drew

Seconded by Alex DiBiase

That the meeting be adjourned at 6:15 pm.

Carried

11. Future Meetings

September 11, 2024 at 5:00 PM

Location: Co-An Park Office, 11071 11th Concession Rd, McGregor, Ontario