



Special Council Meeting Agenda

June 7, 2021, 4:30 pm

Location: <https://www.youtube.com/user/EssexOntario>

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

This meeting will be hosted and chaired from the Essex Municipal Building. Due to the ongoing COVID-19 pandemic this meeting is not currently open to the public for in person attendance. This meeting can only be viewed by the public electronically via livestream on YouTube at www.youtube.com/EssexOntario

This statutory public meeting is being held for the purpose of providing background and public information in regards to a proposed site specific zoning amendment at 96 County Road 50 West, Colchester South, Ward 3.

Pages

1. Call to Order

2. Declarations of Conflict of Interest

3. Adoption of Published Agenda

3.1. Special Council Meeting Agenda for June 7, 2021

Moved by _____

Seconded by _____

That the published agenda for the June 7, 2021 Special Council Meeting be adopted as presented / amended.

4. Presentations from Administration

4.1. Rita Jabbour, Manager, Planning Services

1

RE: Site Specific Zoning Amendment for the Vacant Lands located at 96 County Road 50 West

Moved by _____

Seconded by _____

That the presentation entitled "Site Specific Zoning Amendment for the Vacant Lands located at 96 County Road 50 West", be received.

4.1.1. County of Essex

40

4.1.2. Essex Region Conservation Authority

42

5. Delegations

5.1. Janice and Chris Smith

48

Moved by _____

Seconded by _____

That the delegation by Janice and Chris Smith be received.

6. Adjournment

Moved by _____

Seconded by _____

That the meeting be adjourned at _____.



Public Meeting

**Regarding a Site Specific Zoning Amendment
for the Vacant Lands located at 96 County Road 50 West**

**Applicant: D.C McCloskey Engineering Limited for
The Grove Motor Inn**

June 7, 2021



Purpose of Meeting:

At this statutory public meeting, Council hears representations from the public in regard to the merits and concerns related to the application for a

Site-specific Zoning Amendment.

To encourage public input into the planning process, Council will also hear representation from the public concerning the proposed development's

Site Plan and Design.

Council does not make a decision at this time.



The Hamlet of Colchester Centre

- The Town's *secondary settlement area* along the lakeshore
- Functions as a service centre for the surrounding lakeshore residential district and agricultural areas
- The **Colchester Secondary Plan** establishes a cohesive vision and planning framework for the area to ensure balanced and sustainable future growth

The Hamlet of Colchester Centre



Subject Lands



Location:

+3749 square metres (40,360 square feet) on the eastern corner of County Road 50 and Dunn Road in the Colchester Centre (Ward 3)

Colchester Secondary Plan

Designation:

Main Street Area

Existing zoning: Residential District 3.1 (R3.1), High Density Residential

★ Subject lands

Property Profile

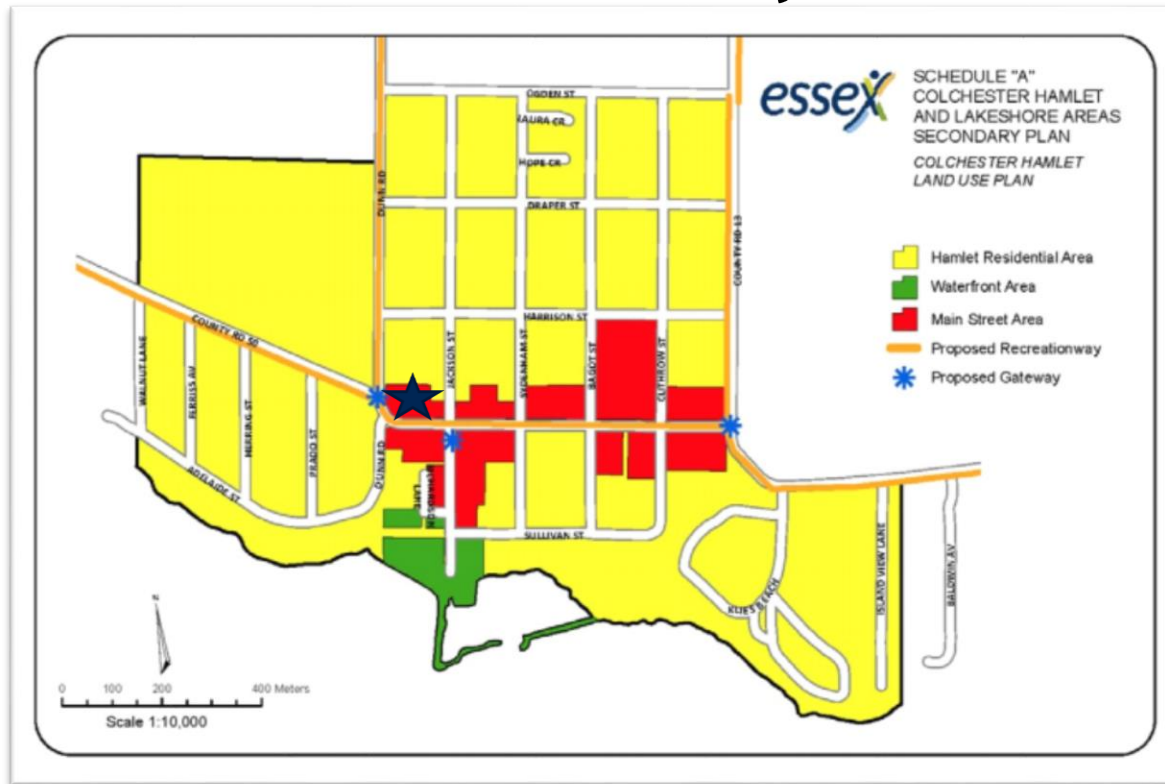
- Vacant municipal-owned land currently used for overflow parking
- Access to municipal water, sanitary and stormwater sewers along County Road 50 and Dunn Road
- Indicated as a “Proposed Gateway” under the Colchester Secondary Plan
- Adjacent to Multi-use trails and the County-wide Active Transportation System (CWATS)





