



Regular Council Meeting Agenda

July 7, 2025, 6:00 pm

Location: Essex Municipal Building, 33 Talbot Street South

Accessible formats or communication supports are available upon request. Please contact the Clerk’s Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

Pages

1. Call to Order

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. National Anthem

4. Closed Meeting Report

5. Declarations of Conflict of Interest

6. Adoption of Published Agenda

6.1 Regular Council Meeting Agenda for July 7, 2025

Moved by _____

Seconded by _____

That the published agenda for the July 7, 2025 Regular Council Meeting be adopted as presented / amended.

7. Adoption of Minutes

7.1 Regular Council Meeting Minutes for June 16, 2025

1

Moved by _____

Seconded by _____

That the minutes of the Regular Council Meeting held June 16, 2025 be adopted as circulated.

8. Public Presentations

8.1 Julius Langpeter, Resident

16

RE: Upgrading the Harrow Lagoons to a Mechanical Plant

Moved by _____

Seconded by _____

That the delegation by Julius Langpeter regarding the Harrow Lagoons be received.

9.	Unfinished Business	
10.	Reports from Administration	
10.1	Capital Works and Asset Management-2025-16	22
	RE: Walnut Street Reconstruction, as presented at the Regular Council Meeting of May 20, 2025 and June 2, 2025	
	Recommended Action:	
	Moved by _____	
	Seconded by _____	
	That Capital Works and Asset Management Report-2025-16 entitled Walnut Street Reconstruction by David McBeth, Manager, Capital Works and Asset Management dated May 20, 2025 be received; and	
	That Council direct Administration to proceed with Option #1 as described within this Report.	
10.2	Community Services-2025-19	30
	RE: Special Event Notice – Essex Centre BIA – Tiny Tot Parade	
	Recommended Action:	
	Moved by _____	
	Seconded by _____	
	That Community Services Report-2025-19 entitled Special Event Notice – Essex Centre Business Improvement Association (BIA) - Tiny Tot Parade, prepared by Jake Morassut, Director, Community Services, dated June 16, 2025, be received; and	
	That Council approve closing Talbot Street North from Laird Avenue to Victoria Avenue on October 31, 2025, between 9:45 AM and 11:30 AM for the Essex Centre Tiny Tot Parade.	
10.3	Planning-2025-12	34
	RE: Assumption of Phases 1 and 5 of the Essex Town Centre Residential Subdivision (Ward 1)	
	Recommended Action:	
	Moved by _____	
	Seconded by _____	
	That Planning Report-2025-12 entitled Assumption of Phases 1 and 5 of the Essex Town Centre Residential Subdivision (Ward 1) prepared by Rita Jabbour, RPP, Manager, Planning Services dated July 7, 2025 be received; and	
	That By-law 2458, being a by-law to acquire and assume municipal works, infrastructure services, and lands for the purpose of dedication as a public highway, within Phases 1 and 5 of the Essex Town Centre Residential Subdivision (Ward 1), be read a first, second and a third time and finally passed on July 7, 2025.	
10.3.1	By-Law 2458	40
10.4	Community Services-2025-22	43
	RE: Special Events Resource Team (SERT) Update - July 2025	

Recommended Action:

Moved by _____

Seconded by _____

That Community Services-2025-22 entitled Special Event Resources Team (SERT) Update – July 2025 prepared by Jake Morassut, Director, Community Services, dated July 7, 2025, be received.

10.5

Parks and Facilities-2025-05

48

RE: Supply and Install Generator at Harrow Arena - Tender Results and Grant Funding

Recommended Action:

Moved by _____

Seconded by _____

That Parks and Facilities-2025-05 entitled Supply and Install Generator at Harrow Arena - Tender Results and Grant Funding prepared by Rodney Klie Manager, Parks and Facilities dated July 7, 2025, be received;

That Council award the supply and install generator at the Harrow and Colchester South Community Centre (“Harrow Arena”) (CS-25-0021) to Anchor Hydro in the amount of \$146,784.73, including non-refundable Harmonized Sales Tax; and

That Council receive for information that the Town of Essex was awarded grant funding from the Federation of Canadian Municipalities in the amount of \$97,300.00 towards project CS-25-0021.

11.

Reports from Youth Members

12.

County Council Update

Moved by _____

Seconded by _____

That the County of Essex, Regular Meeting minutes listed in Agenda Item 12, be received.

12.1

Essex County Council Minutes - June 4, 2025

53

13.

Correspondence

13.1

Correspondence to be received

Moved by _____

Seconded by _____

That all of the correspondence listed in Agenda Item 13.1 be received and, where indicated, to further share such information with the community using suitable methods of communication.

13.1.1

Strong Mayor Powers

13.1.1.1

Township of Brudenell, Lyndoch, and Reglan

64

13.1.1.2

Township of McNab/Braeside

67

13.1.1.3

Town of Renfrew

68

13.1.2

Essex County OPP Detachment Board - North Minutes

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13.1.3	Township of McGarry	79
	RE: Standing for Canada	
13.1.4	Town of Bracebridge	81
	RE: Road Salt Usage	
13.1.5	Township of Georgian Bluffs	82
	RE: Responsible Growth and Opposition to Bill 5 and Bill 17	
13.1.6	Town of Bradford West Gwillimbury	85
	RE: Advocacy for Increased Income Support Thresholds for Canadian Veterans	
13.1.7	Windsor-Essex County Health Unit (WECHU) Board of Health	87
	RE: Endorsing the Windsor-Essex Food Strategy	
13.1.8	Windsor-Essex County Health Unit (WECHU) Board of Health	90
	RE: Animal Bite Prevention Strategies in Windsor-Essex County	
13.1.9	Windsor-Essex County Health Unit (WECHU) Board of Health	92
	RE: Avian Influenza (H5N1) Prevention and Risk Mitigation	

13.2 Correspondence to be considered for receipt and support

14. Committee Meeting Minutes

Moved by _____

Seconded by _____

That the Committee Meeting minutes listed in Agenda Item 14, together with any recommendations to Council noted therein, be received, approved and adopted as circulated.

14.1	Arts, Culture and Tourism - May 14, 2025	95
14.2	Essex Festival Committee - May 15, 2025	98
14.3	Committee of Adjustment - May 21, 2025	107
14.4	Essex Municipal Heritage Committee - May 29, 2025	112
14.5	Co-An Park - June 2, 2025	117

15. Financial

16. New Business

17. Notices of Motion

17.1 The following Notice of Motion was presented at the June 16, 2025 Regular Council Meeting and is being brought forward this evening for Council's consideration:

17.1.1 Councillor Verbeek

Moved by Councillor Verbeek
Seconded by _____
That Council direct Administration to provide Council with a written update on the Essex Sport Fields project during the 2026 Town of Essex budget deliberations.

17.2 The following Notice of Motion is for presentment only and will be brought forward for Council's consideration at the July 21, 2025 Regular Council Meeting:

17.2.1 Mayor Bondy

Moved By: Mayor Bondy

That Council direct Administration to review the Town’s property standards By-Law and return with a report proposing any changes that Administration determines is required to improve the By-Law’s relevancy, effectiveness, and alignment with the community’s needs, and that such review incorporates public consultation and education.

17.2.2 Councillor Verbeek

Moved By: Councillor Verbeek

That Council direct Town of Essex Administration to seek information from the Ministry of Transportation (MTO) regarding accidents at the corner of County Road 11 and Concession Road 11 and provide Council with a verbal report on Administration’s findings.

18. Reports and Announcements from Council Members

19. By-Laws

19.1 By-Laws that require a third and final reading

19.1.1 By-Law 2459 120

RE: Being a by-law to confirm the proceedings of the June 16, 2025, Regular Meeting of Council of the Corporation of the Town of Essex

Moved by _____
Seconded by _____
That By-Law 2459 being a by-law to confirm the proceedings of the June 16, 2025, Regular Meeting of Council of the Corporation of the Town of Essex be read a third time and finally passed on July 7, 2025.

19.2 By-Laws that require a first, second, third and final reading

19.3 By-Laws that require a first and second reading

19.3.1 By-Law 2460 122

RE: Being a by-law to confirm the proceedings of the July 7, 2025, Regular Meeting of Council of the Corporation of the Town of Essex

Moved by _____
Seconded by _____

That By-Law 2460 being a by-law to confirm the proceedings of the July 7, 2025, Regular Meeting of Council of the Corporation of the Town of Essex be read a first and a second time and provisionally adopted on July 7, 2025.

20. Adjournment

Moved by _____

Seconded by _____

That the meeting be adjourned at [TIME].

21. Future Meetings

21.1 Monday, July 21, 2025, 5:00 - 6:00 PM, Special Council Meeting

RE: Zoning By-Law Amendment for 6655 6th Concession

Location: 33 Talbot Street South, Essex, ON N8M 1A8

Livestream available at <https://www.youtube.com/EsexOntario>

21.2 Monday, July 21, 2025, 6:00 - 9:00 PM, Regular Council Meeting

Location: 33 Talbot Street South, Essex, ON N8M 1A8

Livestream available at <https://www.youtube.com/EsexOntario>

21.3 Monday, August 11, 2025, 6:00 - 9:00 PM, Regular Council Meeting

Location: 33 Talbot Street South, Essex, ON N8M 1A8

Livestream available at <https://www.youtube.com/EsexOntario>



The Corporation of the Town of Essex

Regular Council Meeting Minutes

June 16, 2025, 6:00 pm

Location: Essex Municipal Building, 33 Talbot Street South

Present:

- Mayor Sherry Bondy
- Deputy Mayor Rob Shepley
- Ward 1 Councillor Joe Garon
- Ward 1 Councillor Katie McGuire-Blais
- Ward 2 Councillor Kim Verbeek
- Ward 3 Councillor Brad Allard
- Ward 3 Councillor Jason Matyi
- Ward 4 Councillor Rodney Hammond

Also Present:

- Joseph Malandrucolo, Director, Legal and Legislative Services/Clerk
- Jake Morassut, Director, Community Services
- Kate Giurissevich, Chief Administrative Officer
- Lori Chadwick, Director, Development Services
- Kevin Girard, Director, Infrastructure Services
- Lauryn Smith, Youth Council Member
- Cassandra Roy, Legislative Clerk
- Cole Foster, Youth Council Member
- Ann Marie Unis, Manager, Finance & Business Services
- Brandi Sieben, Manager, Human Resources

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

1. Call to Order

Mayor Bondy called the meeting to order at 6:01 PM.

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. National Anthem

4. Closed Meeting Report

Joe Malandrucolo, Director, Legal & Legislative Services/Clerk reported that on June 16, 2025 at 5:00 PM Council moved into Closed Session as permitted to do so pursuant to

Section 239 2(c), (e), and (f) of the Municipal Act, 2001, S.O. 2001, c. 25. as amended to discuss a proposed or pending acquisition or disposition of land by the municipality or local board; to discuss litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and to receive advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

5. Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time.

6. Adoption of Published Agenda

6.1 Regular Council Meeting Agenda for June 16, 2025

R25-06-278

Moved By Deputy Mayor Shepley

Seconded By Councillor Allard

That the published agenda for the June 16, 2025 Regular Council Meeting be adopted with the following amendments:

1. That Agenda Item 8.3 be added to allow for a delegation from Councillor Verbeek to provide an update on the Land Leased Community Properties Open House; and
2. That the Notice of Motion for presentment only by Moved Bondy in Agenda Item 17.2.1 be moved to Agenda Item 16 as a matter of New Business.

Carried

7. Adoption of Minutes

7.1 Regular Council Meeting Minutes for June 2, 2025

R25-06-279

Moved By Councillor McGuire-Blais

Seconded By Councillor Matyi

That the minutes of the Regular Council Meeting held June 2, 2025 be adopted as circulated.

Carried

7.2 Special Council Meeting Minutes for April 22, 2025

RE: 2024 Asset Management Plan

R25-06-280

Moved By Deputy Mayor Shepley

Seconded By Councillor Hammond

That the minutes of the Special Council Meeting held April 22, 2025 be adopted as circulated.

Carried

8. Public Presentations

8.1 Ontario Senior of the Year 2025 - Eldora Davidson

The Ministry of Seniors and Accessibility accordingly has awarded Eldora Davidson as 2025 Senior of the Year in the Town of Essex in recognition of her outstanding contributions to our community. The Mayor presented this award on behalf of the Town, making note of the many contributions that Ms. Davidson has made to the Town by volunteering at the Essex Legion for over 41 years and supporting residents in nursing homes by offering companionship, and kindness.

8.2 Verbal Report by Mayor Bondy and Deputy Mayor Shepley regarding Open Mic Night

RE: Open Mic Night: Update from Mayor Bondy and Deputy Mayor Shepley

Mayor Bondy provided a verbal report on the public Open Mic Night sessions on May 28th at the Harrow Arena and on June 9th at the Essex Arena. She explained that residents discussed concerns surrounding the Harrow Highschool property, property standard issues, and future developments. She noted that Administration will determine if any concerns arising from those meetings need to be addressed.

R25-06-281

Moved By Deputy Mayor Shepley

Seconded By Councillor Allard

That the verbal report by Mayor Bondy and Deputy Mayor Shepley regarding Open Mic Night be received.

Carried

8.3 Verbal Report by Councillor Verbeek regarding Land Leased Properties Open House

RE: Land Leased Properties Open House: Update from Councillor Verbeek

Councillor Verbeek provided a verbal report on the Land Leased Properties Open Houses that were held due to the high increases in rent rates. She explained that Council needs to bring awareness, education and elevate the issue to the Association of Municipalities of Ontario (AMO) conference with the help of Anthony Leardi, MPP, Essex Ridding.

R25-06-282

Moved By Councillor Verbeek

Seconded By Deputy Mayor Shepley

That the verbal report by Councillor Verbeek regarding the Land Leased Properties Open House be received; and

That Council direct Administration to arrange a meeting with Anthony Leardi, MPP, Essex Ridding to obtain advice on creating a petition to lower rent rates in Land Leased Communities.

Carried

9. Unfinished Business

10. Reports from Administration

10.1 Human Resources-2025-02

RE: Community Living Essex County Career Compass Program

Brandi Sieben, Manager, Human Resources, explained that at the Regular Council Meeting on May 20, 2025, Council expressed desire to participate in Community Living Essex County's Youth in Action program and noted that the minimum commitment required by the Town is 4 hours per week for six weeks throughout the summer. Administration recommended that the Town hire one individual for four hours per week for eight weeks which would include four weeks in the Community Services Department and four weeks in the Corporate Services Department.

By way of a friendly amendment Council passed the following motion:

R25-06-283

Moved By Councillor Verbeek

Seconded By Councillor Matyi

That Human Resource's Report-2025-02, entitled Community Living Essex County Career Compass Program, prepared by Brandi Sieben, Manager, Human Resources dated June 16, 2025, be received;

That Council approve funding of up to \$1,320 from the Wage Stabilization funds for the onboarding of up to two summer students from Community Living Essex County's Youth in Action Program; and

That if two summer students are hired the approach be phased in and Administration work with Career Compass Community Living along with the candidates to determine if it is best for two separate positions or for each student to switch departments after four weeks.

Carried

10.2 Operations-2025-08

RE: Community Safety Zone Grondin Avenue

Councillor Garon left the meeting at 6:37 PM and returned at 6:39 PM.

R25-06-284

Moved By Councillor Verbeek

Seconded By Councillor Garon

That Operations Report-2025-08 entitled, Community Safety Zone Grondin Avenue prepared by Norman Nussio, Manager, Operations and Drainage, dated June 16, 2025, be received; and

That Council direct Administration to implement a Community Safety Zone on Grondin Avenue from Scott Lane to Parnell Street and amend By-Law 915 to reflect such.

Carried

10.3 Capital Works and Asset Management-2025-17

RE: 2025 Road Surface Treatment Program Update

R25-06-285

Moved By Councillor McGuire-Blais
Seconded By Deputy Mayor Shepley

That Capital Works and Asset Management Report-2025-17 entitled 2025 Road Surface Treatment Program Update by David McBeth, Manager, Capital Works and Asset Management dated June 16, 2025 be received for information.

Carried

10.4 Planning-2025-09

RE: Removal of Holding Zone (H) Provision for the Ducharme Lane Residential Subdivision (Ward 2)

R25-06-286

Moved By Councillor McGuire-Blais
Seconded By Councillor Hammond

That Planning Report-2025-09 entitled Removal of Holding Zone (H) Provisions for the Ducharme Lane Residential Subdivision (Ward 2) prepared by Rita Jabbour, RPP, Manager, Planning Services dated June 16, 2025, be received; and

That By-Law Number 2456, being a By-Law to remove the Holding (H) Zone Provisions for Lots 1-18 and Block 19 on 12M-720 be read a first, a second, and a third time and finally passed on June 16, 2025.

Carried

10.5 Planning-2025-10

RE: Release of Securities for the Ducharme Lane Residential Subdivision (Ward 2)

R25-06-287

Moved By Deputy Mayor Shepley
Seconded By Councillor Hammond

That Planning Report-2025-10 entitled Release of Securities for the Ducharme Lane Residential Subdivision prepared by Rita Jabbour, RPP, Manager, Planning Services dated June 16, 2025 be received; and

That the performance securities on file for the Ducharme Lane Residential Subdivision be reduced to \$342,183.49.

Carried

10.6 Planning-2025-11

RE: Release of Securities for Phases 1 and 5 of the Essex Town Centre Residential Subdivision (Ward 1)

R25-06-288

Moved By Councillor Matyi
Seconded By Councillor Garon

That Planning Report-2025-11 entitled Release of Securities for Phases 1 and 5 of the Essex Town Centre Residential Subdivision (Ward 1) prepared by Rita Jabbour, RPP, Manager, Planning Services dated June 16, 2025 be received; and

That performance securities in the amount of \$1,596,249.75 be returned to the Developer.

Carried

10.7 Community Services-2025-16

RE: Special Event Notice – Do it For Dad 5K

R25-06-289

Moved By Deputy Mayor Shepley

Seconded By Councillor Matyi

That Community Services Report-2025-16 entitled Special Event Notice – Do it For Dad 5K, prepared by Jake Morassut, Director, Community Services, dated June 16, 2025, be received; and

That Council approve closing Dunn Road commencing at County Road 50 north on Dunn Road for approximately 2.5km loop for a five-kilometre walk/run event on September 21, 2025.

Carried

10.8 Community Services-2025-13

RE: Special Event Notice – Harrow Fair

R25-06-290

Moved By Councillor Allard

Seconded By Councillor Hammond

That Community Services Report-2025-13 entitled Special Event Notice – Harrow Fair, prepared by Jake Morassut, Director, Community Services, dated June 16, 2025, be received;

That Council approve the granting of a temporary noise exemption under Noise Control By-Law 2038 from 9:00 AM to 12:00 AM on Thursday August 28, 2025, from 9:00 AM to 12:00 AM on Friday August 29, 2025, from 9:00 AM to 12:00 AM on Saturday August 30, 2025, and from 9:00AM until 6:00PM on Sunday August 31, 2025, at the Harrow Fairgrounds to accommodate the entertainment for the Harrow Fair; and

That Council approve closing County Road 20 from the Harrow Research and Development Centre to Victoria Street, Victoria Street South from County Road 20 to Maple Avenue, Maple Avenue from Victoria Street South to McAfee, and McAfee from County Road 20 to the Fairgrounds on Saturday August 30, 2025, between 11:30 AM and 1:30 PM for the Harrow Fair Parade.

Carried

10.9 Community Services-2025-21

RE: Special Event Notice – Essex Fun Fest

R25-06-291

Moved By Councillor Verbeek

Seconded By Councillor McGuire-Blais

That Community Services Report-2025-21 entitled Special Event Notice – Essex Fun Fest, prepared by Jake Morassut, Director, Community Services, dated June 16, 2025, be received;

That Council approve a temporary noise exemption under Noise By-Law 2038 from 3:00 PM to 1:00 AM on Thursday July 3, 2025, from 11:00 AM to 1:00 AM on Friday July 4, 2025, from 11:00 AM to 1:00 AM on Saturday July 5, 2025, and from 11:00AM until 6:00PM on Sunday July 6, 2025, at the Essex Centre Sports Complex to accommodate the entertainment for the Essex Fun Fest; and

That Council approve closing Talbot Street North between Cameron Avenue and Laird Avenue, Wilson Street from Talbot Street North to the entrance to the municipal parking lot, Centre Street from Talbot Street North to Alice Street North, and Gordon Street from Talbot Street North to Fox Street on Friday July 4, 2025 from 2:00 PM to 8:30 PM for the car show;

That Council approve closing Harvey Street, Albert Street, Medora Avenue, and Talbot Street between Gosfield Townline and Maidstone Avenue in Essex Centre on Saturday July 5, 2025, between 10:00 AM and 11:30 AM for the Essex Fun Fest Parade;

That Council approve the Essex Fun Fest for Significant Event Status for the purposes of applying for their Special Occasion Permit (SOP) for their event on July 3 to 6, 2025; and

That Council permit the Essex Fun Fest to provide alcohol sales with volumes up to 473ml rather than only 355ml with an allowance of up to 5.5% alcohol, which falls outside of the Municipal Alcohol Policy, and permit the sale of only four (4) drink tickets sold at one time.

Carried

11. Reports from Youth Members

Lauryn Smith, Youth Councillor, provided an update on the Gestwood Camp Retreat and wished students good luck on their upcoming exams.

Cole Foster, Youth Councillor, encouraged residents to attend the 5K Walk, Run, Wheel on July 6, 2025 at 9:00 AM at Sadler's Nature Park to help raise proceeds for the Essex Foodbank.

12. County Council Update

Deputy Mayor Shepley provided an update on Tourism Windsor Essex Pelee Island and highlighted that in 2023 there were 5.6 million visitors to Essex-County which generated \$856 million in economic activity. He announced that Council joined the Town of LaSalle in calling on the province to create a Health Travel Grant Program for residents in our region, similar to what exists in Northern Ontario. He further noted that County Council approved the Housing Needs Assessment, an updated boundary agreement with Chatham-Kent and formalized the transfer of a section of former County Road 42 within Windsor city limits back to the City of Windsor.

R25-06-292

Moved By Councillor McGuire-Blais
Seconded By Councillor Hammond

That the County of Essex, Regular Meeting minutes listed in Agenda Item 12, be received and the County Council update by Deputy Mayor Shepley be received

Carried

12.1 County of Essex, Regular Council Meeting Minute - May 7, 2025

12.2 County of Essex, Regular Council Meeting Minutes - May 21, 2025

13. Correspondence

13.1 Correspondence to be received

R25-06-293

Moved By Deputy Mayor Shepley
Seconded By Councillor Garon

That all of the correspondence listed in Agenda Item 13.1 be received and, where indicated, to further share such information with the community using suitable methods of communication.

