



**The Corporation of the Town of Essex**

**Regular Council Meeting Minutes**

June 17, 2024, 6:00 pm

Location: Essex Municipal Building, 33 Talbot Street South and by livestream at  
<https://www.youtube.com/user/EssexOntario>

Present: Mayor Sherry Bondy  
Deputy Mayor Rob Shepley  
Ward 1 Councillor Joe Garon  
Ward 1 Councillor Katie McGuire-Blais  
Ward 2 Councillor Kim Verbeek  
Ward 3 Councillor Brad Allard  
Ward 3 Councillor Jason Matyi  
Ward 4 Councillor Rodney Hammond

Also Present: Doug Sweet, Chief Administrative Officer  
Joseph Malandrucolo, Director, Legal and Legislative Services/Clerk  
Jake Morassut, Director, Community Services  
Kate Giurissevich, Director, Corporate Services  
Lori Chadwick, Director, Development Services  
Kevin Girard, Director, Infrastructure Services  
Brandi Sieben, Manager, Human Resources  
Rita Jabbour, Manager, Planning Services  
Lauryn Smith, Youth Council Member  
Cassandra Roy, Legislative Clerk

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at [clerks@essex.ca](mailto:clerks@essex.ca) or 519-776-7336 extension 1100 or 1101.

**1. Call to Order**

Mayor Bondy called the meeting to order at 6:00 PM.

**2. Land Acknowledgement**

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

**3. National Anthem**

**4. Closed Meeting Report**

**5. Declarations of Conflict of Interest**

There were no declarations of conflict of interest noted at this time.

**6. Adoption of Published Agenda**

**6.1 Regular Council Meeting Agenda for June 17, 2024**

**R24-06-245**

Moved By Deputy Mayor Shepley

Seconded By Councillor Allard

**That** the published agenda for the June 17, 2024 Regular Council Meeting be adopted with the following amendment:

1. That Agenda Item 8.2 allow to permit a delegation by Laura Daniher.

**Carried**

**7. Adoption of Minutes**

**7.1 Regular Council Meeting Minutes for June 3, 2024**

**R24-06-246**

Moved By Councillor Garon

Seconded By Deputy Mayor Shepley

**That** the minutes of the Regular Council Meeting held June 3, 2024 be adopted as circulated.

**Carried**

**7.2 Special Council Meeting Minutes for April 29, 2024**

RE: E.L.K. Energy Inc. Director Remuneration

**R24-06-247**

Moved By Councillor Hammond

Seconded By Councillor Verbeek

**That** the minutes of the Special Council Meeting held April 29, 2024 be adopted as circulated.

**Carried**

**7.3 Special Council Meeting Minutes for April 29, 2024**

RE: Heritage Designation Process

**R24-06-248**

Moved By Councillor Matyi

Seconded By Councillor Allard

**That** the minutes of the Special Council Meeting held April 29, 2024 be adopted as circulated.

**Carried**

**8. Public Presentations**

**8.1 Ontario Senior of the Year 2024 - Theresa Slack**

At its April 15, 2024 Regular Council Meeting, Council nominated Theresa Slack for 2024 Senior of the Year in the Town of Essex. The Ministry of Seniors and Accessibility accordingly has awarded Theresa Slack as 2024 Senior of the Year in the Town of Essex in recognition of her outstanding contributions to our community. The Mayor presented this award on behalf of the Town, making note of the many contributions that Ms. Slack has made to the Town including her generosity to the Ukraine refugees as she has provided them shelter, support, and love as they rebuild their lives.

## **8.2 Patrick Chittle, Chittle Sports Academy**

RE: Essex Centre Sports Complex Lease Expansion

Patrick Chittle, Chittle Sports Academy explained that he submitted a request to expand his current lease at the Essex Centre Sports Complex and noted that he has held a lease in good standing with the Town of Essex since 2012. He stated that he has provided sports services to area members for nearly 20 years and is now partnering with Defined Fitness which will provide the Town with approximately \$30,000-\$40,000 of revenue. He explained that Chittle Sport Academy has worked with all user groups without any issues in the past and will continue to accommodate the Essex 73's for game access as previously addressed within the proposal.

