



Regular Council Meeting Agenda

February 16, 2021, 6:00 pm

Location: <https://www.youtube.com/user/EssexOntario>

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

This meeting will be hosted and chaired from the Town of Essex Municipal Building. Due to the ongoing COVID-19 pandemic and the Town of Essex Municipal Building not being open to the public at this time, this meeting can only be viewed by the public electronically via livestream on YouTube at www.youtube.com/EssexOntario

Pages

1. **Call to Order**

2. **National Anthem**

3. **Closed Meeting Report**

4. **Declarations of Conflict of Interest**

5. **Adoption of Published Agenda**

5.1. **Regular Council Meeting Agenda for February 16, 2021**

1

Moved by _____

Seconded by _____

That the published agenda for the February 16, 2021 Regular Council Meeting be adopted as presented / amended.

6. **Adoption of Minutes**

6.1. **Regular Council Meeting Minutes for February 1, 2021**

17

Moved by _____

Seconded by _____

That the minutes of the Regular Council Meeting held February 1, 2021 be adopted as circulated.

7. **Public Presentations**

7.1. **Heritage Week**

7.1.1. **Community Heritage Presentation Award**

RE: Award presentation to the recipients of the Community Heritage Preservation Award

7.1.1.1. **Perry Basden**

7.1.1.2. **Chris Carter**

7.1.1.3. **Elise Davis**

7.1.1.4. Marlene Markham Gay accepting on behalf of the late William "Bill" Gay

7.1.2. Alex Denonville, Manager, Strategic Communications

RE: Heritage Week 2021 Virtual Tours

8. Unfinished Business

9. Reports from Administration

9.1. Planning-2021-01

32

RE: Climate Ready - A Climate Change Adaptation Plan for the Town of Essex

- Climate Change Adaption Plan

Moved by _____

Seconded by _____

That Council adopt the Town of Essex Climate Change Adaptation Plan entitled “ *Climate Ready – A Climate Change Adaptation Plan for the Town of Essex 2021- 2026*” and direct Administration to begin the implementation process identified in said Plan, and

That Council appoint the Chief Administrative Officer as the Climate Change Adaptation Champion for the Town of Essex, to lead outreach activities and help solidify the awareness and long-term commitment to *Climate Ready – A Climate Change Adaptation Plan for the Town of Essex 2021-2026*, and

That the Town of Essex hereby declare a Climate Emergency as follows:

WHEREAS the Town of Essex is desirous of adopting a Climate Change Adaptation Plan;

AND WHEREAS the Town of Essex has invested in the creation of the Essex Region Community Energy Plan, in partnership with the County of Essex, the Essex Region Conservation Authority, the other County of Essex municipalities, and regional stakeholders, for the purpose of collectively mitigating the risk of climate change by reducing regional emissions and energy consumption;

AND WHEREAS based on current climate projections the future impacts of human caused climate change could be catastrophic to the Town of Essex's local economy and its municipal budget and may further result in significant economic and health burdens for the constituents of Essex particularly our vulnerable populations;

AND WHEREAS the Town of Essex can join the Canadian Federal government and the 444 Canadian municipalities (including the City of Windsor, County of Essex, Town of Amherstburg, Town of Tecumseh, and the Municipality of Chatham-Kent) who as of November 2019 have declared climate emergencies and are advocating for drastic change in order to reduce global carbon emissions to mitigate future climate impacts and adapt to the impacts from climate change;

AND WHEREAS the most recent report by the UN Intergovernmental Panel on Climate Change (IPCC) has indicated that within 10 years, in order to keep the global average temperature increase to 1.5 degree C

and maintain a climate compatible with human civilization, there must be a reduction in carbon emissions of about 45% from 2010 levels, reaching net zero carbon emissions by 2050; and,

AND WHEREAS taking climate action steps and undergoing the low-carbon transition will also represent opportunity for economic stimulation and growing job opportunities in the new low-carbon economy;

AND WHEREAS climate change will jeopardize the health and survival of many local plant and animal species as well as their natural environments and ecosystems;

AND WHEREAS the Town of Essex and the surrounding region is already experiencing climate change impacts including, but not limited to, overland flooding, heavy rain event flooding, emergence of invasive species, an increased number of high heat days, the rise of vector borne diseases, the re-emergence of blue-green algae and harmful algal blooms in our lakes and rivers; and,

THEREFORE BE IT RESOLVED that the Town of Essex declare a Climate Emergency and commit to urgently working towards adapting to the impacts of climate change, mitigating climate risk, and preparing for our climate future.

