

Co-An Park Committee Regular Meeting Minutes

Meeting Date: Wednesday, June 10, 2020 - Time: 5:00 pm

Location: Teams Online Meeting

1. Roll Call

For the Town of Essex:

Kim Verbeek – Councillor Ward 2

Christine (Tina) McAgy – Chairman 2019-2022 Term

Jim Meloche – Vice-Chairman 2019-2022 Term

Jonathan Little

For the Town of Amherstburg:

Leo Meloche – Deputy Mayor Town of Amherstburg

Jennie Lajoie

Recording Secretary/Treasurer

Joanne Bissonnette

Absent

Murray Sellars

2. Call to Order

Tina McAgy, Chairman of the Co-An Park Committee called meeting to order

3. Declarations of Conflict of Interest

No conflict of interest was declared

4. Adoption of Published Agenda

a) June 10, 2020 Regular Co-An Park Committee Meeting Agenda

Moved by Jonathon Little

Seconded by Jim Meloche

(CAP-2020-06-11) That the published agenda for June 10, 2020 Regular Co-An Park Committee meeting be adopted as presented/amended **Carried**

5. Adoption of Minutes

5.1 Co-An Park Committee Regular Meeting Minutes February 12, 2020

Moved by Jonathon Little

Seconded by Kim Verbeek

(CAP-2020-06-12) That the minutes of the Regular Meeting for the Co-An Park held February 12, 2020 be adopted as circulated

Carried

6. NEW BUSINESS

6.1 Stage Roof

Quote #1 Gary has submitted two different scenarios and quotes;

1.1) Complete tear off, repairing rotten chip board sections, replace with new shingles, and drip edge (Material & labour \$1055)

1.2) Complete tear off, including chip board, strap ceiling joists with 1 x 4" boards and drip edge, install new White metal sheets to match existing pavilion (Material and labour \$1080) - To add new chip board additional \$143, he is suggesting no chip board just strapping

Quote #2 - J.D. Custom Construction

1) Complete tear off, strip shingles to plywood, replace sections of rotten wood, replace with new white metal sheeting, drip edge \$1500 including taxes

Quote #3 - 2010076 Ont Ltd

1) Complete tear off, replace with new shingles, 100% underlayment and drip edge - Approx. 13 bundles \$1356 incl. taxes, plus \$60 sheet (\$2 sq. ft.) to replace rotten plywood

Moved by Jonathon Little

Seconded by Jennie Lajoie

(CAP-2020-06-13 That Quote #6.1.2 be accepted and stage roof is approved to be repaired by Gary Rocheleau, with the following amendments; tear off of shingles, chipboard needs to remain on structure with repairs to rotten sections, no strapping required, drip edge to be installed and metal sheets to match existing be installed.

Carried

6.2 Pavilion Roofs

Quotes have been obtained to paint White roofs (Capital funds)

Quote# 1 – Gary Lucier Sandblasting

To prep and paint White roofs, eveastroughs, incl. unfinished trim at upper level...\$6,500 + tax

Quote #2 - Mark Damphouse Sandblasting & Painting

To prep and paint White Roofs, eveastroughs \$ N/A to date

Quote #3 – Bennett Sandblasting

To prep and paint White Roofs, eveastroughs \$5,500 plus \$1500 to complete trim on upper section plus applicable taxes

Committee discussed and would like to make a list of 2020 projects with all prices before decision is made; item to be brought back to next meeting

6.3 Security Cameras

Councilor Kim Verbeek has received the Town of Essex's approval to commit up to \$11,500 towards security cameras if the Town of Amherstburg matches funding, there were two quotes that was presented to council.

Quote #11018 – Empire Communications \$23,639.10

Quote # 11020 - Empire Communications \$18,707.94

Committee discussed cameras and have decided to seek additional options for cameras; Jonathon to look into and will advise.

6.4 Calendar of Events - See attachment, April, May, June and most of July have been cancelled, Committee to access balance of 2020 season, as well July 25 Appreciation Date

Committee discussed at great lengths and has decided to speak to larger events to get their perspectives before making decisions to cancel balance of events for 2020; Jonathon noting that if Ontario lifts restrictions events should have the option to carry on , it would be their choice for costs incurred knowing that restrictions may not be lifted as well if restrictions are lifted and our canteen feels opening would be too costly that the committee consider allowing food trucks; this item to be brought back to next meeting.

6.5 Capital Projects – Additional areas of concern

Committee discussed and would like to make a list of 2020 projects with all prices before decision is made; item 6.5 to be brought back to next meeting

6.5.1 Installation of Dug outs at Dia#3 and #4

6.5.2 Purchase of a new Small Lawn tractor

6.6 Maintenance Contract

Committee had discussion regarding maintenance deficiencies within the park; a walk around was taken and a list created.

Moved by Leo Meloche

Seconded by Kim Verbeek

(CAP-2020-06-14) That a list outlining deficiencies and a time frame for corrections be sent to Maintenance and to advise walk a rounds will be on going periodically **Carried**

7. Costing Report/ 2020 Capital Budget – See attachment

7.1 Costing Report

June 5, 2020 Costing report to be reviewed with projected loss to be discussed

Moved by Jonathon Little

Seconded by Leo Meloche

(CAP-2020-06-15) That the June 5, 2020 Costing report be approved as amended **Carried**

8. Tennis Courts

Last season we had costs of \$1200 to repair posts which were compromised by the wind screens; at that time the screens were taken down and confirming they should not be re-installed.

Moved by Jonathon Little

Seconded by Jim Meloche

(CAP-2020-06-16) That wind screens are not re-installed as they are causing structure posts to be compromised **Carried**

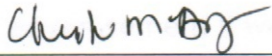
9. Adjournment

Moved by Kim Verbeek

Seconded by Jonathon Little

(CAP-2020-06 -17) That the meeting be adjourned at 6:29 pm

Carried



Christine McAgy – Chairman



Joanne Bissonnette - Secretary Treasurer