Laura Daniher was invited to approach Council with her presentation and declined.

Council addressed concerns surrounding the discount on the ice rental.

Jake Morassut, Director, Community Services, stated that Administration is drawing in additional revenue by bringing in people to use off-peak ice times (non-desirable times). Director Morassut explained that each lease agreement is unique as there are various services that are offered and rented within the Town.

### **R24-06-249**

Moved By Councillor Garon

Seconded By Deputy Mayor Shepley

**That** the delegation by Patrick Chittle, Chittle Sports Academy regarding the Essex Centre Sports Complex Lease Expansion be received.

**Carried**

## **8.3 Kris Wojnarowki, Essex 73's Junior Hockey**

RE: Essex Sports Complex Lease Expansion

Kris Wojnarowki, Essex 73's Junior Hockey, explained that they were not informed of this lease agreement until a few days ago and the Essex 73's have inquired about additional space in the past. He noted that they are interested in leasing space in the hallway and would like an opportunity to discuss extra space for lockers in this hallway area. He stated his concerns regarding the use of the hallway as the Essex 73's need access through that hallway on game nights as it is the only accessway to their area.

**R24-06-250**

Moved By Councillor McGuire-Blais

Seconded By Councillor Verbeek

**That** the delegation by Kris Wojnarowki, Essex 73's Junior Hockey regarding the Essex Centre Sports Complex Lease Expansion be received.

**Carried**

**9. Unfinished Business**

**10. Reports from Administration**

**10.1 Community Services-2024-25**

RE: Lease Agreement with Chittle Sports Academy at the Essex Centre Sports Complex

Jake Morassut, Director, Community Services explained that Chittle Sports Academy currently holds a lease agreement with the Town of Essex and has done so since 2012 in different capacities. He noted that from 2012 to 2018, Chittle Sports Academy leased storage rooms as well as the hallway area and in 2018 Chittle Sports Academy focused more on ice training rather than off ice training and reduced their lease to two storage rooms. He explained that the current lease is set to expire in August 2024 and Administration reviewed previous agreements and consulted with the Fire Department and Building Department to determine if the proposal would be permitted. He noted that Chittle Sports Academy is seeking to build a wall with a door at the end of the hallway outside of the Essex 73's dressing room to prevent unauthorized access and safety to the Essex 73's.

Council asked Administration why a RFP was not sent out for the lease of the hallway as other user groups may be interested.

Kate Giurissevich, Director, Corporate Services, explained that Council can ultimately choose to issue an RFP for the subject area however there is no guarantee of bids, and could result in the space being unused or a loss of the proposed lease income presented. She explained that there are multiple user groups interested in the footprint, however each of them is requesting their own piece and their own specifications which makes it difficult to post a RFP as it is no longer for the entire footprint. She stated that Administration believes this to be the best use of the total square footage.

Council discussed the rental rate for the lease agreement and directed additional questions to Administration concerning the rate.

Director Malandrucolo stated that based on the Municipal Act, Administration is responsible for ensuring that the rental rate is at fair market value and since this is undesirable lease space, the rental rate is proportionate to the use that the Town would receive otherwise.

Council directed Administration to postpone this matter pending further review by Administration.

**R24-06-251**

Moved By Councillor Garon

Seconded By Councillor Verbeek

**That** Community Services Report-2024-25 entitled Lease Agreement with Chittle Sports Academy at the Essex Centre Sports Complex prepared by Jake Morassut, Director, Community Services dated June 17, 2024, be received;

**That** By-Law 2340, being a lease for workout space at the Essex Centre Sports Complex with Pat Chittle, operating as Chittle Sports Academy, to operate within the Libro Rink Hallway be deferred pending further review by Administration; and

**That** any equipment brought in from Defined Fitness or Chittle Sport Academy remain in the hallway until a decision is made by Council.

**Carried**

## **10.2 Human Resources-2024-02**

RE: Council Remuneration

Doug Sweet, CAO explained that at the May 15, 2023 Regular Council Meeting, Council approved that all future Council compensation reviews be included in the scope of work with the Town's non-union salary review and that the reviews be conducted by a third-party consultant every four years. He noted that the purpose of these reviews is to ensure that the compensation offered to elected officials remains competitive with neighbouring and comparable size municipalities in order to establish a consistent process of ongoing salary.

