



## Report to Council

Department: Office of the CAO  
Division: Legal and Legislative Services  
Date: June 6, 2022  
Prepared by: Shelley Brown, Deputy Clerk  
Report Number: Legal and Legislative Services-2022-27  
Subject: Request to Name Alley between McAffee and Victoria,  
Ward 4  
Number of Pages: 5

### Recommendation(s)

**That** Legal and Legislative Services Report 2022-27 entitled Request to Name Alley between McAffee and Victoria, Ward 4 prepared by Shelley Brown, Deputy Clerk dated June 6, 2022, be received;

**That** Council authorize the naming of the alley between McAffee and Victoria in Harrow as Morency Alley in accordance with the Town's street naming by-law (By-Law 601); and

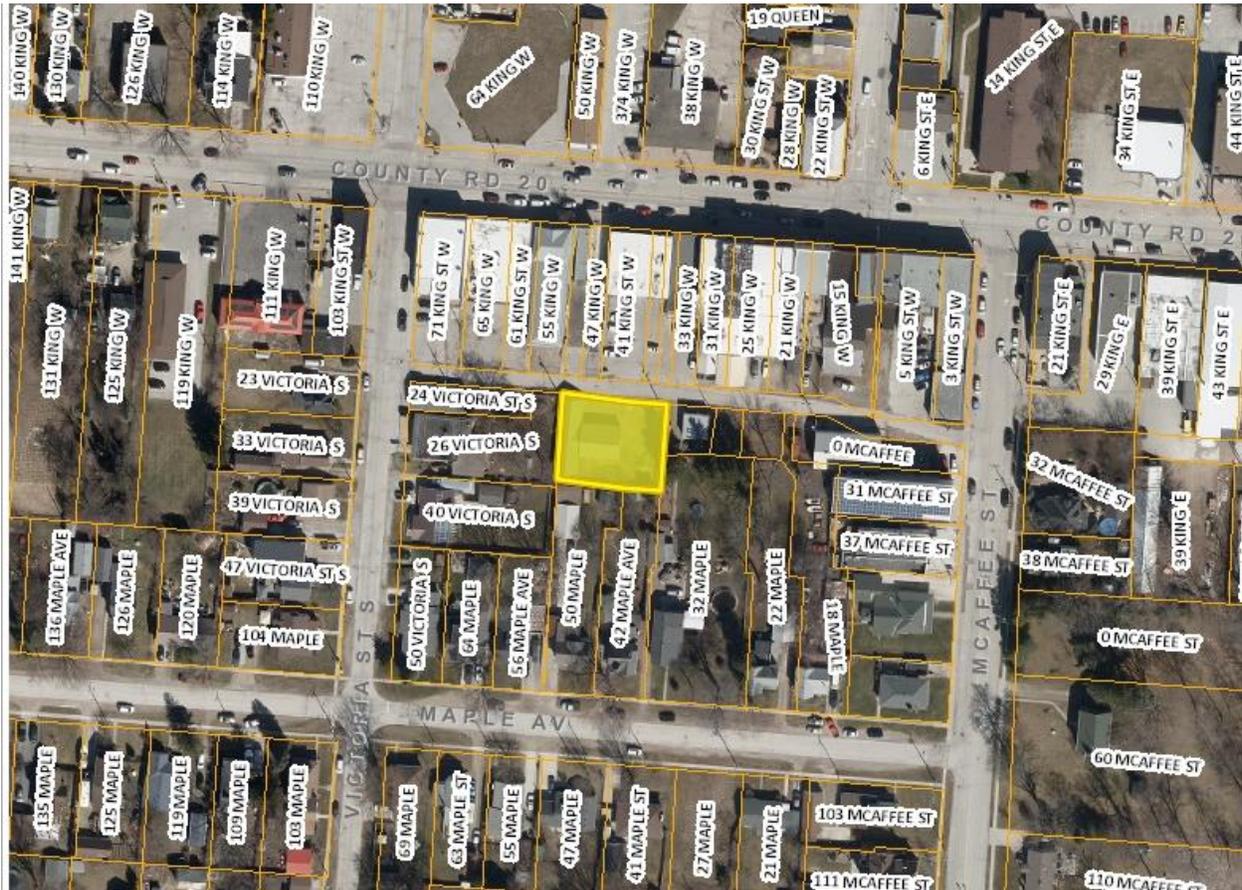
**That** public notice be given on the Town's website in accordance with the Town of Essex Public Notice Policy No. 017.

