

COUNCIL DIRECTED REPORTS



Council Meeting Date	Council Resolution	Title	Resolution	Dept. Lead	Timeline Back to Council
April 2, 2024	R24-04-130	Township of Puslinch	That a letter of support be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Todd Smith, Minister of Energy, Anthony Leardi, MPP Essex Ridding, and Chris Lewis, MP.	Legal and Legislative Services	07-Jun-24
April 15, 2024	R24-04-153	Letter from 13.1.1 City of Kitchener - Ontario Heritage Act	That a letter of support be sent to the Honourable Doug Ford, Premier of Ontario, Honourable Michael Ford, Minister of Citizenship and Multiculturalism, Honourable Peter Bethlenfalvy, Minister of Finance, John Ecker, Chair, Ontario Heritage Trust, Association of Municipalities Ontario (AMO), and Architectural Conservatory of Ontario (ACO).	Legal and Legislative Services	07-Jun-24
April 15, 2024	R24-04-155	Letter from 13.1.3 Town of Lincoln Heritage Registry List	That a letter of support be sent to the Honourable Doug Ford, Premier of Ontario, and the Minister of Citizenship and Multiculturalism.	Legal and Legislative Services	07-Jun-24
May 6, 2024	R24-05-184	Letter from 13.1.3 City of St Catharines Restrict Exotic Animals	That a letter of support be sent to Doug Ford, Premier of Ontario, The Honourable Michael Kerzner, Solicitor General, The Honourable Graydon Smith, Minister of Natural Resources and Forestry, Anthony Leardi, MPP, Essex Riding, Association of Municipalities of Ontario (AMO), Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) and Municipal Law Enforcement Officers' Association of Ontario (MLEAO).	Legal and Legislative Services	14-Jun-24
May 21, 2024	R24-05-207	NOM - Letter to Ministry on leased communities and rent control	Now Therefore, be it resolved that Administration be directed to send a letter to provincial government regarding the rising cost to lease the land at mobile home parks and land leased communities.	Legal and Legislative Services	21-Jun-24
February 20, 2024	R24-02-059	NOM - Remove bollard and paint lines at 114 Talbot St N with funds from project	That the bollard outside 114 Talbot St N (the one to the west of the parking lot entrance) be removed and the cost of the removal be funded through the contingency fund and no parking lines be painted at the entrance to the parking lot.	Infrastructure Services	30-Jun-24
October 16, 2023	R23-10-423	Subsidy Programs	That Council direct administration to review the current flooding subsidy programs and prepare a report including recommendations for changes in programs and subsidies offered.	Infrastructure Services	01-Jul-24
April 15, 2024	R24-04-149	Sidewalk Patio Policy - return by May 21st with amendments	That Council defer this report to the Regular Council Meeting of May 6, 2024 or May 21, 2024, depending on Administration's priorities and direct Administration to prepare a cost analysis report to be presented at that time.	Infrastructure Services	01-Jul-24
April 15, 2024	R24-04-160	NOM - Matyi - Man hole cover report and review	That Town Administration prepare a comprehensive report that compares water-tight manhole covers to standard manhole covers by completing the following: 1. Initiate a Study: Conduct a study to assess the feasibility and benefits of water-tight manhole covers in our specific context; 2. Conduct Research: review studies, collaborate with professional networks, and review municipal practices to determine the feasibility of standardizing water-tight manholes; and 3. Report Submission: Present the comparative report to Town Council.	Infrastructure Services	01-Jul-24
December 4, 2023	R23-12-485	Report on review of STR fees to come back to Council	That the following three schedules be revised effective January 1, 2024: 1. Schedule "C" to By-Law Number 1812, being a by-law respecting the maintenance, management regulation and control of any cemetery owned by the Corporation of the Town of Essex, 2. Schedule "A" and "A.1" to By-Law Number 2040, being a by-law to establish a schedule of miscellaneous fees and charges, 3. Schedule "B-1", and "B-2" to By-Law Number 1850, being a by-law for the imposition of Development Charges.	Legal and Legislative Services	02-Jul-24
March 4, 2024	R24-03-072	STR Licensing amendment - map, no outdoor signage, new fees, Fire Fees?	That Council direct Administration to return with a by-law to amend the Short-Term Rental Unit Licensing By-Law 2025, being a by-law to license and regulate Short-Term Rental Units in the Town of Essex, that reflects the changes proposed by Development Services Report 2024-01 entitled Licensing & Enforcement Update to Council on Short-term Rental Units.	Legal and Legislative Services/Development Services	02-Jul-24
April 15, 2024	R24-04-154	Letter from 13.1.2 Clearview Township Endorse Bill C-63	That a letter of support be sent to the Honourable Arif Virani, Minister of Justice and Attorney General, the Honourable Justin Trudeau, Prime Minister, the Honourable Jenna Sudds Ministry of Families, Children and Social Development, Chris Lewis, MP, Essex Ridding, Irek Kusmierczyk, MP, Windsor-Tecumseh and Brian Masse, MP, Windsor West	Legal and Legislative Services	31-Jul-24