Jane Mizanski, Consultant, Gallagher and Associates, explained that Gallagher and Associates was retained to review the remuneration and expense policies and practices for the elected officials. She stated that remuneration recognizes time required to attend Council meetings and perform constituency work. She noted that Town base remuneration across all roles is at or approaching the target pay policy of 60th percentile which is the pay policy being used for the Town non-union employee group and recommended that all roles be adjusted to the P60 rate.

Brandi Sieben, Manager, Human Resources, stated that based on the consultants' recommendations Administration is recommending that each of the Council members' base pay be adjusted to the P60 rate and that Administration provide a report at a later date to include options to access the Town non-union insured benefits plan and OMERS pension plan.

### **R24-06-252**

Moved By Councillor Hammond

Seconded By Councillor Verbeek

**That** Human Resources Report-2024-03 entitled Council Remuneration prepared by Brandi Sieben dated June 17, 2024, be received;

**That** Council approve the target pay policy, developed as part of the salary administration review, which is provided by Gallagher & Associates, at the P60 level for all comparators, be adopted as the model for salary compensation for all elected official roles in accordance with May 15, 2023 Council resolution;

**That** the revised target pay policy be implemented with an effective date of January 1, 2024;

**That** Council approve the post-budget approval impact of \$22,275.00 to be funded from the Town's Salary Stabilization Reserve;

**That** elected official roles are incorporated in the Town's Non-Union Salary Administration policy, which would ensure that a Council compensation review is conducted every four (4) years and would align annual increases granted to non-union employees; and;

**That** Council provide direction to Administration to investigate and provide a report on options for extended health benefits and retirement savings options for members of Council.

**Carried**

### **10.3 Planning-2024-15**

RE: Subdivision Development Agreement for Phase 2 of Ducharme Lane Residential Subdivision (Ward 2)

#### **R24-06-253**

Moved By Deputy Mayor Shepley

Seconded By Councillor Hammond

**That** Planning Report-2024-15 entitled Subdivision Development Agreement for Phase 2 of Ducharme Lane Residential Subdivision (Ward 2) prepared by Rita Jabbour, RPP, Manager, Planning Services dated June 17, 2024 be received; and

**That** By-Law Number 2338, being a By-Law to enter into a Subdivision Development Agreement between Fantuz Holdings INC. and the Corporation of the Town of Essex, be read a first, a second, and a third time and finally passed on June 17, 2024.

**Carried**

### **10.4 Planning-2024-16**

RE: Request for Notice of Intention to Designate for Various Properties within the Town of Essex

Rita Jabbour, Manager, Planning Services presented an overview of various properties in the Town of Essex eligible for Heritage Designation and noted the properties historical/associative value and contextual value.

Deputy Mayor Shepley declared a conflict of interest with respect to the property at 49 Talbot Street South (Essex United Church) and Council voted on the Notice of Intention to Designate Essex Unit Church in a separate motion.

#### **R24-06-254**

Moved By Councillor Hammond

Seconded By Councillor Matyi

**That** Council authorize the Notice of Intention to Designate in accordance with Section 29 of the *Ontario Heritage Act* for the property municipally known as 49 Talbot Street South (Essex United Church).

**Carried**

**R24-06-255**

Moved By Councillor Garon  
Seconded By Councillor Allard

**That** Planning Report-2024-16 entitled Request for Notice of Intention to Designate for Various Properties within the Town of Essex prepared by Rita Jabbour, RPP, Manager, Planning Services dated June 17, 2024 be received; and

**That** Council authorize the Notice of Intention to Designate in accordance with Section 29 of the *Ontario Heritage Act* for the properties municipally known as:

