



The Corporation of the Town of Essex
Arts, Culture and Tourism Meeting Minutes

January 10, 2024, 5:30 pm
Barnett Room, 60 Fairview Ave W, Essex, ON N8M 1B6
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Present: Vice Chair - Meloche, Richard
Councillor - Hammond, Rodney, Ward 4
Member - Armstrong, Tracy
Member - Atkinson, Nicole
Member – Freele, Peter
Member - Quinn-Ouellette, Diane

Regrets: Chair - Maguire, Grant
Councillor - Allard, Brad, Ward 3

Also Present: Cynthia Cakebread, Manager, Recreation and Culture
Trevor Martin, Recording Secretary

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

1. Call to Order

Richard Meloche, Vice Chair, called the meeting to order at 5:34 PM.

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. Declarations of Conflict of Interest

There were no declarations of conflicts of interest noted at this time.

4. Adoption of Published Agenda

4.1 Arts, Culture and Tourism Meeting Agenda for January 10, 2024

ACT24-01 -001

Moved By Peter Freele

Seconded By Tracy Armstrong

That the published agenda for the January 10, 2024 Arts, Culture and Tourism Meeting be adopted as presented.

Carried

5. Adoption of Minutes

5.1 Arts, Culture and Tourism Minutes for December 11, 2023

ACT24-01 -002

Moved By Nicole Atkinson

Seconded By Councillor Hammond

That the minutes of the Arts, Culture and Tourism meeting held December 11, 2023 be adopted as circulated.

Carried

6. Election of Chair and Vice Chair

6.1 Election of Chair

Tracy Armstrong nominated Grant Maguire as Chair. There were no other nominations.

ACT24-01 -003

Moved By Tracy Armstrong

Seconded By Nicole Atkinson

That Grant Maguire be nominated for the position of Chair of the Arts, Culture and Tourism Committee effective January 2024.

Carried

6.2 Election of Vice Chair

Nicole Atkinson nominated Richard Meloche as Vice Chair. There were no other nominations.

ACT24-01 -004

Moved By Nicole Atkinson

Seconded By Peter Freele

That Richard Meloche be nominated for the position of Vice Chair of the Arts, Culture and Tourism Committee effective January 2024.

Carried

7. Unfinished Business

7.1 Essex Holiday Lights Tour

Cynthia Cakebread, Manager, Recreation and Culture informed the Committee that 18 businesses and/or homes participated in the Essex Holiday Lights Tour and noted that there was a significant amount of participation in online voting by members of the community. Cynthia added that the Essex Centre BIA had sponsored prizes in the form of Downtown Essex Dollars and announced the award winners as follows:

People's Choice Award (\$100) - 124 Turnhout Crescent

Toyland Award (\$250) - 253 Maidstone Avenue

Griswold Award (\$250) - 35 Milne Street South
Classic Christmas Award (\$250) - 6080 Rizzo Nicola Road

After discussion, the Committee agreed to offer the event again in its current format for 2024.

7.2 Downtown Essex Tea Party

Cynthia Cakebread, Manager, Recreation and Culture stated to the Committee that registration for the event will begin on January 11, 2024 and added that promotion of the event would also commence.

The Committee then discussed the planning and facilitation of the event.

8. Annual Planning and Priority Setting

Cynthia Cakebread, Manager, Recreation and Culture informed the Committee that a priority setting exercise to plan events and capital projects for 2024 will take place at the February regular meeting.

9. New Business

10. Adjournment

ACT24-01 -005

Moved By Tracy Armstrong
Seconded By Diane Quinn-Ouellette

That the meeting be adjourned at 6:12 PM.

Carried

11. Future Meetings

February 14, 2024 at 5:30 PM
Location: Barnett Room - Essex Centre Sports Complex

Chair

Recording Secretary