



The Corporation of the Town of Essex
Regular Council Meeting Minutes

December 2, 2019, 6:00 pm
Essex Civic Centre
360 Fairview Avenue West
Essex, Ontario

Present: Mayor Larry Snively
Deputy Mayor Richard Meloche
Councillor Joe Garon
Councillor Morley Bowman
Councillor Kim Verbeek
Councillor Steve Bjorkman
Councillor Chris Vander Doelen
Councillor Sherry Bondy

Also Present: Chris Nepszy, Chief Administrative Officer
Doug Sweet, Director, Community Services/Deputy CAO
Jeffrey Morrison, Director, Corporate Services/Treasurer
Lori Chadwick, Director, Development Services
Robert Auger, Town Solicitor, Legal and Legislative Services/Clerk
Shelley Brown, Deputy Clerk, Legal and Legislative Services
Robin Hall, Administrative Assistant

1. Call to Order

Mayor Snively called the meeting to order at 6:09 PM.

2. Closed Meeting Report

3. Declarations of Conflict of Interest

4. Adoption of Published Agenda

4.1 Regular Council Meeting Agenda for December 2, 2019

Moved By Councillor Bjorkman
Seconded By Deputy Mayor Meloche

(R19-12-478) That the published agenda for the December 2, 2019 Regular Council Meeting, be adopted as amended with the removal of agenda item 17. By-Law, 17.1.1 By-Law 1859, as this by-law will be placed on the December 16, 2019 Regular Council Meeting Agenda for consideration.

Carried

5. Adoption of Minutes

5.1 Regular Council Meeting Minutes for November 18, 2019

Moved By Councillor Bowman
Seconded By Councillor Garon

(R19-12-479) That the minutes of the Regular Council Meeting held November 18, 2019, be adopted as circulated.

Carried

6. Public Presentations

6.1 Town of Essex Accessibility Advisory Committee

Richard Kokovai, Chair and Lisa Wallace, Vice Chair appeared before Council to present the Town of Essex Multi-Year Accessibility Plan for 2019 - 2024. Mr. Kokovai told Council that the document lays out items that would help the Town be more accessible over the next few years. Ms. Wallace shared some of the successes of the Essex Accessibility Advisory Committee including the Mobi Mat, the ramp at the Colchester Harbour and the accessible swings in parks throughout our municipality.

Moved By Deputy Mayor Meloche
Seconded By Councillor Verbeek

(R19-12-480) That the presentation by the Town of Essex's Accessibility Committee Chair Richard Kokovai and Vice Chair Lisa Wallace, together with a copy of the Town of Essex Multi-Year Accessibility Plan 2019 to 2024, prepared by Town Administration in conjunction with the Town of Essex Accessibility Advisory Committee, be received and adopted; and

That the Multi-Year Accessibility Plan for 2019-2024 to be placed on the Town's various media platforms for public viewing and further shared with the community using suitable methods of communications.

Carried

6.2 Jim Oakley, Essex Resident

Jim Oakley, Essex Resident appeared before Council to ask that they consider reviewing the policy on development charges for semi-detached residences on infill lots. Mr. Oakley asked Council to review the development charges for Ward 3 specifically. He stated that it is difficult to create affordable housing with having a semi-detached unit that brings on a second round of fees.

Moved By Councillor Vander Doelen
Seconded By Councillor Bjorkman

(R19-12-481) That Jim Oakley's presentation asking Council to consider reviewing the Town's policy on development charges for semi detached residences on appropriate infill lots, be received.

Carried

Moved By Councillor Vander Doelen
Seconded By Deputy Mayor Meloche

(R19-12-482) That Administration be directed to prepare a report on the cost to ratepayers on elimination of development charges on residential

infill lots.

Carried

6.3 Valerie Alexander, Daniel Inverarity and Melanie Coulter, Executive Director Windsor Essex County Humane Society

RE: Town of Essex Animal Care and Control By-Law 1606, Part 6, Section 6.04 Tethers

Valerie Alexander, Dan Inverarity and Melanie Coulter, Executive Director of Windsor Essex County Humane Society, appeared before Council asking that consideration be given to reducing the tethering limit from ten (10) hours per day to four (4) hours per day. The delegation reported that studies have suggested that a tethered animal is more likely to be aggressive. The delegation also noted that even though the Town's by-law is progressive the majority of municipalities have moved to a 4 hour tethering limit, and by reducing the tethering limit it would be more humane for the animal and enforcement would be easier.

Discussion ensued amongst the Council Members including discussion that was in support of the delegate's request, but also discussion that suggested that the proposed changes might not be practical for working families or rural segments of the community and further that the by-law already provides for suitable protection.

Moved By Councillor Bjorkman
Seconded By Councillor Bowman

(R19-12-483) That the presentation by Valerie Alexander and Dan Inverarity asking Council to consider reducing the tethering limit from ten (10) hours per day, to four (4) hours per day, be received. Carried

Moved By Councillor Bondy
Seconded By Councillor Bjorkman

(R19-12-484) That the Town of Essex's Animal Control By-Law 1606 - Part 6, Section 6.04 Tethers 6.04.1, Section iii., be amended to read "The animal is not tethered for longer than four (4) hours per day".

