



Regular Council Meeting Agenda

March 16, 2020, 6:00 pm

Essex Civic Centre

360 Fairview Avenue West

Essex, Ontario

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

1. Call to Order

2. Closed Meeting Report

3. Declarations of Conflict of Interest

4. Adoption of Published Agenda

4.1 Regular Council Meeting Agenda for March 16, 2020

Moved by _____

Seconded by _____

That the published agenda for the March 16, 2020 Regular Council Meeting, be adopted as presented / amended.

5. Adoption of Minutes

5.1 Regular Council Meeting Minutes for February 18, 2020

Moved by _____

Seconded by _____

That the minutes of the Regular Council Meeting held February 18, 2020, be adopted as circulated.

6. Public Presentations

6.1 Essex Region Conservation Authority (ERCA)

Richard Wyma, General Manager/Executive Director and Tania Jobin, Vice Chair

Presenting ERCA's 2019 Annual Report and 2020 Executive Summary of the 2020 Budget

Moved by _____

Seconded by _____

That the presentation by Mr. Richard Wyma, General Manager/Executive Director and Ms. Tania Jobin, Vice Chair of the Essex Region Conservation Authority, providing Council with ERCA's 2019 Annual Report and the 2020 Executive Summary of ERCA's 2020 Budget, be received.

6.2 Randy Voakes, Resident

RE: Fines for illegal parking of accessible parking spaces

Moved by _____

Seconded by _____

That the presentation by resident Randy Voakes, asking Council to consider increasing the fines for parking illegally in accessible parking spaces in the Town of Essex, be received;

7. Unfinished Business

8. Reports from Administration

8.1 Corporate Services - Statement of Remuneration and Expenses 2019

RE: Statement of Remuneration and Expenses for 2019, as per Section 284 of the Municipal Act

Moved by _____

Seconded by _____

That the statement provided under Section 284 of the Municipal Act - Statement of Remuneration and Expenses paid in 2019, provided by the Department of Corporate Services, be received.

8.2 Economic Development Report 2020-02

RE: Building Report and Development Overview February 2020

Moved by _____

Seconded by _____

That Economic and Development Report 2020-02, entitled "Building Report and Development Overview February 2020", prepared by Nelson Silveira, Economic Development Officer, dated March 16, 2020, be received.

8.3 Infrastructure Services Report 2020-01

RE: Engineering Services for Harrow Streetscaping Project

- Proposal for Engineering Services Harrow Centre Streetscaping
- Request to Council to Waive Requirement

Moved by _____

Seconded by _____

That Infrastructure Services Report 2020-01, entitled "Engineering Services for Harrow Streetscaping Project", prepared by Kevin Girard, Director of Infrastructure Services, dated March 16, 2020, be received; and

That Council appoints Stantec Consulting Ltd. to provide engineering services to design, assist in procurement, and administer Project GG-20-0008 - Harrow Streetscaping.

8.4 Development Services Report 2020-01

RE: Infill Residential Development

- Power Point - Infill Residential Development

Moved by _____

Seconded by _____

That Development Services Report 2020-01, entitled "Infill Residential Development", prepared by Lori Chadwick, Director, Development Services, dated March 16, 2020, be received.

8.5 Capital Works and Infrastructure Report 2020-01

RE: Results of Request for Tender - 2020 Essex Watermain Improvements

Moved by _____

Seconded by _____

That Capital Works and Infrastructure Report 2020-01, entitled 'Results of Request for Tender - 2020 Essex Watermain Improvements', prepared by Jackson Tang, Assistant Manager, Business Services, dated March 16, 2020, be received; and

That Council awards the Request for Tender - 2020 Essex Watermain Improvements to Nevan Construction Inc. in the amount of \$1,888,055.04, including non refundable HST.

8.6 CAO Report 2020-02

RE: Municipal Modernization Program Intake 1: Consulting Services

- Request to Council to Waive Requirement

Moved by _____

Seconded by _____

That CAO Report 2020-02, entitled "Municipal Modernization Program Intake 1: Consulting Services", prepared by Chris Nepszy, CAO, dated March 16, 2020, be received; and

That Council appoints StrategyCorp to provide consulting services to perform Internal and Shared Service Delivery Review for the Town of Essex.

8.7 Parks and Facilities Report 2020-01

RE: Results of Request for Tender - Essex Splash Pad Wash Room/Change Room Upgrade

Moved by _____

Seconded by _____

That Parks and Facilities Report 2020-01, entitled "Results of Request for Tender - Essex Splash Pad Wash Room/Change Room Upgrade", prepared by Jackson Tang, Assistant Manager, Business Services, dated March 16, 2020, be received; and

That Council awards the Request for Tender - Essex Splash Wash Room/Change Room Upgrade to 2519181 Ontario Inc. O/A Preston Construction in the amount of \$151,902.56, including non-refundable HST.

9. Reports from Youth Members

10. County Council Update

11. Correspondence

11.1 Correspondence to be received

Moved by _____

Seconded by _____

That correspondence listed in Agenda Item 11.1 be received and, where indicated, to further share such information with the community using suitable methods of communication.

11.1.1 2019 Annual Drinking Water Reports

- Union Water Supply System

- Ontario Clean Water Agency
Annual Summary Report, Harrow-Colchester South Water
Treatment Plant

11.1.2 Town of Tecumseh

Correspondence from the Town of Tecumseh, dated February 13, 2020 supporting the proposed legislation, Bill 156: Security from Trespass and Protecting Food Safety Act, 2019

11.2 Correspondence to be considered for receipt and support

11.2.1 Essex County Federation of Agriculture

Correspondence from the Essex County Federation of Agriculture, dated February 6, 2020 asking that Council support Bill 156, Security from Trespass and Protecting Food Safety Act.

