



Regular Council Meeting Revised Agenda

Monday, July 4, 2016, 4:00 PM
County of Essex Council Chambers

PRESENT:

escribe.contributor
escribe.participant

ALSO PRESENT:

eSCRIBE Admin, Clerk

Pages

1. Roll Call
2. Declarations of Conflict of Interest
3. Adoption of Published Agenda
Moved by _____
Seconded by _____

That the published agenda for the __, 2016 Regular Council Meeting be adopted as presented.
4. Adoption of Minutes
5. Public Presentations
6. Unfinished Business
7. Reports from Administration
 - a. Training Report
 - b. Sample Item
8. Correspondence
 - *a. Late sub item
9. Committee Meeting Minutes
10. By-Laws
11. Financial
12. New Business
13. Notices of Motion
- *14. Late Item

1

15. Adjournment

Moved by _____
Seconded by _____

That the meeting be adjourned at ____.

16. Future Meetings:





		Date Req'd
Information Purposes		
Policy / Action Req'd		
Strategic Plan		

STAFF REPORT TO COUNCIL

Report No. Enter #.

Date: Enter date

From: Randy Helmer CAO

Re: Strategic Plan

Recommendation:

Click here to enter text.

Background / Analysis:

Click here to enter text.

Alternatives:

Click here to enter text.

Financial Implications:

Click here to enter text.

Attachments:

Click here to enter text.

Original signed by

Randy Helmer
Chief Administrative Officer



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eSCRIBE Administrator Training

TRCA



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Training Outline – Day 1

Training Day 1 – Part 1:

- High-Level eSCRIBE Overview
- eSCRIBE Portal Orientation
- eSCRIBE Administration Review
 - User Management
 - Meeting Management
 - Attendee Management
 - Other Administrative Functions
- Group Activity: Set-up eSCRIBE Meeting Type
- Group Activity: Set-up eSCRIBE Attendee Group

Training Outline – Day 1 (Cont'd)

Training Day 1 – Part 2:

- Activity: Meeting site Creation
- eSCRIBE Meeting Site Overview
 - Layout & Orientation
 - High-Level Features
- Activity: Adding Agenda Items
- Agenda Package Preparation
- Activity: Prepare the Agenda
- Activity: Publish the Meeting

Training Outline – Day 2

Training Day 2 – Morning:

- Review, Question & Answer
- Pre-Meeting Tasks Deep Dive
 - Resolutions
 - Tasks
 - Pre-populating minutes
- Activity: Pre-Populate Meeting Site
- Advanced Agenda Preparation (Addendums, Merged Packages, Etc)
- Activity: Add Items, prepare Addendum

Training Outline – Day 2 (Cont'd)

Training Day 2 – Afternoon:

- Conducting Meeting Overview
- Activity: Conduct the Meeting
- Post-Meeting Tasks Overview
 - Minutes Review/Preparation
 - Notifications & Tasks
- Activity: Finalize Meeting Site
 - Review/Prepare Minutes
 - Send Notifications & Tasks
- Review & Practice

Training Outline – Day 3

Training Day 3

- Report Manager
- Configuring Report Templates
- Developing Approval and Submission Workflows
- Activating Templates and Workflows
- Review & Practice

Overview – What is eSCRIBE?

Administrators



Meeting
Profiles

Attendee
Profiles

Participants



Contributors



Public



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eSCRIBE Meeting Calendar

March, 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28 11:00 am - 12:00 pm Information Systems Steering Committee	29	1 9:00 am Senior Management Meeting_Mar1 9:00 am Regular Council Meeting_Mar1_2012 3:00 pm Ad Hoc Meeting_Mar1_2012 + 1 more item	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23 5:00 pm - 6:00 pm SBS Switzerland_Mar23_2012	24
25	26	27	28 10:00 am - 11:00 am SBS Switzerland_Mar28_2012	29	30 10:00 am Information Systems Steering Co 6:00 pm Regular Board Meeting_Mar30_2012	31