Subject lands

Colchester Secondary Plan



★ Subject lands



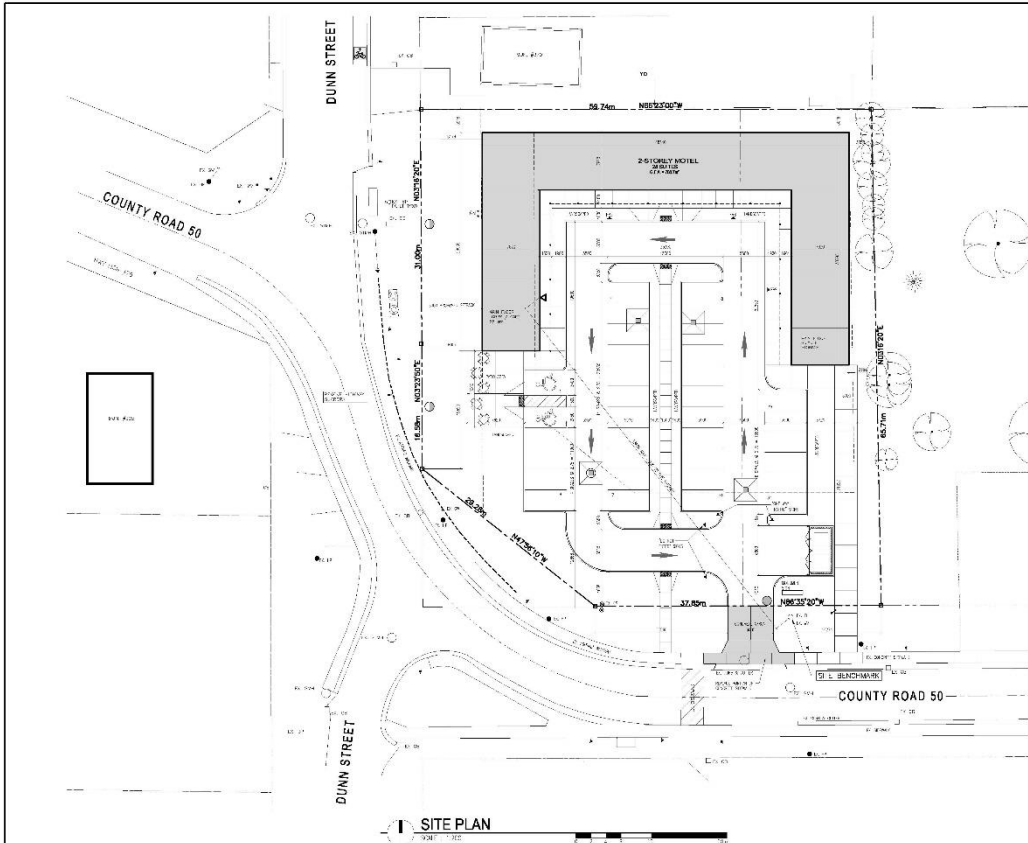
Colchester Secondary Plan – Main Street Area

The Main Street Area is the central commercial core that will provide opportunities for commercial and entertainment uses, which cater to residents and tourists alike, and ancillary residential uses.