9.2.

Capital Works and Infrastructure-2021-01

85

RE: Results of Request for Tender – Harrow Streetscape

Moved by _____

Seconded by _____

That Capital Works and Infrastructure-2021-01 entitled, “Results of Request for Tender – Harrow Streetscape” prepared by Kevin Girard, Director, Infrastructure Services dated February 16, 2021 be received, and

That Council award the Request for Tender – Harrow Streetscape to J.C.S. Construction Inc. in the amount of \$4,664,479.36 including non-refundable Harmonized Sales Tax.

9.3.

Community Services-2021-01

94

RE: Town of Essex Flag and Half-Masting Protocol Policy

Moved by _____

Seconded by _____

That Community Services Report 2021-001 entitled “Town of Essex Flag and Half-Masting Protocol Policy” be received, and

That Council adopt the Town of Essex Flag and Half-Mast Protocol Policy as presented in Appendix “A” of Community Service Report 2021-001.

9.4.

Planning 2021-02

109

RE: Heritage Listing: Ferriss and Huffman Cemeteries

Moved by _____

Seconded by _____

That Planning Report 2021-02 entitled Heritage Listing: Ferriss & Huffman Cemeteries prepared by Corinne Chiasson, Assistant Planner, dated February 16, 2021 be received, and

That the properties known municipally as the Ferriss Cemetery and the Huffman Cemetery be listed on the Essex Municipal Heritage Register pursuant to subsection 27 (1.2) of the Ontario Heritage Act.

9.5.

Legal and Legislative Services-2021-03

121

RE: Court of Revision for 13th Concession West Drain: New Bridge for Martin

Moved by _____

Seconded by _____

That the following three (3) members of the Drainage Board: Dan Boudreau, Luke Martin, and Kirk Carter be appointed to sit as members of the Court of Revision to be convened for the 13th Concession West Drain: New Bridge for Martin, Geographic Township of Colchester North, Project REI2020D027, Town of Essex, County of Essex, pursuant to the Report prepared by Gerard Rood, Professional Engineer, Rood Engineering Inc. and dated January 12, 2021 (hereinafter the “Report”), such Court of Revision to be scheduled for 5:00 pm on March 11, 2021, via electronic meeting, and

That By-Law 1988 being a by-law to provide for the 13th Concession West Drain: New Bridge for Martin, Geographic Township of Colchester North, Project REI2020D027, Town of Essex, County of Essex, be read a first and second time and be provisionally adopted on February 16, 2021.

10.

Reports from Youth Members

11.

County Council Update

12.

Correspondence

12.1.

Correspondence to be received

Moved by _____

Seconded by _____

That all of the correspondence listed in Agenda Item 12.1 be received and, where indicated, to further share such information with the community using suitable methods of communication.

12.1.1.

Correspondence relating to COVID-19 Pandemic

12.1.1.1.

Province of Ontario

190

RE: Section 22 Class Order - Self Isolation

12.1.1.2.

The Corporation of the Town of Amherstburg

195

RE: COVID-19 Child Care Funding

12.1.1.3.

Township of North Glengarry

199

RE: Reopening of Small Businesses

12.1.1.4.

Province of Ontario

200

RE: Enhancing Public Health and Workplace Safety Measures in the Provincewide Shutdown January 29, 2021

12.1.1.5.	Town of Essex	235
	RE: Impacts of COVID-19 Restrictions on Residents and Small Business Owners	
12.1.2.	The Corporation of the Town of Amherstburg	238
	RE: Support of Bill S-216, an Act to enact the Modern Slavery Act and to amend the Customs Tariff	
12.1.3.	Hydro One Networks Inc. Forestry Services	240
	RE: Vegetation Maintenance 2021	
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	RE: Closure of the Ontario Fire College located in Gravenhurst, Ontario	
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	RE: Q4 Business Developments Accomplishments	
12.1.6.	Dillon Consulting Limited	261
	RE: Notice of Completion - Contract 1 (Highway 3)	
12.1.7.	The Corporation of The Town of Amherstburg	270
	RE: Request for Longer Turn-around Times to Submit Grant Applications	
12.1.8.	Tribunals Ontario	274
	RE: Assessment Review Board (ARB) Digital First Approach - Looking Ahead	
12.1.9.	The City of Windsor	276
	RE: Windsor Essex Regional Community Safety and Well-Being Plan Public Consultation Launch Update	
12.1.10.	Town of Essex	278
	RE: Town of Essex Launches Summer Youth Jobs Program	
12.1.11.	Town of Essex	280
	RE: Town of Essex Seeking Feedback from Farmers, Food Producers, and Agricultural Businesses	
12.1.12.	Town of Essex	282
	RE: Town of Essex Accessibility Resources for Local Businesses	

