



Regular Council Meeting Agenda

March 15, 2021, 6:00 pm

Location: <https://www.youtube.com/user/EssexOntario>

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

This meeting will be hosted and chaired from the Town of Essex Municipal Building. Due to the ongoing COVID-19 pandemic this meeting is not currently open to the public for in person attendance.

This meeting can only be viewed by the public electronically via livestream on YouTube at www.youtube.com/EssexOntario

Pages

1. **Call to Order**

2. **National Anthem**

3. **Closed Meeting Report**

4. **Declarations of Conflict of Interest**

5. **Adoption of Published Agenda**

5.1. **Regular Council Meeting Agenda for March 15, 2021**

Moved by _____

Seconded by _____

That the published agenda for the March 15, 2021 Regular Council Meeting be adopted as presented / amended.

6. **Adoption of Minutes**

6.1. **Regular Council Meeting Minutes for March 1, 2021**

1

Moved by _____

Seconded by _____

That the minutes of the Regular Council Meeting held March 1, 2021 be adopted as circulated.

6.2. **Special Council Meeting Minutes for February 8, 2021**

10

RE: Essex Climate Adaptation Plan

Moved by _____

Seconded by _____

That the minutes of the Special Council Meeting held February 8, 2021 be adopted as circulated.

7. **Public Presentations**

7.1. **Robin Greenall, CEO/Chief Librarian, Essex County Library**

12

RE: ECL Enhanced Community Access service at the McGregor Branch

7.2.	Tim Byrne, Shelley McMullen, Tania Jobin, Essex Region Conservation Authority	23
	RE: Draft Budget/Implications of recent changes to Conservation Authorities Act.	
7.3.	Perry Basden, Heritage Colchester	94
	RE: Friends of Colchester Schoolhouse	
7.4.	James Flynn and Kim Lewis	123
	RE: 96 County Road 50 West	
8.	Unfinished Business	
9.	Reports from Administration	
9.1.	Legal and Legislative Services-2021-01	128
	RE: Stray Cat Intake Agreement with Windsor Essex County Humane Society	
	Moved by _____	
	Seconded by _____	
	That Legal and Legislative Services 2021-01 entitled Stray Cat Intake Agreement with Windsor-Essex County Humane Society prepared by Shelley Brown, Deputy Clerk, Legal and Legislative Services dated January 18, 2021 be received, and	
	That the agreement with Windsor-Essex County Humane Society for the intake of stray cats as approved in By-Law 1974, with the Town paying the Windsor-Essex County Humane Society amount of \$25.00 per stray cat, be extended for a one-year period, retroactive to January 1, 2021	
9.2.	Finance and Business Services-2021-01	133
	RE: 2020 Funding of Financial Commitments	
	Moved by _____	
	Seconded by _____	
	That Finance and Business Services-2021-01 entitled 2020 Funding of Financial Commitments prepared by Jeffrey R. Morrison, Director, Corporate Services dated March 15, 2021 be received,	
	That Council approve the funding of the balance of the Town's commitment to the John R. Park Homestead Education Centre for a designated Tourist Information Centre named for the Town of Essex that falls outside of the Colchester Community Improvement Plan (CIP) through the utilization of GG-20-0002 Council Contingency in the amount of \$34,793, with the balance remaining funded from the Town's Land Acquisition Reserve, and	
	That Council approve the temporary borrowing from the Landfill Reserve, for the deficit portion of waived development charges for hard and soft services in the amount of \$397,216.26 to be funded and repaid in the 2022 Budget.	
9.3.	Economic Development-2021-02	140
	RE: Building Report and Development Overview February 2021	