Proposed Zoning Change

- To permit a two-storey Motel development with twenty-eight (28) guestrooms
- The zoning will remain R3.1 with the Motel as an additional permitted land use
- A “Motel” is defined as a building or part thereof, used primarily for the sleeping accommodation of the travelling public.
- The Motel will also include on-site parking for patrons, a café, and indoor bicycle storage facilities.
- The operators are the proprietors of The Grove Hotel in Kingsville



PAGE 08 OF 09
DATE 02/08/2010
REGISTERED PLAN No. 15
H.M.
TUNKUR ROAD
CHENNAI - 600 086, INDIA

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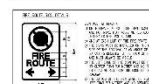
● 例题 10 已知函数 $f(x) = \begin{cases} x^2 + 2x + 1, & x \leq 0 \\ x^2 - 2x + 1, & x > 0 \end{cases}$ ，求 $f(x)$ 的单调区间。

解：(1) 当 $x \leq 0$ 时， $f(x) = x^2 + 2x + 1 = (x+1)^2$ ， $f'(x) = 2(x+1)$ 。
令 $f'(x) = 0$ ，得 $x = -1$ 。
当 $x < -1$ 时， $f'(x) < 0$ ， $f(x)$ 单调递减；
当 $-1 < x \leq 0$ 时， $f'(x) > 0$ ， $f(x)$ 单调递增。

(2) 当 $x > 0$ 时， $f(x) = x^2 - 2x + 1 = (x-1)^2$ ， $f'(x) = 2(x-1)$ 。
令 $f'(x) = 0$ ，得 $x = 1$ 。
当 $0 < x < 1$ 时， $f'(x) < 0$ ， $f(x)$ 单调递减；
当 $x > 1$ 时， $f'(x) > 0$ ， $f(x)$ 单调递增。

综上所述， $f(x)$ 的单调递减区间为 $(-\infty, -1)$ 和 $(0, 1)$ ，单调递增区间为 $[-1, 0]$ 和 $[1, +\infty)$ 。

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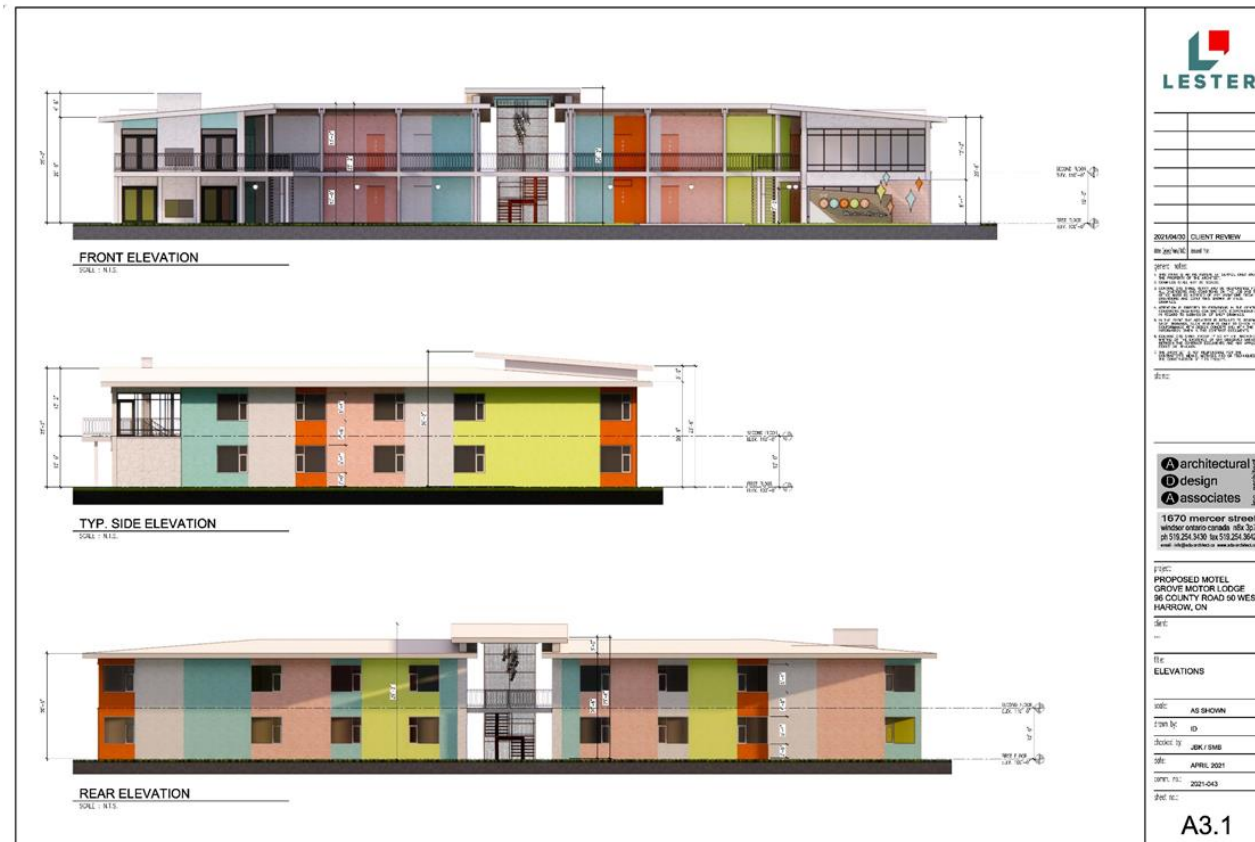


