



Essex Municipal Heritage Committee (EMHC)

Essex Municipal Building, 33 Talbot Street South, Large Meeting Room

Thursday, November 28, 2019 - 5:00 PM

"The EMHC is the resource base for information and knowledge for Council, administration and the community on all matters of heritage"

1. Roll Call

Present: Councillor Steve Bjorkman, Chair

Laurie Brett

Claudette Gauthier

Richard Kokovai

Anthony Paniccia

Joseph Lucas

Also Present: Rita Jabbour, Staff Liaison

Sarah Aubin, Recording Secretary

Regrets: Phil Pocock, Vice-Chair

Laurie Kowtiuk

2. Declarations of Conflict of Interest

3. Adoption of Published Agenda

- a) Thursday November 28, 2019 EMHC Regular Meeting Agenda

Moved by Richard Kokovai

Seconded by Anthony Paniccia

(EMHC-2019-11-31) That the published agenda for the November 28, 2019 Regular EMHC meeting, be adopted as presented.

"Carried"

4. Adoption of Minutes

- a) November 13th, 2019 EMHC Special Meeting Minutes

Moved by Laurie Brett

Seconded by Anthony Paniccia

(EMHC-2019-11-32) That the minutes of the November 13th, 2019 Special EMHC Meeting, be adopted as circulated.

"Carried"

5. Public Presentations

None.

6. Unfinished Business

a) Greater Marketing and Public Education about Heritage– Ongoing

Rita advises the members that Heritage Brochures were not placed at the wineries within the Town of Essex. She states that she will attend these locations and distribute the pamphlets.

Richard Kokovai states that he will assist with this initiative and drop the brochures off at wineries within Colchester South.

Anthony Paniccia states that the Arts, Culture and Tourism (ACT) committee will be hosting a Valentine's Day Tea Party in February at the Train Station. He advises that he will bring pamphlets to the event.

b) Cemeteries –ongoing

Rita advises the members that she has contacted the Heritage Planning network. She states that one person suggested contacting the land registry officer, however a title search has already been completed by the Clerks department for the cemeteries.

She states that she also spoke with a Cultural consultant with the Ministry who suggested considering the formal abandonment process by making an application to the court of justice, as well as, listing the cemeteries as interim protection.

She advises that listing has become more difficult with the changes to the Heritage Act as you have to contact the owners and ensure they are aware of the listing that is transpiring.

She advises that there are two cemeteries that have owner's information, Huffman Ferris Cemetery. She states that she can prepare a listing notice and provide it to the owners.

She states that there are three cemeteries that are owned by Trusts and or Organizations, Iler, St. Marks and Gilgal Cemetery. She states that she will also try and contact the Trusts and Organizations for listing.

She advises that there are two cemeteries that have come back with no title information. AME also known as The New Caanan Cemetery and Sullivan Street Cemetery. She asks the members if they have any contact information for any of the stated cemeteries.

Laurie Brett suggests that administration contact the Harrow Early Immigrant Research Society (HEIRS) with regards to Gilgal and St Marks cemeteries. She states that they may be able to provide further ownership information.

Richard Kokovai advises that Christ Church still holds interment ceremonies within the Sullivan St. cemetery. He states that when he was on Council prior to amalgamation The Town of Essex would receive invoices from Colchester South. He suggests that administration review if those invoices are still being paid by the Town of Essex.

Laurie Brett suggest that administration review all 13 cemeteries for listing as the

Town of Essex already maintains them, they are the responsibility of the municipality by default.

Rita advises that under the Ontario Heritage Act listing has becoming more difficult. She states that some of the 13 cemeteries that the Town of Essex maintains do not have an owner on title. She states that contact with the owner is required for listing under the revised Act.

Richard Kokovai suggest that administration place an ad in the paper requesting any information that someone may have regarding the cemeteries in question.

Rita states that she will send out listing notification to the cemeteries that have stated ownership, trusts and organization and she will provide an update at the January meeting.

c) Listing –ongoing

Richard Kokovai states that Heritage Village could be a property to list or designate in the future.

Rita advises that Heritage Village cannot be listed or designated as the dwellings on the property have been moved from their original origins and therefore the “real property” no longer applies.

She states she will contact the Heritage Planning network regarding potentially listing the structures and will update the committee at the January meeting.

d) Heritage Designation and Interpretive Plaque Program – ongoing

Rita advises the members that she has budgeted \$5400.00 for plaques in 2020. She states that the general cost per plaque can range from \$1100 for a bronze plaque to \$1400 for an interpretive plaque.

She states that in 2020 the committee will consider an interpretive plaque for McGregor and Essex Centre as well as a bronze plaque at the Kowtiuk House.