Carried

13.1.1 Strong Mayor Powers

13.1.1.1 County of Prince Edward

13.1.1.5 Township of Whitewater Region

13.1.2 Township of Georgian Bay

RE: Floating Accommodations

13.1.3 District of Parry Sound Municipal Association

RE: Municipal Ethics through Access and Education

13.2 Correspondence to be considered for receipt and support

13.2.1 City of Pickering

RE: Raising Ontario Works and Ontario Disability Support Program (ODSP)

R25-06-294

Moved By Councillor Allard
Seconded By Councillor Verbeek

That the correspondence from City of Pickering dated June 6, 2025 regarding Raising Ontario Works and Ontario Disability Support Program be received and supported; and

That a letter from the Town of Essex be sent to the Honourable Doug Ford, Premier of Ontario, Honourable Peter Bethlenfalvy, Minister of Finance, Honourable Michael Parsa, Minister of Children, Community and Social Services, Honourable Raymond Sung Joon Cho, Minister for Seniors

and Accessibility, Anthony Leardi, MPP, Federation of Canadian Municipalities, and Association of Municipalities of Ontario (AMO).

Carried

13.2.2 Windsor-Essex County Health Unit Board of Health

RE: Lyme Disease Prevention

R25-06-295

Moved By Councillor Hammond

Seconded By Councillor Matyi

That the correspondence from Windsor-Essex Health Unit Board of Health dated May 15, 2025 regarding Lyme Disease Prevention be received and supported; and

That Council adopt the following resolution:

Whereas, the incidence of Lyme disease has been steadily increasing in Windsor-Essex County and posing a significant health risk to residents; and

Whereas, Lyme disease affects vulnerable populations such as children, older adults, pregnant women and people who work or spend time outdoors disproportionately; and

Whereas, comprehensive tick bite and Lyme disease prevention strategies are crucial for minimizing the risk of infection and protecting the health of residents; and

Whereas, municipal governments play a significant role in promoting and protecting health, and environmental risk management; and

Therefore, Be It Resolved That, that the Windsor-Essex County Board of Health recommends that all Windsor-Essex County municipalities support pro-active education and prevention related to tick bite and Lyme disease management activities.

And Further That, the Windsor-Essex County Board of Health encourages all local municipalities to review, strengthen and adopt municipal by-laws to regulate landscape and vegetation management on public and private properties to reduce tick habitats in the region.

Carried

13.2.3 Childcan: The Childhood Cancer Research Association

RE: Childhood Cancer Awareness Month-September 2025

R25-06-296

Moved By Councillor McGuire-Blais

Seconded By Councillor Allard

That the correspondence from Childcan: The Childhood Cancer Research Association asking Council to consider proclaiming the month of September, as Childhood Cancer Awareness Month in the Town of Essex be received and supported; and

That Council proclaim the month of September as Childhood Cancer Awareness Month in the Town of Essex by adopting the following resolution:

Whereas, September is officially recognized internationally as Childhood Cancer Awareness Month; and

Whereas, the most recent data shows that cancer remains the leading cause of disease-related death in children; and

Whereas, cancer in children affects aspects of their physical, emotional, and social development, as well as their family and school life, effects which research shows are long-lasting; and

Whereas, Childcan strives to make childhood cancer a health priority, fund innovative research, and expand family supports until childhood cancer is eliminated; and

Whereas, Childcan raises awareness and funds to provide personalized, responsive, and compassionate programs and services to families facing the childhood cancer journey from diagnosis, through treatment, post-treatment care, or bereavement; and

Whereas, organizations which support families dealing with childhood cancer are working together to raise awareness of this disease and its devastating effects, as well as raising funds to support the affected families and children; and

Whereas, raised awareness and funds will help these families and children deal with the emotional and financial toll.

Therefore, I Sherry Bondy, Mayor of the Town of Essex do hereby proclaim September 2025 as Childhood Cancer Awareness Month.

Carried

14. Committee Meeting Minutes

R25-06-297

Moved By Councillor McGuire-Blais

Seconded By Councillor Garon

That the Committee Meeting minutes listed in Agenda Item 14, together with any recommendations to Council noted therein, be received, approved and adopted as circulated.

Carried

14.1 Arts, Culture and Tourism - April 2, 2024

14.2 Co-An Park - May 14, 2025

15. Financial

15.1 March 2025 Operating Variance Report

Ann Marie Unis, Manager, Finance and Business, presented the March Operating Variance Report as of March 31, 2025 and indicated that the numbers align with the Operating Budget.

R25-06-298

Moved By Councillor Allard
Seconded By Councillor Hammond

That the March 2025 Operating Variance Report be received.

Carried

16. New Business

16.1 Mayor Bondy

Previously listed as Agenda Item 17.1.1 under Notice of Motion for presentment only and moved to a matter of New Business due to the minor and urgent nature of the matter.

Mayor Bondy passed the gavel to Deputy Mayor Shepley at 7:14 PM until 7:16 PM.

R25-06-299

Moved By Mayor Bondy
Seconded By Councillor Hammond

Whereas, the residents of the Town of Essex rely on accurate notifications and timely warnings from Environment Canada to prepare for severe weather.

Now therefore that the Council of the Town of Essex direct Administration to send a letter to Environment Canada requesting that Environment Canada respond with a summary of their severe weather notification and warning processes and procedures, including target deliverable times and channels used to deliver such notifications and warnings.

Carried

17. Notices of Motion

17.1 The following Notice of Motion was presented at the June 2, 2025 Regular Council Meeting and is being brought forward this evening for Council's consideration:

17.1.1 Councillor Verbeek

R25-06-300

Moved By Councillor Verbeek
Seconded By Councillor Matyi

That Council direct Administration to return with a report on the impact and opportunities to the Town of Essex resulting from the proposed County of Essex imposed Development Charges once a formal implementation plan for such proposed Development Charges has been presented by the County.

Carried

17.2 The following Notices of Motion are for presentment only and will be brought forward for Council's consideration at the June 16, 2025 Regular Council Meeting:

17.2.1 Councillor Verbeek

Moved By: Councillor Verbeek

That Council direct Administration to provide Council with a written update on the Essex Sport Fields project during the 2026 Town of Essex budget deliberations.

18. Reports and Announcements from Council Members

Council members announced that the Greg Horoky Fishing Derby was a huge success.

Councillor Garon announced that the Essex Fun Fest would be taking place from July 4 until July 7, 2025 and reminded residents to apply to be a volunteer at essexfunfest.com.

Mayor Bondy announced that the Glow Ride was taking place on June 20, 2025, at Sadler's Park from 6:00 - 8:00 PM.

Councillor Allard announced that the Harrow Soap Box Derby is taking place on June 21, 2025.

19. By-Laws

19.1 By-Laws that require a third and final reading

19.1.1 By-Law 2453

RE: Being a by-law to confirm the proceedings of the June 2, 2025, Regular Meeting of Council of the Corporation of the Town of Essex

R25-06-301

Moved By Councillor Hammond

Seconded By Councillor Allard

That By-Law 2453 being a by-law to confirm the proceedings of the June 2, 2025, Regular Meeting of Council of the Corporation of the Town of Essex be read a third time and finally passed on June 16, 2025.

Carried

19.1.2 By-Law 2439

RE: Being a By-Law to Delegate the Duties and Powers of the Council of the Town of Essex

Council passed the Delegation of Authority By-Law 2439 and after the passing of By-Law 2439 Councillor Matyi requested a recorded vote that defeated the passing of By-Law 2439.

Joe Malandruccolo, Director, Legal and Legislative Services/Clerk, noted that a vote can be reconsidered if a member of Council who voted in support of the motion brings forth a motion to reconsider.

Deputy Mayor Shepley called a Point of Order and asked if Council's votes for the passing of By-Law 2439 were recorded.

Director Malandruccolo stated that all Council excluding Councillor Matyi's hand was raised during the motion and Council Matyi cannot bring the motion to reconsider.

After the passing of the motion to reconsider, Director Malandruccolo stated that the motion as originally presented is now defeated and the motion to reconsider is adopted. He noted that the motion before Council is to defer the motion until the July 21, 2025 Regular Council Meeting to allow for additional consultation.

R25-06-302

Moved By Councillor Garon
Seconded By Councillor Verbeek

This motion was defeated after a motion to reconsider.

That By-Law 2439 being a By-Law to Delegate the Duties and Powers of the Council of the Town of Essex be read a third time and finally passed on June 16, 2025.

Defeated

R25-06-303

Moved By Councillor Verbeek
Seconded By Councillor McGuire-Blais

That Council reconsider the passing of the By-Law 2439 being a by-law to delegate the duties and powers of the Council of the Town of Essex.

Mayor Bondy requested a recorded vote:

	Support	Opposed	Conflict	Regrets
Mayor Bondy		X		
Deputy Mayor Shepley		X		
Councillor Garon	X			
Councillor McGuire-Blais	X			
Councillor Verbeek	X			
Councillor Allard	X			
Councillor Matyi	X			
Councillor Hammond	X			
Results	6	2	0	0

Carried (6 to 2)

R25-06-304

Moved By Councillor Verbeek

Seconded By Deputy Mayor Shepley

That Council direct Administration to defer the motion until the July 21, 2025 Regular Council Meeting to allow for additional consultation.

Carried

19.2 By-Laws that require a first, second, third and final reading

19.2.1 By-Law 2445

RE: Being a by-law to authorize the execution of a Lease Amending Agreement between the Corporation of the Town of Essex and the Essex Area Food Bank for the Operation of a Food Bank located in the accessory building at 60 Fairview Avenue West, Essex, Ontario (formerly Fury Training Grounds)

R25-06-305

Moved By Councillor McGuire-Blais

Seconded By Mayor Bondy

That By-Law 2455 being a by-law to authorize the execution of a Lease Amending Agreement between the Corporation of the Town of Essex and the Essex Area Food Bank for the Operation of a Food Bank located in the accessory building at 60 Fairview Avenue West, Essex, Ontario (formerly Fury Training Grounds) be read a first, a second, and a third time and finally passed on June 16, 2025.

Carried

19.2.2 By-Law 2452

RE: Being a by-law to impose water charges to recover capital cost of installing water services necessary to service new users to the Town of Amherstburg's water system

R25-06-306

Moved By Councillor McGuire-Blais

Seconded By Councillor Matyi

That By-Law 2452 being a by-law to impose water charges to recover capital cost of installing water services necessary to service new users to the Town of Amherstburg's water system be read a first, a second, and a third time and finally passed on June 16, 2025.

Carried

19.3 By-Laws that require a first and second reading

19.3.1 By-Law 2459

RE: Being a by-law to confirm the proceedings of the June 16, 2025,
Regular Meeting of Council of the Corporation of the Town of Essex

R25-06-307

Moved By Councillor Verbeek
Seconded By Councillor Allard

That By-Law 2459 being a by-law to confirm the proceedings of the June 16, 2025, Regular Meeting of Council of the Corporation of the Town of Essex be read a first time and a second time and provisionally adopted on June 16, 2025.

Carried

20. Adjournment

R25-06-308

Moved By Deputy Mayor Shepley
Seconded By Councillor McGuire-Blais

That the meeting be adjourned at 7:52 PM.

Carried

Mayor

Clerk

First Name *

JULIUS

Last Name *

LANGPETER

Date of meeting you wish to attend *June 16th 2025

6:00PM

**Will you be attending in-person or virtually? ***

- ☒ In-Person
☐ Virtually

Are you representing a group? *

- ☒ Yes
☐ No

Friends of Cedar Creek

Provide details on the issue(s) you wish to present to Council and any actions you will be asking Council to take. *

Request 1: Sewage lagoons are way past their Time. Harrow does require a modern sewage treatment plant. If this is not in the town plan - all new home and industrial construction needs to be charged until monies are raised for a treatment plant. Cedar Creek is not a open sewer fed with raw sewage via Richmond headwaters.

Is this item on the agenda? *

- ☒ Yes
☐ No
☐ I don't know

Drain in Cedar Creek headwaters.

Have you consulted with Administration on this issue? *

- ☒ Yes
☐ No

Have you consulted with a Member of Council on this issue? *

☒ Yes *many years ago. JL*

☐ No

If you've consulted with Administration or Council, please provide the names of the individuals you've talked to and the details of those discussions.

If this is a property matter, are you an owner?

☒ Yes

☐ No

☐ Not applicable

I live on the 3rd Concession right on Cedar Creek 40m behind my home.

Have you appeared before Council in the past regarding this issue? *

☒ Yes

☐ No

Presentation Materials

*Presentation materials will not be considered for presentation at the meeting unless they are attached to this form.

Will you have presentation materials? Any materials must be provided to the Clerk with this delegation request for review, approval, and circulation to Council and Administration. Materials will be made public. *

☒ Yes

☐ No

Your Address or Group Contact Address (full mailing address including postal code) **Julius Langpeter***Your Phone Numbers****Home**

Use format 519-776-7336

Work

Use format 519-776-7336

*N/A***Cell**

Use format 519-776-7336

Email Address *Required if joining virtually.**Name and address of all representatives attending, including their positions ****Julius Langpeter*

Privacy Statement

This meeting will be broadcast live via YouTube and Delegates will be included in the recording. Be advised that all Council and Committee meeting presentations become part of the public record and you will be listed as a presenter on the Agenda and Minutes of the meeting. Agendas and Minutes are published online, so the listing of your name in connection with the Agenda or Minutes may be indexed by search engines like Google. Further, personal information contained in your correspondence, to Town of Essex Council, is collected under the authority of the *Municipal Act, 2001*, as amended. Any personal information you choose to disclose in your correspondence will be used to receive your views on the relevant issue(s) to enable Town of Essex Council to make its decision on the matter. Questions about the collection of this information can be directed to the Legal and Legislative Services Department.

I have read and understand the above Privacy Statement. *

- ☒ Yes
☐ No



Submit

Address: Town of Essex, 33 Talbot Street South, Essex, Ontario, N8M 1A8

Phone: 519-776-7336 (tel:5197767336), Fax: 519-776-8811 (tel:5197768811).

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District Editor
Doug Firby
256-5533

THE WINDSOR STAR
County News

Leamington Bureau
326-4861
Essex Bureau
776-5294

MONDAY, DECEMBER 30, 1991

Township man fears sewage killing creek

Story and photo by Cindy Kavanaugh
Star County Reporter

HARROW — The green water trickling through Cedar Creek just doesn't seem right to Julius Langpeter.

The 49-year-old Colchester South Township man fears the water draining through the creek from nearby sewage lagoons is harming wildlife and aquatic organisms living in and near the creek, which weaves through his 2.4-hectare property on Con. 3.

Twice a year, the "total retention lagoons" are allowed to discharge any sewage that has been collected and retained in cells, said Jerry Pillon, a supervisor with the Ministry of the Environment. As the sewage flows, the solids settle to the bottom of the lagoon and natural biodegradation of the sludge occurs, breaking down the sewage until the water is clear.

Drainage water is tested before the ministry will allow it to be discharged to the Richmond Drain and eventually Cedar Creek to Lake Erie.

The water is "aerobic in nature," which means it doesn't give off a foul odor, Pillon said.

But, Langpeter said, the water in Cedar Creek smells like a sewer each time the drainage water is pumped.

When it was pumped in the fall, the odor and green color remained.

"YOU CAN SMELL IT," Langpeter said. "This is Cedar Creek, this is not a drain."

Pillon said the creek is "a natural drainage course."

But he also said the sewage lagoon is an old idea, first designed about 20 years ago.

"New municipalities don't consider straight lagoons," he said. "They use an activated sludge treatment."

Colchester South

Langpeter is concerned because the ministry admitted the creek water is not tested.

"It's just not natural," Langpeter said of the lagoons.

He's also concerned that the creek still hasn't recovered from chemical runoff that made its way into the Richmond Drain-Cedar Creek system after the Harrow Farmers' Co-operative fire on July 23, 1990.

IN OCTOBER, TESTS by the Ministry of the Environment showed the insecticide Endosulfan was still lingering in the sediment of drains flowing to Cedar Creek, which winds through Colchester South and Gosfield South townships.

Runoff from the chemical fire scene was blamed for killing more than 1,000 fish in the drain system later that summer.

Langpeter visited the area with his 12-year-old son Mike recently.

"We saw a measly carp, I haven't seen a single crayfish, there are fewer raccoons digging around here ... Nobody seems to really care."

Langpeter believes the waterway and area surrounding it is worth protecting because of its uniqueness.

"It's unique for Essex County, and if nobody looks after it ... there'll be nothing left."

"This green water here just doesn't seem to go away — it just doesn't go away."

A recent Ministry of Natural Resources study revealed the area has rare plants found nowhere else in Canada, making it one of the province's richest natural areas. The study also showed the area is home to rare animals.



JULIUS LANGPETER stands next to Cedar Creek, which runs behind his Colchester South Township home



Report to Council

Department: Infrastructure Services

Division: Capital Works and Asset Management

Date: May 20, 2025

Prepared by: David McBeth, C.E.T.
Manager, Capital Works and Asset Management

Report Number: Capital Works and Asset Management-2025-16

Subject: Walnut Street Reconstruction

Number of Pages: 7

Recommendation(s)

That Capital Works and Asset Management-2025-16 entitled Walnut Street Reconstruction by David McBeth, Manager, Capital Work & Asset Management dated May 20, 2025 be received; and

That Council direct Administration to proceed with Option #1 as described within this report.

Purpose

As approved in the 2022 Capital Budget, Walnut Street South in Harrow is currently being designed for reconstruction to improve the road and watermains. Since this project is a Council driven project and considering the recent delegations to Council for vehicular movement and parking on Walnut Street South, Administration is seeking Council's direction on the design of the roadway.

Background and Discussion

As part of the 2022 budget, the engineering design RFP for Irwin Avenue in Essex and Walnut Street South in Harrow was posted and awarded to T.Y. Lin International Canada Inc. in August 2022.

The Irwin Avenue Reconstruction's design and construction were completed first and T.Y. Lin has been working on the engineering design for Walnut Street South since 2024, which also includes the reconstruction of Murdoch Street off Walnut Street South, as shown below.

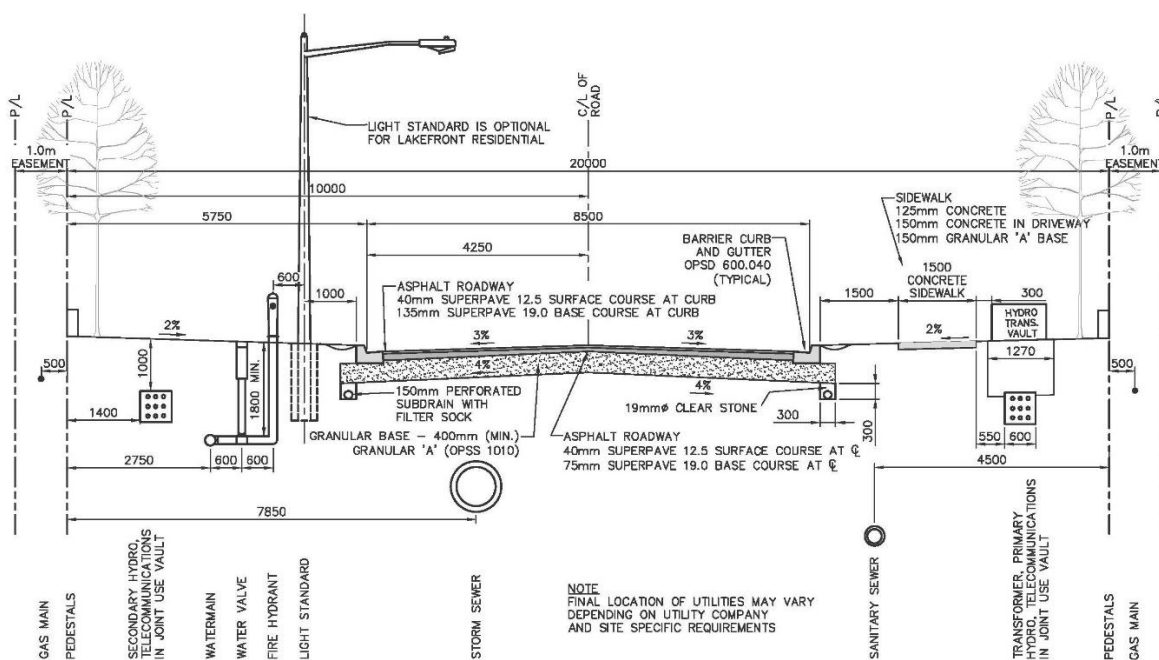


The expected work as part of this project includes full-depth road reconstruction with the additional new concrete curbs using the existing road width of 6.0m (Option #2). A new 200mm dia. watermain on both Walnut Street South and Murdoch Street, and a new 300mm dia. storm sewer on Murdoch Street are also proposed as part of this design. Both the existing sanitary and storm sewers on Walnut Street were flushed, filmed and inspected, and both assets are in good working condition, so those assets do not require replacement.

The sidewalk will also be replaced as part of this project, but the location of the sidewalk is not yet determined. The preferred option would be to have it on the west side of Arthur Street South, but in order for that to occur, the fence along the Harrow Fairgrounds would need to be pushed in 1.5m. The Town has been in contact with the Harrow Fairground Board, but no decision has been made to date. The reason for the required fencing shift is the Town currently has issues with winter control in this area and installing a wider sidewalk will only increase the existing problem. If the Harrow Fairground Board does not agree, then the sidewalk will likely only be installed on the east side of Arthur Street South.

Recently, concerns about the truck movement related to Sanford's Grocery Store and parking in this area south of County Road 20 have been brought forward to Council through several delegations.

