



## Report to Council

Department: Community Services  
Division: Parks and Facilities  
Date: March 16, 2020  
Prepared by: Jackson Tang, Assistant Manager, Business Services  
Report Number: Parks and Facilities-2020-01  
Subject: Results of Request for Tender – Essex Splash Pad Wash Room/Change Room Upgrade  
Number of Pages: 4, attachments

### Recommendation(s)

**That** Parks and Facilities-2020-01 entitled Results of Request for Tender – Essex Splash Pad Wash Room/Change Room Upgrade prepared by Jackson Tang dated March 16, 2020 be received, and

**That** Council **award** the Request for Tender - Essex Splash Wash Room/Change Room Upgrade to 2519181 Ontario Inc. O/A Preston Construction in the amount of \$151,902.56 including non-refundable Harmonized Sales Tax applicable to the Town of Essex.

### Purpose

In accordance with the Town Procurement By-Law Number 1043, Council approval is required for purchases where the total contract price is in excess of \$100,000. This report is to seek Council's approval to appoint a qualified supplier to upgrade the Essex Splash Pad Washroom/Change Room.

## Background and Discussion

A Request for Tender following the guidelines as set out in the Town's Procurement By-Law Number 1043 was posted both on the Town's website and Merx, and closed on March 4, 2020 at 3:00:00 PM.

The results of the submitted prices for the Request for Tender are summarized below:-

Name of Bidder	Total Tender Price including Harmonized Sales Tax (13%)	Total Tender Price including Non-Refundable Harmonized Sales Tax (1.76%)
2519181 Ontario Inc. O/A Preston Construction	\$168,681.10	\$151,902.56
Vince Ferro Construction Ltd.	\$208,574.00	\$187,827.35
Matassa Inc.	\$199,000.00	\$179,205.67
TCI Titan Contracting Inc.	\$207,000.00	\$186,409.92

As noted in the Town's consultant, Architecttura Inc.'s summary, the lowest tender received from Preston Construction Inc. is recommended. A copy of the Architecttura Inc.'s summary is attached with the total tender price including Harmonized Sales Tax.

## Financial Impact

As per the 2020 approval capital budget, \$234,556 has been allocated towards this project. The total of the Essex Splash Wash Room/Change Room Upgrade is \$151,902.56 including non-refundable Harmonized Sales Tax applicable to the Town of Essex which is within the approved 2020 capital budget.

## Link to Strategic Priorities

- ☒ Manage, invest and plan for sustainable municipal infrastructure which meets current and future needs of the municipality and its citizens.
- ☒ Create a safe, friendly and inclusive community which encourages healthy, active living for people of all ages and abilities.
- ☐ Provide a fiscal stewardship and value for tax dollars to ensure long-term financial health to the municipality.
- ☐ Manage responsible and viable growth while preserving and enhancing the unique rural and small town character of the community.
- ☐ Improve the experiences of individuals, as both citizens and customers, in their interactions with the Town of Essex.

## Report Approval Details

Document Title:	Results of Request for Tender-Splash Pad Washroom Upgrade - Parks and Facilities-2020-01.docx
Attachments:	- 2020 03 05 Recommendation for TofE.pdf
Final Approval Date:	Mar 10, 2020

This report and all of its attachments were approved and signed as outlined below:

**John Olsen, Manager, Parks and Facilities - Mar 10, 2020 - 2:42 PM**

A handwritten signature in black ink, appearing to read "John Olsen", with a stylized flourish at the end.

**Doug Sweet, Director, Community Services/Deputy CAO - Mar 10, 2020 - 3:30 PM**

A handwritten signature in black ink, appearing to read "Chris Nepszy", with a stylized flourish at the end.

**Chris Nepszy, Chief Administrative Officer - Mar 10, 2020 - 3:35 PM**