

Delegation Request Form

This form must be completed and submitted to the Clerk of the Town of Essex by all persons wishing to address Council at a scheduled meeting of Council. Delegation requests must be submitted by 2:00 p.m. on the Tuesday prior to the scheduled meeting.

Any person who wishes to appear before Council as a Delegation on a matter that relates specifically to a matter contained in the Regular Council Meeting Agenda shall submit a Delegation Request Form no later than 4:30 PM on the Friday immediately preceding the date of the Regular Council Meeting. The Clerk shall have the sole authority to determine if the subject matter does in fact relate specifically to a matter contained in the Regular Council Meeting Agenda for purposes of allowing or denying the Delegation and the Clerk will introduce such Delegation Request Form(s) at the time of adopting the Published Agenda.

Presentations to Council are limited to 5 minutes per person to a maximum of 10 minutes for a group of two persons or more.

Personal information that you provide on this form is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act and will be used for the purpose of responding to your request. Please note that this form, if approved, will appear in the published Council Agenda and may be included in the Council Meeting minutes, both of which become part of the public record and are posted on our municipal website.

Name *

Kris Ives, Kevin Money, Danielle Stuebing

Date of Request *

7/21/2020



Are you representing a group? *



Yes



No

Name of Group (if applicable)

Essex Region Conservation Authority/John R. Park Homestead

Provide details on the issue(s) you wish to present to Council and any actions you will be asking Council to take. *

We would be grateful for the opportunity to provide members of Council with a brief overview of the John R. Park Homestead Heritage Centre as it relates to the site control plan, and also to provide details on the Town of Essex Tourism Hub.

Have you consulted with Town staff on this issue? *

☒ Yes

☐ No

If you've consulted with Town staff, please provide the names of staff members you've talked to and the details of those discussions.

Corinne Chiasson
Nelson Silveira

If this is a property matter, are you an owner?

☒ Yes

☐ No

☐ Not applicable

Have you appeared before Council in the past regarding this issue? *

☒ Yes

☐ No

If you've appeared before Council in the past on this issue, please tell us the year in which you appeared.

2019

Will you have written or printed materials to distribute? If so, please submit 12 copies of printed materials to the Clerk before the meeting. *

☐ Yes

☒ No

Will you be delivering an electronic presentation that requires access to a computer and software? If so, please submit your presentation on CD, DVD or flash drive by noon on the Friday before the Council meeting. *

☒ Yes

☐ No

Please describe any special needs you may have for your presentation.

We understand the meeting will take place via Zoom.

Your Address or Group Contact Address (full mailing address including postal code) *

360 Fairview Avenue West, Essex, ON N8M 1Y6

Your Phone Numbers

Home

226-363-0832

Work

519-776-5209

Cell

519-563-9679

Email Address

dstuebing@erca.org

Name and address of all representatives attending, including their positions *

Kristin Ives, Curator/Education Coordinator, John R. Park Homestead

Kevin Money, Director, Conservation Services

Danielle Breault Stuebing, Director, Communications & Outreach

360 Fairview Ave. West, Essex, N8M1Y6

Thank you!

Thank you for completing the Delegation Request Form.

The Clerk's Office will contact you in the near future to review your request.

Robert Auger, LL.B.
Manager of Legislative Services and Clerk
Town of Essex
33 Talbot Street South, Essex, Ontario N8M 1A8
519-776-7336, extension 1132