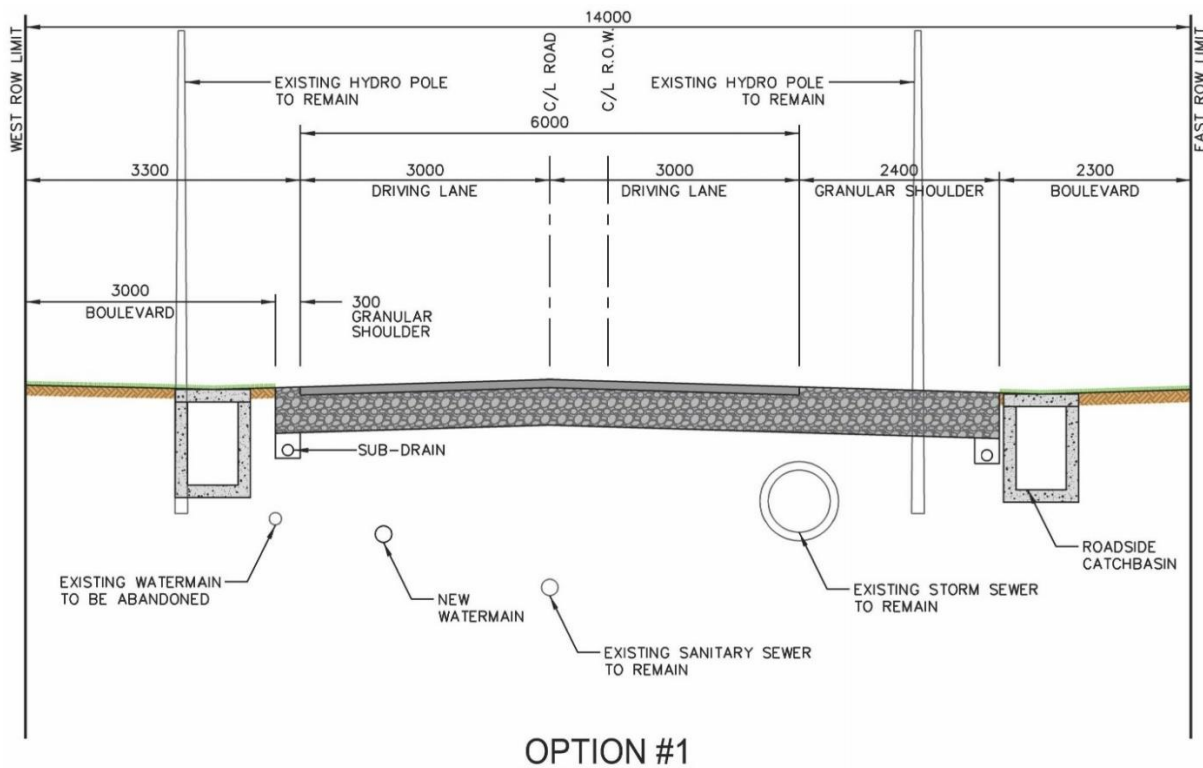
Since Walnut Street Reconstruction was a Council driven project, Administration is presenting Council with three (3) feasible road sections for Council's consideration. The Town's standard section is below for reference.



The options for Walnut Street are as follows.

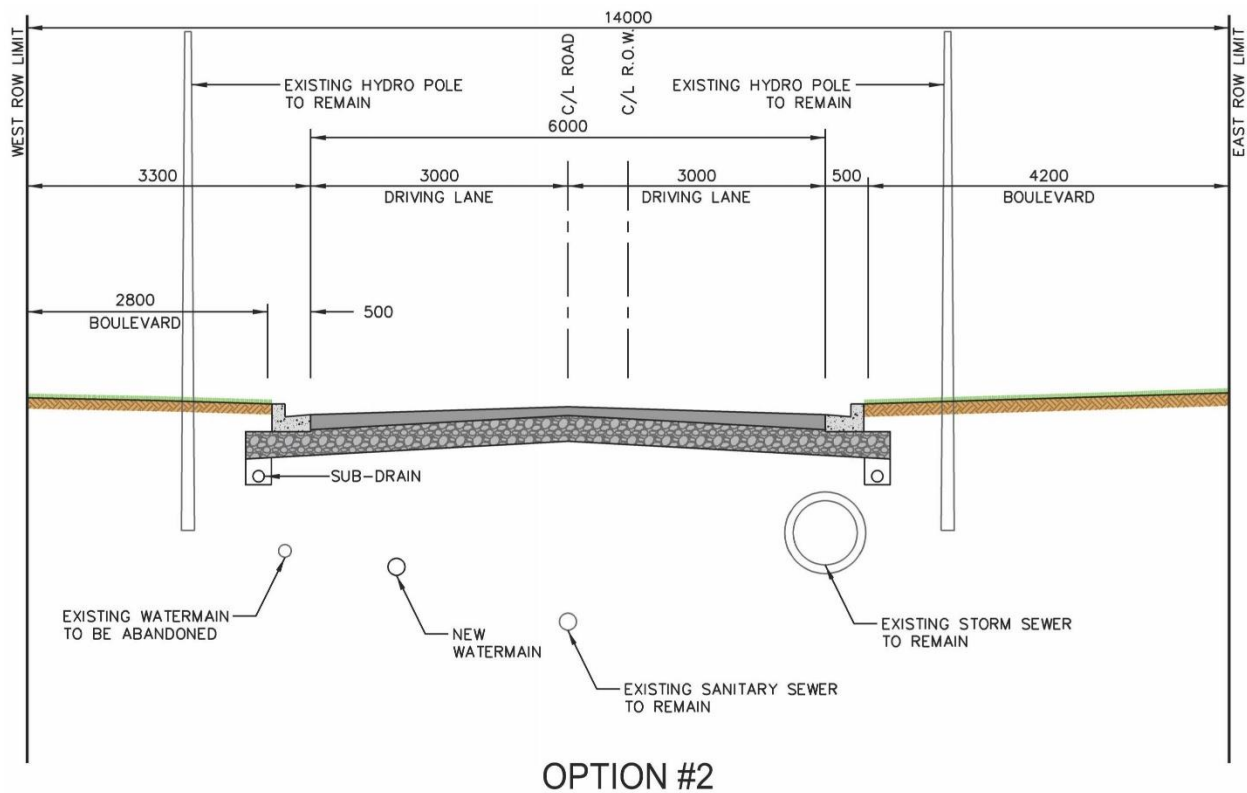
Option #1 – Keep a rural road section

The existing roadway for Walnut Street South is approximately 6.0m wide with no curbs. There are areas along the east side where there is a partial gravel shoulder that would permit parking, and cars could park on the east side in the grass section as well. Option #1 would be to keep a rural section with a 6.0m wide road with a consistent gravel shoulder of 2.4m on the east side to allow parking. There would be no parking on the west side of the road. Murdoch Street would also be reconstructed at 6.0m wide with 2.4m wide granular shoulder on each side to allow parking. Driveways would only be replaced where necessary based on grading or other design needs. Any driveway not to the Town standard would be addressed. The benefit of Option #1 would be the reduced cost due to elimination of a full-depth reconstruction, concrete curbs and driveway replacement. Option #1 would allow for this project to proceed in 2028 based on the current 5-year plan or even be moved forward by Council, as this project would mostly be watermain replacement and mill and pave asphalt project. The estimated project cost currently without the completion of detail design is \$2,400,000.



Option #2 – Update the road to an urban section with no parking

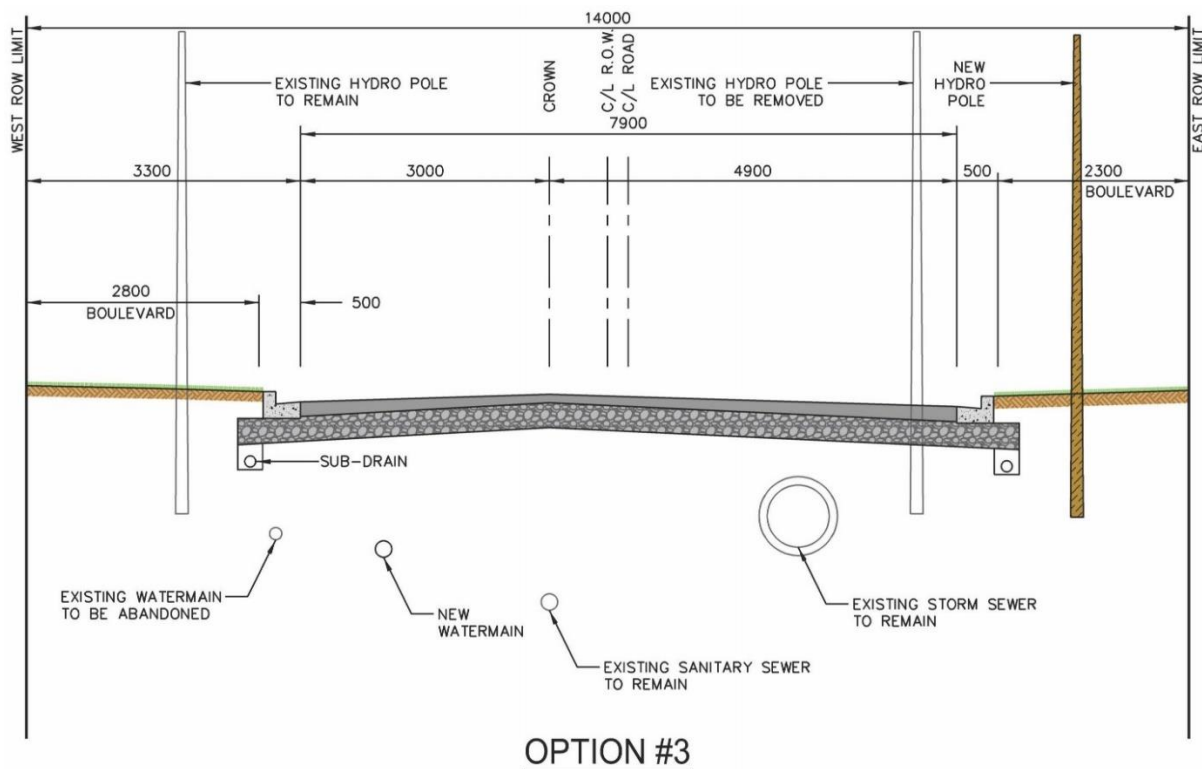
Under Option #2, Walnut and Murdoch Street would be upgraded to an urban section with curb and gutter on both sides of a 6.0m wide roadway. This option would improve stormwater management as the concrete curbs would collect and control stormwater better than the rural section, but there would be no parking or granular shoulder along either side of the road. The estimated project cost currently without the completion of detail design is \$2,800,000.



Option #3 – Update the road to an urban section with a parking lane

Under Option #3, Walnut Street would be upgraded to meet our current Development Standard Manual with a 7.9m wide road with curb and gutter on both sides. The parking lane would be the east most lane and this roadway would not have alternating parking. This section would require most of the existing hydro poles on the east side be relocated at a cost of roughly \$250,000, which equates to roughly 8% of the total project cost. This cross section would also

likely cost the Town more in design fees as hydro relocation works were not in the original scope of the project. Another benefit of this design would be that the existing storm sewer would not be located under or directly adjacent to the curb and gutter. For Murdoch Street, the same road section would apply, and the sidewalk would be situated on the north side of Murdoch Street. Parking on Murdoch Street would alternate monthly. The estimated project cost currently without the completion of detail design is \$3,200,000.



Based on the options presented, Infrastructure Services recommends Option #1.

Financial Impact.

The original budget for the Walnut Street Reconstruction engineering design was \$160,000. The engineering consultant, T.Y. Lin International Canada Inc. has spent \$47,833.65 including non-refundable HST to date. If Council wants to proceed with the engineering work discussed in this report, there is remaining budget to accommodate all options proposed. There will likely be a change order required for some design fees to facilitate the design changes based

on Options #1 or #3. Administration expects any change order to fall within the remaining portion of the \$160,000 budget, so there is no additional financial impact.

Consultations

Kevin Girard, Director, Infrastructure Services

Kate Giurissevich, Director, Corporate Services

Link to Strategic Priorities

- ☒ Embrace asset management best practices to build, maintain, and continuously improve our municipally owned infrastructure.
- ☐ Leverage our Town's competitive advantages to promote jobs and economic investment.
- ☐ Take care of our natural environment and strengthen the sense of belonging to everyone who makes Essex "home".
- ☐ Deliver friendly customer service in an efficient, effective, and transparent manner while providing an exceptional working environment for our employees.
- ☐ Build corporate-level and community-level climate resilience through community engagement and partnership and corporate objectives.

Report Approval Details

Document Title:	Walnut Street Reconstruction - Capital Works and Asset Management-2025-16.docx
Attachments:	
Final Approval Date:	May 13, 2025

This report and all of its attachments were approved and signed as outlined below:

A handwritten signature in black ink, appearing to read 'K. Girard', with a large loop at the end.

Kevin Girard, Director, Infrastructure Services - May 13, 2025 - 9:03 AM

A handwritten signature in black ink, appearing to read 'Kate Giurissevich', written in a cursive style.

Kate Giurissevich, Director, Corporate Services - May 13, 2025 - 3:10 PM

A handwritten signature in black ink, appearing to read 'Doug Sweet', with a long horizontal stroke at the end.

Doug Sweet, Chief Administrative Officer - May 13, 2025 - 3:22 PM



Report to Council

Department: Community Services
Division: Community Services
Date: June 16, 2025
Prepared by: Jake Morassut, Director, Community Services
Report Number: Community Services-2025-19
Subject: Special Event Notice – Essex Centre BIA – Tiny Tot Parade
Number of Pages: 3

Recommendation(s)

That Community Services-2025-19 entitled Special Event Notice – Essex Centre Business Improvement Association (BIA) - Tiny Tot Parade, prepared by Jake Morassut, Director, Community Services, dated June 16, 2025, be received, and

That Council approve closing Talbot Street North from Laird Avenue to Victoria Avenue on October 31, 2025, between 9:45 AM and 11:30 AM for the Essex Centre Tiny Tot Parade.

Purpose

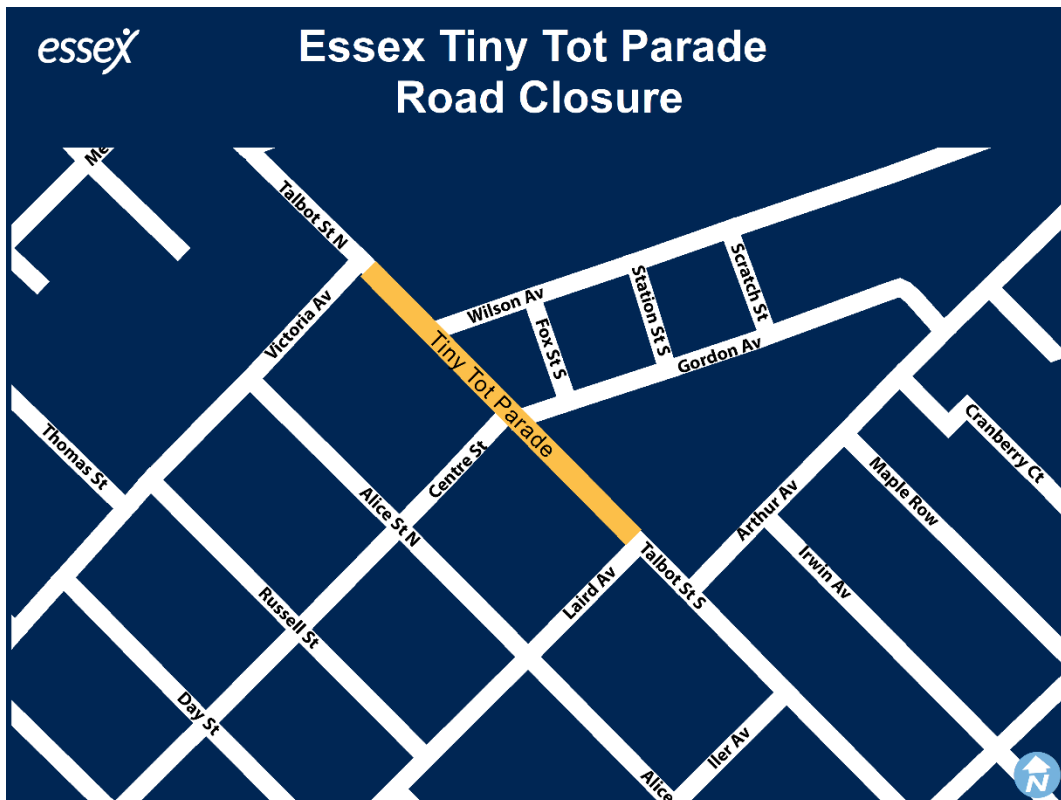
To obtain Council approval for a road closure during the Essex Centre BIA Tiny Tot Parade on October 31, 2025 from 9:45 AM to 11:30 AM.

Background and Discussion

Town Administration and the Special Events Resource Team (SERT) have reviewed the event and have no objection to any of the activities and recommend the closure Talbot Street North

from Laird Avenue to Victoria Avenue between 9:45 AM and 11:30 AM for the Essex Centre BIA Tiny Tot Parade.

Road Closure Route Map



Financial Impact

There is no financial impact.

Consultations

Special Event Resource Team

Link to Strategic Priorities

- ☐ Embrace asset management best practice to build, maintain, and continuously improve our municipally own infrastructure.
- ☐ **Leverage our Town's competitive advantages to promote jobs and economic investment.**
- ☒ Take care of our natural environment and strengthen the sense of belonging to everyone **who makes Essex "home"**.
- ☐ Deliver friendly customer service in an efficient, effective, and transparent manner while providing an exceptional working environment for our employees.
- ☒ Build corporate-level and community-level climate resilience through community engagement and partnership and corporate objectives.

Report Approval Details

Document Title:	Special Event Notice - Essex Centre BIA - Tiny Tot Parade - Community Services-2025-19.docx
Attachments:	
Final Approval Date:	Jun 9, 2025

This report and all of its attachments were approved and signed as outlined below:

A handwritten signature in black ink, reading "Kate Giurissevich". The signature is written in a cursive style with a large, stylized 'K' and 'G'.

Kate Giurissevich, Chief Administrative Officer - Jun 9, 2025 - 3:32 PM



Report to Council

Department: Development Services

Division: Planning

Date: July 7, 2025

Prepared by: Rita Jabbour, RPP, Manager, Planning Services

Report Number: Planning-2025-12

Subject: Assumption of Phases 1 and 5 of the Essex Town Centre Residential Subdivision (Ward 1)

Number of Pages: 4 including attachments

Recommendation(s)

That Planning Report Planning-2025-12 entitled Assumption of Phases 1 and 5 of the Essex Town Centre Residential Subdivision (Ward 1) prepared by Rita Jabbour, RPP, Manager, Planning Services dated July 7, 2025 be received, and

That By-law Number 2458, being a By-law to acquire and assume municipal works, infrastructure services, and lands for the purpose of dedication as a public highway, within Phases 1 and 5 of the Essex Town Centre Residential Subdivision (Ward 1), be read a first, second and a third time and finally passed on July 7, 2025.

Purpose

Council resolution through By-law is required to assume all roads, works, and services related to the Essex Town Centre Residential Subdivision in Ward 1.

Background and Discussion

Phase 1 and 5 of the Essex Town Centre (ETC) Residential Subdivision is a residential development located in the Primary Settlement Area of Essex Centre (Ward 1). It consists of nineteen (19) Single-Unit Dwellings, One-hundred and thirty-four (134) townhome dwelling units, and parkland. Phase 1 and 5 of the development is identified below in teal and blue, except for the stormwater management pond, in the phasing plan below:



The development received final approval from the Manager of Planning Services for the County of Essex in April 2006. All municipal services for Phases 1 and 5 have since been installed and building permits have been issued. The parkland as been graded, treated with topsoil, and seeded to the satisfaction of the Town of Essex. All remaining securities were released to the developer by Council resolution on June 16, 2025:

Moved by Councillor Matyi

Seconded by Councillor Garon

That Planning Report-2025-11 entitled Release of Securities for Phases 1 and 5 of the Essex Town Centre Residential Subdivision (Ward 1) prepared by Ruta Jabbour, RPP, Manager, Planning Services dated June 16, 2025 be received; and

That performance securities in the amount of \$1,596,249.75 be returned to the Developer.

“Carried”

All roads, underground infrastructure, curbs, sidewalks, base asphalt, and parkland may now be assumed by the Town through adoption of By-law number 2458. The assumption will not include the Stormwater Management Pond (SWM Pond) due to the need for further expansion of the SWM Pond once future phases are constructed, as well as the need to address existing soil contamination within the SWM Pond lands. Once future phases are constructed and the contaminated soil is addressed, the SWM Pond will be assumed by the Town.

Financial Impact

Financial impact from the assumption of services is an anticipated outcome. As the infrastructure will now be owned by the Municipality, any future maintenance work will be the financial responsibility of the Municipality and incorporated into future operating budgets along with the estimated new taxation revenue from the development.

Consultations

Joe Malandrucolo, Director, Legal & Legislative Services

Lori Chadwick, Director, Development Services

Kevin Girard, Director, Infrastructure Services

Jake Morassut, Director, Community Services

David McBeth, Manager, Capital Works and Assets

Link to Strategic Priorities

- ☒ Embrace asset management best practices to build, maintain, and continuously improve our municipally owned infrastructure.
- ☐ Leverage our Town's competitive advantages to promote jobs and economic investment.
- ☐ Take care of our natural environment and strengthen the sense of belonging to everyone who makes Essex "home".
- ☐ Deliver friendly customer service in an efficient, effective, and transparent manner while providing an exceptional working environment for our employees.
- ☐ Build corporate-level and community-level climate resilience through community engagement and partnership and corporate objectives.

