



Regular Council Meeting Agenda

April 19, 2021, 6:00 pm

Location: <https://www.youtube.com/user/EssexOntario>

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

This meeting will be hosted and chaired from the Town of Essex Municipal Building. Due to the ongoing COVID-19 pandemic this meeting is not currently open to the public for in person attendance.

This meeting can only be viewed by the public electronically via livestream on YouTube at www.youtube.com/EssexOntario

Pages

1. **Call to Order**

2. **National Anthem**

3. **Closed Meeting Report**

4. **Declarations of Conflict of Interest**

5. **Adoption of Published Agenda**

5.1. **Regular Council Meeting Agenda for April 19, 2021**

Moved by _____

Seconded by _____

That the published agenda for the April 19, 2021 Regular Council Meeting be adopted as presented / amended.

6. **Adoption of Minutes**

6.1. **Regular Council Meeting Minutes for April 6, 2021**

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Moved by _____

Seconded by _____

That the minutes of the Regular Council Meeting held April 6, 2021 be adopted as circulated.

7. **Public Presentations**

8. **Unfinished Business**

9. **Reports from Administration**

9.1. **Economic Development-2021-05**

17

RE: Agritourism Development Strategy

Moved by _____

Seconded by _____

That Economic Development-2021-05 entitled Agritourism Development Strategy prepared by Nelson Silveira, Economic Development Officer dated April 19, 2021 be received; and

That Council adopt the Town of Essex Agritourism Development Strategy and direct Administration to begin the implementation process.		
9.1.1.	Trevor Jonas Benson, Vice President and Caroline Morrow, Senior Destination Development Officer, Culinary Tourism Alliance RE: Agritourism Development Strategy	78
9.2.	Economic Development-2021-03 RE: Building Report and Development Overview March 2021 Moved by _____ Seconded by _____ That Economic Development-2021-03 entitled Building Report and Development Overview March 2021 prepared by Nelson Silveira, Economic Development Officer dated April 19, 2021 be received for information.	83
9.3.	Economic Development-2021-04 RE: Community Improvement Plan Update (Quarter 1 2021) Moved by _____ Seconded by _____ That Economic Development-2021-04 entitled Community Improvement Plan Update (Quarter 1 2021) Summary prepared by Nelson Silveira, Economic Development Officer dated April 19, 2021 be received.	91
9.4.	Parks and Facilities-2021-02 RE: Free Menstrual Products at Two Recreational Facilities Moved by _____ Seconded by _____ That Community Services Report 2021-004 entitled Free Menstrual Products at Two Town Recreational Facilities be received; and That Council approve the installation of menstrual dispensers and disposal containers at the Essex Centre Sports Complex and Harrow and Colchester South Complex for one year beginning in August 2021 as a pilot project to provide free access to menstrual products in Town of Essex recreation facilities.	97
9.5.	Parks and Facilities-2021-03 RE: Refrigeration System at the Essex Centre Sports Complex Moved by _____ Seconded by _____ That Parks and Facilities-2021-03 report entitled Capital Project CS-21-0057 Refrigeration System at the Essex Centre Sports Complex, Scope Addition prepared by Jake Morassut, Manager, Parks and Facilities, dated April 19, 2021 be received; That Council approve the additional work of replacing of two Bitzer Compressors in 2021; That Council approve the addition of replacing two motor bearings while the compressors are being replaced; and	101

That Council approve the addition of repairing the heat exchanger gaskets while the compressors and bearings are being replaced.

9.6. Planning-2021-08 105

RE: Site Plan Control Approval - 3900 North Malden Road

Moved by _____

Seconded by _____

That Planning-2021-08 entitled Site Plan Control Approval (3900 North Malden Road, Colchester North, Ward 2) prepared by Corinne Chiasson, Assistant Planner, Planning Services, dated April 19, 2021 be received; and

That By-Law 2009, being a By-Law to enter into a Site Plan Control Agreement between the Corporation of the Town of Essex and Lorne McKim for the conversion of the existing dwelling to accommodate the housing of farm help at 3900 North Malden Road, be executed and registered.

