



Regular Council Meeting Agenda

June 15, 2020, 6:00 pm

Location: <https://www.youtube.com/user/EssexOntario>

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

1. Call to Order

2. Closed Meeting Report

3. Declarations of Conflict of Interest

4. Adoption of Published Agenda

4.1 Regular Council Meeting Agenda for June 15, 2020

Moved by _____

Seconded by _____

That the published agenda for the June 15, 2020 Regular Council Meeting, be adopted as presented / amended.

5. Adoption of Minutes

5.1 Regular Council Meeting Minutes for June 1, 2020

Moved by _____

Seconded by _____

That the minutes of the Regular Council Meeting held June 1, 2020, be adopted as circulated.

6. Public Presentations

7. Unfinished Business

8. Reports from Administration

8.1 Chief Administrative Officer (CAO), Chris Nepszy Verbal Report

RE: COVID-19 Town Response and Updates

8.2 Chief Administrative Officer (CAO), Chris Nepszy Verbal Report

RE: Large Development Projects Toolbox

8.3 Legal and Legislative Services Report 2020-08

RE: Court of Revision for Crystal Beach Drain

- By-Law 1920
Being a by-law to provide for the Crystal Beach Drain: Repair and Improvement of Covered Drains, Geographic Township of Colchester South, Town of Essex, County of Essex, Project REI2018D012

Moved by _____

Seconded by _____

That Legal and Legislative Services Report 2020-08, entitled "Court of Revision for Crystal Beach Drain", prepared by Robert Auger, Town Solicitor/Clerk, dated June 15, 2020, be received;

That Kirk Carter, Dan Boudreau and Percy Dufour be appointed to sit as members of the Court of Revision for the Crystal Beach Drain: Repair and Improvement of Covered Drains, Project REI2018D012, which Court is scheduled to convene on July 9, 2020 via electronic meeting; and

That By-Law 1920, being a by-law to provide for the Crystal Beach Drain: Repair and Improvement of Covered Drains, Geographic Township of Colchester South, Town of Essex, County of Essex, Project REI2018D012.

8.4 Economic Development Report 2020-06

RE: Business Support during COVID-19 Emergency

Moved by _____

Seconded by _____

That Economic Development Report 2020-06, entitled "Business Support during COVID-19 Emergency", prepared by Nelson Silveira, Economic Development Officer, dated June 15, 2020, be received; and

That Council approves \$15,000.00 in COVID-19 related funding to support the Town of Essex Digital Growth Grant in 2020.

8.5 Economic Development Report 2020-07

RE: Building Report and Development Overview May 2020

Moved by _____

Seconded by _____

That Economic and Development Report 2020-07, entitled "Building Report and Development Overview May 2020", prepared by Nelson Silveira, Economic Development Officer, dated June 15, 2020, be received.

8.6 Planning Report 2020-10

RE: Site Plan Control Approval for 2636 County Road 20 East (Colchester South, Ward 3)

- Revised Site Plan (May 26, 2020) Classy Cap Revisions
- By-Law 1919
Being a by-law to enter into a Site Plan Control Agreement between The Corporation of the Town of Essex and Classy Caps Mfg Inc.

Moved by _____

Seconded by _____

That Planning Report 2020-10, entitled "Site Plan Control Approval for 2636 County Road 20 East (Colchester South, Ward 3)", prepared by Rita Jabbour, Manager, Planning Services, dated June 15, 2020, be received; and

That By-Law 1919, being a by-law to enter into a Site Plan Control Agreement between The Corporation of the Town of Essex and Classy Caps Mfg. Inc., be read a first, a second and a third time and finally passed on June 15, 2020.

8.7 Planning Report 2020-11

RE: Repeal of Site Plan Control Agreement (Parts 1 and 2 on 12R27717)

- By-Law 1921
Being a by-law to release the Site Plan Control Agreement over Parts 1 and 2 on 12R27717

Moved by _____

Seconded by _____

That Planning Report 2020-11, entitled "Site Plan Control Agreement (Parts 1 and 2 on 12R27717)", prepared by Rita Jabbour, Manager, Planning Services, dated June 15, 2020, be received; and

That By-Law 1921 being a by-law to release the Site Plan Control Agreement over Parts 1 and 2 on 12R27717, be read a first, a second and a third time and finally passed on June 15, 2020; and

That the Town's Solicitor/Clerk be directed to execute all documents necessary to give effect to take the actions taken by this Council as described in By-Law 1921.

9. Reports from Youth Members

10. County Council Update

11. Correspondence

11.1 Correspondence to be received on Consent

Chair to ask Council Members if any correspondence to be moved to 11.2 Receive and Support

Moved by _____

Seconded by _____

That the correspondence listed in Agenda Item 11.1 be received and, where indicated, to further share such information with the community using suitable methods of communication.