Report Approval Details

Document Title:	Assumption of Phase 1 and 5 of the Essex Town Centre Residential Subdivision - Planning-2025-12.docx
Attachments:	- 12M545.pdf - By-Law 2458.pdf
Final Approval Date:	Jul 2, 2025

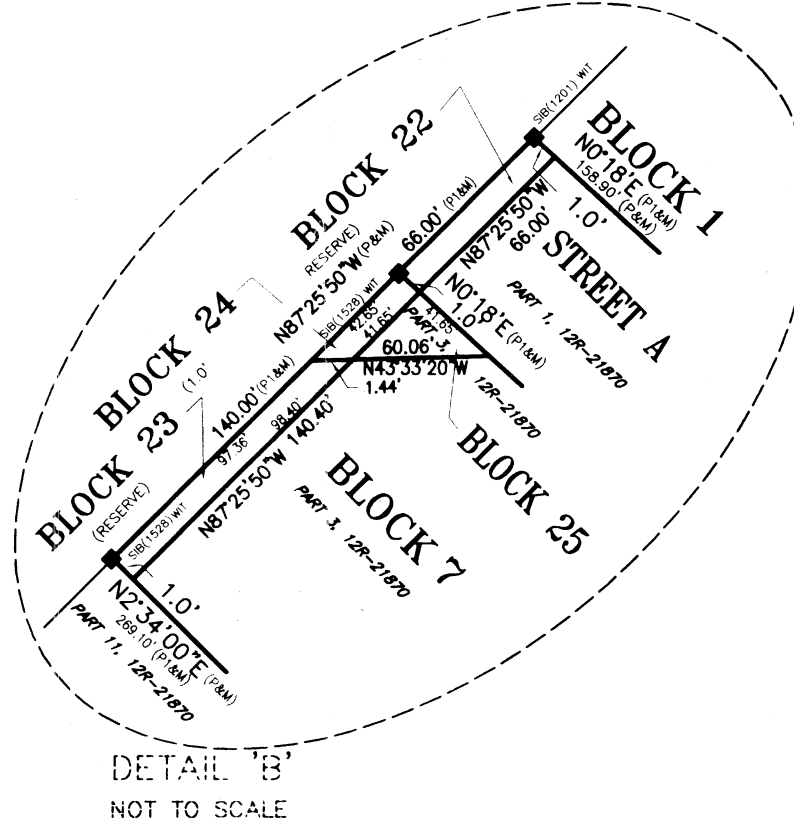
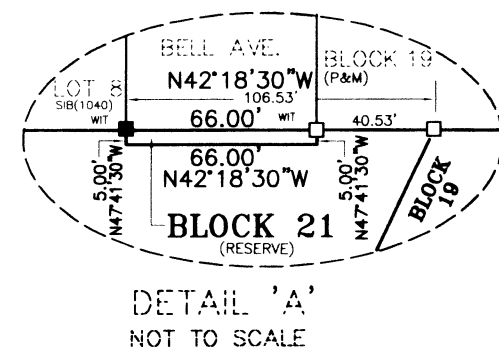
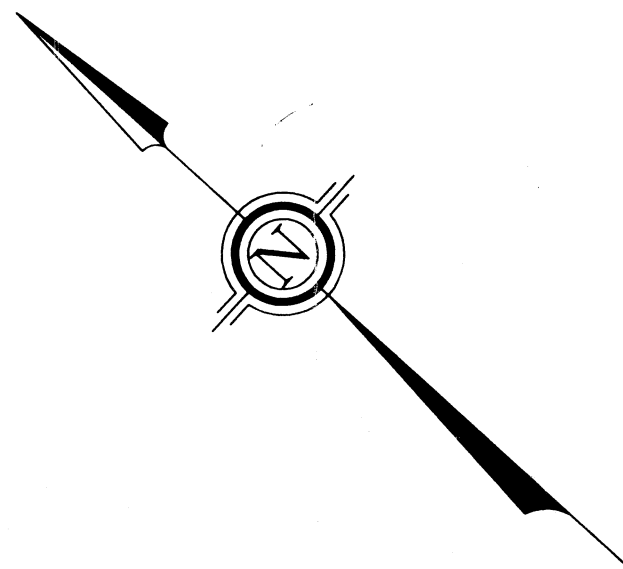
This report and all of its attachments were approved and signed as outlined below:



Lori Chadwick, Director, Development Services - Jun 27, 2025 - 1:01 PM

No Signature - Task assigned to Kate Giurissevich, Chief Administrative Officer was completed by delegate Joseph Malandrucolo, Director, Legal and Legislative Services/Clerk

Kate Giurissevich, Chief Administrative Officer - Jul 2, 2025 - 2:17 PM



NOTE: STREETS A, C, AND E AND BLOCKS 7 AND 8 ARE SUBJECT TO EASEMENT OVER PARTS 1 TO 7 (INCLUSIVE), PARTS 15, 16, 19 AND 21 PLAN 12R-21870 AS SET OUT IN INSTRUMENT CE79637
BLOCK 8 SUBJECT TO EASEMENT OVER PART 9, PLAN 12R-21183 AS SET OUT IN INSTRUMENTS CE79637 AND CE119430

APPROVED UNDER SECTION 51 (58) OF THE PLANNING ACT, RSO 1990, THIS 17th DAY OF OCTOBER 2006
ON BEHALF OF THE CORPORATION OF THE TOWN OF ESSEX

William J. King
Manager, Planning Services
County of Essex

PLAN 12M- 545
I CERTIFY THAT THIS PLAN IS REGISTERED IN THE LAND REGISTRY OFFICE FOR THE LAND TITLES DIVISION OF ESSEX (12) AT 9:32 O'CLOCK ON THE 14th DAY OF NOVEMBER 2006 AND ENTERED IN P.I.N. 75227 0211
AND REQUIRED CONSENTS AND AFFIDAVITS ARE REGISTERED AS PLAN DOCUMENT No. CE246570

JOANNE BAYLIS
ASSISTANT DEPUTY LAND REGISTRAR

THIS PLAN COMPRISES PART OF THE LANDS DESCRIBED BY P.I.N. 75227-0211

PLAN OF SUBDIVISION
OF
PART OF LOTS 284 AND 285
CONCESSION SOUTH OF TALBOT ROAD
IN THE GEOGRAPHIC TOWNSHIP OF COLCHESTER NORTH
TOWN OF ESSEX
COUNTY OF ESSEX, ONTARIO
CLARKE SURVEYORS INCORPORATED - 2006
SCALE : 1" = 200'

0 100.0' 200.0' 400.0' 600.0' 800.0' FEET

"IMPERIAL" DISTANCES SHOWN ON THIS PLAN ARE IN FEET AND CAN BE CONVERTED TO METRES BY MULTIPLYING BY 0.3048

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:
1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE THEREUNDER.
2. THE SURVEY WAS COMPLETED ON THE 08 DAY OF AUGUST, 2006

ROSS A. CLARKE
ONTARIO LAND SURVEYOR
for: CLARKE SURVEYORS INCORPORATED

OWNER'S CERTIFICATE -

THIS IS TO CERTIFY THAT:
1. BLOCKS 1 to 20 (inclusive), THE STREETS, NAMELY STREET A, STREET B, STREET C, STREET E, STREET F, STREET G, STREET H, AND STREET I, AND THE RESERVES NAMELY BLOCKS 21, 22 AND 23 HAVE BEEN LAID OUT IN THE ACCORDANCE WITH OUR INSTRUCTIONS.
2. THE STREETS ARE HEREBY DEDICATED TO THE CORPORATION OF THE TOWN OF ESSEX AS PUBLIC HIGHWAYS.
DATE 9TH DAY OF AUGUST, 2006

ESSEX 143 JOINT VENTURE LTD.

WITNESS
DAVID A. MADDY
PRESIDENT
"I HAVE THE AUTHORITY TO BIND THE CORPORATION"

BEARING REFERENCE

BEARINGS ARE ASTROMONIC AND ARE REFERRED TO THE NORTHERN LIMIT OF PART 1, PLAN 12R-21183 SHOWN AS N73°13'55"E ON SAID PLAN.

NOTES

- DENOTES SURVEY MONUMENT FOUND
- DENOTES SURVEY MONUMENT SET AND MARKED 1201
- SSIB DENOTES STANDARD IRON BAR
- SSIB DENOTES SHORT STANDARD IRON BAR
- IB DENOTES IRON BAR
- RIB DENOTES ROUND IRON BAR
- CC DENOTES COT CROSS
- (OU) DENOTES ORIGIN UNKNOWN
- WIT. DENOTES WITNESS MONUMENT
- S/T DENOTES SUBJECT TO
- (1201) DENOTES ROSS A. CLARKE, O.L.S.
- (S/P) DENOTES SET BY PROPORTION
- (S) DENOTES SET
- (M) DENOTES MEASURED
- 1 DENOTES PERPENDICULAR DISTANCE
- (NTS) DENOTES NOT TO SCALE
- (P) DENOTES PLAN 12R-21183
- (P1) DENOTES PLAN 12R-21870

NOTE: ALL PLANTED BARS ARE SSIB'S UNLESS OTHERWISE NOTED
CAD DATE: 16/OCT/2006 4:09PM CAD FILE: 32972-09.DWG

CLARKE SURVEYORS INCORPORATED
www.clarkesurveyors.com
Established 1970

Ontario Land Surveyors
Consulting Surveyors
640 Victoria Avenue
Windsor, Ontario
N9A 4N2
Ph: (519) 258-4166
Fax: (519) 258-3874

ASSOCIATE COMPANY
MACKAY MACKAY & PETERS
L I M I T E D
Established 1908
BURLINGTON AND HAMILTON
ONTARIO

DRAWN BY: JS/AC/S.J.P.
CHECKED BY: KRB
JOB NO.: 32972-09
FILE: L-COLN.-S.T.R.-284
PLAN FILE: 1H-445

The Corporation of the Town of Essex
By-Law Number 2458
Being a By-Law to acquire and assume lands
within Phases 1 and 5 of the Essex Town
Centre Residential Subdivision for the
Purpose of Dedication as a Public Highway

WHEREAS the Municipal Act, 2001, authorizes a municipality to pass by-laws regarding highways;

AND WHEREAS pursuant to By-Law Number 2458 the Corporation of the Town of Essex entered into certain Subdivision Agreement for the development of the lands described therein on Registered Plan 12M-545 and known as the Essex Town Centre Residential Subdivision;

AND WHEREAS pursuant to the Subdivision Agreement the Town upon acceptance thereof shall assume the roads, works and services relating to the Essex Town Centre Residential Subdivision and such roads, works and services shall be conveyed to and assumed by the Town upon acceptance and as applicable dedicated as a public highway;

AND WHEREAS the Town is now satisfied that the Developer has now fulfilled the conditions of the Subdivision Agreement to now qualify for the assumption of the roads, works and services related therein under the jurisdiction of the Town of Essex;

NOW THEREFORE be it resolved that the Council of the Corporation of the Town of Essex enacts as follows:

1. **That** the Corporation of the Town of Essex is hereby authorized to acquire and assume the roads, works and services under the jurisdiction of the Town on the lands described as Part of Streets A, B, C, E and F and Block 20 on 12M-545 for Phases 1 and 5 of the Essex Town Centre Residential Subdivision, as further described in Schedule 1, and to further dedicate the Streets for the purposes of use as a public highway.
2. **That** the Mayor and the Town Clerk are hereby authorized to execute, on behalf of the Town of Essex, any partial releases of the Subdivision Agreement, if applicable for each of the lots comprising Part of Streets A, B, C, E and F and Block 20 on 12M-545 within Phases 1 and 5 of the development.
3. **That** this By-Law shall come into full force and effect upon the final passing thereof.

Read a first, a second and a third time and finally adopted on July 7, 2025.

Mayor

Clerk

Schedule 1—
Description of Phase and 5 Lands





Report to Council

Department: Community Services
Division: Community Services
Date: July 7, 2025
Prepared by: Jake Morassut, Director of Community Services
Report Number: Community Services-2025-22
Subject: Special Events Resource Team (SERT) Update – July 2025
Number of Pages: 4

Recommendation(s)

That Community Services-2025-22 entitled Special Event Resources Team (SERT) Update – July 2025 prepared by Jake Morassut, Director, Community Services, dated July 7, 2025, be received.

Purpose

To update Council on a regular basis of the events and requests that have been reviewed by the Town of Essex Special Events Resource Team (SERT).

Background and Discussion

The Department of Community Services in April 2014 established an internal administration group called the Special Events Resource Team to review special event requests on Town of Essex property. The Special Events Resource Team consists of Town of Essex staff from several departments as well as outside agencies to assist groups in the initial planning stages of their events.

Financial Impact

There is no financial cost to the Corporation for the approved events from the Special Events Resource Team.

Consultations

Special Event Resource Team

Link to Strategic Priorities

- ☐ Embrace asset management best practices to build, maintain, and continuously improve our municipally owned infrastructure.
- ☐ **Leverage our Town's competitive** advantages to promote jobs and economic investment.
- ☐ Take care of our natural environment and strengthen the sense of belonging to everyone **who makes Essex "home"**.
- ☒ Deliver friendly customer service in an efficient, effective, and transparent manner while providing an exceptional working environment for our employees.
- ☐ Build corporate-level and community-level climate resilience through community engagement and partnership and corporate objectives.

Report Approval Details

Document Title:	Special Events Resource Team (SERT) Update - July 2025 - Community Services-2025-22.docx
Attachments:	- SERT Update_July 2025 ii.pdf
Final Approval Date:	Jul 2, 2025

This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to Kate Giurissevich, Chief Administrative Officer was completed by delegate Joseph Malandrucolo, Director, Legal and Legislative Services/Clerk

Kate Giurissevich, Chief Administrative Officer - Jul 2, 2025 - 2:19 PM

Event	Date(s)	Location	Special Notes
Harrow Rotary Canada Day Event	July 1, 2025	Harrow Fairgrounds	Fireworks
Essex Fun Fest	July 3 to 6, 2025	Essex Centre Sports Complex	Road Closure and Special Occasion Permit
Essex Fun Fest 5K	July 6, 2025	Sadlers Nature Park	
Ontario Purple Martin Association (OMPA) Purple Martin Festival	July 12, 2025	Colchester Schoolhouse	
Colchester Village Market	July 19, 2025	Colchester Schoolhouse	
Pedals and Passport Cycling Event	August 2, 2025	Colchester and Area	
Essex County Steam and Gas Engine Show/Parade	August 9, 2025	McGregor Community Centre to Co-An Park	Road Closure w/ OPP request
Our Lady of Fatima Procession	August 10, 2025	Munger Street W.	Road Closure
Colchester Village Market	August 16, 2025	Colchester Schoolhouse	
Essex Centre StreetFest	August 16, 2025	Essex Main Street / Heritage Gardens	Road Closure
On a Mission, For The Mission	August 24, 2025	Sydenham Street / County Rd. 50 W.	Road Closure
Harrow Fair	Aug 29 -Sept 1, 2025	Harrow Fairgrounds	Road Closure
Ronald's House of Champions Hockey Tournament	September 4 to 7, 2025	Essex Centre Sports Complex	
ChildCan Flag Raising	September 5, 2025	Essex Municipal Office	
Belle River Minor Hockey Preseason Challenge	September 19-20, 2025	Essex Centre Sports Complex	
Colchester Villiage Market	September 20, 2025	Colchester Schoolhouse	
Harrow Kinsmen WiggleFest	September 20, 2025	Colchester Park	Special Occasion Permit
Do it for Dad 5K	September 21, 2025	Dunn Road	
Harrow Open Streets	September 26, 2025	Downtown Harrow	Road Closure
Essex BIA Soap Box Derby	September 27, 2025 (Rain 28)	Essex Downtown Centre	Road Closure
WETRA Motorcycle Ride	September 28, 2025	Sydenham Street / County Rd. 50 W.	Road Closure
Daisy and Co. 5K Steps for a Cure	September 28, 2025	Downtown Harrow	Road Closure
Truth and Reconciliation Flag Raising	September 30, 2025	Town Hall	
Miles for Max	October 4, 2025	ECSC Pkg Lot and Downtown Essex Sidewalks	Parking lot closure
Essex Centre StreetFest	October 11, 2025	Essex Main Street / Heritage Gardens	Road Closure
Hocktoberfest	October 17-19, 2025	Essex Centre Sports Complex	
Essex BIA Tiny Tot Parade	October 31, 2025	Downtown Essex	Road Closure w/ OPP request
Pumkin Parade	November 1, 2025	Harrow Participark and Essex Sadler's Park & Nature Trail	
Remembrance Day Ceremony	November 11, 2025	Veterans Memorial Park	Road Closure w/ OPP request
Remembrance Day Ceremony	November 11, 2025	Essex Centre Cenotaph	Road Closure w/ OPP request

Event	Date(s)	Location	Special Notes
Essex Santa Clause Parade/Santa's Village	December 13, 2025	Essex Centre Downtown & Heritage Gardens	Road Closure w/ OPP request
Hockey for Hospice Tournament	December 27 to 29, 2025	Essex Centre Sports Complex	
EMHS Family Day Classic	February 13-15, 2026	Essex Centre Sports Complex	
Skate Harrow	March 7, 2026	Harrow & Colchester South Community Centre	
EMHS Day of Champs	March 7-8, 2026	Essex Centre Sports Complex	
Alliance U13 Championship	March 27-29, 2026	Essex Centre Sports Complex	
Rosco Tournament	April 10-11, 2026	Harrow & Colchester South Community Centre	
Stanley's 3 on 3	April 10-12, 2026	Essex Centre Sports Complex	



Report to Council

Department: Community Services

Division: Parks and Facilities

Date: July 7, 2025

Prepared by: Rodney Klie Manager, Parks and Facilities

Report Number: Parks and Facilities-2025-05

Subject: Supply and Install Generator at Harrow Arena – Tender Results and Grant Funding

Number of Pages: 3

Recommendation(s)

That Parks and Facilities-2025-05 entitled Supply and Install Generator at Harrow Arena - Tender Results and Grant Funding prepared by Rodney Klie Manager, Parks and Facilities dated July 7, 2025, be received, and

That Council **award** the supply and install generator at the Harrow and Colchester South Community Centre ("Harrow Arena") (CS-25-0021) to Anchor Hydro in the amount of \$146,784.73, including non-refundable Harmonized Sales Tax.

That Council **receive** for information that the Town of Essex was awarded grant funding from "Federation of Canadian Municipalities" **in the amount of \$97,300.00** towards project CS-25-0021.

Purpose

In accordance with the Town's Procurement By-Law Number 2437, a Request for Tender (RFT) was issued for Supply and Install Generator at Harrow Arena. Since the project cost estimate

included in the successful proponent's tender exceeded \$120,000.00, Council must approve this tender in accordance with the Town's Procurement By-Law.

Background and Discussion

In 2023 the Town of Essex endured several natural disasters and extreme weather events, such as ice storms, tornadoes, and floods. In response to these events, and to help the residents in our community, the Town opened Emergency Relief Shelters at both the Essex Center Sports Complex and The Harrow and Colchester South Community Centre. During one of these events, power was lost to the facilities and the shelters had to be closed. After reviewing this situation, Council asked administration to investigate options for the installation of back-up generators at the Town's arena facilities. The estimates to have the entire facility connected to the generator was extremely high, so administration investigated options to ease the financial impact on the taxpayers. Administration worked with electrical contractors and engineers to develop a design that will power the essential portions of the facility if the Emergency Relief Shelters were opened; this greatly reduced the financial cost of the project.

The Town of Essex administration applied for the Green Municipal Fund Grant through the Federation of Canadian Municipalities and was successful in receiving \$97,300.

A Request for Tender following the guidelines as set out in the Town's Procurement By-Law Number 2437 for the Supply and Install Generator at Harrow Arena was posted on the Town's website, and closed on June 11, 2025, at 3:00:00 PM.

Seven (7) tenders were received, and reviewed for arithmetic errors, completeness, legibility, revisions, and irregularities. There were no apparent unbalanced prices in the Schedule of Items and Prices. The results of the submitted tender prices, including the base bid, are noted in Table below:

Name of Tenderer	Total Tender Price (Including HST)
EEL Line Corporation	\$259,900.00
Orak Construction Inc. / Orak Stucco Ltd.	\$192,670.65
Vollmer Inc	\$225,774.00
Anchor Hydro	\$154,632.59
Power Serve Inc	\$169,217.50
ANET Fiber Tech Inc.	\$223,740.00
Honey Electric Ltd.	\$234,788.18

Anchor Hydro was the lowest compliant bidder, meeting all the technical requirements outlined in the tender at an amount of \$154, 632.59 (including refundable and non-refundable HST). They also offered an optional upgrade to a 48-hour fuel tank at a cost of \$7,533.29 (including non-refundable tax). Even with the inclusion of this upgrade, Anchor Hydro remains the lowest bidder. The total tender price with the upgrade (discounted to account for refundable tax) is \$146,784.73, remaining within budget.

Financial Impact

There is no financial impact as this capital project for the Supply and Install Generator at Harrow Arena (CS-25-0021) falls within the approved budget of \$160,780.80.

Consultations

Link to Strategic Priorities

- ☒ Embrace asset management best practices to build, maintain, and continuously improve our municipally owned infrastructure.
- ☐ **Leverage our Town's competitive advantages to promote jobs and economic investment.**
- ☐ Take care of our natural environment and strengthen the sense of belonging to everyone **who makes Essex "home"**.
- ☐ Deliver friendly customer service in an efficient, effective, and transparent manner while providing an exceptional working environment for our employees.
- ☐ Build corporate-level and community-level climate resilience through community engagement and partnership and corporate objectives.

Report Approval Details

Document Title:	Supply and Install Generator at Harrow Arena - Tender Results and Grant Funding - Parks and Facilities-2025-05.docx
Attachments:	
Final Approval Date:	Jul 2, 2025

This report and all of its attachments were approved and signed as outlined below:

A handwritten signature in black ink, appearing to read 'J. Morassut', is shown on a light blue background.

Jake Morassut, Director, Community Services - Jun 30, 2025 - 1:42 PM

No Signature - Task assigned to Kate Giurissevich, Chief Administrative Officer was completed by delegate Joseph Malandrucolo, Director, Legal and Legislative Services/Clerk

Kate Giurissevich, Chief Administrative Officer - Jul 2, 2025 - 4:08 PM



Essex County Council, Regular Meeting Minutes

Wednesday, June 4, 2025

6:00 PM

Council Chambers, 2nd Floor

360 Fairview Avenue West

Essex, Ontario N8M 1Y6

<https://video.isilive.ca/countyofessex/live.html>

Council: Joe Bachetti, Deputy Warden
Tracey Bailey, Councillor
Sherry Bondy, Councillor
Kimberly DeYong, Councillor
Chris Gibb, Councillor
Hilda MacDonald, Warden
Gary McNamara, Councillor
Crystal Meloche, Councillor
Michael Prue, Councillor
Dennis Rogers, Councillor
Rob Shepley, Councillor
Larry Verbeke, Councillor
Kirk Walstedt, Councillor
Mark Carrick, Councillor, (Alternate Member)

Absent: Michael Akpata, Councillor

Administration: Allan Botham, Director, Infrastructure & Planning Services
Katherine Hebert, County Clerk
Justin Lammers, Chief, Essex-Windsor EMS
Darrel Laurendeau, Director, Information Technology
Kyla Pritiko, Director, Human Resources
Melissa Ryan, Director, Financial Services / Treasurer
David Sundin, Director, Legislative and Legal Services / County Solicitor
Crystal Sylvestre, Manager, Records and Accessibility / Deputy Clerk
Sandra Zwiers, Chief Administrative Officer

1. Closed Meeting and Special Meeting

A Closed Meeting was held at 4:00 PM and a Special Meeting was held at 5:00PM on June 4, 2025 to consider Official Plan Amendment #8 - 720-730 Mersea Road 8, Municipality of Leamington.

2. Moment of Reflection

3. Singing of 'O Canada'

4. Land Acknowledgement Statement

We acknowledge the land on which the County of Essex is located is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, Odawa and Potawatomie Peoples.

We specifically recognize Caldwell First Nation and other First Nations which have provided significant historical and contemporary contributions to this region.

We also value the contributions of all Original Peoples of Turtle Island, who have been living and working on this land from time immemorial.

5. Recording of Attendance

Warden MacDonald and other members of County Council attended the meeting at the County of Essex Administration Building, Council Chambers, with the exception of Sherry Bondy who attended from a remote location.

Michael Akpata was absent. Mark Carrick attended as the Alternate Member for the Town of LaSalle.

6. County Warden's Welcome and Remarks

Warden MacDonald welcomed everyone to the meeting noting that June is Pride Month. The Warden the public to attend special activities planned at each of the County of Essex member municipalities to celebrate their unique features and communities.

7. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest raised.

8. Adoption of Regular Meeting Minutes

Sherry Bondy, Councillor joined the meeting at 6:00 pm.

167-2025

Moved By Rob Shepley

Seconded By Gary McNamara

That the minutes of the May 21, 2025 Regular Meeting of Essex County Council be adopted as presented.

Carried

9. Delegations and Presentations

9.1 Tourism Windsor-Essex Pelee Island (TWEPI)

Gordon Orr, Chief Executive Officer and Jason Toner, Vice President of Marketing & Communications, Tourism Windsor-Essex Pelee Island, provided a presentation regarding the current and upcoming attractions and activities for the Essex-Windsor region and the 2025 [Official Visitor's Guide](#).