Councillor Bondy asked for a recorded vote.

Recorded	Support	Opposed
Mayor Snively	X	
Deputy Mayor Meloche		X
Councillor Garon	X	
Councillor Bowman		X
Councillor Verbeek	X	
Councillor Bjorkman	X	
Councillor Vander Doelen		X
Councillor Bondy	X	
Results	5	3
		Carried (5 to 3)

On the recorded vote of five (5) in support and three (3) opposed the motion is "Carried".

7. Unfinished Business

8. Report from Administration

8.1 Community Services Report 2019-040

RE: New Year's Town Sponsored Events

Moved By Councillor Bjorkman

Seconded By Councillor Bowman

(R19-12-485) That Community Services Report 2019-040, entitled "New Year's Town Sponsored Events", prepared and submitted by Doug Sweet, Director, Community Services/Deputy Chief Administrative Officer, dated December 2, 2019, be received; and

That Council supports the Town sponsored New Year's events which include free public skating sessions on December 31, 2019 at both the Essex Centre Sports Complex from 4:00 PM to 6:00 PM and the Harrow and Colchester South Community Centre from 6:00 to 8:00 PM, and a free public swim session at the Essex Recreation Complex on January 1, 2020 from 1:00 PM to 2:30 PM.

Carried

8.2 Community Services Report 2019-042

RE: Special Events Resource Team (SERT) November Update

Moved By Councillor Vander Doelen

Seconded By Deputy Mayor Meloche

(R19-12-486) That Community Services Report 2019-042, entitled "Special Events Resource Team (SERT) November Update", prepared and submitted by Doug Sweet, Director, Community Services/Deputy Chief Administrative Officer, dated December 2, 2019, be received.

Carried

8.3 Legal and Legislative Services Report 2019-030

RE: Town Insurance Agreement Option to Extend

Moved By Councillor Bjorkman

Seconded By Councillor Garon

(R19-12-487) That Legal and Legislative Services Report 2019-030, entitled "Town Insurance Agreement Option to Extend", prepared and submitted by Robert Auger, Town Solicitor/Clerk, dated December 2, 2019, be received; and

That the Agreement with Aon Reed Stenhouse Inc. ("Aon") for the provision of the Town's general insurance and risk management services program be extended for an additional five (5) year period, beginning January 1, 2020 and continuing until December 31, 2024, all in accordance with RFP CO-14-002 and the Town's Procurement and Disposal of Goods and Services Policy (Policy 013).

Carried

8.4 Planning Report 2019-54

RE: Site Plan Control Approval, Covey Investments Incorporated
(Crawford Packaging), Essex Centre (Ward 1)

8.4.1 By-Law 1867

Being a by-law to enter into a Site Plan Control Agreement between
The Corporation of the Town of Essex and Covey Investments
Incorporated
(South side of South Talbot Road and west of Reed Street)

Moved By Councillor Bjorkman
Seconded By Councillor Garon

(R19-12-488) That Planning Report 2019-54, entitled "Site Plan
Control Approval, Covey Investments Incorporated (Crawford
Packaging, Essex Centre (Ward 1)", submitted by Jeff Watson,
Policy Planner and submitted by Lori Chadwick, Director,
Development Services, dated December 2, 2019, be received and
approved; and

That By-Law 1867, being a by-law to enter into a Site Plan Control
Agreement between The Corporation of the Town of Essex and
Covey Investments Incorporated, be read a first, a second and a
third time and finally passed on December 2, 2019.

Carried

8.5 Planning Report 2019-59

RE: Approval of an off-site temporary advertising sign for Just Drive Right
Driving School, Jason Ferguson

Moved By Councillor Vander Doelen
Seconded By Deputy Mayor Meloche

(R19-12-489) That Planning Report 2019-59, entitled "Approval of an off-
site temporary advertising sign for Just Drive Right Driving School, Jason
Ferguson", prepared by Jeff Watson, Policy Planner and submitted by Lori
Chadwick, Director, Development Services, dated December 2, 2019, be
received and

That the placing of an off-site sign at 167 Talbot Street South for Just
Drive Right Driving School be approved, subject to the issuance of a sign
permit and with the additional condition that Just Drive Right Driving
School may, with owners consent, use this property for the placement of
one off-site commercial advertising sign in the future, subject to the
issuance of a sign permit for each such occasion all in accordance with
the provisions of By-Law 1350.

Carried

8.6 Office of the CAO Report 2019-02

RE: Municipal Modernization Program: Intake 1

Moved By Councillor Garon
Seconded By Councillor Bjorkman

(R19-12-490) That the Office of the CAO Report 2019-02, entitled "Municipal Modernization Program: Intake 1", submitted by Chris Nepszy, Chief Administrative Officer, dated December 2, 2019, be received;

That the submission of the Town of Essex for funding up to the \$200,000 in the Municipal Modernization Program be supported, and

That Administration be directed to engage the professional services of a third party consultant, in accordance with the program eligibility requirements, to undertake a municipal services delivery review to address opportunities to achieve cost savings and efficiencies for the Town of Essex and opportunities for shared services with regional municipalities.