Moved by _____

Seconded by _____

That correspondence from the Essex County Federation of Agriculture, dated February 6, 2020 asking that Essex Council support Bill 156, Security from Trespass and Protecting Food Safety Act, 2019, be (received/received and supported); and

If Council chooses to support the proposed legislation, a letter of support be sent to the Honourable Ernie Hardeman, Ministry of Agriculture, Food and Rural Affairs and the Essex County Federation of Agriculture.

12. Committee Meeting Minutes

Moved by _____

Seconded by _____

That the minutes listed in Agenda Item 12, together with any recommendations noted therein, be received, approved and adopted as circulated.

12.1 Essex Municipal Heritage Committee (EMHC) - November 28, 2019

12.2 Committee of Adjustment - October 15, 2019

13. Financial

13.1 January 2020 Bank Payments Report

Moved by _____

Seconded by _____

That the Bank Payments Reports, including the January cheque register, cheque number 50921 to cheque number 51061 inclusive in the amount of \$2,181,638.04, the Preauthorized Payments for January in the amount of \$343,588.81; and the Payroll for January in the amount of \$465,329.65, be ratified as submitted.

14. New Business

15. Notices of Motion

15.1 The following Notices of Motion are being presented this evening for Council's consideration:

15.1.1 Councillor Bondy

RE: Tendering of Cold Roll Recycled Material and Pulverized Tar and Chip Material

Moved by Councillor Bondy

Seconded by _____

That Council at its first meeting in March discuss the road tendering of both the cold roll recycled material and the pulverized tar and chip material in order to provide a comparison of the two applications.

15.1.2 Deputy Mayor Meloche

RE: Town's Policy on Special Needs Street Signs and Warning Signs of Deer or Turtle Crossings

Moved by Deputy Mayor Meloche

Seconded by _____

That Administration prepare a report on the Town's policy on Special Needs Street Signs and warning signs of Deer or Turtle Crossings.

15.1.3 Councillor Verbeek

RE: Consideration to the Installation of Surveillance Cameras at Co An Park as soon as possible

Moved by Councillor Verbeek

Seconded by _____

That Council discuss and have Administration look into the possibility of having surveillance cameras installed at Co An Park.

15.1.4 Councillor Bondy

RE: Open Mic Night

Moved by Councillor Bondy

Seconded by _____

That Council support a spring and fall open mic night.

15.1.5 Councillor Bjorkman

RE: Essex Region Conservation Authority Donation

Moved by Councillor Bjorkman

Seconded by _____

That the Council of the Town of Essex discuss ways to appropriate funds through, but not limited to the sale of existing properties including part of the Colchester School House property and other developable properties in Colchester; and

Whereas the Town of Essex wishes to have a Tourist Information Centre in the south end of the Town, preferably on County Road 50; and

Whereas the businesses, wineries, restaurants, artists, gift shops, outfitters, golf courses, B & B's, breweries, On Farm retailers, flowers shops, orchards, bike rentals, tour operators, etc. will benefit from the added exposure; and

Whereas the preferred location being the Old Schoolhouse in Colchester Village is years and hundreds of thousands of dollars away from the use as a Tourist Information Centre; and

Whereas this Council understands that residential and commercial development in the south end of the Town is accelerating;

Therefore the Council of the Town of Essex resolves to donate \$100,000.00 to the John R. Park Homestead Education Centre in return for a designated Tourist Information Centre named for the Town of Essex.

16. Reports and Announcements from Council Members

17. By-Laws

17.1 By-Laws that require a third and final reading

17.1.1 By-Law 1893

Being a by-law to confirm the proceedings of the March 2, 2020, Regular Meeting of the Council of The Corporation of the Town of Essex

Moved by _____

Seconded by _____

That By-Law 1893 being a by-law to confirm the proceedings of the March 2, 2020 Regular Meeting of the Council of The Corporation of the Town of Essex, be read a third time and finally passed on March 16, 2020.

17.2 By-Laws that require a first, second, third and final reading

17.2.1 By-Law 1895

Being a by-law to appoint a Drainage Superintendent for The Corporation of the Town of Essex
(Lindsay Dean)

Moved by _____

Seconded by _____

That By-Law 1895 being a by-law to appoint a Drainage Superintendent for The Corporation of the Town of Essex, be read a first, a second and a third time and passed on March 16, 2020.

17.2.2 By-Law 1897

Being a by-law to authorize an Agreement between Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs (the "Province") and The Corporation of the Town of Essex (the "Recipient")
(Rural Economic Program to complete the Essex Centre and Harrow Centre Streetscape Plans)

Moved by _____

Seconded by _____

That By-Law 1897 being a by-law to authorize an Agreement between Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs (the "Province") and The Corporation of the Town of Essex (the "Recipient"), be read a first, a second and a third time and finally passed on March 16, 2020.

17.3 By-Laws that require a first and second reading

17.3.1 By-Law 1898

Being a by-law to confirm the proceedings of the March 16, 2020, Regular

Meeting of the Council of The Corporation of the Town of Essex

Moved by _____

Seconded by _____

That By-Law 1898 being a by-law to confirm the proceedings of the March 16, 2020 Regular Meeting of the Council of The Corporation of the Town of Essex, be read a first and second time and provisionally adopted on March 16, 2020.

18. Adjournment

Moved by _____

Seconded by _____

That the meeting be adjourned at [TIME].

19. Future Meetings

19.1 Monday, April 6, 2020 - 6:00 - 9:00 PM -Regular Council Meeting

Location: County of Essex Council Chambers - 360 Fairview Avenue West, Essex

19.2 Monday, April 20, 2020 - 6:00 - 9:00 PM - Regular Council Meeting

Location: County of Essex Council Chambers - 360 Fairview Avenue West, Essex