- Moved by _____
 Seconded by _____
That Economic Development-2021-02 entitled Building Report and Development Overview February 2021 prepared by Nelson Silveira, Economic Development Officer dated March 15, 2021 be received for information.
- 9.4. Development Services-2021-01** 148
- RE: Electronic Building Permit & Inspection Software
- Moved by _____
 Seconded by _____
That Development Services Report-2021-01 entitled Electronic Building Permit and Inspection Software prepared by Lori Chadwick, Director, Development Services dated March 15, 2021 be received; and
- That** Council authorize Administration to procure and implement the electronic building permit and inspection software “Cloudpermit” through single source means according to Procurement By-Law 1043 Section 9.08 j) for a period of 5 years.
- 9.5. Planning-2021-06** 155
- RE: Notice of Intention to Designate (195 Bagot Street, Colchester Schoolhouse)
- Moved by _____
 Seconded by _____
That Planning-2021-06 entitled Notice of Intention to Designate (195 Bagot Street, Colchester Schoolhouse) prepared by Rita Jabbour, RPP, Manager, Planning Services dated March 15, 2021 be received,
- That** Council authorize the ‘Notice of Intention to Designate’ for the property municipally known as 195 Bagot Street (Colchester Schoolhouse), and
- That** the Notice be published in a newspaper having general circulation in the Municipality and the Notice be served on the Ontario Heritage Trust in accordance with subsection 29 (3) of the Ontario Heritage Act.
- 9.6. Planning-2021-04** 169
- RE: Natural Heritage Conservation Easement Agreement on 3rd Concession Road, Part Lot 17, CON 2, designated Part 1 on 12R-28527,
- Moved by _____
 Seconded by _____
That Planning Report 2021-04 entitled Natural Heritage Conservation Easement Agreement – Part Lot 17, CON 2, designated Part 1 on 12R-28527, prepared by Corinne Chiasson, Assistant Planner, dated March 15, 2021 be received, and
- That** Council adopt By-Law 1994 being a bylaw to enter into a Conservation Easement Agreement between the Owner of Part Lot 17, CON 2, designated Part 1 on 12R-28527 and The Corporation of the Town of Essex.
- 9.7. Planning-2021-03** 183

RE: Subdivision Agreement for Parkland Woods (1552843 Ontario Limited)

Moved by _____

Seconded by _____

That Planning Report-2021-03 entitled Subdivision Agreement for Parkland Woods (1552843 Ontario Limited) prepared by Rita Jabbour, RPP, Manager, Planning Services dated March 15, 2021 be received,

That Council adopt By-Law 1993 being a bylaw to enter into a Subdivision Agreement between the Corporation of the Town of Essex and 1552843 Ontario Limited for the lands comprising Part of Lot 12, Second Range of the Gore (former Colchester South), and

That the Subdivision Agreement be registered against the lands to which it applies by the Municipality as notice to prospective purchasers.

10. Reports from Youth Members

11. County Council Update

12. Correspondence

12.1. Correspondence to be received

Moved by _____

Seconded by _____

That all of the correspondence listed in Agenda Item 12.1 be received and, where indicated, to further share such information with the community using suitable methods of communication.

12.1.1. Correspondence relating to COVID-19 Pandemic

12.1.1.1. Province of Ontario, Ministry of Municipal Affairs and Housing 228

RE: 2021 Recovery Funding for Municipalities program

12.1.1.2. The Corporation of the City of Sarnia 231

RE: Colour Coded Capacity Limits

12.1.1.3. Township of Lake of Bays 233

RE: Capacity Limits for Restaurants in Stage 2 under the Reopening Ontario Act, 2020

12.1.1.4. Windsor-Essex County Health Unit 235

RE: Elected Representatives Weekly report on COVID-19 Case Counts in Windsor and Essex County

12.1.2. Niagara Region 238

RE: Homelessness, Mental Health and Addiction in Niagara

12.1.3. Township of The Archipelago 241

RE: Ontario Fire College - Planned Closure

12.1.4. Howick Township 244

RE: Ontario Fire College

12.1.5. The Corporation of the Township of Brock 245

RE: Ontario Fire College Closure

12.1.6. The Corporation of the Township of Brock 247

RE: Cannabis Licencing and Enforcement

12.1.7. Town of Essex 249

RE: New Youth Council Member

12.2. Correspondence to be considered for receipt and support

12.2.1. Town of Essex 250

RE: Urgent Need for Hospital Funding in Windsor-Essex

Moved by _____

Seconded by _____

That Essex Council join every other local Essex County municipality in affirming its support for this transformational project, noting that our municipalities continue to grow and that our residents require access to a state-of-the-art hospital servicing the entire region.

