



Report to Council

Department: Community Services

Division: Parks and Facilities

Date: June 20, 2022

Prepared by: Jake Morassut, Director, Community Services

Report Number: Parks and Facilities-2022-10

Subject: Request of Additional Funds for the Replacement of Rink Netting at Essex Centre Sports Complex

Number of Pages: 3

Recommendation(s)

That Parks and Facilities-2022-10 entitled "Request of Additional Funds for the Replacement of Rink Netting at Essex Centre Sports Complex", prepared by Jake Morassut, Director, Community Services dated June 20, 2022 be received, and

That Council **approve** an additional \$1,470.78 to be funded from the Asset Management Reserve for capital project CS-22-0044 "Replace Rink Netting at Essex Centre Sports Complex".

Purpose

Council approval is required to approve funding allocations outside of the annual budget.

Background and Discussion

During the 2022 budget deliberations, Council approved that Parks and Facilities replace the netting at the Essex Centre Sports Complex. The Town of Essex approved \$35,000.00 in the capital budget.

The project was posted for public tender on the Town of Essex website and MERX with no submissions. The project was then sent out to several vendors as an Informal Request for Quotation, in accordance with By-Law 2129, with only two submissions. The price submitted from Sound Barriers was \$36,470.78 (includes the non-refundable tax).

Administration reviewed the submissions for specification compliance and found it to be complete. The results of the submitted tender prices are noted in Table below:

| Name of Tenderer | Total Tender price including non-refundable Harmonized Sales Tax (1.76%) |
|-----------------------------------|--|
| Sound Barriers | \$36,470.78 |
| Welmar Recreational Products Inc. | \$42,952.90 |

Based on the pricing provided in the submission above, with additional funding coming from the Asset Management Reserve, it is recommended that the purchase of the Replacement Rink Netting at the Essex Centre Sports Complex proceed from Sound Barriers.

Financial Impact

The approved capital budget (CS-22-0044) for this project is \$35,000.00 and the lowest tender price was \$36,470.78 (includes the non-refundable tax), leaving a funding deficit of \$1,470.78, to be funded from the Asset Management Reserve.

Consultations

Jackson Tang, Assistant Manager, Business Services

Link to Strategic Priorities

- ☒ Manage, invest and plan for sustainable municipal infrastructure which meets current and future needs of the municipality and its citizens.
- ☒ Create a safe, friendly and inclusive community which encourages healthy, active living for people of all ages and abilities.
- ☒ Provide a fiscal stewardship and value for tax dollars to ensure long-term financial health to the municipality.
- ☐ Manage responsible and viable growth while preserving and enhancing the unique rural and small town character of the community.
- ☐ Improve the experiences of individuals, as both citizens and customers, in their interactions with the Town of Essex.
- ☐ Improve the Town's capacity to meet the ongoing and future service needs of its citizens while ensuring the corporation is resilient in the face of unanticipated changes or disruptions.

Report Approval Details

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|----------------------|--|
| Document Title: | Replace Netting at Essex Centre Sports Complex - Parks and Facilities-2022-10.docx |
| Attachments: | |
| Final Approval Date: | Jun 13, 2022 |

This report and all of its attachments were approved and signed as outlined below:

No Signature found

Kate Giurissevich, Director, Corporate Services - Jun 13, 2022 - 9:58 AM

A handwritten signature in black ink, appearing to read 'Doug Sweet', with a stylized flourish at the end.

Doug Sweet, Chief Administrative Officer - Jun 13, 2022 - 10:26 AM