The TWEPI Annual Report was highlighted including statistics surrounding financial impacts that tourism provides to the region. It was further outlined the ways with which TWEPI offers expertise and support to the local tourism industry.

10. Communications

10.1 Correspondence

168-2025

Moved By Larry Verbeke

Seconded By Chris Gibb

That the correspondence listed on the Regular Agenda for June 4, 2025, be received and any noted action approved.

Carried

10.1.1 Association of Municipalities of Ontario (AMO)

- [AMO Watchfile Newsletter](#)
- [AMO Policy Update – OPP Billing Review, Strong Mayor Powers Training, Bill 6 Advocacy, New Federal Minister of Housing & Infrastructure, New Ontario TCIP Program](#)
- [AMO Policy Update - Bills 5 and 2](#) - Unleash our economy by protecting communities - [AMO Submission to the Standing Committee on the Interior](#)
- [Provincial Budget Priorities](#)
- [AMO Calendar - Education Events](#)

10.1.2 Town of Amherstburg

May 27, 2025 - Letter to County of Essex RE Future Funding Consideration - Fit-up Costs for New Amherstburg Library Branch

10.1.3 Enabling a Municipal Response to Tariffs

- Bruce County
- Grey Highlands

10.1.4 Western Ontario Wardens' Caucus (WOWC)

- [May 2025 Newsletter](#)

10.2 Resolutions

10.2.1 Town of LaSalle

February 4, 2025 (Received on May 23, 2025)
correspondence and resolution RE [Northern Health Travel Grant Program](#) expansion to Windsor-Essex County

169-2025

Moved By Crystal Meloche

Seconded By Mark Carrick

That Essex County Council Receive and File the
correspondence from the Town of LaSalle, dated February 4,
2025; and,

Provide a letter of support to the Ministry of Health,
Association of Municipalities of Ontario (AMO) and all Local
MPPs.

Carried

11. Consent Agenda

170-2025

Moved By Kirk Walstedt

Seconded By Rob Shepley

That the recommendation in the Administrative Report listed as item 11.1
on the Consent Agenda for June 4, 2025, be approved.

In Favour (14): Joe Bachetti, Tracey Bailey, Sherry Bondy, Kimberly
DeYong, Chris Gibb, Hilda MacDonald, Gary McNamara, Crystal Meloche,
Michael Prue, Dennis Rogers, Rob Shepley, Larry Verbeke, Kirk Walstedt,
and Mark Carrick

Carried

11.1 Summary of Outstanding Reports - June 4, 2025

Report number 2025-0604-LLS-026-KH Summary of Outstanding Reports, dated June 4, 2025 from Katherine Hebert, County Clerk.

12. Reports and Questions

12.1 Affordable Housing Strategy Update and Housing Needs Assessment Presentation

Report number 2025-0604-LLS-R27-DMS, Affordable Housing Strategy Update and Housing Needs Assessment Presentation, dated June 4, 2025 from David Sundin, Director, Legislative and Legal Services/County Solicitor

David Sundin provided a status update regarding the Regional Affordable Housing Strategy (RAHS) and Housing Needs Assessment (HNA) report, and introduced the consultants who worked on the project analysis and report.

The following consultants were in attendance for the report presentation:

- Larry Silani, Partner, Miller Silani Inc
- Ed Starr, Partner, SHS Incorporated
- Matt Pipe, Manager, Housing Policy and Research, SHS Incorporated
- Bahar Shadpour, Senior Manager, Housing Policy and Research, SHS Incorporated.

As part of the RAHS, SHS Consulting Inc. has developed the County specific HNA.

SHS Consulting Inc. provided a detailed review of the ongoing project and reports. It was noted that several Federal funding opportunities are contingent on the applicant municipality having a strategy in place. These are quantitative and qualitative tools to help understand the housing pressures in the County of Essex, and will aid in guiding strategic investment to address Demand, Supply, and Affordability of housing in the region, in relation to current and future population growth projections, income, and housing needs.

Discussion took place with regard to the statistics and trends as well as with the consultation process in general. It was noted that a

strategy and policy are critical components to addressing the needs of the region. It was further noted that a public awareness campaign is needed, regarding affordable housing options and initiatives so that the community has a better understanding of the housing needs in the region.171

171-2025

Moved By Gary McNamara

Seconded By Rob Shepley

That Essex County Council receive Report Number 2025-0604-LLS-R27-DMS, Regional Affordable Housing Strategy Update and Housing Needs Assessment as information and approve the Housing Needs Assessment appended to this Report.

In Favour (14): Joe Bachetti, Tracey Bailey, Sherry Bondy, Kimberly DeYong, Chris Gibb, Hilda MacDonald, Gary McNamara, Crystal Meloche, Michael Prue, Dennis Rogers, Rob Shepley, Larry Verbeke, Kirk Walstedt, and Mark Carrick

Carried

12.2 Essex County, Chatham-Kent Boundary Agreement

Report number 2025-0406-IPS-R12-AB, Essex County, Chatham-Kent Boundary Agreement, dated June 4, 2025 from Allan Botham, Director, Infrastructure and Planning Services

Allan Botham provided Council with information regarding the updated boundary agreement between the County of Essex and the Municipality of Chatham-Kent. The agreement refers to Road 1 that divides the two municipalities along the eastern border of the County of Essex.

It was further explained that the previous agreement under By-law 07-2000, requires several updates which includes changing the names of the municipalities to properly reflect post amalgamation nomenclature as well as other minor changes.

172-2025

Moved By Crystal Meloche

Seconded By Chris Gibb

That Essex County Council receive Report Number 2025-0604-IPS-R12-AB, Essex County Chatham-Kent Boundary Agreement as information and authorize the Warden and the Clerk to execute the Boundary Agreement on behalf of the County.

In Favour (14): Joe Bachetti, Tracey Bailey, Sherry Bondy, Kimberly DeYong, Chris Gibb, Hilda MacDonald, Gary McNamara, Crystal Meloche, Michael Prue, Dennis Rogers, Rob Shepley, Larry Verbeke, Kirk Walstedt, and Mark Carrick

Carried

12.3 Transfer of a Portion of County Road 42 to the City of Windsor

Report number 2025-0604-LLS-R28-DMS, Transfer of a Portion of County Road 42 to the City of Windsor, dated June 4, 2025 from David Sundin, Director, Legislative and Legal Services/County Solicitor

David Sundin provided Council with the background on the segment of County Road 42 ownership and explained that the transfer of that portion of roadway was an administrative oversight that should have been adjusted in 2003 following a municipal boundary adjustment. Both the City and County have managed their portions of the roadway in every aspect of operations correctly since the boundary adjustment took place, and it is only administratively where the change was inconsistent.

173-2025

Moved By Kimberly DeYong

Seconded By Chris Gibb

That Essex County Council receive Report Number 2025-0604-LLS-R28-DMS, Transfer of a Portion of County Road 42 to the City of Windsor as information; and,

That Council approve the transfer of the Roadway to the City of Windsor, and authorize the Warden and the Clerk to execute such documents as may be required to effect said transfer.

In Favour (14): Joe Bachetti, Tracey Bailey, Sherry Bondy, Kimberly DeYong, Chris Gibb, Hilda MacDonald, Gary McNamara, Crystal Meloche, Michael Prue, Dennis Rogers, Rob Shepley, Larry Verbeke, Kirk Walstedt, and Mark Carrick

Carried

13. Unfinished Business

There was no Unfinished Business for June 4, 2025.

14. New Business

14.1 Public Reporting of Closed and Special Meetings

A Closed Meeting of Essex County Council was held at 4:00 p.m., pursuant to Section 239 (2) (a), (b), (c), (f) and (k) of the Municipal Act, 2001, as amended.

Council received information related to report number 2025-0604-LLS-R24-DMS and Council provided Administration with direction with regard to report 2025-0604-LLS-R29-DMS.

The Closed Meeting adjourned at 4:56 PM.

Following the Closed Meeting, County Council convened for a Special Meeting pertaining to Official Plan Amendment - File Number OPA-08 pertaining to property under the municipal address of 720-730 Mersea Road 8 in the Municipality of Leamington.

The Special Meeting adjourned at 5:15 PM.

14.2 Hiring a Consultant for County Road Rationalization Study

On May 7, 2025, Crystal Meloche brought forward the following Notice of Motion:

Moved By Crystal Meloche

Seconded By Mark Carrick

Now therefore it be resolved that, the Council of the County of Essex authorize the hiring of a qualified, independent consultant to conduct a comprehensive road rationalization study that will assess the current county road system, define appropriate classification criteria, provide funding recommendations, and propose a future road network plan for the County;

And be it further resolved that, the study include a full evaluation of current road classifications, funding mechanisms, and future transportation needs, with the goal of ensuring that the County's road system is efficient, sustainable, and aligned with the needs of residents, businesses, and anticipated growth;

And be it further resolved that, the consultant be required to undertake the study with a focus on impartiality, transparency, and evidence-based analysis to ensure that recommendations are realistic, balanced, and in the best interest of the County of Essex;

And be it further resolved that, the consultant be required to actively engage with all lower-tier municipalities throughout the

study to understand and incorporate local transportation needs and priorities;

And be it further resolved that, should the study recommend the addition or removal of transportation corridors from the county road network—transferring responsibility between the upper-tier County and lower-tier municipalities—an appropriate transfer mechanism be developed and recommended by the consultant;

And be it finally resolved that, the consultant be required to review the current Connecting Link Agreement and, through consultation with relevant stakeholders, provide recommendations on updating and improving the agreement to better reflect current and future transportation planning objectives.

*(no vote taken – see *procedure matter)*

Discussion took place with regard to the progress made on the Transportation Master Plan which is the basis and data collection mechanism which will inform the Road Rationalization Study. In the recent past several collaborative meetings have taken place between County and lower tier municipalities Chief Administrative Officers, Treasurers and Infrastructure teams to ensure the County has incorporated the perspectives of our locals into the analysis, and to ensure a transparent process.

It was estimated that the information would be available for consideration prior to the 2026 budget meeting.

Members of Council expressed the need to stay the course on the current progress, as it has been moving toward completion since the County CAO has made this a priority during her tenure.

**Councillor Meloche asked to withdraw the motion, however a Member objected, therefore pursuant to 13.4.18 of the Procedure By-law 2024-26, the question of whether to permit the motion to be withdrawn was called by the Warden.*

175-2025

Moved By Crystal Meloche

Seconded By Mark Carrick

That the Motion moved by Crystal Meloche and seconded by Mark Carrick be withdrawn.

Carried

176-2025

Moved By Crystal Meloche

Seconded By Tracey Bailey

That Essex County Council postpone the discussion of engaging a consultant for a Road Rationalization Study to the 2026 Budget Deliberation meeting.

In Favour (13): Joe Bachetti, Tracey Bailey, Sherry Bondy, Kimberly DeYong, Chris Gibb, Hilda MacDonald, Crystal Meloche, Michael Prue, Dennis Rogers, Rob Shepley, Larry Verbeke, Kirk Walstedt, and Mark Carrick

Opposed (1): Gary McNamara

Carried

15. Adoption of By-Laws

177-2025

Moved By Chris Gibb

Seconded By Kimberly DeYong

That By-laws 2025-25 and 2025-27, be given three readings, and having been read a first, second and third time, be finally passed and enacted.

In Favour (14): Joe Bachetti, Tracey Bailey, Sherry Bondy, Kimberly DeYong, Chris Gibb, Hilda MacDonald, Gary McNamara, Crystal Meloche, Michael Prue, Dennis Rogers, Rob Shepley, Larry Verbeke, Kirk Walstedt, and Mark Carrick

Carried

15.1 By-law Number 2025-27

Being a By-law to Authorize the Execution of a Boundary Road Agreement Between the Corporation of the County of Essex and the Corporation of the Municipality of Chatham-Kent

15.2 By-law Number 2025-25

Being a by-law to confirm the proceedings of the Council of the Corporation of the County of Essex, Regular, Special and Closed Meetings, for June 4, 2025

16. Notice of Motion

There were no Notices of Motion for June 4, 2025

17. Adjournment

178-2025

Moved By Larry Verbeke

Seconded By Kimberly DeYong

That the Essex County Council meeting for June 4, 2025 be adjourned at 7:56 PM.

Carried

Hilda MacDonald,
Warden, County of Essex

Katherine Hebert,
County Clerk



TOWNSHIP OF BRUDENELL, LYNDOCH AND RAGLAN

42 Burnt Bridge Road, PO Box 40
Palmer Rapids, Ontario K0J 2E0
TEL: (613) 758-2061 · FAX: (613) 758-2235

June 6, 2025

The Honourable Minister Flack
Minister of Municipal Affairs and Housing
777 Bay Street, 17th Floor
Toronto, ON
M7A 2J3

RE: Opposition to Strong Mayor Powers

Dear Minister Flack,

Please be advised that at the Regular Council Meeting on June 4, 2025, Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan passed the following resolution, supporting the resolution from the Township of Killaloe, Hagarty and Richards.

Resolution No: 2025-05-04-06
Moved by: Councillor Kauffeldt
Seconded by: Councillor Banks

"Be It resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the Township of Killaloe, Hagarty and Richards resolution regarding Opposition to Strong Mayor Powers.

And further that this resolution be forwarded to Doug Ford, Premier of Ontario Lisa Thompson, Minister of Rural Affairs Cheryl Gallant, MP Billy Denault, MPP AMO (Association of Municipalities of Ontario) All Ontario Municipalities."

Carried.

Sincerely,

Tammy Thompson
Deputy Clerk
Township of Brudenell, Lyndoch and Raglan



Naturally Spirited

1 John Street, P.O. Box 39

Killaloe, ON K0J 2A0

Telephone: (613)757-2300 – Fax: (613)757-3634

email: info@khrtownship.ca

Web Site: www.killaloe-hagarty-richards.ca

April 16, 2025

The Honourable Minister Flack
Minister of Municipal Affairs and Housing
777 Bay Street, 17th Floor
Toronto, ON M7A 2J3

Re: Opposition to Strong Mayor Powers

Dear Minister Flack,

Council for the Township of Killaloe, Hagarty and Richards wishes to formally express our strong opposition to the implementation of “strong mayor” powers as introduced through recent amendments to the *Municipal Act, 2001* and related regulations.

Council has carefully reviewed the intent and implications of these powers, and we believe they are neither appropriate nor beneficial for the structure and scale of local government in our municipality. The Township of Killaloe, Hagarty and Richards—like many rural and small-town communities across Ontario—has a longstanding tradition of cooperative governance, where all elected officials have an equal voice and decisions are made collectively, through open dialogue and democratic process.

The introduction of strong mayor powers, including the ability for mayors to unilaterally hire and dismiss senior staff, veto by-laws, and control budget processes, significantly undermines the fundamental principle of governance by council. This shift in authority creates an imbalance that risks eroding trust among council members, staff, and the public. It may also reduce transparency and accountability, which are cornerstones of effective and responsible municipal leadership.

The authority granted through strong mayor powers is primarily aimed at eliminating obstacles that hinder the construction of new housing. However, our municipal council is already making meaningful progress without relying on these powers. We are actively collaborating with two local non-profit organizations and the County of Renfrew to develop affordable and accessible housing units, demonstrating our commitment to inclusive housing solutions through partnership and community engagement.

Moreover, there is no demonstrated need for such powers in municipalities like ours. The current system—based on majority rule and consensus-building—has served our community well and reflects the values of fairness, representation, and collaboration that our residents expect from their local government. These powers may be intended for use in large urban centres facing unique governance challenges, but applying them more broadly to small and rural municipalities is both unnecessary and potentially disruptive.

We therefore respectfully request that your ministry reconsider the implementation of strong mayor powers across Ontario, particularly in municipalities that have not asked for, and do not require, such authority. We urge you to engage in meaningful consultation with municipalities of all sizes, and to recognize that one-size-fits-all approaches to governance often do more harm than good.

Thank you for your attention to this matter. We would welcome the opportunity to discuss our concerns further and to contribute to a broader conversation about how best to support good governance and municipal autonomy in Ontario.

Sincerely,

Council for Township of Killaloe, Hagarty and Richards

cc: Doug Ford, Premier of Ontario
Lisa Thompson, Minister of Rural Affairs
Cheryl Gallant, MP
Billy Denault, MPP
AMO (Association of Municipalities of Ontario)
All Ontario Municipalities



Regular Council Meeting Resolution Form

Date: May 20, 2025 No: RESOLUTION - 267-2025
Moved by Deputy Mayor Scott Brum Disposition: CARRIED
Seconded by Councillor Kevin Rosien Item No: 12.4

Description: Strong Mayor Powers

RESOLUTION:

WHEREAS the Province has announced the expansion of strong mayor power to another 169 municipalities as of May 1, 2025 in addition to the 47 municipalities which currently have received strong mayor powers;

AND WHEREAS the Province claims that strong mayor powers will get homes and infrastructure built faster, reduce red tape, and accelerate the delivery of key priorities;

AND WHEREAS research from the Association of Municipal Clerks & Treasurers of Ontario has identified that:

- There is no evidence to suggest this legislation has any impact on the number of housing starts in municipalities that have been granted the powers; and
- Strong Mayor Powers have blurred the political-administrative authority between the roles of head of council and chief administrative offices threatening the neutrality of the public service and politicizing local government leadership;

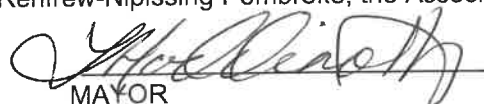
AND WHEREAS strong mayor powers is an erosion to the democratic process of an historically non-partisan municipal governance structure;

AND WHEREAS the Township of McNab/Braeside has received requests from The Town of Parry Sound, the Municipality of North Middlesex and the Municipality of North Perth for our support to reject strong mayor powers and have strong mayor powers removed from their municipalities;

AND WHEREAS Council of the Township of McNab/Braeside encourages the Provincial government to repeal this legislation;

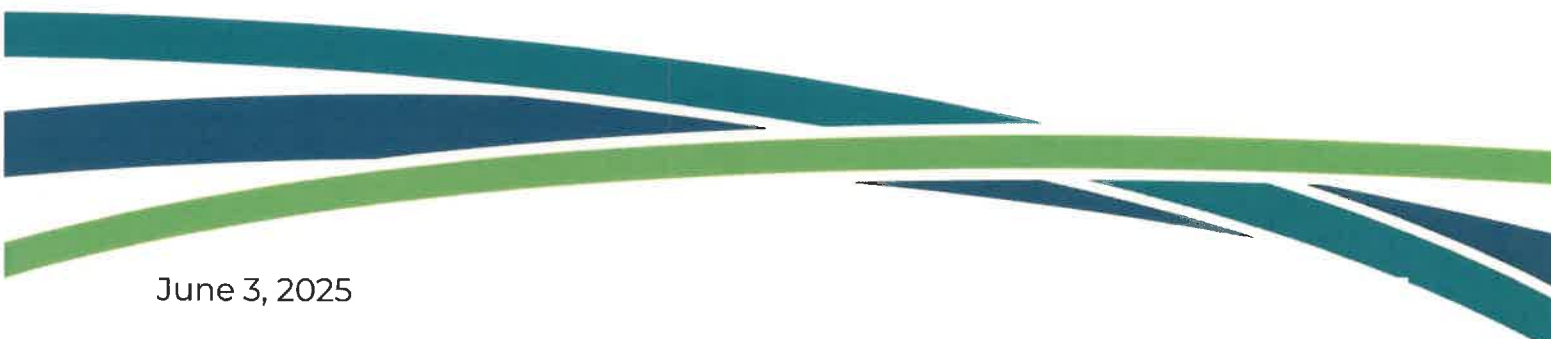
AND FURTHER THAT the Township support all municipalities requesting the rejection of strong mayor powers.

AND BE IT FURTHER RESOLVED THAT this resolution be forwarded to the Minister of Municipal Affairs and Housing Rob Fack, Premier Doug Ford, MPP Renfrew-Nipissing Pembroke, the Association of Municipalities of Ontario and all Ontario Municipalities.


MAYOR

Recorded Vote Requested by:	Yea	Nay
Mayor Lori Hoddinott	___	___
Deputy Mayor Scott Brum	___	___
Councillor Kevin Rosien	___	___
Councillor Robert Campbell	___	___
Councillor Jill Campbell	___	___

Declaration of Pecuniary Interest: _____
Disclosed his/her/their interest(s), vacated he/her/their seat(s),
abstained from discussion and did not vote



June 3, 2025

Premier of Ontario
Legislative Building
Queens Park
Toronto, ON K7A 1A4
Via email: premier@ontario.ca

The Honourable Doug Ford, Premier of Ontario

The Council of the Town of Renfrew is writing to formally express its strong opposition to the Province of Ontario's decision to designate the Town of Renfrew as a "Strong Mayor" community, with enhanced mayoral powers that came into effect on May 1, 2025.

The Strong Mayor framework significantly alters the balance of governance at the municipal level, undermining the role of Council in decision-making, diminishing collaborative governance, and weakening the principle of majority rule that is foundational to local democracy.

The Town of Renfrew has a long history of local governance built upon a foundation of Council debate and shared decision-making. At no time did the Town request, seek, or support designation under the Strong Mayor legislation. This designation, imposed without consultation, has raised serious concerns within the community and among elected officials across Ontario.

The Town of Renfrew is not alone in this position. A growing number of municipalities and municipal leaders throughout the province have voiced their opposition to this governance model and are calling for its reconsideration or repeal.

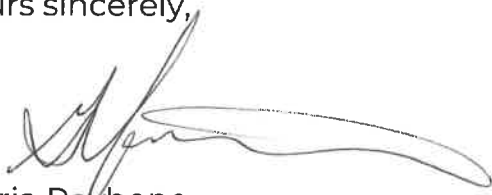


Accordingly, the Town of Renfrew respectfully requests the following:

1. That the Government of Ontario immediately remove the Town of Renfrew from the list of municipalities designated under the Strong Mayor legislation.
2. That a copy of this letter be shared with the Minister of Municipal Affairs and Housing, all regional Members of Provincial Parliament, all Ontario municipalities, and the Association of Municipalities of Ontario (AMO) for their awareness and support.

The Council of the Town of Renfrew thanks you for your attention to this matter and urges the Province to respect the democratic will of our Council and community.