My Announcements

Announcements

Announcement	Modified
Media training will be held on Thursday March 12, 2012, please contact admin@scribecorporate.com to register	2/27/2012 2:25:48 PM
Budget submissions are due by March 15, 2012 for all departments	2/27/2012 2:41:07 PM

My Agenda Requests

Pending

Edt	Title	Meeting Type	Category	Recommendation
	Consultants Report	Regular Board Meeting		Rec. 1: That the board approve funding of \$25,000 to implement key recommendations of study
	Report to the Board	Regular Board Meeting		Rec. 1: That the report be received for information purposes

My Tasks

Add a Task

Meeting Site

Show Closed Session Tasks | Export Report | Print Friendly View

Agenda Item	Assigned To	Due Date	Description
Senior Management Meeting_Apr1_2012			
Late Additions to Agenda	Unassigned	3/4/2012	



Thank you!



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RESOLUTION NO. _____

A resolution honoring the life of Mr. J. D. Elliott.

WHEREAS, on July 22, 2015, Nashville and Davidson County lost one of its most beloved and respected public servants in the passing of Mr. J. D. Elliott; and

WHEREAS, Mr. Elliott was a thoughtful leader and mentor to virtually everyone in the Nashville nonprofit sector, providing guidance, inspiration, and encouragement to nonprofit agency CEOs, staff, and volunteers; and

WHEREAS, Mr. Elliott was respected by the philanthropic community for his knowledge of how donors can make a difference in the Nashville community; and

WHEREAS, Mr. Elliott was a leader in the healthcare community as President of Nashville Memorial Hospital from 1968 to 1994; and

WHEREAS, Mr. Elliott made the transition in 1994 to lead the newly created Memorial Foundation; and

WHEREAS, during Mr. Elliott's tenure as President and CEO of The Memorial Foundation, the Foundation has allocated over \$132 million dollars to improve the quality of life in Nashville and Middle Tennessee; and

WHEREAS, Mr. Elliott was greatly admired in the community for his service on the Metropolitan Sports Authority, most recently serving as Chairman; and

WHEREAS, in addition to his role with the Metropolitan Sports Authority, Mr. Elliott's public service included serving on the Executive Board of the Boy Scouts of America; serving as Chair of the World Christian Broadcasting Board; serving on the BlueCross BlueShield of Tennessee Board; serving as Vice-Chair of the Lipscomb University Board; serving on the Board of Goodpasture Christian School; and was recognized as a Most Admired CEO in Davidson County by the Nashville Business Journal in 2014; and

WHEREAS, Mr. Elliott was also deeply devoted to his family as a loving husband to his bride, Anita, father to his three children, Michelle, Juanita and David, grandfather to his six grandchildren, and great-grandfather to his three great grand-children; and

WHEREAS, Mr. Elliott needed very few words to express his thoughts, and nonprofit and community leaders learned to interpret those words carefully, as it was always advice that was positive in its tone and supportive and nurturing; and

WHEREAS, it is fitting and proper that the Metropolitan Council remember and honor the life of Mr. J. D. Elliott, and express its sincere condolences to Mr. Elliott's family.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. The Metropolitan County Council hereby goes on record as honoring the life of Mr. J. D. Elliott.

Section 2. The Metropolitan Council Office is directed to prepare a copy of this Resolution to be presented to the family of Mr. J. D. Elliott.

Section 3. This Resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

INTRODUCED BY:

Ronnie Steine

Megan Barry

Karen Bennett

Members of Council

RESOLUTION NO. _____

A resolution appropriating Two Hundred Fifty Thousand Dollars (\$250,000) from the General Fund Reserve Fund for the purchase of equipment for the Davidson County Sheriff's Office.

BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. There is hereby appropriated the sum of \$250,000 from the General Fund Reserve Fund for the Davidson County Sheriff's Office for the purchase of a shredder truck.