Proposed Zoning Regulation

The proposed Site-Specific Zoning Amendment will include the following regulations:

- A minimum front yard depth of 15 metres (50 feet)
- A minimum rear yard depth of 3 metres (10 feet)
- A minimum exterior side yard width of 8 metres (26 feet)
- A minimum interior side yard width of 3 metres (10 feet)
- A maximum building height of 10 metres (32 feet)

Proposed Motel (Building Elevations)



South Facing



The Grove Motor Lodge

96 County Road 50 West,
Harrow, ON

A architectural | 1670 Mercer St.
D design | Windsor | Ontario
A associates | N8X 3P7
Tel: 519-254-3430
Fax: 519-254-3642
www.ada-architect.ca

West Facing



The Grove Motor Lodge

96 County Road 50 West,
Harrow, ON

East Facing



The Grove Motor Lodge

96 County Road 50 West,
Harrow, ON

A architectural
D design
A associates
(inc. 2010/2011)

1670 Mercer St.
Windsor | Ontario
N8X 3P7
Tel 519-254-3430
Fax 519-254-3642
www.ada-architect.ca



Policy Framework

Provincial Policy Statement (PPS)

Settlement areas shall be the focus of growth and development.

Land use patterns within settlement areas shall be based on densities and **a mix of land uses** which:

1. Efficiently use land and resources;
2. Are appropriate for and efficiently use the infrastructure and public service facilities which are planned or available; and,
3. Support active transportation.



Policy Framework

County of Essex Official Plan

Colchester Centre considered a “Secondary Settlement Area” on Schedule A-2

All types of land uses are **permitted** within the Secondary Settlement Area, provided:

- i) Cost effective development patterns which reduce servicing costs are encouraged;
- ii) Environmental, heritage preservation or public health and safety concerns are avoided; and,
- iii) No negative impact on the traffic movement or overall function of a County Road

It is the policy of the County to ensure long term economic prosperity in settlement areas by encouraging local Official Plans to maintain the well being of downtowns and main streets.



Policy Framework

Colchester Secondary Plan – Main Street Area

Roofed accommodation uses including **motels**, hotels and small inns in accordance with the policies of section 4.1 –Tourism and Recreation **are permitted uses**.

Section 4.1 of Colchester Secondary Plan

The Town supports the provision of overnight accommodations to promote the Town's **economic development objectives**

Large-scaled roofed accommodations, including hotels and motels, will be directed to the **Main Street Area** where services, facilities and infrastructure exist to accommodate the use.

Public Comments

- 120 metre circulation radius
- Two (2) public comments received as of Thursday June 3





Public Concerns

Main Concerns
Traffic Increases and Concerns
Lack of public parking
Loss of Green Space
Loss of Residential Opportunity
Strain on Municipal Infrastructure
Loss of Lake Views
Noise Generation
Architectural Style



Site Plan –Colchester Secondary Plan

- The development is subject to Site Plan Control Approval to ensure a high aesthetic standard of building exteriors and site design; public safety; and, municipal policy on servicing, landscaping, parking are adhered to.
- Policies of Colchester Secondary Plan and specific Community Design Guidelines will provide framework to assist in the review of site plan applications within the Main Street Area.
- Public input is encouraged for significant new developments in Main Street Area.

Submitted Studies

Type of Study	Purpose of Study	Status of Review/Approval
Photometric Plan	Demonstrates the location, height and type of lighting fixtures on the site and proposed buildings.	Currently being reviewed by Department of Infrastructure Services
Landscaping Plan	Identifies planting material, species and site location. Also indicates trees to be removed	Reviewed and Approved
Stormwater Management Plan	Identifies required measures to control stormwater runoff associated with development	Currently being reviewed by the Town's Engineering Consultant
Functional Servicing Report	Determines impact on municipal services (water and sanitary)	Currently being reviewed by the Town's Engineering Consultant
Traffic Memorandum	Identifies road network improvements and designs required to provide a balanced transportation system and accommodate traffic needs of the development	Memo reviewed by County of Essex and Town of Essex. Recommendations of the County being reviewed by the Town.