Yours sincerely,



Gloria Raybone

Chief Administrative Officer on behalf of the Town of Renfrew Council

CC: The Honorable Paul Calandra (Minister of Municipal Affairs and Housing)
Regional Members of Provincial Parliament
All Ontario Municipalities
The Association of Municipalities of Ontario (AMO)

Essex County OPP Detachment Board – North
Minutes

Date: Monday, April 14, 2025
Time: 10:00 am
Location: Tecumseh Town Hall - Council Chambers
917 Lesperance Road
Tecumseh, Ontario N8N 1W9

Present:

Chair Paul Sweet
Vice Chair Dave Kigar
Member Sherry Bondy
Member Tracey Bailey
Member Ed Hooker
Member John Quennell
Member Karen M. Robertson
Member Marc Gomes

Also Present:

Municipal Liaison Margaret Misek-Evans, Tecumseh C.A.O.
Municipal Liaison Doug Sweet, Essex C.A.O.
Municipal Liaison Susan Hirota, Lakeshore Corporate Leader - General Counsel
OPP Superintendent Mark Loucas, Essex County
OPP Inspector Jamie Smith, Essex County
OPP Staff Sergeant Bryan Andrusyk, Essex
OPP A/Staff Sergeant Pauline Brockman, Lakeshore
OPP Staff Sergeant Christian Cortese, Tecumseh
Ron LeClair, Police Services Advisor, Inspectorate of Policing
MacKenzie Vandenberg, Tecumseh Communications Officer
Karen Murteira, Administrative Support and Recording Secretary

Absent:

Member Gary McNamara

A. Call to Order

Chair Paul Sweet called the meeting to order at 10:00 am.

B. Roll Call

Superintendent Mark Loucas announced the promotion of Christian Cortese to the rank of Staff Sergeant for the Tecumseh detachment.

C. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We are dedicated to honouring Indigenous history and culture while remaining committed to moving forward respectfully with all local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

D. Disclosure of Pecuniary Interest

There was no pecuniary interest declared by a member of the Board.

E. Approval of the Agenda**Motion: ECODB-N 13/25**

Moved by Member Marc Gomes

Seconded by Member John Quennell

That the Agenda for the Essex County OPP Detachment Board - North Meeting dated Monday, April 14, 2025, as duplicated and delivered to the members thereof, **be accepted**.

Carried

F. Approval of the Previous Minutes**1. Essex County OPP Detachment Board - North Minutes from the regular meeting held on February 10, 2025****Motion: ECODB-N 14/25**

Moved by Vice Chair Dave Kigar

Seconded by Member Tracey Bailey

That the Regular Minutes of the February 10, 2025 Essex County OPP Detachment Board - North Meeting, as duplicated and delivered to the members thereof, **be adopted**.

Carried

2. Essex County OPP Detachment Board - North Minutes from the in-camera meeting held on February 10, 2025

The Essex County OPP Detachment Board – North (Lakeshore, Essex, Tecumseh) held an in-camera meeting on February 10, 2025 in accordance with Section 44(2)(g) of the *Community Safety and Policing Act, 2019*, which permits a meeting may be closed to the public as the following condition is satisfied:

(g) information explicitly supplied in confidence to the board by Canada, a province or territory or a Crown agency of any of them, a municipality or a First Nation.

Chair Sweet advised that the Minutes of the in-camera meeting were distributed to the Board Members via confidential email.

Motion: ECODB-N 15/25

Moved by Member Ed Hooker

Seconded by Member Karen M. Robertson

That the In-Camera Minutes of the February 10, 2025 Essex County OPP Detachment Board - North Meeting **be approved;**

And that the Chair and Vice Chair **be authorized** to circulate any subsequent Essex County OPP Detachment Board - North In-Camera Minutes to the ECODB-N and sign.

Carried

G. Delegations

There were no delegations presented to the Board.

H. OPP Monthly Reports

1. Essex County Detachment Report for the month of February 2025

Inspector Jamie Smith reported overall decreases in motor vehicle collisions, violent crime, property crime, unfounded occurrences, patrol hours, Criminal Code and provincial statutes charges, and e-ticketing (due to focus on RIDE programs, distracted driving, and traffic enforcement).

Increases were noted in liquor license and impaired charges, which involve time-consuming investigations. A slight increase was noted in mental health calls with a corresponding increase in the number of proactive teams responding to calls for services.

Also of note, the street crime unit is executing warrants for drugs and guns. There has been only one youth diversion so far this year, and one non-fatal overdose. Due to a warrant being executed in Leamington, a major supplier of opioids is now in jail, resulting in a decrease in overdose deaths.

In response to Member Quennell's question, Inspector Smith advised that there has been an increase in referrals to victim services with OPP utilizing a victim-centred approach and follow up by abuse coordinators and victim specialists.

Member Bailey expressed the need for county-wide data, public reporting, and discussion on what is happening regionally. Superintendent Loucas advised that he continues to work with the strategic management unit to

develop a streamlined report for each detachment, taking all feedback into consideration, which includes adding by-law enforcement information.

Motion: ECODB-N 16/25

Moved by Member Tracey Bailey
Seconded by Vice Chair Dave Kigar

That the Essex County OPP **provide** detailed reports for each municipality as well as county-wide reports and data on a monthly basis to the Essex County OPP Detachment Board - North (Lakeshore, Essex, Tecumseh).

Carried

2. Essex County Detachment Report for the month of January 2025

Motion: ECODB-N 17/25

Moved by Member Marc Gomes
Seconded by Member Sherry Bondy

That the OPP Reports for the months of January and February 2025 **be received**.

Carried

I. Reports

1. ECODB-2025-01 Town of Tecumseh Citizen Satisfaction Survey (excerpt)

Tecumseh CAO Margaret Misek-Evans provided a summary of the Town of Tecumseh's Citizen Satisfaction Survey as it pertains to policing services. This is a biennial survey and the information provided will assist as input to the Local Action Plan that the OPP will be renewing this coming year. The full report is available on the Town of Tecumseh website.

The highlights of the survey indicate that most Tecumseh residents are generally satisfied with policing services in the community and that the importance of policing services is very high, especially in the areas of traffic, parking, by-laws, community visibility, education, intimate partner abuse, and mental health and youth crisis response. Services needing improvement were noted as policing, traffic safety and enforcement, and by-law enforcement.

Motion: ECODB-N 18/25

Moved by Member Ed Hooker
Seconded by Member Marc Gomes

That Report No. ECODB-2025-01 Essex County Detachment Board – North (Lakeshore, Essex, Tecumseh) Town of Tecumseh Citizen Satisfaction Survey, **be received;**

And that, the data presented in Report No. ECODB-2025-01 **be referred to** the OPP for input to the Local Action Plan.

Carried

At this time, Superintendent Loucas introduced, and the Board welcomed Acting Staff Sergeant Pauline Brockman, Detachment Manager for Lakeshore, who will be attending the detachment board meetings regularly.

2. Ontario Association of Police Service Boards Zone 6 Meeting March 25, 2025

Re: Agenda and Chair's verbal report

Chair Sweet provided a verbal report of the OAPSB Zone 6 meeting held March 25, 2025 in LaSalle, Ontario. The meeting was not well-attended overall, however, it was well-represented by this Board. Karen Murteira, ECODB-N Administrative Support, is the new Secretary-Treasurer for Zone 6.

The meeting included an interesting presentation by Street Smarts VR, a virtual reality training program. The Zone 6 annual membership dues have been set at \$200.00 as of this year.

Motion: ECODB-N 19/25

Moved by Member Tracey Bailey
Seconded by Member John Quennell

That the OAPSB Zone 6 meeting verbal report as listed on the Monday, April 14, 2025 Essex County OPP Detachment Board-North Agenda, **be received.**

Carried

J. Communications - Action Required

There were no Communications requiring action presented to the Board.

K. Communications - For Information Purposes**1. ECODB-N Correspondence to OPP Commissioner Carrique dated February 19, 2025**

Re: Criminal Record Checks Online Application Process

2. Correspondence from OPP Chief Superintendent Dumond dated March 18, 2025

Re: Criminal Record Check processing times

Member Bailey expressed her dissatisfaction with the response from Chief Superintendent Dumond, noting that organizations are failing to thrive, volunteer numbers are declining, and seniors cannot manage the digital technology of the application process for criminal record checks.

Superintendent Loucas committed to continuing discussions on this matter with Chief Superintendent Thib. Member Hooker noted the need to question whether this is a resource issue and what is being done to address it.

Motion: ECODB-N 20/25

Moved by Member Tracey Bailey

Seconded by Member John Quennell

That the Chair be directed to respond to the letter from Chief Superintendent Dumond indicating the Board's dissatisfaction with the response and request appropriate resourcing to expedite criminal record check processing.

Carried

3. ECODB-N Correspondence to Ontario Association of Police Services Boards

Re: Proposed Resolution: Amendment to S.258 (2.1) of the *Community Safety and Policing Act, 2019*

Chair Sweet advised that the proposed resolution was been forwarded to the OAPSB and will be presented at its Annual General Meeting on June 3, 2025.

4. Windsor-Essex Community Safety & Well-Being Systems Leadership Table

a. Systems Leadership Table Meeting Minutes June 12, 2024

b. County Council resolution to receive Minutes

5. Inspector General Memorandum #3 re: Critical Points Policy

a. Memorandum #3 dated March 20, 2025

b. Toronto Police Service Board Critical Points Policy

6. Inspector General Memorandum #4 re: Release of Inspectorate of Policing's Strategic Plan

- a. Memorandum #4 dated April 1, 2025
- b. Inspectorate of Policing 2024-2027 Strategic Plan

Motion: ECODB-N 21/25

Moved by Member Karen M. Robertson
Seconded by Member Marc Gomes

That Communications - For Information items 1 through 6 as listed on the Monday, April 14, 2025 Essex County OPP Detachment Board-North Agenda, **be received**.

Carried

L. Unfinished Business

There was no Unfinished Business presented to the Board.

M. New Business

1. ECODB-N New Webpage

Follow this link to view:

<https://www.tecumseh.ca/town-government/committees-boards/essex-county-opp-detachment-board-north/>

Administrative Support Karen Murteira advised that the Board's webpage is complete, which complies with legislative requirements, can be found on the Town of Tecumseh's website. The three municipalities' logos are being displayed until the Board has a logo of its own. Lakeshore and Essex websites provide a link directly to this page for consistency.

In response to Member Bondy's recommendation, the OPP non-emergency phone number will be added to the page.

2. ECODB-N Logo

Chair Sweet advised that the OPP Strategic Management Unit is in the process of developing logos for all detachment boards for consistency purposes.

Motion: ECODB-N 22/25

Moved by Vice Chair Dave Kigar
Seconded by Member John Quennell

That New Business items 1 and 2 as listed on the Monday, April 14, 2025 Essex County OPP Detachment Board-North Agenda, **be received**.

Carried

3. Community Safety and Policing Grant Opportunity

Superintendent Loucas advised that this provincial funding stream supports initiatives aligned with local and provincial priorities, including community safety, mental health, addictions, human trafficking, and guns and gang violence. As the application process has changed with new legislation, it falls under the detachment board to work with policing community partners to the lead municipality to submit. Superintendent Loucas recommended partnering with the Community Safety and Well-Being Plan team, who have insight into Essex County priorities and the expertise to co-author the application.

The process is competitive and has a tight timeline, but each Essex County detachment board would be eligible for up to \$500,000.00 each.

In response to Member Bailey's question, Margaret Misk-Evans advised that the county does not have jurisdiction for policing and therefore administration of the grant funds would be the responsibility of the managing municipality of each detachment board. Superintendent Loucas added that the lead municipality would allocate the funds and report back to Ministry. Any funds left over would go back to the municipality to decide how to disburse the leftover funds.

In response to Margaret Misk-Evans' question, Superintendent Loucas advised that the Community Safety and Well-Being Plan team has expertise in this area and would partner with OPP to co-author the application, and there would be no costs incurred by the municipalities.

Motion: ECODB-N 23/25

Moved by Member Tracey Bailey

Seconded by Member Marc Gomes

That the verbal report of Superintendent Mark Loucas regarding the Community Safety and Policing grant opportunity **be received**;

And that the Essex County OPP Detachment Board - North **endorse** proceeding with the grant proposal submissions under the local priorities and provincial priorities funding streams of the Community Safety & Policing Grant, 2025-26 cycle, in partnership with the Community Safety & Well-Being Team;

And further that, Superintendent Loucas **consult with** the Municipal Liaisons regarding any required municipal financial contribution requirement and on any components of the proposal affecting municipal assets prior to submission;

And further that, the Town of Tecumseh **be identified** as the lead municipality for the purpose of grant application submission and administration.

Carried

N. Other New Business

O. Next Meeting

Monday, June 9, 2025 at 10:00 am at Tecumseh Town Hall.

P. Adjournment

Motion: ECODB-N 24/25

Moved by Member John Quennell

Seconded by Member Karen M. Robertson

That there being no further business to discuss, the Monday, April 14, 2025 meeting of the Essex County OPP Detachment Board - North **adjourn** at 11:00 am.

Carried

Paul Sweet

Signed with ConsignO Cloud (2025/06/16)
Verify with verifio.com or Adobe Reader.

Paul Sweet, Chair

Dave Kigar

Signed with ConsignO Cloud (2025/06/16)
Verify with verifio.com or Adobe Reader.

Dave Kigar, Vice-Chair



THE CORPORATION OF THE TOWNSHIP OF MCGARRY
P.O. BOX 99
VIRGINIATOWN, ON. P0K 1X0
705-634-2145, Fax 705-634-2700

MOVED BY COUNCILLOR:

☒ Louanne Caza
☐ Elaine Fic
☐ Annie Keft
☐ Francine Plante
☐ Mayor Culhane

SECONDED BY COUNCILLOR:

☐ Louanne Caza
☐ Elaine Fic
☐ Annie Keft
☒ Francine Plante
☐ Mayor Culhane

RESOLUTION # 204/2025

DATE : June 10, 2025

WHEREAS Canada and the United States have a shared history of friendship, respect and neighbourly relations;

AND WHEREAS Canada is a sovereign nation with a peaceful history of self-governance dating to its Confederation in 1867;

AND WHEREAS the Canadian identity is marked by a deep-rooted pride in its heritage and culture founded by French and British settlement, enriched by Indigenous culture and traditions and by more than a century and a half of multi-cultural immigration;

AND WHEREAS Canada has significant global standing, consistently supporting its allies, including the United States, in global conflicts such as two world wars, and wars in Korea and Afghanistan; and in international coalition and in being consistently recognized as among the top countries in the world for quality of life;

AND WHEREAS newly elected President Donald trump has suggested that with the use of economics force such as tariffs, Canada should become the 51st state of the United States;

AND WHEREAS President Trump, has now imposed tariffs on imports from Canada that will have a significant detrimental impact on the economic stability in both countries;

AND WHEREAS federal and provincial leaders are encouraging Canadians to buy Canadian, at the same time as it seeks to remove inter-provincial trade barriers within Canada;

AND WHEREAS municipalities have significant purchasing power through capital and infrastructure programs and can assist in the effort to combat tariffs and support Canadian businesses by their procurement of Canadian products and services;

AND WHEREAS municipalities have traditionally been prevented by trade agreements and legislation from giving preference to the purchase of Canadian products and services;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Township of McGarry categorically rejects any efforts by President Trump or any others to undermine the sovereignty of

Canada, and we stand united with our provincial and federal leaders for a Canada that remains strong, free, independent, and characterized by peace, order, and good government;

AND FURTHER that Council endorses the federal and provincial call to action to buy Canadian and therefore remove any impediments to municipalities preferring to engage Canadian companies for products and services when appropriate and feasible;

AND FURTHER THAT Council encourages the provincial and federal governments to remove trade barriers between provinces in support of Canadian businesses;

AND FURTHER THAT the current purchasing policy be amended to integrate and address these concerns;

AND FURTHER that this resolution be forwarded to Prime Minister Mark Carney, Ontario Premier Doug Ford, Timmins-James Bay MP Charlie Angus, Timiskaming-Cochrane MPP John Vanthof, the Association of Municipalities of Ontario, the Rural Ontario Municipal association, Ontario Good Roads Association, Federation of Northern Ontario Municipalities, the Federation of Canadian Municipalities and Municipalities in the District of Temiskaming.

Recorded vote requested by _____

	For	Against
✓ Councillor Louanne Caza		
Councillor Elaine Fic		
Councillor Annie Keft		
✓ Councillor Francine Plante		
Mayor Bonita Culhane		

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Disclosure of Pecuniary Interest *

Signature of Chair:

Bonita Culhane

* Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.



June 16, 2025

Re: Item for Discussion – Road Salt Usage

At its meeting of June 11, 2025, the Council of the Corporation of the Town of Bracebridge ratified motion #24-GC-068, regarding Road Salt Usage, as follows:

“WHEREAS chloride concentrations have increased by at least 0.5 mg/L in 80 of 274 (29%) of the lakes sampled by the District of Muskoka between 2018 and 2022, and by 15-fold in Lake Muskoka since 1970;

AND WHEREAS Queen’s University scientist, Dr. Shelley Arnott, a leader in global research on the effects of road salt on lakes, has demonstrated that in Muskoka lakes, some important aquatic organisms are negatively affected at chloride exposure levels as low as 10 mg/L, far below the 120 mg/L long term or chronic exposure guideline;

AND WHEREAS roughly one quarter of lakes sampled by the District Municipality of Muskoka now have chloride levels above 10 mg/L;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Bracebridge:

1. Commits to ongoing efforts toward the reduction of road salt as much as possible, while maintaining safety on roads, including public reporting on annual use, supporting local efforts to research the ongoing impacts of road salt, and assisting education efforts.
2. Urges the Province of Ontario to work urgently with key stakeholders to develop limited liability legislation, including enforceable contractor training and a single set of provincially-endorsed standard Best Management Practices for snow and ice management on private lands; and to create and fund an expert stakeholder advisory committee to advise the Province and municipalities on the best courses of action to protect freshwater ecosystems, drinking water and infrastructure from the impacts of salt pollution.

AND FURTHER THAT a copy of this resolution be sent to the Premier of Ontario; the Ontario Minister of the Environment, Conservation and Parks; the Attorney General of Ontario; the Muskoka-Parry Sound MPP; Conservation Ontario; the Association of Municipalities of Ontario; the Association of Municipal Managers, Clerks and Treasurers of Ontario, the District Municipality of Muskoka; and other lower-tier municipalities in Muskoka.”

In accordance with Council's direction, I am forwarding you a copy of the resolution for your reference.

Please do not hesitate to contact me if I can provide any additional clarification in this regard.

Yours truly

Lori McDonald
Director of Corporate Services/Clerk



Georgian Bluffs

June 12, 2025

The Honourable Stephen Lecce, MPP
Minister of Energy and Mines
10th Floor, 77 Grenville St.
Toronto, ON M7A 2C1
stephen.lecce@pc.ola.org

Re: Responsible Growth and Opposition to Bill 5 and Bill 17

Dear Minister Lecce,

Please be advised that at its June 4th, 2025, Committee of the Whole Meeting, the Township of Georgian Bluffs passed the following resolution which was subsequently adopted by Council at their meeting on June 11th, 2025:

COW2025-029

Moved By: Mayor Sue Carleton

Seconded By: Councillor Tobin Day

Whereas the Government of Ontario has introduced Bill 5, Protecting Ontario by Unleashing Our Economy Act, 2025, which proposes substantial changes to environmental planning policies, including replacing the Endangered Species Act with a new framework that reduces protections for at-risk species, and enabling the creation of Special Economic Zones that may override local planning authority and environmental oversight;

And whereas the Township of Georgian Bluffs supports increasing housing supply and economic growth, but believes this must be done in a way that upholds environmental responsibility and maintains the integrity of local planning processes;

And whereas Bill 5, as proposed, weakens safeguards for natural heritage systems, threatening biodiversity, and diminishing the authority of municipalities to manage growth in accordance with local needs and official plans;



Georgian Bluffs

And whereas the Canadian Environmental Law Association submits that all of the Bill 5 schedules, with minor exceptions, should be withdrawn and not further considered by the Legislative Assembly of Ontario until they are substantially modified to ensure robust protection for the environment, human health, and vulnerable members of the Ontario public, including Indigenous peoples, who may otherwise be harmed by the amendments contained in the various schedules.

And whereas the Canadian Civil Liberties finds that Schedule 9, in allowing the Minister of Economic Development to exempt “trusted proponents” from compliance with municipal and provincial law within the special economic zones, promotes abandonment of the rule of law subjecting Ontario’s lands and peoples to the possibility of arbitrary and non-transparent decision-making and effectively nullifying decades of legacy law-making in those zones;

And whereas Amnesty International Canada urges the Government of Ontario to:

1. Immediately halt or withdraw Bill 5;
2. Recommit to upholding the rights of Indigenous Peoples as affirmed in Canadian law through the United Nations Declaration on the Rights of Indigenous Peoples Act; and
3. Engage in transparent inclusive consultations with Indigenous Nations and civil society before tabling new development legislation;

And whereas Bill 17 proposes amendments that would prohibit municipalities from enacting building requirements beyond the Ontario Building Code, thereby restricting local green building initiatives currently underway across the province;

And whereas it aims to override municipal policies designed to promote sustainable building practices;

Therefore, be it resolved that the Council for the Township of Georgian Bluffs:

1. Opposes all provisions in Bill 5 and Bill 17 that reduce environmental protections and Ontario’s proud legacy of protections of Endangered Species, that override the rule of law and that nullify municipal planning authority;
2. Urges the Province of Ontario to support housing and infrastructure development in ways that align with sound environmental planning and wildlife protection and empower municipalities with appropriate planning tools;



Georgian Bluffs

3. Directs that a copy of this resolution be sent to the Honorable Stephen Lecce, Minister of Energy and Mines; the Honourable Rob Flack, Minister of Municipal Affairs and Housing; the Honourable Todd J. McCarthy, Minister of the Environment, Conservation and Parks, the Honorable Graham McGregor, Minister of Citizenship and Multiculturalism, the Honourable Doug Ford, Premier of Ontario, MPP Paul Vickers, the Association of Municipalities of Ontario (AMO), and all Ontario municipalities.

