



Report to Council

Department: Community Services
Division: Community Services
Date: April 3, 2023
Prepared by: Jake Morassut, Director of Community Services
Report Number: Community Services-2023-05
Subject: Special Events Resource Team (SERT) Update
Number of Pages: 3

Recommendation(s)

That Community Services-2023-05 entitled Special Event Resources Team (SERT) Update prepared by Jake Morassut, Director, Community Services, dated April 3, 2023, be received.

Purpose

To update Council on a regular basis of the events and requests that have been reviewed by the Town of Essex Special Events Resource Team (SERT).

Background and Discussion

The Department of Community Services in April 2014 established an internal administration group called the Special Events Resource Team to review special event requests on Town of Essex property. The Special Events Resource Team consists of Town of Essex staff from several departments as well as outside agencies to assist groups in the initial planning stages of their events.

Summary of Events

Below is list of upcoming events reviewed by the Special Events Resource Team. Please note some events will be listed under more than one section depending on their event/request:

Road Closures/Parades

No road closures booked at this time.

Letter of Non-Objections

No Letters of Non-Objection at this time.

Special Occasion Permits/Significant Events

McGregor Music Fest	June 11	Co-An Park	SERT Approved
Essex Fun Fest	July 6-9	Essex Centre Sports Complex	SERT Approved

Special Events

Harrow Kinsmen Easter Egg Hunt	April 8	Harrow Fairgrounds	SERT Approved
Heritage Colchester Easter Egg Hunt	April 8	Colchester School House	SERT Approved
Stanley' 3 on 3 Tournament	April 13 to 16	Essex Centre Sports Complex	SERT Approved
Town of Essex Spring Cleanup	April 22	All Wards	SERT Approved
Kadyn's Dream	April 23	Downton Essex	SERT Approved
Colchester Shootout Fishing Tournament	May 13	Colchester Harbour/Park	SERT Approved
CTMHV Spring Car Show	June 11	Heritage Village	SERT Approved
Colchester Village Market	June 17	Colchester Schoolhouse	SERT Approved
Soap Box Derby	June 24	Downtown Harrow	SERT Approved
Essex Fun Fest	July 6-9	Essex Centre Sports Complex	SERT Approved
Colchester Village Market	July 15	Colchester Schoolhouse	SERT Approved
Car Show – Lola's Roundtable	August 6	Essex Centre Sports Complex	SERT Approved
Steam and Gas Engine Show	August 11-13	Co-An Park	SERT Approved
Colchester Village Market	August 19	Colchester Schoolhouse	SERT Approved
Harrow Fair	Aug 31-Sept 3	Harrow Fairgrounds	SERT Approved
Colchester Village Market	September 16	Colchester Schoolhouse	SERT Approved
Truth and Reconciliation Ceremony	September 29	Town Hall	SERT Approved
Fire Prevention Week Open House	October 11	All Essex Fire Stations	SERT Approved
Hockey for Hospice Tournament	December 27-29	Essex Centre Sports Complex	SERT Approved

Financial Impact

There is no financial cost to the Corporation for the development of the Special Events Resource Team.

Consultations

Special Event Resource Team (SERT)

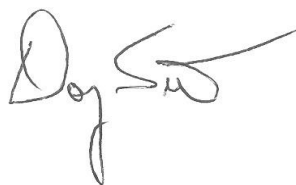
Link to Strategic Priorities

- ☐ Manage, invest and plan for sustainable municipal infrastructure which meets current and future needs of the municipality and its citizens.
- ☐ Create a safe, friendly and inclusive community which encourages healthy, active living for people of all ages and abilities.
- ☐ Provide a fiscal stewardship and value for tax dollars to ensure long-term financial health to the municipality.
- ☐ Manage responsible and viable growth while preserving and enhancing the unique rural and small town character of the community.
- ☒ Improve the experiences of individuals, as both citizens and customers, in their interactions with the Town of Essex.
- ☐ Improve the Town's capacity to meet the ongoing and future service needs of its citizens while ensuring the corporation is resilient in the face of unanticipated changes or disruptions.

Report Approval Details

Document Title:	Special Event Resource Team - April 2023 Update - Community Services-2023-05.docx
Attachments:	
Final Approval Date:	Mar 28, 2023

This report and all of its attachments were approved and signed as outlined below:

A handwritten signature in black ink, appearing to read 'Doug Sweet', with a stylized flourish extending from the end.

Doug Sweet, Chief Administrative Officer - Mar 28, 2023 - 10:18 AM