12.2. Correspondence to be considered for receipt and support

13. Committee Meeting Minutes

Moved by _____

Seconded by _____

That all the Committee Meeting minutes listed in Agenda Item 13, together with

any recommendations to Council noted therein, be received, approved and adopted as circulated.

13.1. Finance Committee Minutes - January 25th, 2021

283

14. Financial

15. New Business

16. Notices of Motion

16.1. The following Notices of Motion were presented at the January 18, 2021 Regular Council Meeting and are being brought forward this evening for Council's consideration:

16.1.1. Councillor Bondy

RE: Surplus Property Sold in Open Market

Moved by Sherry Bondy

Seconded by _____

That when Council deems public property as surplus such property will be sold by request for proposal and/or listed on the open market to ensure that properties are sold in a transparent manner and for the highest price.

16.1.2. Councillor Bondy

RE: Ad-Hoc Committee

Moved by Sherry Bondy

Seconded by _____

That Essex Council establish an Ad-Hoc committee to come together to propose regulations and policies around Short Term Rental accommodations in the Town of Essex.

16.2. The following Notice of Motion was presented at the February 1, 2021 Regular Council Meeting and is being brought forward this evening for Council's consideration:

16.2.1. Councillor Bondy

Re: Council Committee Meeting Videos

Moved by Sherry Bondy

Seconded by _____

That the Council Committee meeting videos be uploaded and put online.

17. Reports and Announcements from Council Members

17.1. 2021 Rural Ontario Municipal Association ("ROMA") Virtual Conference

Verbal Report from the Members of Council who virtually attended the ROMA 2021 Conference.

- Deputy Mayor Meloche
- Councillor Verbeek

18. By-Laws

18.1. By-Laws that require a third and final reading

18.1.1. By-Law 1986 287

Being a by-law to confirm the proceedings of the February 1, 2021 Regular Meeting of the Council of The Corporation of the Town of Essex

Moved by _____

Seconded by _____

That By-Law 1986 being a by-law to confirm the proceedings of the February 1, 2021 Regular Meeting of the Council of the Corporation of the Town of Essex, be read a third time and finally passed on February 16, 2021.

18.2. By-Laws that require a first, second, third and final reading

18.2.1. By-Law 1991 289

Being a by-law to amend By-Law Number 224, the by-law to regulate parking (Loading Zones Centre and Wilson)

Moved by _____

Seconded by _____

That By-Law 1991 being a by-law to amend By-Law Number 224, the by-law to regulate parking be read a first, a second and a third time and finally passed on February 16, 2021.

18.2.2. By-Law 1990 291

Being a by-law to adopt the 2021 Operating and Capital Budget Estimates

Moved by _____

Seconded by _____

That By-Law 1990 being a by-law to adopt the 2021 Operating and Capital Budget Estimates be read a first, a second and a third time and finally passed on February 16, 2021.

18.3. By-Laws that require a first and second reading

18.3.1. By-Law 1989 379

Being a by-law to confirm the proceedings of the February 16, 2021 Regular Meeting of the Council of The Corporation of the Town of Essex

Moved by _____

Seconded by _____

That By-Law 1989 being a by-law to confirm the proceedings of the February 16, 2021 Regular Meeting of the Council of The Corporation of the Town of Essex be read a first and a second time and provisionally adopted on February 16, 2021.

19. Adjournment

Moved by _____

Seconded by _____

That the meeting be adjourned at [TIME].

20. Future Meetings

20.1. Tuesday, February 16, 2021 - 4:30 - 6:00 PM Special Council Meeting

RE: Water and Wastewater Rate Study

Location: Zoom Meeting

20.2. Tuesday, February 16, 2021 - 6:00 - 9:00 PM Regular Council Meeting

Location: Zoom Meeting

20.3. Monday, February 22, 2021 - 3:30-5:30 PM Closed Council Meeting

Location: Zoom Meeting