



Special Essex Municipal Heritage Committee (EMHC)

Essex Municipal Building, 33 Talbot Street South, Large Meeting Room

Wednesday, November 13, 2019 - 5:00 PM

"The EMHC is the resource base for information and knowledge for Council, administration and the community on all matters of heritage"

1. Roll Call

Present: Councillor Steve Bjorkman, Chair

Phil Pocock, Vice-Chair

Laurie Kowtiuk

Anthony Paniccia

Joseph Lucas

Also Present: Rita Jabbour, Staff Liaison

Sarah Aubin, Recording Secretary

Regrets: Laurie Brett

Claudette Gauthier

Richard Kokovai

2. Declarations of Conflict of Interest

Laurie Kowtiuk declares a conflict of interest under New Business –Heritage Alteration Application – 78 Fox Street.

3. Adoption of Published Agenda

a) Thursday November 13, 2019 EMHC Special Meeting Agenda

Moved by Anthony Paniccia

Seconded by Joseph Lucas

(EMHC-2019-11-25) That the published agenda for the November 13, 2019 Special EMHC meeting, be adopted as presented.

"Carried"

4. Adoption of Minutes

a) October 24, 2019 EMHC Regular Meeting Minutes

Moved by Phil Pocock

Seconded by Laurie Kowtiuk

(EMHC-2019-11-26) That the minutes of the October 24, 2019 Regular EMHC Meeting, be adopted as circulated.

"Carried"

5. Public Presentations

None.

6. Unfinished Business

Moved by Joseph Lucas

Second by Phil Pocock

(EMHC-2019-11-27) That Unfinished Business be postponed for discussion at the November 28th, 2019 EMHC Regular Meeting.

“Carried”

- a) Greater Marketing and Public Education about Heritage– Ongoing
- b) Cemeteries –ongoing
Committee to be updated on designation of cemeteries without verifiable owners.
- c) Listing –ongoing
- d) Heritage Designation and Interpretive Plaque Program – ongoing
Committee to be updated on budgeted funds for plaques in 2020.
Committee to be updated on the feasibility of a plaque for the greenway.
- e) Reports to Council
Committee to be updated on the listing report that went to Council on November 4.
Committee to review report and bylaw for heritage alteration delegation.
- f) Studies and Master Plans
- g) Friends of the Colchester Schoolhouse – Ongoing
- h) Heritage Week 2020
Committee to be updated on contacts for heritage interviews with Mr. Loncke’s Grade 9 English Class.
Committee to discuss past heritage week events and plans for heritage week 2020 with a focus on budgeted funds for 2020.
- i) Charles Maedel Commemoration Project –ongoing
- j) Heritage Walking Tour and Digital Component
Committee to be updated on digital walking tour.
- k) Batten Schoolhouse and Iler Schoolhouse
Committee to be updated on the history of the Batten and Iler Schoolhouse.

7. Reports from Administration

None.

8. Correspondence

None.

9. New Business

a) Heritage Alteration Application –78 Fox Street

Rita Jabbour, Staff Liaison, advises the members that the Special Meeting was called to review a Heritage Alteration application for 78 Fox Street.

She states that the applicant would like to replace the roof on the designated dwelling. She advises that a report will be sent to Council for review at the November 18th, 2019 Regular Council Meeting. She advises that Council needs to ensure that the EMHC approves the alteration application prior to the decision of Council.

Laurie Kowtiuk, applicant, states that she would like to replace the roof with shingles that are a light brown in colour to match the look for cedar shakes.

Rita advises that should the members approve the alteration application, Council will be aware that the alteration request be approved on the base that the existing shingles are not original to the home and have been altered since the home was constructed in the late 19th century. The applicant proposes to replace the shingles with a similar material that better approximates the original roofing material. The alteration will not result in any disturbance to the roof line or any other heritage attribute of the property. The removal of the shingles and repair of the roof will assist in the conservation of the home.

She also advises the members that Laurie Kowtiuk will be the first resident to utilize the Heritage Grant Program. Two quotes were provided to administration for review. The grant is for a maximum of \$10,000.00 in assistance to conserve, repair, reconstruct or restore significant components of a designated property. She states that the applicant will receive 50% of the cost returned should the alteration application and grant be approved.

Moved by Anthony Paniccia

Second by Phil Pocock

(EMHC-2019-11-28) That the Heritage Alteration Application for 78 Fox Street be approved by the Essex Municipal Heritage Committee and sent to Council for final approval at the November 18th Regular Council Meeting.

“Carried”

b) 2020 Meeting Schedule

Motion: Phil Pocock

Seconds: Joseph Lucas

(EMHC-2019-11-29) That the Committee Review and adopt the meeting schedule for 2020 at the EMHC Regular Meeting on November 28th, 2019. .

“Carried”

10. Adjournment

Moved by Phil Pocock

Seconded by Anthony Paniccia

(EMHC-2019-11-30) That the meeting be adjourned at 5:26 p.m.

“Carried”

Next Meeting Date November 28th at Essex Municipal Building, 33 Talbot Street South, at 5:00 pm

Chair

Recording Secretary