



Emergency Council Meeting Minutes

March 15, 2020 – 11:00 AM

Location: Essex Municipal Building,
Large Meeting Room, 33 Talbot Street South, Essex, On

**This Emergency Meeting of the Town of Essex Council was held in accordance
to the Town's Procedural By-Law 168, Section 3.5.**

1. Roll Call

Present: Mayor Larry Snively
Deputy Mayor Richard Meloche
Councillor Joe Garon
Councillor Kim Verbeek
Councillor Steve Bjorkman
Councillor Chris Vander Doelen

Regrets: Councillor Sherry Bondy
Councillor Morley Bowman

Also Present: Chris Nepszy, Chief Administrative Officer
Doug Sweet, Director, Community Services/Deputy CAO
Jeffrey Morrison, Director, Corporate Services/Treasurer
Brandi Sieben, Manager, Human Resources
Rick Arnel, Fire Chief
Alex Denonville, Manager, Strategic Communications
Robert Auger, Town Solicitor, Legal and Legislative
Services/Clerk

The purpose of this Emergency Meeting is to update Council on the Town of Essex's continuing response and measures related to the COVID-19 (Coronavirus) pandemic.

2. Declarations of Conflict of Interest

There were no conflict of interest noted.

3. Adoption of Published Agenda

a) Emergency Council Meeting Agenda

Moved by Deputy Mayor Meloche

Seconded by Councillor Verbeek

(EM2020-03-001) That the published agenda for the Emergency Meeting of Council, dated March 15, 2020, held to update Council on the Town of Essex's continuing response and measures related to the COVID-19 (Coronavirus) pandemic, be adopted as presented.

Carried

4. Adoption of Minutes

There were no adoption of minutes.

5. Public Presentations

There were no public presentations.

4. Reports from Administration

a) Chief Administrative Officer (CAO) Chris Nepszy

CAO Verbal Report re: Update to Council on the Town of Essex continuing response and measures related to the COVID-19 (Coronavirus) pandemic.

Chris Nepszy, Chief Administrative Officer provided a verbal update to Council regarding the status of the internal and regional meetings that have taken place. Mr. Nepszy outlined the next steps and stated that there have been several meetings with regional CAO's to look at as a region. Mr. Nepszy advised that the City of Windsor has shut down their March break program, Lakeshore closed their recreation facilities and LaSalle and Tecumseh are moving towards closing their recreation facilities as well.

Mr. Nepszy recommended the Town close all recreation facilities with the leased spaces remaining open effective midnight March 15, 2020 and this be re-evaluated April 5, 2020 and that rentals for wedding would remain open. That Community Services staff be redeployed the other facilities that remain open and that lifeguards and programming staff scheduled for March break programming be paid for this week only (March break) and that programming fees for March break be refunded.

Moved by Councillor Verbeek
Seconded by Deputy Mayor Meloche

(EM20-03-002) That the Town recreation facilities close effective midnight March 15, 2020 and that the closure be re-evaluated by April 5, 2020;

That lease facilities remain open;

That Community Services staff be redeployed to clean and sanitize Town facilities that remain open; and

That the registration fees for families registered for March Break Day Camp be reimbursed.

Carried

5. Adjournment

Moved by
Seconded by

(EM20-03-003) That the meeting be adjourned at 11:48 AM.

Carried

Mayor

Clerk