9.6.1. By-Law 2009 112

RE: By-Law to enter into a Site Plan Control Agreement between The Corporation of the Town of Essex and Lorne McKim

9.7. Planning-2021-09 118

RE: Official Plan and Zoning By-Law Amendment(s) to permit Second Dwelling Unit (SDU) Policies and Regulations for the Town of Essex

Moved by _____

Seconded by _____

That Planning-2021-09 entitled Official Plan and Zoning By-Law Amendment(s) to permit Second Dwelling Unit (SDU) Policies and Regulations for the Town of Essex prepared by Rita Jabbour, RPP, Manager, Planning Services dated April 19, 2021 be received;

That By-Law Number 2013, Being a By-Law to Amend the Official Plan for the Town of Essex to Permit Second Dwelling Unit Policies in Detached Structures on Lands Designated “Agricultural”, be approved; and

That Council direct Administration to prepare a Zoning By-Law Amendment with the proposed zoning regulations concerning Second Dwelling Units under Appendix B.

9.7.1. By-Law 2013 163

Re: By-Law to Amend The Official Plan for the Town of Essex

10. Reports from Youth Members

11. County Council Update

12. Correspondence

12.1. Correspondence to be received

Moved by _____

Seconded by _____

That all of the correspondence listed in Agenda Item 12.1 be received and, where indicated, to further share such information with the community using suitable methods of communication.

12.1.1. Correspondence relating to COVID-19 Pandemic

12.1.1.1. Ministry of Municipal Affairs and Housing 169

RE: Declaration of Provincial Emergency under the *Emergency Management and Civil Protection Act* and Amendments to the Reopening Ontario Act

12.1.1.2. Ministry of Solicitor General 171

RE: Declaration of Provincial Emergency under the *Emergency Management and Civil Protection Act* and Amendments to the Reopening Ontario Act

12.1.1.3. The Corporation of the Town of Amherstburg 175

RE: Universal Paid Sick Days in Ontario

12.1.2. The Corporation of The Town of Amherstburg 179

RE: Amendments to the Agricultural Tile Drainage Installation Act

12.1.3. City of Kitchener 184

RE: Planning Act Timelines

12.1.4. Township of Essa 186

RE: Support - Bill 257, Schedule C

12.1.5. The Corporation of the Township of Hudson 187

RE: Support for Fire Departments

12.1.6. Harrow Early Immigrant Research Society 189

RE: Letter of thanks for Essex Community Partnership Fund donation

12.1.7. Canadian Transportation Museum and Heritage Village 190

RE: Letter of thanks for Community Partnership Fund donation

12.2. Correspondence to be considered for receipt and support

12.2.1. County of Essex, Essex-Windsor Emergency Medical Services 191

RE: Paramedic Recognition Banners

Moved by _____

Seconded by _____

That the correspondence from the County of Essex, Essex-Windsor Emergency Medical Services requesting that temporary banners be hung for the period of May 16 to June 6, 2021 in support of Paramedic Services Week, be received and supported; and

That Administration send a letter of no objection to E.L.K. Energy Inc. in support of the temporary banners.

13. Committee Meeting Minutes

Moved by _____

Seconded by _____

That all the Committee Meeting minutes listed in Agenda Item 13, together with any recommendations to Council noted therein, be received, approved and adopted as circulated.

13.1.	Essex Municipal Heritage Committee - February 25, 2021	192
13.2.	Essex Police Services Board - March 4, 2021	197
13.3.	Arts, Culture and Tourism Committee - March 10, 2021	201
13.4.	Committee of Adjustment - March 16, 2021	204
13.5.	Court of Revision - March 17, 2021	228

14. Financial

15. New Business

16. Notices of Motion

16.1. The following Notices of Motion were presented at the April 6, 2021 Regular Council Meeting and are being brought forward this evening for Council's consideration:

16.1.1. Mayor Snively

RE: Land Acknowledgement

Moved by Mayor Snively

Seconded by _____

That Administration research and consult with local First Nations, indigenous organizations and other community champions in creating or developing a land acknowledgement statement for the Town of Essex.

16.1.2. Councillor Bondy

RE: Safe and Reliable Supply of Electricity from Hydro One

Moved by Councillor Bondy

Seconded by _____

That Essex Council send a letter to Hydro One to let them know of the concerns we have in our municipality of frequent power outages that are negatively impacting both our residential homes and businesses.

