

Affordable Housing Task Force Application

The mandate of the Affordable Housing Task Force (AHTF) is to provide advice, suggestions, and recommendations to Administration and Council on issues related to affordable housing in the Town of Essex, including but not limited to identifying new or existing programs to stimulate new affordable housing development, exploring grant funding opportunities for affordable housing development, and fostering partnership opportunities with housing institutions

The Term of Office for this Committee coincides with the Term of Office for Council and shall end November 14, 2026.

View the [Terms of Reference](#).

Applicant Information

Last Name or Single Name *

First Name *

Middle Name (if applicable)

Street Number *

Street Name *

Apartment/Unit/Level (if applicable)

Town *

Postal Code *

Email Address *

Primary Phone Number *

Availability (Check all that apply) *

Daytime

Evening

Are you comfortable with committee meetings being livestreamed for public viewing? *

Yes

No

Do you have access to electronic communication? (i.e., email)

Yes

No

Questionnaire Part 1

Please answer all questions in full and truthfully.

Have you read the Terms of Reference for this Committee? *

Yes

No

Are you 18 years of age or older? *

Yes

No

Although not a requirement to serve on this Task Force, do you reside and/or own land in the Town of Essex? *

Yes

No

Address of residence or owned land in the Town of Essex

Please tell us about your interest in serving on this Task Force. What do you hope to contribute, and how would you support the Task Force? *

My interest in serving on this Task Force stems from my long-standing commitment to community service and urban development. Having previously served as a Councilor for the Town of Essex and being actively involved in various committees, I am passionate about fostering affordable housing solutions. I aim to contribute strategic insights, particularly in leveraging grant opportunities and fostering partnerships with developers and community organizations. My goal is to support the Task Force by applying my critical thinking and analytical skills to develop innovative and sustainable housing strategies.

Please tell us about your employment background, including any skills and experience relevant to the mandate and scope of work of the Task Force. What are/have been your roles and responsibilities?

My employment background is rooted in public service and strategic development. As the Executive Director of the Leamington and Area Family Health Team and Director of Communications & Strategic Planning at Erie Shores Healthcare, I have honed my leadership and strategic planning skills. In my role as Project Development & Policy Assistant in the City of Windsor Mayor's Office, I developed policies and managed projects that align with the mandate of the Task Force. My responsibilities have included stakeholder engagement, policy development, and strategic communications, all of which are crucial for addressing affordable housing issues.

Please tell us about your skills and experience in community and social housing, such as experience with managing or operating a not-for-profit social enterprise focused on housing support, shelters, homelessness. What were your roles and responsibilities

Throughout my career, I have been involved in initiatives that address community and social housing needs. As Chair of the Colchester Planning Advisory Committee and a member of the Town of Essex Climate Adaptation Team, I have been at the forefront of planning and implementing projects that consider both environmental sustainability and social equity. I have championed projects like the County Wide Active Transportation System (CWATs), which underscores my commitment to creating inclusive community spaces. My roles and responsibilities have involved collaborating with non-profits, securing funding, and ensuring the implementation of housing projects that support vulnerable populations.

Questionnaire Part 1

Please answer all questions in full and truthfully.

Please tell us about your skills and experience in residential housing development, real estate, housing policy, land use planning, or related fields.

My experience in residential housing development and related fields includes my tenure as Vice Chair of the Town of Essex Committee of Adjustment, where I reviewed and approved development proposals. This role required a comprehensive understanding of land use planning, zoning regulations, and housing policies. Additionally, as Chair of the Colchester Planning Advisory Committee, I was involved in strategic planning initiatives that focused on the Colchester Secondary Official plan. My background also includes working with the Town of Essex Climate Adaptation Team, where mitigation and adaption strategies would focus on housing and land use planning.

Please tell us about your skills and experience in finance, grant research and writing, government funding, or related fields.

I have a robust background in finance and grant research, developed through my roles in both the public and healthcare sectors. As the Director of Communications & Strategic Planning at Erie Shores Healthcare, I was responsible for identifying and securing government funding and grants to support various initiatives. My experience includes extensive grant writing, budget management, and financial planning to ensure the sustainability of projects. Additionally, my role as Project Development & Policy Assistant in the City of Windsor Mayor's Office involved researching and applying for grants to support urban development projects.

Please describe any other training, experience, or qualifications you have that you feel would benefit the Task Force.

In addition to my professional experience, I have undergone training in project management and strategic planning, which are critical for the successful execution of housing projects. My qualifications include a strong foundation in public administration and policy development, supported by my academic background and continuous professional development. My involvement in various community boards and committees has equipped me with a deep understanding of the socio-economic factors affecting housing. These experiences have provided me with a well-rounded perspective that I believe would greatly benefit the Task Force in achieving its objectives.

Questionnaire Part 3

Please answer all questions in full and truthfully.

Would you have any conflicts of interest or potential conflicts of interest if appointed?

No I do not perceive any.

Signature of Applicant *

A large black rectangular redaction box covering the signature area.

Date of Signature

6/15/2024



Thank You

Thank you for completing the application form.