1. 190 Bagot Street (Christ Church)
2. 0 Sullivan Street (Christ Church Cemetery)
3. 179 County Road 50 (John Snider House)
4. 9567 County Road 11 (St. Clement Church)
5. 120 Talbot Street North (Grace Baptist Church)
6. 54 Talbot Street South (Dr. Robert B. Potts House)
7. 138 Albert Street (Charles Roberts House)
8. 0 County Road 12 (A.M.E/New Canaan Cemetery)
9. 103 King Street West (John McIntyre's Harness Shop)
10. 4005 County Road 11 (Central Grove African Methodist Episcopal Church)
11. 11 King Street West (E.F. Darby's Drugstore)
12. 3 King Street West (John McAfee's General Store)
13. 44 King Street East (Former Harrow Municipal Building)

**Carried**

**10.5 Community Services-2024-13**

RE: Special Event Notice – Essex Steam and Gas Engine Show

**R24-06-256**

Moved By Councillor Verbeek  
Seconded By Councillor McGuire-Blais

**That** Community Services Report-2024-13 entitled Special Event Notice – Essex Steam and Gas Engine Parade prepared by Jake Morassut, Director, Community Services, dated June 17, 2024, be received; and

**That** Council approve closing Walker Road from the 11<sup>th</sup> Concession to Parkside Drive, and Concession 11 from Walker Road to 11081 11<sup>th</sup> Concession between 8:45 AM and 10:00 AM on August 10<sup>th</sup>, 2024, for the Steam and Gas Engine Parade.

**Carried**

**10.6 Community Services-2024-23**

RE: Special Event Notice – Harrow Kinsmen Bigg WiggleFest

**R24-06-257**

Moved By Councillor Hammond

Seconded By Councillor Matyi

**That** Community Services Report-2024-23 entitled Special Event Notice – Harrow Kinsmen Bigg WiggleFest – September 23, 2023, prepared by Jake Morassut, Director, Community Services, dated June 17, 2024, be received;

**That** Council approve the granting of a temporary noise exemption under Noise By-Law 2038 from 11:00 AM to 12:00 AM on September 21, 2024, at Colchester Park to accommodate the entertainment for the Harrow Kinsmen Bigg WiggleFest; and

**That** Council approve the Harrow Kinsmen Bigg WiggleFest for Significant Event Status, for the purposes of the Harrow Kinsmen applying to receive a Special Occasion Permit (SOP) for their event on September 21, 2024.

**Carried**

**10.7 Community Services-2024-24**

RE: Special Event Notice – Essex Soap Box Derby

**R24-06-258**

Moved By Councillor McGuire-Blais

Seconded By Councillor Allard

**That** Community Services Report-2024-24 entitled Special Event Notice – Essex Soap Box Derby, prepared by Jake Morassut, Director, Community Services, dated June 17, 2024, be received;

**That** Council approve a temporary noise exemption in accordance with Noise By-Law 2038 from 8:00 AM to 4:00 PM on Saturday August 17, 2024, (Rain Date August 18, 2024) to accommodate the entertainment and announcing for the Soap Box Derby; and

**That** Council approve closing Talbot Street North between Victoria Street and Laird Avenue, and Wilson Avenue between Talbot Street North and 15 Wilson Avenue from 8:00 AM and 4:00 PM for the Essex Soap Box Derby.

**Carried**

**10.8 Community Services-2024-26**

RE: Special Event Notice – Essex Centre StreetFest

**R24-06-259**

Moved By Councillor McGuire-Blais

Seconded By Deputy Mayor Shepley

**That** Community Services Report-2024-24 entitled Special Event Notice – Essex Centre StreetFest, prepared by Jake Morassut, Director, Community Services, dated June 17, 2024, be received;

**That** Council approve a temporary noise exemption in accordance with Noise By-Law 2038 from 10:30 AM to 5:30 PM on Saturday, July 13, Saturday, August 10



2024, and Saturday, September 14, 2024 to accommodate the entertainment for the Essex Centre StreetFest; and

**That** Council approve closing Talbot Street North between Victoria Street and Laird Avenue from 10:30 AM to 5:30 PM on Saturday, July 13, Saturday, August 10 2024, and Saturday, September 14, 2024 for the Essex Centre StreetFest event.

**Carried**

#### **10.9 Capital Works and Asset Management-2024-08**

RE: Essex Centre Storm Sewers

Kevin Girard, Director, Infrastructure Services, provided the recommendations from the storm sewer modelling study in Essex Centre by Stantec Consulting Ltd. in 2023. He stated that Administration is recommending that the rush catchment area be started now as the Town has upcoming projects in this area that will be impacted by these improvements.