11.1.1 COVID-19 Virus Correspondence

11.1.1.1 Media Release - Town of Essex

RE: Community Update (June 3, 2020) - Town of Essex agreed to the reopening of Colchester Beach as well as the Town's parks, excluding sports fields.

11.1.1.2 Association of Municipalities Ontario (AMO) - June 3, 2020

RE: COVID-19 Update - Broadband Funding Announcement, Emergency Extended and Pandemic Pay Webinar

11.1.1.3 Bereavement Authority of Ontario

RE: Registrar's Directive (May 26, 2020) - Organized groupings of visitors at funerals and visitations.

11.1.1.4 Alcohol and Gaming Commission of Ontario

RE: June 8, 2020 - Ontario amends Regulation 719 under the Liquor Licence Act to support liquor sales licencees in temporarily extending their patios and provide additional flexibility for the location of tied houses.

11.1.1.5 Ontario's Action Plan in response to COVID-19

RE: A Framework for Reopening our Province - Stage 2 (June 8, 2020)

11.1.1.6 Ontario Association of Cemetery and Funeral Professionals (OACFP)

RE: COVID-19 Registrar's Directive (June 10, 2020)

- Registrar's Directive: 10 is still the max at funerals, visitations and burials
- Drive-Thru Visitations

11.1.1.7 Windsor Essex County Health Unit

RE: Public Health Memo COVID-19 (June 11, 2020)

11.1.2 Essex-Windsor Solid Waste Authority

Essex-Windsor Residential Waste Diversion 2019 (March 31, 2020)

11.1.3 Windsor/Essex Provincial Offences (POA)

RE: Annual Report 2019

11.1.4 Media Release - Town of Essex

RE: June 5, 2020 - Town of Essex Launches Interactive Capital Projects Map

11.1.5 Media Release - Town of Essex

RE: May 28, 2020 - Credit Card Payments No Longer Accepted at Town Hall

11.1.6 Portuguese Club of Harrow

RE: Property Tax Relief

Correspondence from the Portuguese Club of Harrow, dated June 9, 2020 inquiring if the Town of Essex has any programs available for property tax relief as their building has been vacant for the last three months.

11.2 Correspondence to be considered for Receive and Support

No correspondence to be considered.

12. Committee Meeting Minutes

Moved by _____

Seconded by _____

That the correspondence listed in agenda item 11.1 be received and, where indicated, to further share such information with the community using suitable methods of communication.

12.1 Essex Climate Adaptation Team Meeting - March 5, 2020

12.2 Essex Climate Adaptation Team Meeting - May 21, 2020

12.3 Court of Revision - May 21, 2020

RE: Bayliss Drain: Bridge Replacements & Maintenance Schedule

12.4 Drainage Board - May 21, 2020

12.5 Committee of Adjustment - February 25, 2020

12.6 Arts, Culture and Tourism (ACT) Committee - May 13, 2020

13. Financial

14. New Business

15. Notices of Motion

15.1 Notice of Motion moved from the June 1, 2020 Regular Council Meeting:

Councillor Verbeek RE: Improving recycling efforts in the municipality.

Councillor Verbeek has asked that her Notice of Motion be deferred to the July 6, 2020 Regular Council Meeting.

15.2 The following Notice of Motion was presented at the June 1, 2020 Regular Council Meeting and is brought forward for consideration this evening:

15.2.1 Councillor Bondy

RE: 50 km extended on Third Concession to McLean Sideroad

Moved by Councillor Bondy

Seconded by _____

That Council approve an extension of 50 km speed limit zone on the Third Concession, to include east of McLean Sideroad to act as a buffer zone.

16. Reports and Announcements from Council Members

17. By-Laws

17.1 By-Laws that require a third and final reading

17.1.1 By-Law 1917

Being a by-law to confirm the proceedings of the June 1, 2020 Regular Meeting of the Council of The Corporation of the Town of Essex

Moved by _____

Seconded by _____

That By-Law 1917 being a by-law to confirm the proceedings of the June 1, 2020 Regular Meeting of the Council of The Corporation of the Town of Essex, be read a third time and finally passed on June 15, 2010.

17.2 By-Laws that require a first, second, third and final reading

17.3 By-Laws that require a first and second reading

17.3.1 By-Law 1922

Being a by-law to confirm the proceedings of the June 15, 2020 Regular Meeting of the Council of The Corporation of the Town of Essex

Moved by _____

Seconded by _____

That By-Law 1922 being a by-law to confirm the proceedings of the June

15, 2020 Regular Meeting of the Council of The Corporation of the Town of Essex, be read a first and a second time and provisionally adopted on June 15, 2020.

18. Adjournment

Moved by _____
Seconded by _____
That the meeting be adjourned at [TIME].

19. Future Meetings

19.1 Monday, July 6, 2020 - 6:00 - 9:00 PM - Regular Council Meeting

Location: TBD

19.2 Monday, July 20, 2020 - 6:00 - 9:00 Regular Council Meeting

Location: TBD