



The Corporation of the Town of Essex
Finance Committee Meeting Minutes

May 27, 2024, 3:30 pm
Shaheen Room, Essex Centre Sports Complex, 60 Fairview Avenue West

Present: Deputy Mayor - Shepley, Rob
Mayor - Bondy, Sherry
Councillor - Hammond, Rodney, Ward 4

Absent: Councillor - Garon, Joe, Ward 1

Also Present: Kate Giurissevich, Director, Corporate Services
Ann-Marie Unis, Manager, Finance & Business Services
Maddison Tulett, Financial Analyst
Jill Brett, Recording Secretary

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

1. Call to Order

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time.

4. Adoption of Published Agenda

4.1 Finance Committee Meeting Agenda for May 27, 2024

FIN24-05-01

Moved By Mayor Bondy

Seconded By Councillor Hammond

That the published agenda for the May 27, 2024, Finance Committee Meeting be adopted with the following amendment:

1. Agenda Item 6.2 be added to review Fees and Charges By-law Schedule A.

Carried

5. Adoption of Minutes

5.1 Finance Committee Minutes for March 19, 2024

FIN24-05-02

Moved By Councillor Hammond

Seconded By Mayor Bondy

That the minutes of the Finance Committee meeting held March 19, 2024, be adopted as circulated.

Carried

6. Reports from Administration/Applications

6.1 2024 Kidney Foundation Community Partnership Fund Application

Councillor Hammond requested a recorded vote.

FIN24-05-03

Moved By Mayor Bondy

Seconded By Deputy Mayor Shepley

That the 2024 Essex Community Partnership Fund cash grant of \$5000 for the Kidney Foundation of Canada be denied.

	Support	Opposed	Conflict
Deputy Mayor Shepley	X		
Mayor Bondy	X		
Councillor Hammond		X	
Results	2	1	0

Carried (2 to 1)

6.2 Amendment to Fees and Charges By-law Schedule A

FIN24-05-04

Moved By Mayor Bondy

Seconded By Councillor Hammond

That the Finance Committee recommend to Council that a minor amendment be made to the Fees and Charges By-law Schedule A to include a footnote on NSF Fees and reprint fees to be waived in the case of death or severe illness.

Carried

7. Closed Meeting

FIN24-05-05

Moved By Councillor Hammond

Seconded By Mayor Bondy

That the Finance Committee move into Closed Session to receive information pursuant to Section 239 (2)(c) of the Municipal Act, 2001, as amended to discuss personal matters about an identifiable individual, including municipal or local board employees.

Carried

FIN24-05-06

Moved By Councillor Hammond

Seconded By Mayor Bondy

That the Finance Committee move out of Closed Session and move back into Open Session.

Carried

8. New Business

FIN24-05-07

Moved By Mayor Bondy

Seconded By Councillor Hammond

That the Finance Committee recommend that Council direct Administration to revise the Community Partnership Fund Policy to limit the acceptance of applications to one deadline and no further in-year applications be accepted or considered after that deadline.

Carried

9. Adjournment

FIN24-05-08

Moved By Councillor Hammond

Seconded By Mayor Bondy

That the meeting be adjourned at 3:55 p.m.

Carried

10. Future Meetings

To be determined.

Chair

Recording Secretary