



Report to Council

Department: Community Services
Division: Community Services
Date: June 3, 2024
Prepared by: Jake Morassut, Director, Community Services
Report Number: Community Services-2024-20
Subject: Special Event Notice – Our Lady of Fatima Festival
Number of Pages: 3

Recommendation(s)

That Community Services-2024-20 entitled Special Event Notice – Our Lady of Fatima Festival, prepared by Jake Morassut, Director, Community Services, dated June 3, 2024, be received,

That Council approve the Our Lady of Fatima Festival for Significant Event Status for the purposes of applying for their Special Occasion Permit (SOP) for their event on August 11, 2024, and

That Council approve closing Munger Avenue West between Erie Street North and Victoria Street North, Victoria Street North between Centre Street West and Sinasac Street West, Centre Street West between Erie Street North and Victoria Street North, Erie Street North between Sinasac Street West and Centre Street West, and Sinasac Street West between Erie Street North and Victoria Street North in Harrow between 2:00 PM and 3:00 PM for the Our Lady of Fatima Festival.

Purpose

To receive Council approval for a road closure during the Lady of Fatima Festival on August 11, 2024, from 2:00 PM to 3:00pm, and for approval of a Significant Event Status for the purpose of applying for a Special Occasion Permit for the Our Lady of Fatima Festival on August 11, 2024

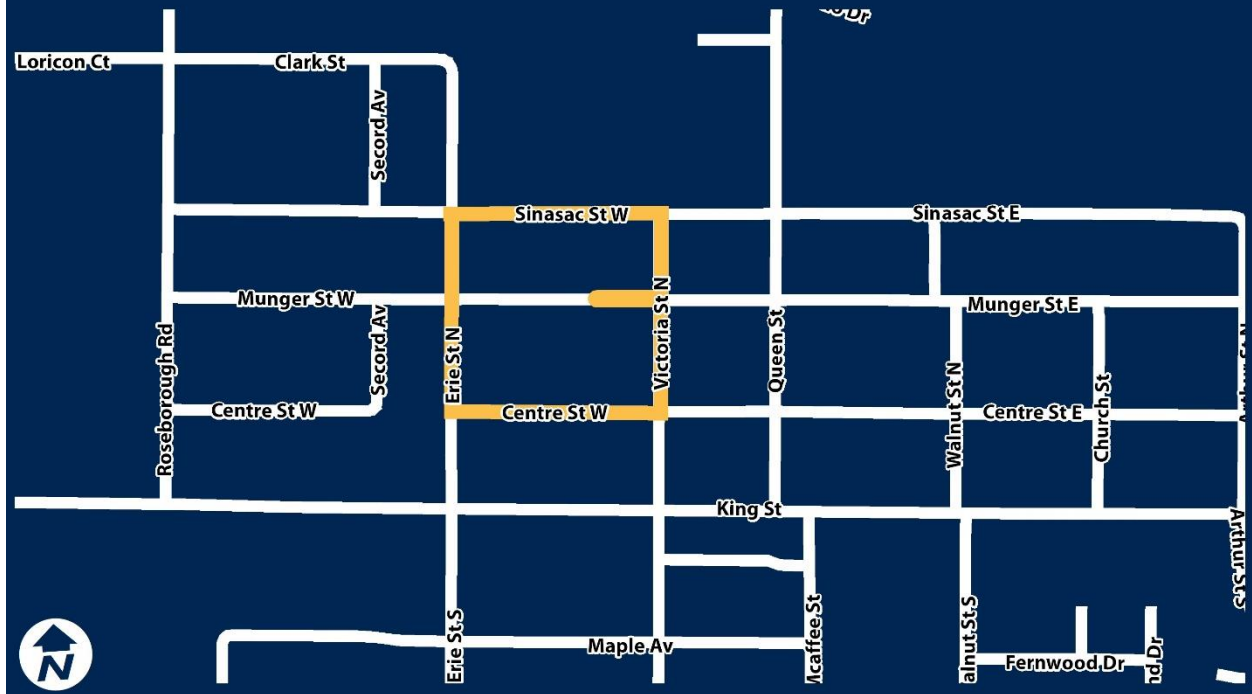
Background and Discussion

The Alcohol and Gaming Commission of Ontario (AGCO) requires a municipality to designate a special event as 'Significant Event Status' for the purpose of those applying for liquor licensing permits and approval, regarding their operation of liquor services during their event. For the AGCO to issue the permits allowing the sale of liquor during events on municipal property, they require the municipal designation. The AGCO regulations also state that this designation must be secured annually for the organization to obtain a Special Occasion Permit.

Town Administration and the Special Events Resource Team (SERT) Committee (which also has AGCO representatives on the committee) have reviewed the request and have no objection to declaring Significant Event Status for this event.

The Special Event Resource Team reviewed and concurred with closing Munger Avenue West between Erie Street North and Victoria Street North, Victoria Street North between Centre Street West and Sinasac Street West, Centre Street West between Erie Street North and Victoria Street North, Erie Street North between Sinasac Street West and Centre Street West, and Sinasac Street West between Erie Street North and Victoria Street North in Harrow between 2:00 PM and 3:00 PM for the Our Lady of Fatima Festival.

Lady of Fatima Festival Parade - Road Closure



Financial Impact

There is no financial impact.

Consultations

Joe Malandrucolo, Director, Legislative Services

Special Event Resource Team

Link to Strategic Priorities

- ☐ Embrace asset management best practices to build, maintain, and continuously improve our municipally owned infrastructure.
- ☐ **Leverage our Town's competitive advantages to promote jobs and economic investment.**
- ☒ Take care of our natural environment and strengthen the sense of belonging to everyone **who makes Essex "home"**.
- ☐ Deliver friendly customer service in an efficient, effective, and transparent manner while providing an exceptional working environment for our employees.
- ☐ Build corporate-level and community-level climate resilience through community engagement and partnership and corporate objectives.

Report Approval Details

Document Title:	Special Event Notice - Lady of Fatima Festival - Community Services-2024-20.docx
Attachments:	
Final Approval Date:	May 27, 2024

This report and all of its attachments were approved and signed as outlined below:

A handwritten signature in black ink, appearing to read "Doug Sweet", with a long horizontal stroke extending to the right.

Doug Sweet, Chief Administrative Officer - May 27, 2024 - 10:17 AM