Public Concern: Traffic Increases and Concerns

Results of Traffic Memorandum

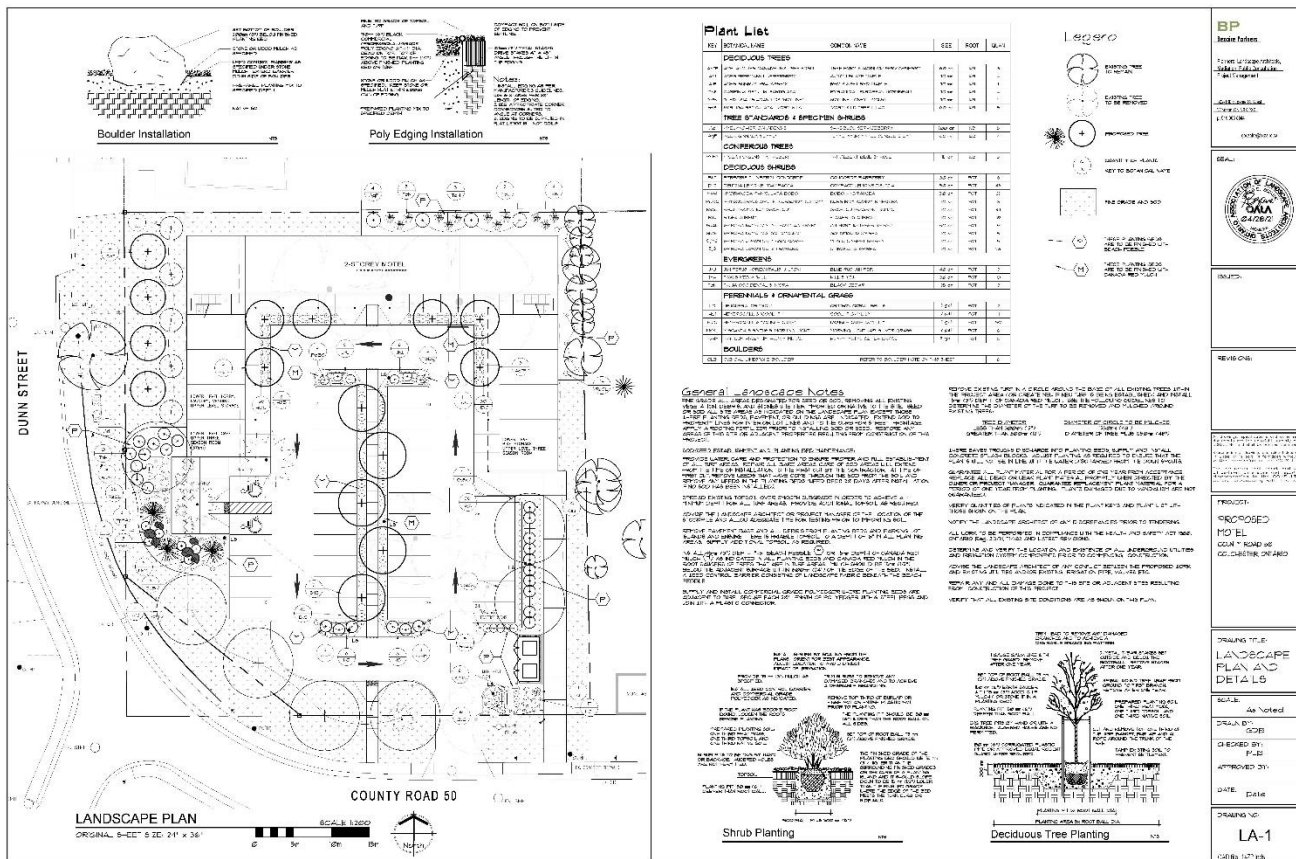
- Traffic Memorandum reviewed by County of Essex and Town of Essex
- Motel development will marginally increase vehicle trips to Colchester without impact on safe operation of the roadway or CWATS
- County and Town agree with the findings of the Statement
- Highway guardrail must stay
- Permits from County required for any works in Right of Way, signs, entrances and structures

Public Concern: Loss of Public Parking

Colchester Municipal Parking Lot Table

Lot Name	Lot Location	Lot Restrictions
Colchester Community Centre Lot	North of Colchester Community Centre and south of Sullivan Street between Jackson and Sydenham Streets.	
Sullivan Street Lot	North of Sullivan Street between Jackson and Sydenham Streets.	Boat trailers only between 6:00am and 1:00pm.
Colchester Park Lot- South	South of Colchester Park, north of Colchester Beach, west of Jackson Street.	
Colchester Park Lot- East	East of Colchester Park and West of Jackson Street.	Angle parking only.
County Road 50 Lot- East	North of County Road 50 between Jackson Street and Dunn Road.	
Colchester Schoolhouse Lot	West off Bagot Street between Sullivan Street and County Road 50.	
Colchester Harbour Lower Level Lot	Lower level of Colchester Harbour at the south end of Jackson Street.	Permit only.

Public Concern: Loss of Green Space





Public Concern: Loss of Residential Opportunity

- Settlement Areas identified in the Town of Essex Official Plan have sufficient lands to accommodate the projected population for the life of the Official Plan (2029)
- The Subject Site is not included in this calculation since it is not designated “Residential” in the Colchester Secondary Plan
- Zoning amendment is supplementary; residential allowances will not be removed
- Specific to Colchester, Infill Residential opportunities and Larger-scale Greenfield Development opportunities remain abundant



Public Concern: Strain on Municipal Infrastructure

- Conclusions and recommendations of the Functional Servicing Study and Stormwater Management Plan are currently being reviewed by the Town's peer reviewer, Stantec Consulting.
- Site Plan Control Approval will not be granted until the Town deems the Study and Plan satisfactory.