##### **R24-06-260**

Moved By Deputy Mayor Shepley

Seconded By Councillor McGuire-Blais

**That** Capital Works and Asset Management Report-2024-08 entitled Essex Centre Storm Sewers by David McBeth, Manager, Capital Work and Asset Management, dated June 17, 2024, be received;

**That** Council receive the Essex Town Centre Storm Drainage System Study prepared by Stantec Consulting Ltd. dated April 29, 2024; and

**That** Council appoint Stantec Consulting Ltd. to provide engineering services to design the storm sewers for Phase 1 of the Rush Catchment Area Improvements, including some watermain and asphalt trail design in accordance with the completed request under Section 22 of the Town of Essex Procurement By-Law 2129 for a total cost of \$427,900.80, including non-refundable HST.

**Carried**

#### **10.10 Capital Works and Asset Management-2024-09**

RE: Essex Bridge Rehabilitation Tender for 2024

##### **R24-06-261**

Moved By Deputy Mayor Shepley

Seconded By Councillor Hammond

**That** Capital Works and Asset Management Report-2024-09 entitled Essex Bridge Rehabilitation Tender for 2024 by David McBeth, Manager, Capital Work and Asset Management dated June 17, 2024 be received;

**That** Council award the Essex Bridge Rehabilitation Tender for 2024 (RFT-ID-24-015) to Intrepid General Ltd. in the amount of \$1,643,930.67, including non-refundable Harmonized Sales Tax;

**That** Council approve the additional funding of \$36,943.40 above the approved 2023 Capital Budget of PW-23-0019 of \$450,000 for the 5<sup>th</sup> Concession over

Richmond Drain (Structure #200403) from the Town's Asset Management Reserve;

**That** Council approve the additional funding of \$17,166.14 above the approved 2023 Capital Budget of PW-23-0020 of \$400,000 for the 3<sup>rd</sup> Concession over Henderson Drain (Structure #200204) from the Canada Community Building Fund; and

**That** Council approve the additional funding of \$5,683.30 above the approved 2023 Capital Budget of PW-23-0021 of \$75,000.00 from the Town's Asset Management Reserve for RC Spencer Associates to complete onsite inspection and contract administration services.

**Carried**

#### **10.11 Infrastructure Services-2024-02**

RE: Beach Road Upgrades and Maintenance

##### **R24-06-262**

Moved By Deputy Mayor Shepley

Seconded By Councillor Allard

**That** Infrastructure Services Report-2024-02 entitled, Beach Road Upgrades and Maintenance prepared by Kevin Girard, Director, Infrastructure Services dated June 17, 2024 be received;

**That** Council direct Administration to continue to provide minimal maintenance on owned and not assumed beach roads, including the current snow removal practice; and

**That** Council direct Administration to upgrade owned and not assumed beach roads to the current Town of Essex development standard in accordance with the process outlined in O.Reg. 586/06: Local Improvement Charges – Priority Lien Status, as amended, upon request from benefitting property owners on these roads.

**Carried**

#### **10.12 Office of the CAO-2024-04**

RE: Summary of Outstanding Council Reports

##### **R24-06-263**

Moved By Councillor Verbeek

Seconded By Councillor Garon

**That** CAO Report-2024-04 entitled Summary of Outstanding Council Reports prepared by Doug Sweet, Chief Administrative Officer dated June 17, 2024, be received for information.

**Carried**

#### **11. Reports from Youth Members**

#### **12. County Council Update**

Deputy Mayor Shepley provided an update from County Council regarding the approval of a 5-year lease to farm the land around the Lanfill in the Town of Essex. He announced that Sun Parlour Home issued a satisfaction survey which received 100% satisfaction rating from families and residents. He noted that the County approved the organic waste collection pickup in all municipalities for urban and rural areas beginning in 2025.

Council requested that Administration send a letter to the County of Essex requesting apartment buildings to be included in the Organics Waste Collection Program.