16.2. The following Notice of Motion is being presented this evening and will be brought forward for Council's consideration at the May 3, 2021 Regular Council Meeting:

16.2.1. Mayor Snively

RE: Recognizing Significant Dates

Moved by Mayor Snively
Seconded by _____
That the Town of Essex Council recognizes significant dates such as special milestone anniversaries and birthdays for members in our community.

17. Reports and Announcements from Council Members

18. By-Laws

18.1. By-Laws that require a third and final reading

18.1.1. By-Law 2007 231

Being a by-law to confirm the proceedings of the April 6, 2021, Regular Meeting of Council of The Corporation of the Town of Essex

Moved by _____
Seconded by _____
That By-Law 2007 being a by-law to confirm the proceedings of the April 6, 2021, Regular Meeting of Council of The Corporation of the Town of Essex, be read a third time and finally passed April 19, 2021.

18.1.2. By-Law 1988 233

Being a by-law to provide for the 13th Concession West Drain Reconsidered Report: New Bridge for Martin, Geographic Township of Colchester North, Project REI2020D027, Town of Essex, County of Essex

Moved by _____
Seconded by _____
That By-Law 1988 being a by-law to provide for the 13th Concession West Drain Reconsidered Report: New Bridge for Martin, Geographic Township of Colchester North, Project REI2020D027, Town of Essex, County of Essex be read a third time and finally passed April 19, 2021.

18.2. By-Laws that require a first, second, third and final reading

18.2.1. By-Law 2008 236

Being a by-law to amend By-Law Number 1666, 1682, 1698, 1715, 1734, 1793, 1807, 1808, 1824, 1837, 1849, 1859, 1860, 1861, 1871, 1904, 1920, 1964, 1968, 1987, being by-laws to authorize Drainage works pursuant to the Drainage Act, R.S.O. 1990.

Moved by _____
Seconded by _____
That By-Law 2008 being a by-law to amend By-Law Number 1666, 1682, 1698, 1715, 1734, 1793, 1807, 1808, 1824, 1837, 1849, 1859, 1860, 1861, 1871, 1904, 1920, 1964, 1968, 1987, being by-laws to authorize Drainage works pursuant to the Drainage Act, R.S.O. 1990 be read a first, a second and a third time and finally passed April 19, 2021.

18.2.2. By-Law 2010 243

Being a by-law to establish tax rates and additional charges for Municipal, County and Education purposes for the year 2021

Moved by _____

Seconded by _____

That By-Law 2010 being a by-law to establish tax rates and additional charges for Municipal, County and Education purposes for the year 2021 be read a first, a second and a third time and finally passed April 19, 2021.

18.2.3. By-Law 2014 248

Being a by-law to appoint a Deputy Fire Chief for the Town of Essex

Moved by _____

Seconded by _____

That By-Law 2014 being a by-law to appoint a Deputy Fire Chief for the Town of Essex be read a first, a second and a third time and finally passed April 19, 2021.

18.3. By-Laws that require a first and second reading

18.3.1. By-Law 2015 249

Being a by-law to confirm the proceedings of the April 19, 2021, Regular Meeting of Council of The Corporation of the Town of Essex

Moved by _____

Seconded by _____

That By-Law 2015 being a by-law to confirm the proceedings of the April 19, 2021, Regular Meeting of Council of The Corporation of the Town of Essex be read a first and a second time and provisionally adopted on April 19, 2021.

19. Adjournment

Moved by _____

Seconded by _____

That the meeting be adjourned at [TIME].

20. Future Meetings

20.1. Monday, May 3, 2021 - 4:30 - 6:00 PM Special Council Meeting

RE: Background Study and Draft Amendment to Development Charges By-Law

Location: Electronic Meeting via Zoom

Livestream available at www.youtube.com/EssexOntario

20.2. Monday, May 3, 2021 - 6:00 - 9:00 PM Regular Council Meeting

Location: Electronic Meeting via Zoom

Livestream available at www.youtube.com/EssexOntario

20.3. Monday, May 17, 2021 - 6:00 - 9:00 PM Regular Council Meeting

Location: Electronic Meeting via Zoom

Livestream available at www.youtube.com/Essex/Ontario