Public Concern: Lake Views & Noise Generation

- The Town should maintain municipal-owned land and public right way where they abut the lakeshore to protect important views and accommodate potential opportunities for lakeshore access, where appropriate
- The subject property does not abut the lakefront and the view is therefore not protected.
- Property is recognized as a gateway.
- Building setback 6 metres to create an enhanced public space
- Proprietors providing a mural at gateway to mark entry to Colchester and the Main Street Area

Public Concern: Architectural Style



The Grove Motor Lodge

96 County Road 50 West,
Harrow, ON

A architectural
D design
A associates
inc. architect

1670 Mercer St.
Windsor | Ontario
N8X 3P7
Tel 519-254-3430
Fax 519-254-3642
www.ada-architect.ca



Main Street Design Guidelines

Building Orientation:

- New development should generally be oriented to public streets to clearly identify the public realm, create a continuous streetscape and create attractive barrier free pedestrian oriented environments. Principal entrances should face the street.

Building Height:

- Should not exceed a maximum height of 2-3 stories;



Main Street Design Guidelines

Building Forms:

- a) Complement adjacent development in terms of scale, massing, heights and cohesive and complimentary architectural styles;
- b) Architectural styles within the main street area should reflect old English Tudor themes, in keeping with the historical character of the Hamlet;
- c) Main building entrances should be readily identifiable;
- d) Awnings, patios, porches and similar structures are encouraged in order to provide pedestrian comfort and accommodation as an extension of the public realm;
- e) Buildings should have distinctive, low profile roofs with features such as gables and dormers and use materials characteristic of the area, including clapboard siding, stone and old brick, wood and wooden windows;
- f) Ground floor commercial retail building facades should provide large storefront window displays;
- g) Buildings situated at prominent view termini should provide enhanced architectural and aesthetic details

Main Street Design Guidelines



Existing Main Street



Existing Main Street





Agency Comments

Department/Agency	Comments
Essex Region Conservation Authority	<ul style="list-style-type: none">• No objections• Consideration of Source Water Protection Plan• Recommends the submission of a stormwater management plan

Town of Essex Comments

Department/Agency	Comments
Fire and Rescue Services	<ul style="list-style-type: none">• No objections
Infrastructure Services	<ul style="list-style-type: none">• No objections with Traffic Memo• Currently reviewing recommendations with County of Essex
Enbridge Gas	<ul style="list-style-type: none">• No objections
Accessibility Committee	<ul style="list-style-type: none">• No objections subject to no reduction in barrier free parking spaces and a the access door to lobby is handicap accessible



Next Steps

1. A report to Council and proposed Zoning By-law Amendment will be prepared for Council's decision at the June 21, 2021 Regular Council Meeting.
2. At the June 21, 2021 Council Meeting, Council may:
 - Approve the application for the zoning by-law amendment where notice of approval will be sent to the applicant and all persons requesting to be notified of the decision, and a 20 day appeal period takes effect.
 - Deny the application where notice of denial will be sent to the applicant and all persons requesting to be notified of the decision and a 20 day appeal period takes effect.
 - Defer the decision to a later date if further information is required.
3. If Zoning By-law Amendment is approved and the appeal period successfully lapses, Administration will present Council with a recommendation for Site Plan Control Approval following a satisfactory review of the submitted studies.



Thank You!

Questions?



June 2, 2021

Rita Jabbour
33 Talbot Street South,
Essex, ON N8M 1A8

Re: SPC-02-21, Groove Motor Lodge, Pt Lot 8, Plan 18, North Side of County Rd 50, Mun. 96, Town of Essex

County Infrastructure Services has reviewed the following documents pertaining to a Proposal Motel at 96 CTY RD 50 West.

Traffic Statement

The County has reviewed the Traffic Statement completed by d.c.mccloskey engineering ltd. dated May 12, 2021 project File No. M20-289A, at this time the County has no comments, however the County reserves the right to revisit the situation should the operation of the site advance in such a way where more traffic and/or conflicts are generated than outlined. Should these conditions develop, the County will review the mitigation measures and any required mitigation shall be undertaken at the Proponent's expense.

Removal of Highway Guardrail

The County will not approve the removal of the Highway Guardrail. The consultant is aware of our comments.

Permits

Our Bylaws # 2480 & 2481 apply to this property. Permits are necessary for any changes to existing entrances and structures, or the construction of new entrances and structures.

Sign Permit

Any/all signage (including temporary) visible from County Rd 50 must be identified on the plans, and must conform to County guidelines, and will require a valid County Sign Permit before installation.

☎ 519-776-6441
TTY 1-877-624-4832

📍 360 Fairview Ave. W.
Essex, ON N8M 1Y6

💻 countyofessex.ca

Also note the following:

Additional works within the County Right-of-Way will require to be approved and will require permits.