**R24-06-264**

Moved By Councillor Matyi

Seconded By Councillor McGuire-Blais

**That** the County of Essex, Regular Meeting minutes listed in Agenda Item 12, be received.

**Carried**

**12.1 County of Essex, Regular Council Meeting Minutes - April 17, 2024**

**12.2 County of Essex, Regular Council Meeting Minutes - May 1, 2024**

**13. Correspondence**

**13.1 Correspondence to be received**

**R24-06-265**

Moved By Deputy Mayor Shepley

Seconded By Councillor Matyi

**That** all of the correspondence listed in Agenda Item 13.1 be received and, where indicated, to further share such information with the community using suitable methods of communication.

**Carried**

13.1.1 Multi-Municipal Energy Working Group

RE: Unwilling Host

13.1.2 Watson and Associates Economists LTD

RE: Minor Amendment – D.C. By-Law Expiry Date

**13.2 Correspondence to be considered for receipt and support**

13.2.1 Childcan: The Childhood Cancer Research Association

RE: Flag Request from Childcan: The Childhood Cancer Research Association for Childhood Cancer Awareness Month- September 2024

**R24-06-266**

Moved By Councillor Verbeek

Seconded By Councillor Allard

**That** the request from Childcan: The Childhood Cancer Research Association for their flag to be flown at Town Hall in September 6, 2024, in support of Childhood Cancer Awareness Month of September in the Town of Essex be received and supported.

**Carried**

13.2.2 Affordable Housing Task Force

RE: Appointment of Affordable Housing Task Force Member

**R24-06-267**

Moved By Councillor Verbeek

Seconded By Deputy Mayor Shepley

**That** the application by Dorene Lester to be appointed to the Affordable Housing Task Force be received and supported.

**Carried**

**14. Committee Meeting Minutes**

**R24-06-268**

Moved By Councillor Hammond

Seconded By Councillor Matyi

**That** the Committee Meeting minutes listed in Agenda Item 14, together with any recommendations to Council noted therein, be received, approved and adopted as circulated.

**Carried**

**14.1 Co-An Park - April 10, 2024**

**14.2 Arts, Culture, and Tourism - May 8, 2024**

**14.3 Essex Accessibility Advisory Committee - May 10, 2024**

**Recommendations to Council:**

**EAAC24-05-13**

Moved By Linda Parker

Seconded By Richard Kokovai

**That** the Committee recommend that Council consider reimplementing the Town's Community Improvement Program in all wards commencing in 2025 budget year. The committee is specifically requesting that funding through the budget process provide an incentive to commercial property and/or business owners to making their building or retail/dining space accessible to the public not only at the entrance, but inside navigation and public washroom facilities and for the Town to actively promote this incentive program.

**Carried**

**EAAC24-05-014**

Moved By Member - Kurt Schroeder

Seconded By Richard Kokovai

**That** the Committee recommends to Council, that the upper levels of government involved in the widening of the No. 3 By-Pass be contacted, specifically, to request a plan of how current mobility access deficiencies will be addressed for those using walkers and/or scooters along South Talbot Street N., between Victoria Avenue and the Maidstone business corridor. A plan with appropriate budgetary allocation needs to be implemented to enhance safety in this corridor.

**Carried**

**14.4 Striking Committee - June 3, 2024**

Recommendation to Council:

**SC24-06-002**

Moved By Rob Shepley, Deputy Mayor

Seconded By Kim Verbeek, Councillor Ward 2

**That** the Committee recommend that Council appoint Fiona Coughlin, Frazier Fathers, Fred Groves, Richard Kokovai and Amanda Morgan, as members of the Affordable Housing Task Force for the term ending November 15, 2026; and

**That** Kim Verbeek, Councillor Ward 2 and Rodney Hammond, Councillor Ward 4 be appointed as the Council representatives to the Affordable Housing Task Force for the term ending November 15, 2026.

**R24-06-269**

Moved By Deputy Mayor Shepley

Seconded By Councillor Verbeek

**Carried**

**15. Financial**

**15.1 March 2024 Capital Variance Report**

**R24-06-270**

Moved By Councillor Hammond

Seconded By Councillor Matyi

**That** the March 2024 Capital Variance Report be received.

**Carried**

**16. New Business**

**17. Notices of Motion**

**17.1 The following Notice of Motions were presented at the June 3, 2024 Regular Council Meeting and are being brought forward this evening for Council's consideration:**

17.1.1 Mayor Bondy

**R24-06-271**

Moved By Mayor Bondy

Seconded By Councillor Matyi

**That** Council direct Administration to conduct a public satisfaction survey on Ontario Provincial Police services being provided to the Town of Essex and report the results back to Council.