13. Committee Meeting Minutes

Moved by _____

Seconded by _____

That all the Committee Meeting minutes listed in Agenda Item 13, together with any recommendations to Council noted therein, be received, approved and adopted as circulated.

13.1. Arts, Culture and Tourism Minutes - January 20, 2021 253

13.2. Heritage Committee Minutes - January 28, 2021 259

13.3. Police Services Board - February 4, 2021 264

14. Financial

14.1. Section 284- Statement of Remuneration and Expenses Paid 2020 268

Moved by _____

Seconded by _____

That the Section 284 Statement of Remuneration and Expenses Paid 2020 be received.

15. New Business

16. Notices of Motion

17. Reports and Announcements from Council Members

18. By-Laws

18.1. By-Laws that require a third and final reading

Being a by-law to confirm the proceedings of the March 1, 2021, Regular Meeting of Council of the Corporation of the Town of Essex, be read a third time and finally passed March 1, 2021

Moved by _____

Seconded by _____

That by-law to confirm the proceedings of the March 1, 2021, Regular Meeting of Council of The Corporation of the Town of Essex

18.2. By-Laws that require a first, second, third and final reading

Being a by-law to appoint a Building Inspector for the Town of Essex

Moved by _____

Seconded by _____

That By-Law 1998 being a by-law to Appoint a Building Inspector for the Town of Essex be read a first, a second and a third time and finally passed March 15, 2021.

Being a by-law to authorize a Lease Extension Agreement between Suncor Energy Products Partnership and the Town of Essex for the lease by the Town of the land located at 64 King Street West, Harrow.

Moved by _____

Seconded by _____

That By-Law 1997 being a by-law to authorize a Lease Extension Agreement between Suncor Energy Products and the Town of Essex for the lease by the Town of the Land located at 64 King Street West, Harrow and legally described as Part Lots 2 and 3, Plan 180 (Geographic Township of Colchester & Town of Harrow) as in R765254 Town of Essex, County of Essex be read a first, a second and a third time and finally passed on March 15, 2021.

18.3. By-Laws that require a first and second reading

Being a by-law to confirm the proceedings of the March 15, 2021, Regular Meeting of the Council of The Corporation of the Town of Essex.

Moved by _____

Seconded by _____

That By-Law 1996 being a by-law to confirm the proceedings of the March 15, 2021, Regular Meeting of Council of The Corporation of the Town of Essex be read a first and a second time and provisionally adopted on March 15, 2021.

19. Adjournment

Moved by _____

Seconded by _____

That the meeting be adjourned at [TIME].

20. Future Meetings

20.1. Monday, March 29, 2021 5:00-7:00 PM Special Council Meeting

RE: Zoning By-Law Amendments

- ZBA-01-21 V/L County Road 50 Essex
- ZBA-02-21 3900 North Malden Road
- ZBA-03-21 V/L South Talbot Road

Location: Electronic Meeting via Zoom

Livestream available at www.youtube.com/EssexOntario

20.2. Tuesday, April 6, 2021 6:00-9:00 PM Regular Council Meeting

Location: Electronic meeting via Zoom

Livestream available at www.youtube.com/EssexOntario

20.3. Monday, April 19, 2021 6:00-9:00 PM Regular Council Meeting

Location: Electronic meeting via Zoom

Livestream available at www.youtube.com/EssexOntario