Section 2. As required by Ordinance No. 086-1534, information justifying the appropriation is set forth in the "General Fund Reserve Fund (4% Fund) Information Sheet" attached hereto and incorporated herein by reference.

Section 3. This resolution shall take effect from and after its passage, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY
OF FUNDS:

INTRODUCED BY:

Richard M. Riebeling
Director of Finance

Charlie Tygard
Member of Council

Resolution No. _____

A resolution accepting and appropriating a donation of \$10,018.00 from the 10th Avenue Multifamily Partners LLC to the Metropolitan Government of Nashville and Davidson County for the use and benefit of the Metropolitan Social Services Commission in the transition of residents at the James Robertson Apartments.

WHEREAS, a donation of \$10,018.00 to The Metropolitan Government of Nashville and Davidson County for the use and benefit of the Metropolitan Social Services Commission in the transition of residents at the James Robertson Apartments has been made; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that this donation be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That the donation of \$10,018.00 to The Metropolitan Government of Nashville and Davidson County for the use and benefit of the Metropolitan Social Services Commission in the transition of residents at the James Robertson Apartments is hereby approved.

Section 2. That the donation of \$10,018.00 is hereby appropriated to the Metropolitan Social Services Commission.

Section 3. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO THE
AVAILABILITY OF FUNDS:

Richard M. Riebeling, Director
Department of Finance

APPROVED AS TO FORM
AND LEGALITY:

Assistant Metropolitan Attorney

INTRODUCED BY:

Member(s) of Council

Resolution No. _____

A resolution approving an Intergovernmental Agreement by and between Tennessee State University and The Metropolitan Government of Nashville and Davidson County, acting by and through its Department of Water Services, identifying the regulatory responsibilities of both Tennessee State University and the Department of Water Services, with respect to stormwater, floodplain and construction site management.

Whereas, the Department of Water Services, ("MWS") is the primary manager of Metropolitan Government of Nashville and Davidson County's MS4 permit, permit number TNS068047, and as such, reviews stormwater management plans, issues grading permits and performs inspections of all new development and redevelopment projects within their jurisdiction, including the regulation of development in the floodplain to manage flood risk in Davidson County; and,

Whereas, Tennessee State University ("TSU"), located within Davidson County, has obtained coverage under a MS4 permit, permit number TNS076066, and has begun implementation of their permit requirements within their jurisdiction, which includes regulation of stormwater discharges, implementation of long term operation and maintenance of stormwater components, plans review and inspection of construction activities, illicit discharge investigation, education, and other stormwater related activities; and,

Whereas, All MS4 permit holders are regulated by the Tennessee Department of Environment and Conservation ("TDEC") and an annual report is required by each regulated MS4 permit holder, which is audited by TDEC to ensure that the permit requirements are being implemented; and,

Whereas, as both MWS and TSU are regulated by TDEC through their MS4 permits with respect to construction activities within their boundaries and are further regulated by the Tennessee General NPDES Permit for Discharges of Stormwater Associated with Construction Activities, an agreement between the parties is necessary to delineate their respective roles and responsibilities as required by their respective MS4 permits; and,

Whereas, Tennessee Code Annotated, Section 12-9-104(a)(2)(b), authorizes political subdivisions of the state to enter into cooperative agreements by resolution of the local governing body; and,

WHEREAS, it is the best interests of The Metropolitan Government of Nashville and Davidson County to enter into said agreement.

NOW, THEREFORE, BE IT ENACTED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That the Agreement with TSU, attached hereto as Exhibit A and incorporated herein by reference, is hereby approved, and that the Metropolitan Mayor is authorized to execute the same.

Section 2. That this resolution shall take effect from and after its final passage, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

RECOMMENDED BY:

INTRODUCED BY:

Scott Potter, Director
Department of Water and Sewerage Services

Council Member(s)

APPROVED AS TO THE AVAILABILITY
OF FUNDS:

Richard M. Riebeling, Director
Department of Finance

APPROVED AS TO FORM AND
LEGALITY:

Assistant Metropolitan Attorney