



Co-An Park Advisory Committee Meeting Minutes

April 10, 2024 - 5:00PM

Location: Co-An Park Office, 11071 11th Conc. Rd, McGregor, Ontario

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

Present:

Chair - McAgy, Christine

Vice Chair - Meloche, Jim

Councillor - Verbeek, Kim – Essex Ward 2

Member - DiBiase, Alexander – Amherstburg

Member - Sellars, Murray - Amherstburg

Also Present:

Secretary Treasurer – Bissonnette, Joanne

Director of Community Services, Town of Essex – Morassut, Jake

Regrets:

Councillor - McArthur, Don - Amherstburg

Absent:

Member - Drew, Chris – Amherstburg

1. Call to Order

Tina McAgy, Chair called the meeting to order at 5:00 p.m.

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and

of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time.

4. Adoption of Published Agenda

4.1 Co-An Park Advisory Committee Meeting Agenda for April 10, 2024

CAP-2024-04-01

Moved by Murray Sellars
Seconded by Alex DiBiase

That the published agenda for April 10, 2024 listed in Agenda Item 4.1 for the Co-An Park Advisory Committee Meeting be adopted as presented.

Carried

5. Adoption of Minutes

5.1 Co-An Park Advisory Committee Meeting Minutes for March 13, 2024

CAP-2024-04-02

Moved by Murray Sellars
Seconded by Alex DiBiase

That the minutes of the Co-An Park Advisory Committee Meeting listed in item 5.1 held March 13, 2024 be adopted as circulated.

Carried

6. Reports from Administration

6.1 Costing Report April 2, 2024

CAP-2024-04-03

Moved by Councillor Kim Verbeek

Seconded by Murray Sellars

That the Costing report for the Co-An Park dated April 2, 2024 be adopted as circulated

Carried

7. Unfinished Business

7.1 Co-An 2024 Appreciation Weekend

7.1.1 July 12 Corn Hole Tournament

Committee wishes to contact Columbian Club, book event with their terms, they will run tournament and we will profit 50% of tournament fees.

7.1.2 July 13 – Co-Ed Tournament/Steak supper

Committee will proceed with Steak supper, catered by the Columbian Club and Jim Meloche to run Co-Ed baseball tournament.

7.1.3 July 14 – Public Yard Sale

Committee will rent out tables or space for \$25 to the public to set up their goods for sale, we will also welcome donations. Any items not sold and left behind will be donated to a local organization.

7.2 Capital projects for 2024 – See Conceptual Master Plan

Committee reviewed and had suggestions; to forward to council.

7.3 Concession Lease – CAP-23-11-005

Revise Page 5, Last two paragraphs have been revised.

During the agreement's term, the tenant possesses food rights to sell and use the leased concession stand premises. If fundraising events opt for a food truck or catering service, a \$200 fee per food truck will be charged to event; if the Concession stand is not required the tenant is entitled to a 25% share, while 75% goes to the Co-An Park. Co-An hosted events are exempt from this arrangement. Additionally, Co-An Park will oversee all food rights for family reunions, Jack n Jills, weddings and leased land at the Essex Steam and Gas Engine Museum.

8. New Business

8.1 Music Jamboree is requesting fees be waived for food rights: \$200 catering fee plus \$1.50 per Rib Dinner, also requesting donation for the use of cooler \$75 fee

CAP-2024-04-04

Moved by Councillor Kim Verbeek

Seconded by Jim Meloche

That the Cooler Rental fee for the 2024 Music Jamboree be donated, and going forward the \$1.50 additional fee for food rights be eliminated for all events, while retaining the \$200 food truck/catering fee for public events with the requirement of providing caterer/food truck insurance

Carried

8.2 Electronic Participation at Meetings – a committee member requested electronic access to Co-An park meetings. The Town of Amherstburg has no objections and is willing to provide equipment if necessary. However, the Town of Essex has no by-law permitting and will be assessing its policy.

9. Adjournment

CAP-2024-04-05

Moved by Alex DiBiase

Seconded by Murray Sellars

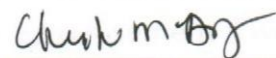
That the meeting be adjourned at 5:48 pm

Carried

10. Future Meetings

May 8, 2024 at 5:00 PM

Location: Co-An Park Office, 11071 11th Concession Rd, McGregor, Ontario



Christine McAgly - Chairman



J Bissonnette - Secretary Treasurer