Should you require further information, please contact me by email at kbalallo@countyofessex.ca or by phone at extension 1564.

Regards,



Kris Balallo
Engineering Technologist

 519-776-6441
TTY 1-877-624-4832

 360 Fairview Ave. W.
Essex, ON N8M 1Y6

 countyofessex.ca



planning@erca.org

P.519.776.5209

F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

May 26, 2021

Ms. Jabbour, Manager, Planning Services
Committee of Adjustment
Town of Essex
33 Talbot Street South
Essex, ON N8M 1A8

Dear Ms. Jabbour:

RE: Application for Site Plan Control SPC-02-2021
96 COUNTY RD 50
ARN 375464000019200; PIN: 751920353
Applicant: ESSEX TOWN

The following is provided as a result of our review of Application for Site Plan Control SPC-02-2021 for the construction of a two-storey Motel development with thirty-two (32) guestrooms.

DELEGATED RESPONSIBILITY TO REPRESENT THE PROVINCIAL INTEREST IN NATURAL HAZARDS AND REGULATORY RESPONSIBILITIES ASSOCIATED WITH THE CONSERVATION AUTHORITIES ACT

The following comments reflect our role as representing the provincial interest in natural hazards as outlined by Section 3.1 of the Provincial Policy Statement of the *Planning Act* as well as our regulatory role as defined by Section 28 of the *Conservation Authorities Act*.

We have reviewed our floodline mapping for this area and it has been determined this site is not located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result, a permit is not required from ERCA for issues related to Section 28 of the *Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the *Conservations Authorities Act*, (Ontario Regulation No. 158/06).

WATERSHED BASED RESOURCE MANAGEMENT AGENCY

The following comments are provided in an advisory capacity as a public commenting body on matters related to watershed management.

The subject property may lie wholly or partially within the Event Based Area (EBA) of the Essex Region Source Protection Plan,

Ms. Jabbour
May 26, 2021

which came into effect October 1, 2015. The Source Protection Plan was developed to provide measures to protect Essex Region's municipal drinking water sources. As a result of these policies, new projects in these areas may require approval by the Essex Region Risk Management Official (RMO) to ensure that appropriate actions are taken to mitigate any potential drinking water threats. Should your proposal require the installation of fuel storage on the site, please contact the RMO to ensure the handling and storage of fuel will not pose a significant risk to local sources of municipal drinking water. The Essex Region's Risk Management Official can be reached by email at riskmanagement@erca.org or 519-776-5209 ext 214. For any questions regarding Source Water Protection and the applicable source protection plan policies that may apply to the site, please contact the Essex Region Risk Management Official.

SECTION 1.6.6.7 Stormwater Management (PPS, 2020)

ERCA has concerns with the potential impact of the quality and quantity of runoff in the downstream watercourse due to the proposed development on this site. ERCA recommends that stormwater quality and stormwater quantity will need to be addressed up to and including the 1:100 year storm event and be in accordance with the guidance provided by the Stormwater Management Planning and Guidance Manual, prepared by the Ministry of the Environment (MOE, March 2003) and the "Windsor-Essex Region Stormwater Management Standards Manual".

We further recommend that the stormwater management analysis be completed to the satisfaction of the Municipality. We do not require further consultation on this file with respect to stormwater management.

PLANNING ADVISORY SERVICE TO PLANNING AUTHORITIES - NATURAL HERITAGE POLICIES OF THE PPS, 2020

The following comments are provided from our perspective as an advisory service provider to the Planning Authority on matters related to natural heritage and natural heritage systems as outlined in Section 2.1 of the Provincial Policy Statement of the *Planning Act*. The comments in this section do not necessarily represent the provincial position and are advisory in nature for the consideration of the Planning Authority.

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance as defined by the PPS. Based on our review, we have no objection to the application with respect to the natural heritage policies of the PPS.



Ms. Jabbour
May 26, 2021

FINAL RECOMMENDATION

With the review of background information and aerial photograph, ERCA has no objection to this application for Site Plan Control.

If you have any questions or require any additional information, please contact the undersigned.

Sincerely,



Vitra Chodha, E.P
Resource Planner
/vc



planning@erca.org

P.519.776.5209

F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

May 25, 2021

Ms. Jabbour, Secretary-Treasurer/Planner
Committee of Adjustment
Town of Essex
33 Talbot Street South
Essex, ON N8M 1A8

Dear Ms. Jabbour:

RE: Zoning By-Law Amendment ZBA-04-21
96 COUNTY RD 50
ARN 375464000019200; PIN: 751920353
Applicant: ESSEX TOWN

The following is provided as a result of our review of Zoning By-Law Amendment ZBA-04-21 for the construction of a two-storey Motel development with thirty-two (32) guestrooms.