Carried

9. Reports from Youth Members

10. County Council Update

11. Correspondence

11.1 Correspondence to be received

Moved By Councillor Bjorkman
Seconded By Deputy Mayor Meloche

(R19-12-491) That correspondence in agenda item 11.1, listed below be received and where indicated, to further share such information with the community using suitable methods of communication.

Carried

**11.1.5 Windsor Essex County Environment Committee (WECEC) Meeting
- November 14, 2019**

- Appendix A "Draft Climate Change Adaptation Plan: Degrees of Change, dated November 15, 2019"

11.1.6 Union Water Supply System - Joint Board of Management Meeting

- October 16, 2019 Minutes
- November 20, 2019 Agenda

11.1.1 Association of Municipalities of Ontario (AMO) - Policy Update

RE: Public Health and Emergency Health Services Modernization Consultation

Update on the consultation process for Public Health and Emergency Health Services Modernization and to provide communication sites to research ongoing developments.

11.1.2 Essex Region Conservation Foundation

RE: New Heritage Centre at John R. Park Homestead

Correspondence from the Essex Region Conservation Foundation announcing a new facility at John R. Park Homestead that will

enhance the visitor/student experience and serve as a Tourism/Cultural Hub, and to provide an enhanced tourism experience for guests that will better highlight the many incredible places of interest along County Road 50 and within the County of Essex.

11.1.3 Prime Minister's Awards

RE: Invitation for Nominations - 2020 Prime Minister's Awards for Teaching Excellence

Nomination Deadline January 14, 2020 - 11:59 AM at Canada.ca/pm-awards or by mail

- Nomination Form

11.1.4 Town of Amherstburg

RE: Declaration of Climate Emergency in the Town of Amherstburg

Correspondence from the Town of Amherstburg advising the Minister of the Environment, Conservation and Parks on their position with respect to Climate Change.

11.1.7 Municipality of Prescott

RE: Building Code Act

Resolution requesting that the Province of Ontario provide evidence, based on justification to municipalities that the creation of a new Delegated Administrative Authority is necessary, prior to any legislative changes to the Building Code Act.

11.2 Correspondence to be considered for receipt and support

12. Committee Meeting Minutes

Moved By Councillor Bowman

Seconded By Deputy Mayor Meloche

(R19-12-492) That the minutes in agenda item 12, listed below together with any recommendations noted therein, be received, approved and adopted as circulated.

Carried

12.3 Essex Accessibility Advisory Committee - November 7, 2019

12.1 Essex Municipal Heritage Committee

- September 26, 2019
- October 24, 2019

12.2 Arts, Culture and Tourism Committee

- October 9, 2019
- November 13, 2019

13. Financial

14. New Business

15. Notices of Motion

15.1 The following Notice of Motion was presented at the November 18, 2019 Regular Council Meeting and is being brought forward for consideration this evening:

15.1.1 Councillor Bondy - Change to the Procedural By-Law

Moved By Councillor Bondy

Seconded By Councillor Garon

(R19-12-493) That an amendment to the Procedural By-Law to prohibit Town of Essex meetings from being held on November 11th, Remembrance Day.

Carried

16. Reports and Announcements from Council Members

17. By-Laws

17.1 By-Laws that require a third and final reading

17.1.1 By-Law 1863

Being a by-law for the declaration of surplus lands by The Corporation of the Town of Essex
(on Shepley Avenue on Registered Plan 1553, Colchester North, Essex)

Moved By Councillor Bowman

Seconded By Councillor Garon

(R19-12-494) That By-Law 1863 being a by-law for the declaration of surplus lands by The Corporation of the Town of Essex, be read a third time and finally passed on December 2, 2019.

Carried

17.1.2 By-Law 1869

Being a by-law to confirm the proceedings of the November 18, 2019 Regular Meeting of the Council of The Corporation of the Town of Essex

Moved By Councillor Bjorkman

Seconded By Councillor Vander Doelen

(R19-12-495) That By-Law 1869 being a by-law to confirm the proceedings of the November 18, 2019 Regular Meeting of the Council of The Corporation of the Town of Essex, be read a third time and finally passed on December 2, 2019.

Carried

17.2 By-Laws that require a first, second, third and final reading

17.3 By-Laws that require a first and second reading

17.3.1 By-Law 1872

Being a by-law to confirm the proceedings of the December 2, 2019 Regular Meeting of the Council of The Corporation of the Town of Essex

Moved By Councillor Bjorkman
Seconded By Councillor Garon

(R19-12-496) That By-Law 1872 being a by-law to confirm the proceedings of the December 2, 2019 Regular Meeting of the Council of The Corporation of the Town of Essex, be read a first and a second time and provisionally adopted on December 2, 2019.

Carried

18. Adjournment

Moved By Councillor Vander Doelen
Seconded By Deputy Mayor Meloche

(R19-12-497) That the meeting be adjourned at 7:59 PM.

Carried

Mayor

Clerk