### Purpose

In accordance with By-Law 601, requests to name or change the name of a roadway in the Town of Essex are to be chosen on a lottery basis, or other such method as determined by Council are to be brought forward to Council for approval.

## Background and Discussion

A request for a street name has been submitted by Robert Duncan, property owner of the lands described as Alley King W S/S Rear, as identified below.



The parcel was recently purchased and at the time of purchase had an existing business. Mr. Duncan was issued a permit to replace the roof of the existing building by the Building Department. On or about that time, Mr. Duncan was advised by his insurance company and Canada Post that a municipal address was required.

The Chief Building Official advised that municipal addresses are only issued on public roadways and in the absence of a recognized street name, a municipal address could not be issued. The alley was assessed by the Town's Building, Planning and Operations Divisions and it was

determined that it meets the definition of a roadway as described in the zoning by-law and provided by the Planning division as follows:

"Alley" means a highway, having a maximum width of less than 7 meters (23 feet), providing a means of access to a lot.

"Highway" means all allowances for roads made by the Crown surveyors or established under the authority of any statute, all roads on which public money has been expended for opening them or on which statute labour has been usually performed, all roads dedicated by the owner of the lands to public use and all alterations and deviations of and all bridges over such allowances. A private road, used by and jointly maintained by the owners of lots that abut or cross the road, such road having been in use at the time of the incorporation of the Town of Essex, shall be deemed to be a highway for the purpose of recognizing the existing lots accessed by it and for the application of the applicable zoning by-law provisions to such lots.

Therefore, it was recommended that the alleyway be named in accordance with By-Law 601, the Town's street naming by-law.

By-Law 601, being a by-law to establish the procedure for the naming of the highways within the Town of Essex, includes schedules of names for highways which recognize deceased members of the Royal Canadian Legion Branches 201 and 338. These schedules are the primary sources of names to be chosen on a lottery basis or such other method as determined by Council.

The lottery took place on Tuesday, May 24, 2022, through the use of an online random number generator. As a result, the name chosen was Morency Alley.

## **Financial Impact**

The cost to construct and erect the road sign is expected to be minimal and will be covered under the Operations operating budget.

## **Consultations**

Kevin Girard, Director, Infrastructure Services

Al Diemer, Roads Superintendent

David McBeth, Manager, Capital Works and Asset Management

Rita Jabbour, Manager, Planning Services

Kevin Carter, Chief Building Official

## Link to Strategic Priorities

- Manage, invest and plan for sustainable municipal infrastructure which meets current and future needs of the municipality and its citizens.
- Create a safe, friendly and inclusive community which encourages healthy, active living for people of all ages and abilities.
- Provide a fiscal stewardship and value for tax dollars to ensure long-term financial health to the municipality.
- Manage responsible and viable growth while preserving and enhancing the unique rural and small town character of the community.
- Improve the experiences of individuals, as both citizens and customers, in their interactions with the Town of Essex.
- Improve the Town's capacity to meet the ongoing and future service needs of its citizens while ensuring the corporation is resilient in the face of unanticipated changes or disruptions.

## Report Approval Details

Document Title:	Request to Name Alley between McAfee and Victoria, Ward 4 - LL-2022-27.docx
Attachments:	
Final Approval Date:	May 31, 2022

This report and all of its attachments were approved and signed as outlined below:



**Robert Auger, Town Solicitor, Legal and Legislative Services/Clerk - May 30, 2022  
- 9:59 AM**



**Doug Sweet, Chief Administrative Officer - May 31, 2022 - 10:27 AM**