Approved

Sincerely,

Jodi Ward

Council and Committee Coordinator

jw@georgianbluffs.ca | 519-376-2729 ext. 601

CC: Hon. Rob Flack, Minister of Municipal Affairs and Housing
Hon. Todd J. McCarthy, Minister of the Environment, Conservation and Parks
Hon. Graham McGregor, Minister of Citizenship and Multiculturalism
Hon. Doug Ford, Premier of Ontario
Paul Vickers, MPP — Bruce–Grey–Owen Sound
The Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

June 17, 2025

VIA EMAIL

Re: Advocacy for Increased Income Support Thresholds for Canadian Veterans

At its Regular Meeting of Council held on Tuesday, June 3, 2025, the Town of Bradford West Gwillimbury Council ratified the following motion:

Resolution 2025-185

Moved by: Councillor Harper

Seconded by: Councillor Scott

WHEREAS the Town of Bradford West Gwillimbury recognizes the selfless service and enduring sacrifices made by Canadian Armed Forces veterans in the defence of our country and values;

WHEREAS the 2021 Census, conducted by Statistics Canada, identified more than 460,000 veterans residing across Canada, a significant population segment deserving of comprehensive, accessible, and modernized federal support;

WHEREAS Veterans Affairs Canada (VAC) currently administers income support programs to assist veterans in need, including the Income Replacement Benefit (IRB) program;

WHEREAS the eligibility threshold for the Income Replacement Benefit (IRB) program which was created in 2019—set at \$20,000 annually for a single-person household—fails to reflect today's economic reality, particularly in light of inflation, soaring housing costs, and the general increase in cost of living;

WHEREAS such low eligibility thresholds may disincentivize employment and community participation by penalizing veterans for earning beyond an outdated benchmark, thereby discouraging reintegration and contribution to civic life;

WHEREAS it is the duty of all levels of government to stand in unified support of our veterans and to advocate for policy changes that enable them to live with dignity and financial stability;

THEREFORE, BE IT RESOLVED That the Council of the Town of Bradford West Gwillimbury formally calls on the Government of Canada and all federal parties to increase the eligibility threshold for the Income Replacement Benefit (IRB) program from \$20,000 to no less than \$40,000 annually for a single-person household; and

THAT Council urges Veterans Affairs Canada to review all income support programs with the intent to modernize eligibility criteria in line with the current cost of living across Canada;

THAT this motion be formally endorsed and sent to:

- The Right Honourable Mark Carney, Prime Minister of Canada;
- The Honourable Jill McKnight, Minister of Veterans Affairs;
- The Honourable Andrew Scheer, Acting Leader of the Official Opposition
- Scot Davidson, Member of Parliament for New Tecumseth-Gwillimbury;
- All 444 municipalities across the Province of Ontario;
- The Federation of Canadian Municipalities (FCM) and the Association of Municipalities of Ontario (AMO) for broader distribution and endorsement; and

THAT a copy of this resolution be published on the Town's official website and communicated through the Town's official channels to raise awareness and gather public support.

Regards,



Tara Reynolds
Clerk, Town of Bradford West Gwillimbury
(905) 775-5366 Ext 1104
treynolds@townofbwg.com

CC: Hon. Mark Varney, Prime Minister of Canada
Hon. Jill McKnight, Minister of Veterans Affairs
Hon. Andrew Scheer, Acting Leader of the Official Opposition
Scot Davidson, MP New Tecumseth-Gwillimbury
All Ontario Municipalities
The Federation of Canadian Municipalities (FCM)
Association of Municipalities of Ontario (AMO)

WECHU Board of Health – Resolution Summary Document

City and County CAO Meeting – June 12, 2025

Endorsing the Windsor-Essex Food Strategy (June 2024)

PURPOSE

Ensuring all residents in our community have dignified access to sufficient, affordable, healthy, safe, and culturally appropriate food is a cost-effective form of disease prevention. To achieve this, our community must consider all aspects of the food system including production, processing, distribution, access, consumption, and management of food waste. The development of a local food strategy is another step in the creation of a just and sustainable food system for our region. The Windsor-Essex Food Strategy builds on decades' worth of effort in food-related work in Windsor and Essex County. This work has provided a strong foundation on which to build, and yielded important lessons about what makes for progress and what can stand in the way. Taking a coordinated approach to all that the region can do in relation to food, we can transform the local food system and provide significant opportunities to elevate the health, economy, and the food environment for all.

BACKGROUND

History of Food System Work in Windsor-Essex

As heavily detailed in the [Windsor-Essex Community Food Assessment \(CFA\)](#), the beginnings of the current iteration of food system work in Windsor and Essex County began in 2009. The following highlights the key milestones throughout the years:

- 2009 - Hungry for Change report released, which explored sustainable food systems in Windsor-Essex
- 2011 - Food Matters Windsor Essex County is formed, funded by Trillium
- 2014 - Good Food Charter launched, and endorsed by the WECHU board of health. United Way Food Security Planning Table is convened.
- 2016 - Food Security Planning Table recommends Food Policy Council. WECHU commits to support a local Food Policy Council.
- 2017 - Recruitment begins for Windsor-Essex Food Policy Council
- 2018 - First meeting of the Windsor-Essex Food Policy Council. Community Food System Assessment begins.
- 2019 - Community Food System Assessment released.

The goal of 2019 was to use the CFA findings to set priorities and goals for the next five years and beyond. Although some of that work had begun, momentum slowed as the pandemic emerged in 2020. As a result, the need for intersectoral work around food insecurity and food became more apparent, and in 2023, the WEFPC began the process of building a local food strategy.

What can the Food Strategy do for Windsor-Essex?

The Windsor-Essex Food Strategy is a tool to guide the direction of food system work across Windsor and Essex County. It:

- Provides a roadmap for food system action
- Integrates food system issues within a single framework
- Aligns food system approaches within broad sustainability goals
- Identifies gaps and prioritizes action
- Allows food system work to operate at site-specific, neighbourhood, municipal and regional scales

Food Strategy Goals

Food systems are complex. They include all activities involved in the production, processing, distribution, access, consumption, and waste management of food. Often, issues of equity, sustainability, and security are overlooked as the current food system approach frames food as a commodity, and not a human right. The following four goals help to set the direction of the local food strategy, with each recommendation tying back to at least one goal.

- **Goal 1:** Increase access to local, nourishing, traditional, and culturally diverse foods for all residents, by supporting food friendly neighbourhoods.
- **Goal 2:** Empower all residents to take action in community, and personal, food decisions.
- **Goal 3:** Make food a centerpiece of Windsor-Essex's Economy.
- **Goal 4:** Establish a healthy, sustainable, and just food system with partners and at all levels of government.

Through the CFA's community engagement process, a total of 79 food system recommendations were determined. Lead by WECHU's CDIP Public Health Nutritionist, members of the Windsor-Essex Food Policy Council took the information from the CFA and were able to group common themes and determine 17 recommendations with 30 action items for the Windsor-Essex Food Strategy. In addition, food system stakeholders and community partners reviewed these recommendations to ensure relevance.

However, this work is not to be done exclusively by the Windsor-Essex Food Policy Council. While the Windsor-Essex Food Policy Council will use the Food Strategy to drive their work, changes in the food system require thoughtful and intentional work by all community members, organizations, institutions, business, and levels of government. The idea is that each sector will identify the levers they can pull to ignite change within their capacity.

PROPOSED MOTION

WHEREAS ensuring all residents in our community have dignified access to sufficient, affordable, healthy, safe, and culturally appropriate food is a cost-effective form of disease prevention.

WHEREAS a healthy and just food system promotes health and dignity for the entire population.

WHEREAS changes in the food system require thoughtful and intentional work by all community members, organizations, institutions, businesses, and levels of government.

WHEREAS multiple community partners have committed to food system work across Windsor and Essex County, but require coordinated action to continue forward.

WHEREAS the Board of the Windsor-Essex County Health Unit has passed previous resolutions to endorse the Good Food Charter for Windsor-Essex (2014) and support the creation of a local food policy council (2017) committing to the advancement of food system work in our community.

WHEREAS 681 community members provided input into the 2019 Community Food Assessment, determining the recommendations for future local food system work.

NOW THEREFORE BE IT RESOLVED that the Windsor-Essex County Board of Health endorse the goals, and recommendations in the Windsor-Essex Food Strategy

AND FURTHER that the WECHU engage community agencies like municipalities and other stakeholders within and outside of the existing Food Policy Council to lead Food Strategy implementation,

AND FURTHER that the WECHU initiate the following Food Strategy Priority Actions to structure the community's efforts toward improving the overall food system:

1. The creation of a comprehensive food system assessment tool to determine the impacts of policies and community endeavors on the local food system.
2. Assess the availability of community spaces where people can learn food skills in neighbourhoods with limited resources.
3. Develop and/or enhance policies and procedures to support local food purchasing in publicly funded spaces.
4. Pilot evidenced informed programs that improve physical access to food in neighbourhoods with limited retail options.

Key References:

Windsor and Essex County Community Food System Assessment (2018). <https://wefpc.ca/resource-library>

Food Matters Windsor Essex County (October 2014). [The Good Food Charter of Windsor Essex County](#).

Food Security Planning Table (2016). Food Security in Windsor-Essex County: Design Table Backgrounder. Unpublished manuscript.

National Collaborating Centre for Determinants of Health. (2024). *Determining Health: Food systems issue brief*. Antigonish, NS: NCCDH, St. Francis Xavier University.

Animal Bite Prevention Strategies in Windsor-Essex County (2025)

ISSUE

Human injuries from animal bites are a major public health issue. These bites can lead to rabies exposures, a viral disease that is almost always fatal in humans if not treated promptly as well as cause severe infections and psychological trauma. Preventive measures such as responsible pet ownership, rigorous animal control measures, and pet vaccinations can help to reduce the number of animal bites and rabies exposures.

BACKGROUND

Rabies is a reportable disease in Ontario which is investigated in accordance with the [Health Protection and Promotion Act](#), the [Management of Potential Rabies Exposures Guideline](#), and the [Rabies Prevention and Control Protocol](#). Local public health units evaluate probable rabies exposure cases within 24 hours of notice, assessing risk, advising post exposure prophylaxis (PEP) where needed, and organizing testing or confinement of affected animals.

The Windsor-Essex County Health Unit (WECHU) has investigated approximately 2600 animal bite cases (in humans) in Windsor and Essex County (WEC) from 2022 to 2024, 92% of which involved canine and feline species.

A 2020 University of Guelph study found individuals living in a city are twice as likely to be bit by a dog compared to those living in the rural areas. Approximately 60% of all bites occurred while playing or interacting with the dog. The study also indicated that 77% of the dogs that bit were unleashed and approximately 17% were not vaccinated against rabies.¹ According to Government of Canada, the high-risk groups that get bitten the most are include children, people who work with animals and the people who are outdoors.²

In Ontario and across Canada, animal control is managed by municipal governments. Currently, all municipalities in WEC have by-laws for animal control which include licensing, leashing, maximum number of pets permitted per household, and breed-specific legislation. Evidence shows that increased enforcement for off-leash infractions and increased signage at parks, trails and dog parks could help reduce animal bite incidents. The signs should provide clear information about the dangers of rabies as well as what to do in the event of a bite or scratch from an animal, obtain animal owner information, cleaning the wound and reporting the incident to the health unit.

Successful exposure prevention efforts require positive changes in public behaviour and increased awareness of leashing requirements as a way to promote responsible pet ownership. A proactive community education and awareness campaign can support enforcement and compliance with the goal of reducing the occurrence of animal bites as well as increase in rabies vaccination rates for animals.

Timely and complete reporting of animal bites is an essential component of a successful rabies prevention program. Under [O. Reg. 557 of the Health Protection and Promotion Act](#), there is a requirement that a physician, registered nurse in the extended class, veterinarian, police officer or any other person who has information of any animal bite or other animal contact with a human must notify the Medical Officer of Health (MOH). Prompt reporting of animal bites and/or contact

assists the public health unit in the decision to recommend post-exposure prophylaxis treatment to prevent potential risk of rabies transmission to humans. The health unit works closely with municipalities, veterinarians, healthcare providers as well as police services to provide information for reporting and investigation. In response to the recent human rabies case in Ontario, additional engagement with local primary care providers will take place to ensure all providers are confident with strategies to assess rabies exposure risks and administer post-exposure prophylaxis (PEP).

PROPOSED MOTION

WHEREAS, animal bites to humans increase the risk of rabies virus transmission which can be fatal if left untreated; and

WHEREAS, data indicates that approximately 92% of local animal to human bite investigations involved canine and feline species, emphasizing the need for responsible pet ownership and up-to-date rabies vaccinations for pets; and

WHEREAS, animal bites affect vulnerable populations such as children, people working with animals, people who are outdoors, as well as people living and working in urban areas disproportionately; and

WHEREAS, a proactive community education and awareness campaigns can effectively promote compliance with leashing requirements and vaccination regulations; and

WHEREAS, the WECHU is committed to ongoing collaborations with local municipalities, veterinarians, healthcare providers as well as police services to provide information on accurate and complete reporting of animal bites.

THEREFORE, BE IT RESOLVED THAT, that the Windsor-Essex County Board of Health recommends that WEC municipalities support ongoing education, prevention and advocacy efforts related to animal bite and rabies prevention activities;

AND FURTHER THAT, the Windsor-Essex County Board of Health encourages all local municipalities to review, strengthen and enforce existing animal control by-laws, including off-leash violations.

References:

1. Julien, D. A., Sargeant, J. M., Filejski, C., & Harper, S. L. (2020). Ouch! A cross-sectional study investigating self-reported human exposure to dog bites in rural and urban households in southern Ontario, Canada. *Zoonoses and public health*, 67(5), 554–565. <https://doi.org/10.1111/zph.12719>
2. Government of Canada (2024). *Rabies for health professionals*. Retrieved from <https://www.canada.ca/en/public-health/services/diseases/rabies/for-health-professionals.html>

Avian Influenza (H5N1) Prevention & Risk Mitigation (2025)

BACKGROUND

Avian influenza (H5N1) is a type of influenza A virus which is mainly found in wild birds. Avian influenza can also infect domestic and commercial poultry, such as chickens and turkeys, and less commonly, mammals, including dairy cattle. Avian Influenza (H5N1) has caused rare and sporadic infections in humans. To date, there has been no evidence of sustained transmission between humans. Since 2024, there have been [over 60 confirmed reported human cases](#) and one death associated with H5N1 bird flu infection in the United States. Currently, in Ontario, there have been no laboratory-confirmed cases of H5N1. Symptoms can include fever, body aches, cough, sore throat, red eyes, breathing problems and sometimes, diarrhea and vomiting. At this time, Avian influenza does not spread easily from person to person, however recent studies have shown mutations in the virus which may increase the likelihood of human-to-human transmission.

Individuals who are at an increased risk include persons:

- working with poultry (like chickens, turkeys and ducks) or livestock (like cattle and goats), on a commercial farm or with small farms or backyard flocks
- hunting, de-feathering, field dressing and butchering wild birds and wild mammals
- working with wild birds for activities such as rehabilitation, research, or conservation
- working with wild mammals, especially those that commonly eat wild birds (like foxes, skunks, raccoons, mink and other farmed fur animals and some marine mammals)
- visiting animal farms or live animal markets
- consuming unpasteurized milk
- consuming raw or undercooked meat

Emergency preparedness is an important effort for public health, health care organizations, and government. Being prepared for the emergence of human cases of H5N1 involves preventing exposures, recognizing symptoms, and responding effectively. Key aspects of H5N1 preparedness that the WECHU is focusing on include:

- **Surveillance and Monitoring** - Public Health Ontario is enhancing surveillance by testing influenza A positive specimens, including those related to H5N1. The WECHU will continue to monitor H5N1 activities and make recommendations to stakeholders and the public based on data trends and reports. In addition, wastewater monitoring is a rapidly evolving surveillance tool that can monitor levels of disease activity over time and look for unusual changes or elevated disease levels. Testing strategies already exist in wastewater for flu and several other infectious diseases and the investigation and development of techniques to use wastewater testing for H5N1 are underway and could be incorporated in the future.
- **Human to Animal Contact Management** – In addition to recommending that the public stay away from wild birds and other wild animals (don't touch, feed, or handle them), the WECHU recommends individuals avoid contact with livestock (e.g. commercial or domestic poultry) or other sick animals without precaution. Of particular concern are the risks associated with backyard chickens in WEC, due to the frequent and close contact between poultry and humans, but also due to the increased susceptibility of backyard chickens to H5N1 based on free-range systems (roam from property to property) and the

potential contact with infected wild birds. For people who work with high risk or infected wild birds or other wildlife, the [proper use of personal protective equipment \(PPE\)](#) is strongly recommended.

- **Communication and Public Education** – Based on the low risk of H5N1, the WECHU is currently advising the public to avoid contact with sick or dead birds, follow safe food handling practices, and report any sick or dead wildlife. The WECHU provides timely updates to the public in the event the risk level changes.
- **Immunization** – Although there is no vaccine specific for Avian Influenza available locally at this time, it is crucial to stay up-to-date on the seasonal [influenza vaccine](#). The Federal government has procured 500,000 doses of an H5N1 avian influenza vaccine. The vaccine is intended for use in individuals at higher risk of exposure to the virus, such as those working with infected animals. The vaccine is part of Canada's pandemic preparedness efforts and will be allocated to provinces and territories for potential use based on risk conditions. Ontario is working with the Federal government to ensure timely access to H5N1 vaccines for individuals at increased risk in the event that this vaccine is needed.
- **Emergency Preparedness and Response Planning** - Contingency plans are being developed for managing outbreaks and human cases. For stakeholders working in close contact with wildlife or birds, contingency plans should be developed to include the humane and rapid destruction of infected flocks, minimizing spread, and effective carcass disposal.
- **Collaboration** – Several key partners including provincial and federal health agencies, municipalities, hospitals, health care providers, emergency responders, are working together to inform and develop strategies that help our community address the challenges associated with the emergence of H5N1. This includes the development and endorsement of an IMS structure in the event of a public health emergency.

PROPOSED MOTION

Whereas, the current pandemic risk of H5N1 in Ontario for the general public remains low, but the risk of infection is higher for individuals with close contact to infected animals, like farm workers, and for those handling wild birds; and

Whereas, wastewater monitoring is a non-invasive, cost-effective rapidly evolving tool for public health surveillance to help alert public health officials to diseases that may be spreading in a community; and

Whereas, H5N1 vaccines are available, but not currently accessible for public use in Ontario; and

Whereas, backyard poultry, like chickens, are highly vulnerable to the H5N1 virus, especially if they have free range outdoor access and exposure to infected wild birds;

Now therefore be it resolved that the Windsor-Essex County Board of Health will continue to prioritize and resource the work associated with the Windsor-Essex County Health Unit's emergency preparedness activities and response planning associated with H5N1; and

FURTHER THAT, the Windsor-Essex County Board of Health recommends that local municipalities with by-laws permitting backyard chickens make immediate efforts to ensure that backyard chicken owners are aware of the increased illness risks of H5N1, and strategies that should be implemented to reduce their risk of illness;

FURTHER THAT, the Windsor-Essex County Board of Health recommends that local municipalities and key stakeholders connected with the H5N1 response, make efforts in the next three months to update protocols, conduct simulations and activity drills, and plan to ensure the availability of necessary resources in the event of future changes to local H5N1 risk;

FURTHER THAT, the Windsor-Essex County Board of Health recommends that the provincial government work to secure the necessary supply of H5N1 vaccines for individuals at increased risk in Windsor and Essex County and across the province in necessary quantities;

FURTHER THAT, the Windsor-Essex County Board of Health encourages the provincial government to fund the research and development of wastewater testing strategies and strengthen the infrastructure for clinical testing that could be implemented at the local and regional levels.



The Corporation of the Town of Essex
Arts, Culture and Tourism Meeting Minutes

May 14, 2025, 5:00 pm
60 Fairview Ave W, Essex, ON N8M 1B6

Present: Chair - Maguire, Grant
Councillor - Allard, Brad, Ward 3
Councillor - Hammond, Rodney, Ward 4
Member - Peter Freele

Absent: Vice Chair - Meloche, Richard
Member - Atkinson, Nicole

Also Present: Cynthia Cakebread, Manager, Recreation and Culture
Trevor Martin, Recording Secretary

Accessible formats or communication supports are available upon request. Please contact the
Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

1. **Call to Order**

Grant Maguire, Chair, called the meeting to order at 5:22 PM.

2. **Land Acknowledgement**

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. **Declarations of Conflict of Interest**

4. **Adoption of Published Agenda**

4.1 **Arts, Culture and Tourism Meeting Agenda for May 14, 2025**

ACT25-05 -001

Moved By Councillor Hammond

Seconded By Peter Freele

That the published agenda for the May 14, 2025 Arts, Culture and Tourism Meeting be adopted as presented.

Carried

5. **Adoption of Minutes**

5.1 **Arts, Culture and Tourism Minutes for April 2, 2025**

ACT25-05 -002
Moved By Peter Freele
Seconded By Councillor Hammond

That the minutes of the Arts, Culture and Tourism meeting held April 2, 2025 be adopted as circulated.

Carried

6. Unfinished Business

6.1 Committee Events and Projects

Sarah Newton, Assistant Manager, Aquatics provided an update on events and projects as follows:

- A local provider is no longer available for outdoor movie nights and thus an outdoor screen will need to be purchased with existing capital funds along with ongoing fees for film licensing if the Committee supports continuing with outdoor movie nights.
- Artist fees in the range of \$1500-\$2000 are expected for the butterfly bench program.
- Cynthia Cakebead, Manager, Recreation and Culture will soon be developing a Request for Proposal for the restoration of the Our Rural Roots Mural located behind 61 Talbot Street North.

The Committee discussed outdoor movie nights and indicated support to move forward with exploring costs for the purchase of an outdoor screen.

6.2 Sidewalk Astronomy

Grant Maguire, Chair, stated that once dates for other upcoming events are determined, the Committee can decide which of those dates would best suit two joint Sidewalk Astronomy events. He noted he has been in contact with the Royal Astronomical Society of Canada, who look forward to continuing their partnership in offering these events.

6.3 Tune Up the Parks

Sarah Newton, Assistant Manager, Aquatics, informed the Committee that the call for artists has been put out on Town social media assets. She encouraged Committee members to help spread the word and encourage performers to sign up.

The Committee also discussed feedback received on some changes to Tune Up the Parks.

7. Committee Membership Changes

7.1 Committee Additions and Vacancies

Trevor Martin, Recording Secretary, informed the Committee that Devika Thunnaru Kandi is no longer a member of the Committee. He also noted that new members are always welcome and added that Committee members can direct anyone who may be interest to apply online.

8. New Business

There were no items added under New Business.

9. **Adjournment**

ACT25-05 -003

Moved By Councillor Hammond

Seconded By Peter Freele

That the meeting be adjourned at 5:40 PM.

Carried

10. **Future Meetings**

June 11, 2025 at 5:00PM

Location: Essex Centre Sports Complex - Barnett Meeting Room

Chair

Recording Secretary



The Corporation of the Town of Essex
Essex Festival Committee Meeting Minutes

May 15, 2025, 6:00 pm
60 Fairview Ave W, Essex, ON N8M 1B6

Present: Member - Hellinga, Chris
Member, Cate Back
Member - McGuire-Blais, Katie
Member - Atkinson, Nicole
Councillor - Garon, Joe, Ward 1

Absent: Member - Knapp, Derek
Member - Verbeek, Kim
Vice Chair - Tapping, Richard
Member - Desjardins, Tiffany

Also Present: Jake Morassut, Director, Community Services
Everett Vanlare, Recording Secretary
Tim Stanley, Assistant Manager, Facilities and Events

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

1. Call to Order

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. Declarations of Conflict of Interest

- No conflicts of interest to report.

4. Adoption of Published Agenda

4.1 Essex Festival Committee Meeting Agenda for May 15, 2025

FC25-05-23

Moved By Nicole Atkinson

Seconded By Katie McGuire-Blais

That the published agenda for the May 15, 2025 Essex Festival Committee Meeting be adopted as presented.