DELEGATED RESPONSIBILITY TO REPRESENT THE PROVINCIAL INTEREST IN NATURAL HAZARDS AND REGULATORY RESPONSIBILITIES ASSOCIATED WITH THE CONSERVATION AUTHORITIES ACT

The following comments reflect our role as representing the provincial interest in natural hazards as outlined by Section 3.1 of the Provincial Policy Statement of the *Planning Act* as well as our regulatory role as defined by Section 28 of the *Conservation Authorities Act*.

We have reviewed our floodline mapping for this area and it has been determined this site is not located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result, a permit is not required from ERCA for issues related to Section 28 of the *Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the *Conservations Authorities Act*, (Ontario Regulation No. 158/06).

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The subject property may lie wholly or partially within the Event Based Area (EBA) of the Essex Region Source Protection Plan, which came into effect October 1, 2015. The Source Protection Plan was developed to provide measures to protect Essex Region's municipal drinking water sources. As a result of these policies, new projects in these areas may require approval by the Essex Region Risk

Ms. Jabbour
May 25, 2021

Management Official (RMO) to ensure that appropriate actions are taken to mitigate any potential drinking water threats. Should your proposal require the installation of fuel storage on the site, please contact the RMO to ensure the handling and storage of fuel will not pose a significant risk to local sources of municipal drinking water. The Essex Region's Risk Management Official can be reached by email at riskmanagement@erca.org or 519-776-5209 ext 214. For any questions regarding Source Water Protection and the applicable source protection plan policies that may apply to the site, please contact the Essex Region Risk Management Official.

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Ms. Jabbour
May 25, 2021

FINAL RECOMMENDATION

With the review of background information and aerial photograph, ERCA has no object to this application for Zoning By-Law Amendment.

If you have any questions or require any additional information, please contact the undersigned.

Sincerely,



Vitra Chodha, E.P
Resource Planner
/vc

Delegation Request Form

This form must be completed and submitted to the Clerk of the Town of Essex by all persons wishing to address Council at a scheduled meeting of Council. Delegation requests must be submitted by 2:00 p.m. on the Tuesday prior to the scheduled meeting.

Any person who wishes to appear before Council as a Delegation on a matter that relates specifically to a matter contained in the Regular Council Meeting Agenda shall submit a Delegation Request Form no later than 4:30 PM on the Friday immediately preceding the date of the Regular Council Meeting. The Clerk shall have the sole authority to determine if the subject matter does in fact relate specifically to a matter contained in the Regular Council Meeting Agenda for purposes of allowing or denying the Delegation and the Clerk will introduce such Delegation Request Form(s) at the time of adopting the Published Agenda.

Presentations to Council are limited to 5 minutes per person to a maximum of 10 minutes for a group of two persons or more.

Personal information that you provide on this form is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act and will be used for the purpose of responding to your request. Please note that this form, if approved, will appear in the published Council Agenda and may be included in the Council Meeting minutes, both of which become part of the public record and are posted on our municipal website.

Name *

Janice Smith

Date of Request *

5/28/2021



Are you representing a group? *

☐ Yes

☒ No

Name of Group (if applicable)

Janice Smith

Provide details on the issue(s) you wish to present to Council and any actions you will be asking Council to take. *

Issue concerning the zoning of lot 96 on county road 50.
Issues regarding the motel to be built on this lot.
Issues of losing our green land in the village of Colchester.
Parking availability to be lost.

Have you consulted with Town staff on this issue? *

☒ Yes

☐ No

If you've consulted with Town staff, please provide the names of staff members you've talked to and the details of those discussions.

Through a phone call, not sure of her name.
Phone conversation with Sherry Bondy.

If this is a property matter, are you an owner?

☒ Yes

☐ No

☐ Not applicable

Have you appeared before Council in the past regarding this issue? *

☐ Yes

☒ No

If you've appeared before Council in the past on this issue, please tell us the year in which you appeared.

Will you have written or printed materials to distribute? If so, please submit 12 copies of printed materials to the Clerk before the meeting. *

☐ Yes

☒ No

Will you be delivering an electronic presentation that requires access to a computer and software? If so, please submit your presentation on CD, DVD or flash drive by noon on the Friday before the Council meeting. *

☐ Yes

☒ No

Please describe any special needs you may have for your presentation.

No presentation, just a list of concerns.

Your Address or Group Contact Address (full mailing address including postal code) *

315 Dunn Road
Harrow Ontario
N0R1G0

Your Phone Numbers

Home

Work

Cell

Email Address

Name and address of all representatives attending, including their positions *

Janice Smith
Chris Smith

Thank you!

Thank you for completing the Delegation Request Form.

The Clerk's Office will contact you in the near future to review your request.

Robert Auger, LL.B.

Manager of Legislative Services and Clerk

Town of Essex

33 Talbot Street South, Essex, Ontario N8M 1A8

519-776-7336, extension 1132