



Report to Council

Department: Community Services
Division: Community Services
Date: June 3, 2024
Prepared by: Jake Morassut, Director, Community Services
Report Number: Community Services-2024-19
Subject: Special Event Notice – Holy Spirit Festival
Number of Pages: 3

Recommendation(s)

That Community Services-2024-19 entitled Special Event Notice – Holy Spirit Festival – June 29 and June 30, 2024, prepared by Jake Morassut, Director, Community Services, dated June 3, 2024, be received,

That Council approve the Holy Spirit Festival for Significant Event Status for the purposes of applying for their Special Occasion Permit (SOP) for their event on June 29 and June 30, 2024, and

That Council approve closing Secord Avenue between Clark Street and Sinasac Street West, Sinasac Street West between Roseborough Road and Victoria Street North, Victoria Street North between Sinasac Street West and Munger Avenue West, Munger Avenue West between Roseborough Road and Victoria Street North, and Roseborough Road between Munger Avenue West and Sinasac Street West in Harrow between 1:00 PM and 2:00 PM and 3:00 PM and 4:00PM for the Holy Spirit Festival.

Purpose

To receive Council approval for a road closure during the Holy Spirit Festival on June 29 and June 30, 2024, from 1:00 PM to 2:00pm and 3:00 PM to 4:00 PM, and for approval of a Significant Event Status for the purpose of applying for a Special Occasion Permit for the Holy Spirit Festival on June 29 and June 30, 2024

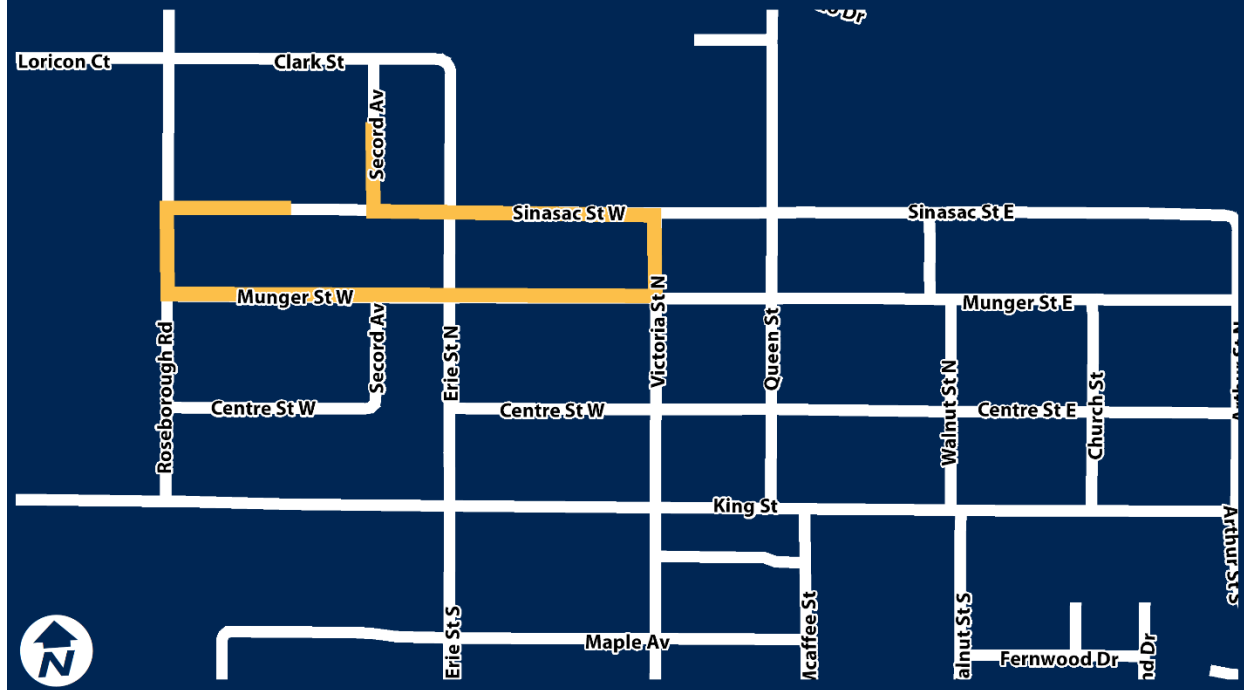
Background and Discussion

The Alcohol and Gaming Commission of Ontario (AGCO) requires a municipality to designate a special event as 'Significant Event Status' for the purpose of those applying for liquor licensing permits and approval, regarding their operation of liquor services during their event. For the AGCO to issue the permits allowing the sale of liquor during events on municipal property, they require the municipal designation. The AGCO regulations also state that this designation must be secured annually for the organization to obtain a Special Occasion Permit.

Town Administration and the Special Events Resource Team (SERT) Committee (which also has AGCO representatives on the committee) have reviewed the request and have no objection to declaring Significant Event Status for this event.

The Special Event Resource Team reviewed and concurred with closing Secord Avenue between Clark Street and Sinasac Street West, Sinasac Street West between Roseborough Road and Victoria Street North, Victoria Street North between Sinasac Street West and Munger Avenue West, Munger Avenue West between Roseborough Road and Victoria Street North, and Roseborough Road between Munger Avenue West and Sinasac Street West in Harrow between 1:00 PM and 2:00 PM and 3:00 PM and 4:00PM for the Holy Spirit Festival.

Holy Spirit Festival Parade - Road Closure



Financial Impact

There is no financial impact.

Consultations

Joe Malandruccolo, Director, Legislative Services

Special Event Resource Team

Link to Strategic Priorities

- ☐ Embrace asset management best practices to build, maintain, and continuously improve our municipally owned infrastructure.
- ☐ **Leverage our Town's competitive advantages to promote jobs and economic investment.**
- ☒ Take care of our natural environment and strengthen the sense of belonging to everyone **who makes Essex "home"**.
- ☐ Deliver friendly customer service in an efficient, effective, and transparent manner while providing an exceptional working environment for our employees.
- ☐ Build corporate-level and community-level climate resilience through community engagement and partnership and corporate objectives.

Report Approval Details

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|----------------------|---|
| Document Title: | Special Event Notice - Holy Spirit Festival - Community Services-2024-19.docx |
| Attachments: | |
| Final Approval Date: | May 27, 2024 |

This report and all of its attachments were approved and signed as outlined below:

A handwritten signature in black ink, appearing to read "Doug Sweet", with a stylized flourish extending from the end.

Doug Sweet, Chief Administrative Officer - May 27, 2024 - 10:26 AM