**Carried**

17.1.2 Councillor Hammond

Councillor Hammond amended his motion as his concerns regarding the installation of a "no-left turn" sign on the north side of King Street was previously addressed by Administration.

**R24-06-272**

Moved By Councillor Hammond

Seconded By Councillor Allard

**That** Council direct Administration to review and prepare a Council Report outlining the feasibility of implementing the following traffic and parking changes:

1. Implementing a 2-hour parking limit along King Street from Victoria Street to Walnut Street and Queen Street from King Street to Centre Street.
2. Implementing community safety zones on Centre Street West from Queen Street to Erie Street North and Erie Street North from King Street to Sinasac Street West to serve St. Anthony Catholic School.
3. Implementing community safety zones on Arthur Street North from Sinasac Street to King Street and Centre Street East from Walnut Street North to Arthur Street North to serve Harrow Public School.

**Carried**

**17.2 The following Notice of Motion is for presentment only and will be brought forward for Council's consideration at the July 2, 2024 Regular Council Meeting:**

17.2.1 Mayor Bondy

Moved by Mayor Bondy

**That** Council direct Administration to provide an update at the July 15, 2024 Regular Council Meeting on the Colchester Hamlet Secondary Plan, including consultation efforts to-date, plans for future public consultation, policy directions thus far, and overall goals of the Secondary Plan as a part of the Town's new Official Plan Project.

**18. Reports and Announcements from Council Members**

Mayor Bondy announced that the Canadian Transportation Museum and Heritage Village is hosting the Kingsville-Essex Highland Games on Saturday, June 22, 2024.

Councillor Hammond announced that Rotary Club will be hosting the Soap Box Derby races on Saturday, June 22, 2024 in Harrow.

Deputy Mayor Shepley thanked Parks and Recreation Department for cleaning up the fish flies at the Colchester harbour.

## **19. By-Laws**

### **19.1 By-Laws that require a third and final reading**

#### **19.1.1 By-Law 2333**

RE: Being a by-law to confirm the proceedings of the June 3 2024, Regular Meeting of Council of the Corporation of the Town of Essex

#### **R24-06-273**

Moved By Councillor Matyi

Seconded By Councillor Hammond

**That** By-Law 2333 being a by-law to confirm the proceedings of the June 3, 2024, Regular Meeting of Council of the Corporation of the Town of Essex be read a third time and finally passed on June 17, 2024.

**Carried**

### **19.2 By-Laws that require a first, second, third and final reading**

#### **19.2.1 By-Law 2341**

RE: Being a by-law to amend By-Law 1850, as amended by By-Law 2030 and By-Law 2043 Respecting Development Charges

#### **R24-06-274**

Moved By Councillor Verbeek

Seconded By Councillor McGuire-Blais

**That** By-Law 2341 being a by-law to amend By-Law 1850, as amended by By-Law 2030 and By-Law 2043 Respecting Development Charges be read a first, a second and a third time and finally passed on June 17, 2024.

**Carried**

### **19.3 By-Laws that require a first and second reading**

#### **19.3.1 By-Law 2342**

RE: Being a by-law to confirm the proceedings of the June 17, 2024, Regular Meeting of Council of the Corporation of the Town of Essex

#### **R24-06-275**

Moved By Councillor Allard

Seconded By Deputy Mayor Shepley

**That** By-Law 2342 being a by-law to confirm the proceedings of the June 17, 2024, Regular Meeting of Council of the Corporation of the Town of Essex be read a first and a second time and provisionally adopted on June 17, 2024.

**Carried**

## **20. Adjournment**

**R24-06-276**

Moved By Deputy Mayor Shepley

Seconded By Councillor Matyi

**That** the meeting be adjourned at 9:15 PM.

**Carried**

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Mayor

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Clerk