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November 6, 2023	R23-11-433	Town Hall Expansion Business Plan	That Council approve the current Town Hall footprint as the location for Town Hall Expansion and Consolidation; That Council direct Administration to develop a business plan to fund the expansion and consolidation which would include the selling of the Gesto Office Building and utilizing the sale funds toward the expansion capital costs; That Council award the development of construction drawings to Architecttura Architects and Engineers in the amount of \$398,750.00 plus HST for the Town Hall Expansion and HVAC upgrades, to be funded through the Landfill Reserve; and That the proceeds from the sale of the Gesto Office be transferred to the Landfill Reserve including interest.	Office of the CAO	31-Jul-24
February 20, 2024	R24-02-054	Harrow High RFP for development	That Council direct Administration to proceed with a Request for Proposal process where interested developers can provide proposals to the Town of Essex with plans for future high density residential development	Development Services	31-Jul-24
February 20, 2024	R24-02-051	Parkland Dedication Bylaw Public Engagement	That Council authorize Administration, with the assistance of Watson & Associates Economists Ltd. to undertake public engagement to review a draft Parkland Dedication By-Law to regulate the dedication of parkland, or the payment-in-lieu thereof, as a condition of the development, or redevelopment, to implement the changes made by Bill 23.	Community Services	01-Aug-24
April 2, 2024	R24-04-136	NOM - Review Dev Standars Manual and 4 particular items brought forward by developers	That Council direct Administration to review the Development Standards Manual, including a review of the following items, and provide a summary of what other Towns are doing for the items: <ul style="list-style-type: none"> • use of v curb and barrier curbs, • use of water pipes used by the municipality for example plastic vs copper, • maintenance period in the Town of Essex, and • use of surety bonds in both commercial and residential development. 	Infrastructure Services	01-Aug-24
May 6, 2024	R24-05-190	NOM - Downtown Banner Policy and report	That Administration return with a report with recommendations regarding the use of Town owned banners within the municipality of the Town of Essex.	Infrastructure Services	01-Aug-24
May 6, 2024	R24-05-191	NOM - Lead Pipe Report	That Council direct Administration to prepare a report on information regarding lead pipes in the Town of Essex.	Infrastructure Services	01-Aug-24
April 2, 2024	R24-04-137	NOM - Releasing mylar balloon bylaw created	That Council direct Administration to prepare a report which considers whether or not Council should pass a By-Law prohibiting the release of latex and mylar helium balloons into the air in the Town of Essex.	Legal and Legislative Services	12-Aug-24
May 21, 2024	R24-05-206	NOM - Report on inflow and infiltration to the Town's storm and sanitary systems	That Council direct Administration to come back with a report discussing the inflow and infiltration to the Town's storm and sanitary sewers, and potential solutions to help reduce flooding. The report should speak to the ability to create an inspection program to identify and repair cross connections and sources of inflow and infiltration.	Infrastructure Services	31-Aug-24
October 16, 2023	R23-10-401	Harrow Pickleball	That the delegation and presentation by Spencer Wilson and Mark Clifford, Harrow Pickleball Club, be received and that Council direct administration to provide more information on pricing and location options.	Community Services	01-Sep-24
June 5, 2023	R23-06-222	Impacts of CLI-ECAs	That Council direct Administration to bring to Council proposed changes to ByLaw Number 1924, being a by-law to delegate the duties and powers of the Council of the Town of Essex, to effect the foregoing.	Legal and Legislative Services	03-Sep-24
May 21, 2024	Not available	Fence By-law - Return with amendments following May 21st report	That Council direct Administration to amend the Town of Essex Fence By-Law to require property owners seeking to construct a fence abutting a municipally-owned property, with the exception of municipal roads and right of ways, to provide a legal survey prepared by an Ontario Land Surveyor, at the property owner's expense, as part of their application.	Development Services	03-Sep-24
May 6, 2024	R24-05-189	NOM - Vulnerable sector list for follow up in emergencies	That Administration be directed to return with a report regarding creating a voluntary list of Town of Essex residents that would like or need the Town to check on them at a time of prolonged power outages, severe weather events or disasters and whether or not the Town should provide such services.	Office of the CAO	30-Sep-24
February 20, 2024	R24-02-054	Harrow Parkland Master Plan	That Council approve \$20,000.00 for a new capital project entitled Harrow and Colchester South Community Centre Park Master Plan to be funded from the Development Charges Reserve - Administration	Community Services	01-Nov-24