



Regular Council Meeting Agenda

March 1, 2021, 6:00 pm

Location: <https://www.youtube.com/user/EssexOntario>

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

This meeting will be hosted and chaired from the Town of Essex Municipal Building. Due to the ongoing COVID-19 pandemic this meeting is not currently open to the public for in person attendance.

This meeting can only be viewed by the public electronically via livestream on YouTube at www.youtube.com/EssexOntario

Pages

1. **Call to Order**

2. **National Anthem**

3. **Closed Meeting Report**

4. **Declarations of Conflict of Interest**

5. **Adoption of Published Agenda**

5.1. **Regular Council Meeting Agenda for March 1, 2021**

Moved by _____

Seconded by _____

That the published agenda for the March 1, 2021 Regular Council Meeting be adopted as presented / amended.

6. **Adoption of Minutes**

6.1. **Regular Council Meeting Minutes for February 16, 2021**

1

Moved by _____

Seconded by _____

That the minutes of the Regular Council Meeting held February 16, 2021 be adopted as circulated.

7. **Public Presentations**

7.1. **Kelsey Santarossa, Youth Council Coalition of Canada**

13

RE: The Hour for Hour Challenge to Provide Additional Opportunities for Youth in Essex

Moved by _____

Seconded by _____

That the delegation by Kelsey Santarossa, Youth Council Coalition of Canada regarding the Hour for Hour Challenge be received.

8. **Unfinished Business**

9. **Reports from Administration**

9.1. Economic Development-2021-04 23

RE: Building Report and Development Overview January 2021

Moved by _____

Seconded by _____

That Economic Development-2021-04 entitled Building Report and Development Overview January 2021 as prepared by Nelson Silveira, Economic Development Officer dated March 1, 2021 be received for information.

9.2. Infrastructure Services-2021-02 31

RE: Engineering Services for Ward 1 Storm Improvements

Moved by _____

Seconded by _____

That Infrastructure Services-2021-02 entitled Engineering Services for Ward 1 Storm Improvements prepared by Kevin Girard, Director of Infrastructure Services dated March 1, 2021 be received; and

That Council appoint Stantec Consulting Ltd. to provide engineering services in the amount of \$642,919.68 (including non-refundable HST) to design, assist in procurement, and administer project PW-19-0064 – Ward 1 Storm Improvements in accordance with the completed request under Section 22 of the Town of Essex Procurement By-law 1043.

9.3. Infrastructure Services-2021-05 39

RE: Ward 1 Water Supply West of Highway 3

Moved by _____

Seconded by _____

That Infrastructure Services-2021-05 entitled Ward 1 Water Supply West of Highway 3 prepared by Kevin Girard, Director, Infrastructure Services dated March 1, 2021 be received;

That Council approve the sole sourcing to Dillon Consulting and Coco Paving Inc., acting as the Design-Build Team for the Ministry of Transportation's Highway 3 Widening Project (Contract 2020-3006), to design and construct a new watermain crossing Highway 3 as described in this report; and

That Council authorize the expenditure of \$148,569.60 including applicable taxes from the Town's water reserves to design, construct and administer the installation of the watermain crossing Highway 3 at the 14th Concession.

9.4. Capital Works and Infrastructure-2021-02 48

RE: Results of Request for Tender - Supply of Three Pick-up Trucks 2021

Moved by _____

Seconded by _____

That Capital Works and Infrastructure-2021-02 entitled Results of Request for Tender -Supply of Three Pick-up Trucks 2021 prepared by Kevin Girard, Director, Infrastructure Services dated March 1, 2021 be received, and

That Council award the Request for Tender - Supply of Three Pick-up

	Trucks 2021 to Ken Knapp Ford Essex in the amount of \$144,619.28 including trade in value and non-refundable harmonized sales tax.	
9.5.	Environmental Services-2021-01	53
	RE: 2021 Water and Wastewater Rates and Financial Plan	
	Moved by _____	
	Seconded by _____	
	That Environmental Services-2021-01 entitled 2021 Water and Wastewater Rates and Financial Plan prepared by Kevin Girard, Director, Infrastructure Services dated March 1, 2021 be received:	
	That Council adopt the 2021 Water Financial Plan as presented by Watson & Associates Economists Ltd. at the Special Meeting of Council on February 16, 2021 and as required by Ontario Regulation 453/07; and	
	That By-Law Number 1992, being a by-law to establish Water and Wastewater Rates and Charges be read a first, second, and third time and be finally passed on March 1, 2021.	
9.5.1.	By-Law 1992	121
	RE: Being a By-Law to establish Water and Sanitary Sewer Rates and Charges	
9.6.	Planning-2021-05	125
	RE: Reduction and Release of Performance Securities for Phase 3C of the Jakana Subdivision Development (Ward 1)	
	Moved by _____	
	Seconded by _____	
	That Planning-2021-05 entitled Reduction and Release of Performance Securities for Phase 3C of the Jakana Subdivision Development (Ward 1) prepared by Corinne Chiasson, Assistant Planner, dated March 1, 2021 be received;	
	That the performance securities for Phase 3C of the Jakana Subdivision Development be reduced by \$197,082.47;	
	That said performance securities in the amount of \$197,082.47 plus if applicable, any interest earned on the deposit up to the day of release for the completion of the installation of services for Phase 3C be returned to the developer, 1552906 Ontario Limited, and	
	That the underground utilities, curbs, and base asphalt be placed on the one year maintenance schedule.	
9.7.	Finance and Business Services-2021-04	133
	RE: Tax Adjustments - Section 357.(1) and Section 358	
	Moved by _____	
	Seconded by _____	
	That Finance and Business Services Report 2021-04 entitled Tax Adjustments – Section 357.(1) and Section 358 prepared by Jeffrey R. Morrison, CPA, CGA dated March 1, 2021 be received, and	

That Council approve the cancellation, reduction or refund of taxes in accordance with the provisions under Section 357.(1) and Section 358 of the Municipal Act, 2001.