She advises that she spoke with Richard Wyma, at the Essex Region Conservation Authority who informed her that they will be moving forward with a plaque on the greenway at paquette corners in 2020. She states that the committee will work with the Director of Communications on developing the plaque.

e) Reports to Council

Rita advises that all previous listings have been approved by Council and the Heritage register as been updated and the building department has been made aware.

Rita advises the members that she is currently working on the delegation of authority By-law. She states that this By-law would allow herself and the Committee to approve any alterations being done to a designated property.

Laurie Brett suggest that Rita review the current delegation of authority By-law and amend it with Planning matters to allow herself the delegation authority instead of preparing an entirely new By-law.

Steve Bjorkman states that the report and recommended amendment to the delegation of authority By-law be sent for Committee review with the January Agenda.

Moved by: Tony Paniccia

Seconded by: Joseph Lucas

(EMHC-2019-11-33) That a draft report and By-law amendment to the delegation of authority By-law be prepared and presented to the committee at the January 30th, 2020 meeting.

f) Studies and Master Plans

g) Friends of the Colchester Schoolhouse – Ongoing

Steve Bjorkman advises the committee that he has spoken with two individuals who would be interested in starting a Friends of Society. He advises that the conversation is ongoing and will update the committee on any new developments.

h) Heritage Week 2020

Rita advises the members that she spoke with Paul Loncke at Essex District High School. She states that the interviews have been completed, everyone that the Committee suggested was contacted and interviewed. Including our member Laurie Kowtiuk with regards to her home at 78 Fox Street. She states that Mr. Loncke advised her that his students enjoyed learning about our local history. She states that the committee should have a submission by January.

She also advises that Jennifer Maurina, English Teacher, Essex District High School contacted administration and advised that her students have created photojournalistic writings that they will also be submitting for the Committee to review in January.

She advises the members that she has placed \$3500 in the proposed budget for conventions and conferences for 2020.

She states that this will also be used for Heritage Week. She states that administration will be looking to continue the High School submission, awards, colouring books and facebook post for heritage week 2020. She states that she would also like to do a guest speaker series at the High School with possibly Seamus Gunn.

She states that administration could also prepare a scavenger hunt for grades 7 & 8 instead of the colouring / activity books.

Richard Kokovai questions if the committee would want the students to obtain an item of heritage value or would they want the students to take photos and submit them to the Committee.

Laurie Brett questions if there will be an award given to the student or class for completing the scavenger hunt.

Steve Bjorkman states that administration would have to do a minimum of three separate scavenger hunts to accommodate the hamlets within the Town of Essex.

Rita advises that she will review speak with communications on how we can prepare a scavenger hunt and update the committee at the January meeting.

Richard Kokovai states that during planning any events with High School students, discussion is always had around Essex District High School. He states that he would like to find a way to include Essex students that attend Kingsville, Cardinal Carter and Villanova High School.

He states that he understands the schools are not within the Town of Essex limits however administration may be able to contact the municipalities and discuss a partnership in presenting heritage value items to all the students that attend Essex County high schools.

Rita advises that she will contact the neighbouring municipalities and their heritage committees to discuss a potential partnership in heritage events for the students.

i) Charles Maedel Commemoration Project –ongoing

j) Heritage Walking Tour and Digital Component

Rita advises administration is working with communications to prepare a heritage walking tour app that would be similar to the Capital Works Map.

She states that the heritage walking tour app may also assist with the scavenger hunt for 2020.

Laurie Brett states that we would be assuming that every child in grades 7 and 8 would have access to a cellphone and that may not be the case.

Steve Bjorkman states that we could request that the students be in groups of 4 or greater, potentially one of the students will have access to a cell phone.

k) Batten Schoolhouse and Iler Schoolhouse

Rita advises the committee that more research is still required for the Batten and Iler School house. She states that she will have the Summer student work on this initiative in May 2020.

7. Reports from Administration

None.

8. Correspondence

None.

9. New Business

a) 2020 Meeting Schedule

Committee to review and adopt the meeting schedule for 2020.

Moved by: Richard Kokovai

Seconded by: Laurie Brett

(EMHC-2019-11-34) That the Heritage Meeting Schedule for 2020 be adopted as presented.

“Carried”

10. Adjournment

Moved by Richard Kokovai

Seconded by Tony Paniccia

(EMHC-2019-11-35) That the meeting be adjourned at 6:06 p.m.

“Carried”

Next Meeting Date January 30th at Essex Municipal Building, 33 Talbot Street South, at 5:00 pm

Chair

Recording Secretary