



The Corporation of the Town of Essex  
Arts, Culture and Tourism Meeting Minutes

June 12, 2024, 5:30 pm  
Barnett Room, 60 Fairview Ave W, Essex, ON N8M 1B6  
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Present: Chair - Maguire, Grant  
Councillor - Allard, Brad, Ward 3  
Councillor - Hammond, Rodney, Ward 4  
Peter Freele

Regrets: Vice Chair - Meloche, Richard  
Member - Armstrong, Tracy  
Member - Atkinson, Nicole

Also Present: Cynthia Cakebread, Manager, Recreation and Culture  
Trevor Martin, Recording Secretary

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at [clerks@essex.ca](mailto:clerks@essex.ca) or 519-776-7336 extension 1100 or 1101.

**1. Call to Order**

Grant Maguire, Chair, called the meeting to order at 5:28 PM.

**2. Land Acknowledgement**

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

**3. Declarations of Conflict of Interest**

There were no declarations of conflict of interest noted at this time.

**4. Adoption of Published Agenda**

**4.1 Arts, Culture and Tourism Meeting Agenda for June 12, 2024**

**ACT24-06 -001**

Moved By Councillor Hammond

Seconded By Peter Freele

**That** the published agenda for the June 12, 2024 Arts, Culture and Tourism Meeting be adopted as presented.

5. Adoption of Minutes

5.1 Arts, Culture and Tourism Minutes for May 8, 2024

ACT24-06 -002

Moved By Councillor Allard

Seconded By Peter Freele

**That** the minutes of the Arts, Culture and Tourism meeting held May 8, 2024 be adopted as circulated.

Carried

6. Unfinished Business

6.1 Live Art Event

Ann Ducharme, President, Art Society of Kingsville suggested that the Committee partner with Windsor & Essex Plein Air Artists for a series of live art events in the summer of 2025 coinciding with Tune Up the Parks. The Committee discussed ideas and agreed to continue planning at a future meeting.

6.2 Sidewalk Astronomy

Grant Maguire, Chair, informed the Committee that the following dates for Sidewalk Astronomy events have been confirmed with the Royal Astronomical Society of Canada:

- July 15 - Colchester
- August 14 - Essex Centre
- September 21 - Essex Centre

6.3 Art/Tourism Projects

Cynthia Cakebread, Manager, Recreation and Culture noted that the restoration of the Liberation Mural is open as a Request for Proposal. She added that there is no update at this time on a potential mural in McGregor or tourist photo site installation in Essex Centre.

6.4 Tune Up the Parks

Cynthia Cakebread, Manager, Recreation and Culture informed the Committee that performers are confirmed for all dates and noted that promotion will commence soon. Cynthia confirmed that Windsor-Essex Children's Aid Society will be onsite for two of the events.

The Committee held a discussion on potential compensation for performers. Following the discussion, the Committee agreed to keep the same model for this year's event and to ensure the performer survey includes questions on their level of satisfaction with earnings through gratuities in addition to placing a greater emphasis on encouraging gratuities at events as agreed to at the last meeting.

6.5 Mural Inspection Report

Cynthia Cakebread, Manager, Recreation and Culture noted that she has received the inspection report of all murals and will make recommendations at a future meeting once the condition and needs of each individual mural has been reviewed.

7. **New Business**

8. **Adjournment**

**ACT24-06 -003**

Moved By Councillor Hammond

Seconded By Peter Freele

**That** the meeting be adjourned at 6:08 PM.

**Carried**

9. **Future Meetings**

July 10, 2024 at 5:30 PM

Location: Town of Essex Municipal Building - Large Meeting Room

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Chair

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Recording Secretary