10. Reports from Youth Members

11. County Council Update

12. Correspondence

12.1. Correspondence to be received

Moved by _____

Seconded by _____

That all of the correspondence listed in Agenda Item 12.1 be received and, where indicated, to further share such information with the community using suitable methods of communication.

12.1.1. Correspondence relating to COVID-19 Pandemic

12.1.1.1. Association of Municipal Managers, Clerks and Treasures of Ontario (AMCTO) 140

RE: Essential Municipal Services during the COVID-19 Pandemic

12.1.1.2. Ministry of Municipal Affairs and Housing 141

RE: Termination of Declared Emergency and Amendments to Orders under the Emergency Management and Civil Protection Act and Reopening Act

12.1.1.3. Town of Essex COVID-19: Community Update 151

RE: Essex Centre Sports Complex to Re-Open Along with In-Person Programs and Facility Visits

12.1.2. Union Water Supply System Joint Board of Management

12.1.2.1. January 20, 2021 Minutes 153

12.1.2.2. February 17, 2021 Agenda 163

12.1.3. Union Water Supply System 231

RE: Annual Report (2020) Requirement Section 11, Reg. 170/03 and Summary Report (2020) Requirement (Schedule 22, Reg. 170/03) pursuant to the Safe Drinking Water Act, 2002

- Annual and Summary Report Union Area Water Supply System
- Annual Report and Summary Report : Essex Distribution System
- Annual and Summary Report : Harrow-Colchester South Water Treatment Plant

12.1.4.	City of Windsor	267
	RE: Windsor-Essex Regional Community Safety and Well-Being Plan	
12.1.5.	The Corporation of The Town of Amherstburg	268
	RE: Closing of the Ontario Fire College	
12.1.6.	Town of Essex New Climate Change Adaptation Plan	276
	RE: Council Adopts Action Plan and Declares Climate Emergency	
12.2.	Correspondence to be considered for receipt and support	
13.	Committee Meeting Minutes	
	Moved by _____	
	Seconded by _____	
	That all the Committee Meeting minutes listed in Agenda 13, together with any recommendations to Council noted therein, be received, approved and adopted as circulated.	
13.1.	Essex Climate Adaption Committee Minutes - December 17, 2020	279
13.2.	Police Service Board Minutes - January 7, 2021	282
13.3.	Arts, Culture and Tourism Committee Minutes - February 10, 2021	288
14.	Financial	
14.1.	January 2021 Bank Payment Report	291
	Moved by _____	
	Seconded by _____	
	That the Bank Payment Report, including the January 2021 cheque register, cheque number 52501 to cheque number 52620 and electronic funds transfer (EFT) payment number EFT003828 to EFT004027 inclusive in the amount of \$2,962,701.93; the Preauthorized Payments for the month of January in the amount of \$399,993.53; and Payroll for the month of January in the amount of \$342,804.49, be ratified as submitted.	
15.	New Business	
16.	Notices of Motion	
17.	Reports and Announcements from Council Members	
18.	By-Laws	
18.1.	By-Laws that require a third and final reading	
18.1.1.	By-Law 1989	301
	Being a by-law to confirm the proceedings of the February 16, 2021, Regular Meeting of Council of The Corporation of the Town of Essex.	

Moved by _____

Seconded by _____

That By-Law 1989 being a by-law to confirm the proceedings of the February 16, 2021, Regular Meeting of Council of the Corporation of the Town of Essex, be read a third time and finally passed March 1, 2021

18.2. By-Laws that require a first, second, third and final reading

18.3. By-Laws that require a first and second reading

18.3.1. By-Law 1995

303

Being a by-law to confirm the proceedings of the March 1, 2021 Regular Meeting of the Council of The Corporation of the Town of Essex.

Moved by _____

Seconded by _____

That By-Law 1995 being a by-law to confirm the proceedings of the March 1, 2021, Regular Meeting of Council of The Corporation of the Town of Essex be read a first and a second time and provisionally adopted on March 1, 2021.

19. Adjournment

Moved by _____

Seconded by _____

That the meeting be adjourned at [TIME].

20. Future Meetings

20.1. Tuesday March 9, 2021-3:00-5:00 PM Special Council Meeting

RE: Infrastructure Council Roundtable Meeting

Location: Electronic meeting via Zoom

Livestream available at www.youtube.com/EssexOntario

20.2. Monday, March 15, 2021 - 6:00 - 9:00 PM Regular Council Meeting

Location: Electronic meeting via Zoom

Livestream available at www.youtube.com/EssexOntario

20.3. Monday, March 29, 2021 - 5:00 - 7:00 PM Special Council Meeting

RE: Zoning By-Law Amendments

- ZBA-01-21 V/L County Rd 50 Essex
- ZBA-02-21 3900 N Malden
- ZBA-03-21 V/L S Talbot Rd

Location: Electronic meeting via Zoom

Livestream available at www.youtube.com/EssexOntario