Carried

5. Adoption of Minutes

5.1 Essex Festival Committee Minutes for April 17, 2025

FC25-05-24

Moved By Member, Cate Back

Seconded By Chris Hellinga

That the minutes of the Essex Festival Committee meeting held April 17, 2025 be adopted as circulated.

Carried

6. Financials

- Jake Morassut, Director, Community Services, informed the Committee of the current contracts that are confirmed for the Festival weekend.

FC25-05-25

Moved By Chris Hellinga

Seconded By Member, Cate Back

That the current contracts presented are accepted for the Festival weekend.

Carried

6.1 Grants and Requirements

- Jake Morassut, Director, Community Services, informed the Committee that they have successfully obtained a grant that will cover \$55,000 in entertainment cost.

7. Unfinished Business

That the verbal updates listed in Agenda Item 6 be received.

7.1 Operations and Site Management

7.1.1 Festival Grounds Layout

- Joe Garon, Chair, distributed a layout proposal for the Festival that shows a breakdown of the setup on each day of the Festival.

7.1.2 Set-up and Take Down

- No new updates to report.

7.1.3 Perimeter Fencing

- No new updates to report.

7.1.4 Signage

- No new updates to report.

7.1.5 Admission Fees

- No new updates to report.

7.1.6 Park Hours

- No new updates to report.

7.1.7 Parking

- Joe Garon, Chair, confirmed that there is a sports organizations that will assist with parking.

7.1.8 Off-Site Parking

- No new updates to report.

7.1.9 Shuttle Transportation

- No new updates to report.

7.1.10 Family Tent

- No new updates to report.

7.1.11 Proposed items to purchase or invest in outside of 2025 Budget

7.1.11.1 Gateway Signage

- This will not take place in 2025

7.1.11.2 Parade Float Refurbishing

- Joe Garon, Chair, has sent in a possible design for the parade float, a quote should be available for next meeting.

7.1.11.3 Branded Entrance Tents

- No new updates to report.

7.1.11.4 Branded Entrance Table Skirting

- No new updates to report.

7.1.11.5 Cocktail Tables and/or Branded Cocktail Table Linens

- Joe Garon, Chair, will look into ordering burgundy table linens to fit the theme of the Sip N' Shop to fit the new cocktail tables.

7.1.11.6 Misc Electrical Cords, Power Bars, etc.

- No new updates to report.

7.1.12 Bike Valet

- Nicole Atkinson, Member, confirmed the Bike Valet is booked and will be available Friday through Sunday.

7.2 Marketing, Social Media and Advertising

- Joe Garon, Chair, has reached out to radio stations to begin advertising through radio.

7.3 Sponsorship

- Joe Garon, Chair, confirmed that the current sponsorship amount is estimated to be \$61,500.

7.4 Volunteers

- Joe Garon, Chair, presented his current t-shirt design for volunteers. Cate Back, Member, is still collecting volunteer numbers to have a accurate order.
- Cate Back, Member, confirmed that there is 56 volunteers that have applied for the Festival Weekend.
- Cate Back, Member, proposed a lost and found policy that would allow individuals who have lost an item to report it lost and describe the item. Incident Reporting form was also shown to the Committee, these forms were distributed and they were agreed upon to be used.

7.5 Vendors

7.5.1 Vendor Rates

- No new updates to report.

7.5.2 Food and Beverage Vendors

- Joe Garon, Chair, confirmed that there are 13 vendors confirmed and one available food vendor spot.

7.5.3 Non-Food/Craft Vendors

- Katie McGuire-Blais, Member, confirmed that many of the Non-Food vendors have been confirmed, there are still spots available. Vendor applications are closing May 19, 2025.

7.6 Attractions

7.6.1 Youth Talent Show

- Joe Garon, Chair, confirmed that there are 5 people signed up. The application will be reposted online.

7.6.2 Kid Zone

- Tim Stanley, Assistant Manager, Facilities and Events, confirmed the coloring board is in good condition to be used again this year.

7.6.3 Chill Zone

- Joe Garon, Chair, confirmed the items that will be available in the Chill Zone, Cornhole, Misting Tent, Charging Station, and more.

7.6.4 Parade

- Joe Garon, Chair, wants to reach out to the BIA Members to see if local business's and organization's want to participate in the Parade.

7.6.5 Clash of the Voices

- Joe Garon, Chair, confirmed that there is a sponsor for this event and will be looking for applications.

7.6.6 Car Show

- Chris Hellinga, Member and Katie McGuire-Blais, Member and are looking to expand the Car Show to allow for more cars to

participate. There will be more of an effort made for an official detour route as this expansion will close more of Talbot Street.

- Katie McGuire-Blais, Member, told the Committee that multiple organizations have expressed interest to provide food for for the Car Show, no decision was made.

7.6.7 Watermelon Contest

- No new updates to report.

7.6.8 Visual Display (Fireworks)

- No new updates to report.

7.6.9 Bingo

- Nicole Atkinson, Member, will need to buy a new bingo kit for this event.

7.6.10 Pony Rides

- Joe Garon, Chair, discussed what timeframe would work for Pony Rides and has yet to decide on what company will be providing the Pony Rides.

7.6.11 Dog Show

- No new updates to report.

7.6.12 Wrestling

- No new updates to report.

7.6.13 Midway & Amusement Rides

- No new updates to report.

7.6.14 Rock Climbing Wall

- No new updates to report.

7.6.15 Escape Room

- Nicole Atkinson, Member, requested that members of the Committee go and meet the escape room company as they have many different options entertainment wise to offer to the Festival. Joe Garon, Chair, will be getting in contact with this company to get a better idea of how they operate.

7.7 Sip 'N Shop Wine Mixer

- Pre-Sale Tickets were delivered to Community Living. Tickets will be available from the Town of Essex on June 9th for Pre-Sale.

7.7.1 Decor/Decorations

- No new updates to report.

7.7.2 Non-Profit Beneficiary

- No new updates to report.

7.7.3 Wineries

- Joe Garon, Chair, confirmed that 3 of the 6 Wineries have confirmed.

7.7.4 Caterer/Food Vendors

- Katie McGuire-Blais, has reached out to local Essex Business's to participate in the Sip N' Shop. There are 3 vendor spaces left.

7.7.5 BIA Vendors

- No new updates to report.

7.7.6 Hours of Operation

- No new updates to report.

7.7.7 Admission Fees

- No new updates to report.

7.7.8 Entertainment

- Joe Garon, Chair, is still negotiating with Caricaturist, this should be confirmed for next meeting.
- Katie McGuire-Blais, Member confirmed that a Tarot Card Reader will be available during the Sip N' Shop.

7.7.9 Raffle

- No new updates to report.

7.7.10 Ticket Pricing

- No new updates to report.

7.7.11 Parking

- No new updates to report.

7.7.12 Layout

- No new updates to report.

7.8 Beer Tent

7.8.1 Hours of Operation

- No new updates to report.

7.8.2 Admission

- No new updates to report.

7.8.3 Product and Pricing

- No new updates to report.

7.8.4 Bar Management

- Joe Garon, Chair, told the Committee the Beer Tent Manager has confirmed the Bar will be cashless for the Festival Weekend.

7.8.5 Security and Crowd Control

7.8.6 Entertainment

- Joe Garon, Chair, has confirmed the Killer Hooks will be performing on Friday.

7.8.7 Parking

- No new updates to report.

7.8.8 Power

- No new updates to report.

7.8.9 Layout

- No new updates to report.

7.9 Main Stage

7.9.1 Entertainment

- Joe Garon, Chair, confirmed that there will be more acts added with the additional funds from the grant that was Awarded to the Festival.

7.9.2 Stage Rental

- No new updates to report.

7.9.3 Production

- No new updates to report.

7.9.4 Bar Management

- No new updates to report.

7.9.5 Security and Crowd Control

- No new updates to report.

7.9.6 Parking

- No new updates to report.

7.9.7 Power

- No new updates to report.

7.9.8 Other Rentals and Operation

- No new updates to report.

7.9.9 Layout

- No new updates to report.

7.10 Secondary Stage

7.10.1 Location

- No new updates to report.

7.10.2 Entertainment

- No new updates to report.

7.10.3 Stage Rental

- No new updates to report.

7.10.4 Production

- No new updates to report.

7.10.5 Power

- No new updates to report.

7.10.6 Other Rentals and Operation

- No new updates to report.

8. Third Party Events

8.1 Walk-a-Thon

- Joe Garon, confirmed this event will be taking place.

8.2 Horseshoes

- No new updates to report.

8.3 Rotary Pancake Breakfast

- No new updates to report.

8.4 Legion Fish Dinner

- No new updates to report.

8.5 Brenko's Cornhole

- No new updates to report.

9. New Business

- No new updates to report.

10. Adjournment

FC25-05-26

Moved By Chris Hellinga

Seconded By Nicole Atkinson

That the meeting be adjourned at 7:37pm.

Carried

11. Future Meetings

- June 12, 2025 - 6pm ECSC - Barnett Meeting Room
- June 26, 2025 - 6pm ECSC - Barnett Meeting Room

Chair



The Corporation of the Town of Essex
Committee of Adjustment Meeting Minutes

May 21, 2025, 5:00 pm
Location: Essex Municipal Building, 33 Talbot Street South

Present: Chair - Pocock, Phil
Vice Chair - Sauve, Danny
Member - Child, Matthew
Member - Lester, Dorene

Absent: Member - Baker, William

Also Present: Ian Rawlings, Junior Planner
Marsha Buchta, Recording Secretary
Cheyenne Mailloux, Heritage & Planning Intern

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

1. Call to Order

The Chair called the meeting to order at 5:00 p.m.

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time.

4. Adoption of Published Agenda

4.1 Committee of Adjustment Meeting Agenda for May 21, 2025

COA25-05-22

Moved By Danny Sauve, Vice Chair

Seconded By Dorene Lester

That the published agenda for the May 21, 2025 Committee of Adjustment Meeting be adopted as presented.

Carried

5. Adoption of Minutes

5.1 Committee of Adjustment Minutes for April 15, 2025

COA25-05-23

Moved By Matthew Child

Seconded By Dorene Lester

That the minutes of the Committee of Adjustment meeting held April 15, 2025, be adopted as circulated.

Carried

6. Reports from Administration/Applications

6.1 A-05-25 | 205 Centre Street | Lisa & Michael Girard (Agent: Dean Santarossa)

An application for minor variance has been received by the Town of Essex Committee of Adjustment for the lands located at 205 Centre Street, Essex Centre, Ward 1. The applicant is looking to construct an additional dwelling unit that is 70.0 sqm (753 sqft) in gross floor area to be located 1.2 m (4 ft) from the rear lot line. Therefore, the applicant is requesting relief from section 8.15 c) xi) of the Zoning By-law which states: an Additional Dwelling Unit located in a detached accessory or ancillary building shall be permitted in a rear yard, except in a required rear yard. The subject property is zoned Residential District 1.1 which requires a minimum rear yard depth of 7.5m (25ft).

Ian Rawlings, Junior Planner, detailed that application A-05-25 was voluntarily deferred by the applicant prior to the meeting.

6.2 B-06-25 | 265 Maidstone Avenue East | Robert & Stephen Mathies

An application for consent has been received by the Town of Essex Committee of Adjustment for the lands located at 265 Maidstone Ave E, in Essex Centre, Ward 1. The applicants are proposing to sever a + 9,299.34 sqm (2.3 acre) parcel from the existing + 13,322.3 sqm (3.29 acre) lot to be added to the vacant residential property to the south identified as 0 Maidstone Ave E. The retained lot is proposed to have an area of + 2,111 sqm (0.52 acres). The applicant is proposing this consent for the purposes of a lot addition.

Ian Rawlings, Junior Planner, provided an overview of the application by way of the presentation titled Committee of Adjustment, Regular Meeting. May 21, 2025.

Matthew Child sought clarification on timing of the Zoning By-law Amendment and Consent applications as well as why the driveway access was not included as a condition. Mr. Rawlings advised a zoning by-law amendment application has been submitted but had not been deemed complete as of yet. Driveway access will be addressed at the building stage.

COA25-05-24

Moved By Dorene Lester

Seconded By Matthew Child

That application B-06-25 be approved to sever a \pm 9,299.34 sqm (2.3 acre) parcel from the existing \pm 13,322.3 sqm (3.29 acre) lot to be added to the vacant residential property to the south identified as 0 Maidstone Ave East, subject to the following conditions:

1. That at the time the conveyance is prepared for certification, a reference plan prepared by an Ontario Land Surveyor, which has been numbered, dated, signed and registered, be submitted to the satisfaction of the Town of Essex;
2. That the appropriate documents for the conveyance be prepared and suitable for registration. All copies shall have original signatures, and one digital copy will remain as a record with the Town;
3. That at the time the conveyance is presented for certification, a tax certificate from the Treasurer of the Town or evidence showing all taxes for the current year have been paid in full to the date of consent approval, as well as any and all arrears owing on the total parcel, shall be submitted to the Town;
4. That an apportionment of assessment pursuant to Section 65 of The Drainage Act, R.S.O. 1990, and amendments thereto, be provided to the satisfaction of the Drainage Superintendent for the Town of Essex, if deemed necessary by the Town;
5. That the severed parcel be consolidated with the lands known as 0 Maidstone Avenue East. In accordance with Subsection 3 of Section 50 of the Planning Act, the applicant shall submit to the Secretary-Treasurer satisfactory evidence that the transferee of the severed portion of the property and the owner of the abutting property are identical, together with an undertaking from the applicant's solicitor to consolidate the severed portion and the abutting into one parcel. Within thirty days of the issuance of the certificate of consent to sever, the applicant shall provide evidence to the Secretary-Treasurer that an application to consolidate parcels has been filed with the Land Registry Office;
6. That the existing accessory structures located in rear yard be brought into compliance with the Zoning By-law.
7. That the subject lands be re-zoned from Development Reserve District 1.1 (DR1.1) to Residential District 1.1 (R1.1).
8. That all of the above conditions be fulfilled on or before May 21st, 2027, as per Section 53 (41) of the Planning Act, R.S.O. 1990.

Reason for Decision:

The Application is in keeping with subsection 6.4 of the Town of Essex Official Plan respecting "Consents".

Carried

6.3 B-07-25 | 265 Maidstone Avenue East | Robert & Stephen Mathies

An application for consent has been received by the Town of Essex Committee of Adjustment for the lands located at 265 Maidstone Ave E, in Essex Centre, Ward 1. The applicants are proposing to sever a + 1,912 sqm (0.47 acre) parcel from the existing + 13,322.3 sqm (3.29 acre) lot. The retained lot is proposed to have an area of + 2,111 sqm (0.52 acres). The applicant is proposing this consent for the creation of one (1) new lot.

COA25-05-25

Moved By Dorene Lester
Seconded By Danny Sauve, Vice Chair

That application B-07-25 be approved to sever a \pm 1,912 sqm (0.47 acre) parcel from the existing \pm 13,322.3 sqm (3.29 acre) lot for the creation of one lot subject to the following conditions:

1. That at the time the conveyance is prepared for certification, a reference plan prepared by an Ontario Land Surveyor, which has been numbered, dated, signed and registered, be submitted to the satisfaction of the Town of Essex;
2. That the appropriate documents for the conveyance be prepared and suitable for registration. All copies shall have original signatures, and one digital copy will remain as a record with the Town;
3. That at the time the conveyance is presented for certification, a tax certificate from the Treasurer of the Town or evidence showing all taxes for the current year have been paid in full to the date of consent approval, as well as any and all arrears owing on the total parcel, shall be submitted to the Town;
4. That an apportionment of assessment pursuant to Section 65 of The Drainage Act, R.S.O. 1990, and amendments thereto, be provided to the satisfaction of the Drainage Superintendent for the Town of Essex, if deemed necessary by the Town;
5. That the subject lands be re-zoned from Development Reserve District 1.1 (DR1.1) to Residential District 1.1 (R1.1).
6. That all of the above conditions be fulfilled on or before May 21st, 2027, as per Section 53 (41) of the Planning Act, R.S.O. 1990.

Reason for Decision:

The Application is in keeping with subsection 6.4 of the Town of Essex Official Plan respecting "Consents".

Carried

COA25-05-26

Moved By Dorene Lester
Seconded By Danny Sauve, Vice Chair

That the presentation entitled Committee of Adjustment, Regular Meeting, May 21, 2025, be received.

Carried

7. Adjournment

COA25-05-27

Moved By Matthew Child
Seconded By Danny Sauve, Vice Chair

That the meeting be adjourned at 5:18 p.m.

Carried

8. **Future Meetings**

Tuesday, June 17, 2025, at 5:00 p.m. in Council Chambers, 33 Talbot Street, South, Essex
ON.

Chair

Recording Secretary



The Corporation of the Town of Essex

Essex Municipal Heritage Committee Meeting Minutes

May 29, 2025, 5:00 pm

Location: Essex Municipal Building, 33 Talbot Street South

- Present:
- Connie Clarkson - Chair
 - Richard Kokovai - Vice-Chair
 - Perry Basden - Committee Member
 - Jacqueline Baldwin - Committee Member
 - Councillor - Rodney Hammond, Ward 4 - Committee Member
 - Laurie Kowtiuk - Committee Member
 - Councillor Jason Matyi, Ward 3 - Committee Member
- Absent:
- Linda Matyi - Committee Member
 - Grant Peters - Committee Member
- Also Present:
- Marsha Buchta, Recording Secretary
 - Cheyenne Mailloux, Heritage and Planning Intern

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

1. Call to Order

The Chair called the meeting to order at 5:02 p.m. Councillor Jason Matyi arrived at 5:09 p.m.

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. Declarations of Conflict of Interest

There were no conflicts of interest noted at this time.

4. Adoption of Published Agenda

4.1 Essex Municipal Heritage Committee Meeting Agenda for May 29, 2025

EMHC25-05-21

Moved By Richard Kokovai

Seconded By Rodney Hammond, Ward 4 Councillor

That the published agenda for the May 29, 2025, Essex Municipal Heritage Committee Meeting be adopted as presented.

Carried

5. Adoption of Minutes

5.1 Essex Municipal Heritage Committee Minutes for April 24, 2025

EMHC25-05-22

Moved By Rodney Hammond, Ward 4 Councillor

Seconded By Perry Basden

That the minutes of the Essex Municipal Heritage Committee meeting held April 24, 2025, be adopted as circulated.

Carried

6. Unfinished Business

EMHC25-05-23

Moved By Rodney Hammond, Ward 4 Councillor

Seconded By Laurie Kowtiuk

That all reports and updates of the items listed in Agenda 6. Unfinished Business be received.

Carried

6.1 Greater Marketing and Public Education about Heritage - Ongoing

6.1.1 Information session Partners of Community Heritage Ontario Region (PCH)

Ms. Cheyenne Mailloux reported that Member Peters had provided administration with additional information on the Community Engagement at Canadian Heritage (PCH) fund. the Building Communities through Arts and Heritage program (BCAH), and the Canada Cultural Spaces Fund (CCSF). Member Peters suggested that administration reach out to PCH, BCAH, and CCSF to set up an information session on available grant opportunities for heritage organizations located in the Town of Essex. Ms. Mailloux reported that administration has reached out to schedule a meeting; however, nothing has been set up as of now.

6.2 Official Plan Update - Ongoing

Mrs. Marsha Buchta reported that administration hosted a Public Information Session (PIC) on Thursday, May 22, 2025, at 5:30 pm, at the Harrow and Colchester South Community Centre (243 McAfee Street). The PIC was held to summarize comments that were received from citizens and stakeholders on the proposed Official Plan and Colchester Secondary Plan.

6.3 Heritage Grant Program - Ongoing

6.4 Heritage Designation and Interpretive Plaque Program - Ongoing

Ms. Mailloux asked the committee if there are any areas or designated properties within the Town of Essex that they would like to have plaque created for. Ms. Mailloux advised the committee that the Grace Baptist Church (120

Talbot Street North) building was reaching its 150th anniversary of being built in October of this year.

Vice-Chair Kokovai asked administration to look into the possibility of plaquing the Canadian Transportation Museum and Heritage Village, noting they may be celebrating a significant anniversary soon.

6.5 Listing and Designating Properties and Heritage Districts - Ongoing

Chair Clarkson asked administration to explain what constitutes a Heritage District. Ms. Mailloux advised that under Part V of the Ontario Heritage Act, areas that display significant cultural heritage value can be designated as Heritage Conservation Districts to ensure greater protection of historic areas.

Member Basden reported that areas, such as the one surrounding the Colchester Schoolhouse (195 Bagot Street), Christ Church (190 Bagot Street), and Christ Church Cemetery (0 Sullivan Street), could be considered a Heritage Conservation District under the Ontario Heritage Act.

6.5.1 Rio Theatre

No update at this time.

6.5.2 136 County Road 50 W

Ms. Mailloux advised committee members that a summary of the findings on 136 County Road 50 had been sent to committee members to review for a future meeting. She noted that more research is being done on the property, however stated that the research done now does not have to be extensive for the listing process.

6.5.3 146 Adelaide Street

Ms. Mailloux advised committee members that a summary of the findings on 146 Adelaide Street had been sent to committee members to review for a future meeting. She noted that more research is being done on the property; however, stated that the research done now does not have to be extensive for the listing process.

Chair Clarkson reported that she was able to speak to the property owners and found that the property may have been owned by family of Mrs. Martin, Paul Marin Sr.'s wife, before being used by Paul Martin Sr. Member Basden suggested reaching out to the Amherstburg Marsh Collective to see if they could provide us with more information on the property. Member Baldwin suggested looking into the family of Mrs. Martin and her possible familial connection to Mr. T. B. Adams of Harrow.

6.5.4 Heritage Inventory for Essex Centre and Harrow Highway Commercial Mixed-Use Corridor and other general properties

Ms. Mailloux presented committee members with a new Considered Heritage Inventory, that outlines properties throughout the Town of Essex that may have potential cultural heritage value. She advised that this project came out of the newly proposed Highway Commercial Mixed-Use corridors in Essex Centre and Harrow, as these areas change the permitted land-uses in those areas and could impact properties that may display heritage value.

The Considered Heritage Inventory has been divided into six (6) sections, including Essex Centre, Harrow, Colchester North, Colchester South, Essex Centre Highway Commercial, and Harrow Highway Commercial. She suggested that the committee work on researching some of the properties included in this Considered Heritage Inventory and add any properties that they feel should be included. She advised that the research in the Considered Heritage Inventory does not have to be extensive, suggesting that they just look for the year built, prominent owners, and an interesting fact.

6.6 Cemeteries

6.7 Studies and Master Plans - Ongoing

6.7.1 Heritage Toolkit / Community Heritage Ontario study

Published earlier this month and sent to committee.

6.8 Heritage Walking Tour and Digital Component - Ongoing

6.8.1 Digital Jane's Walk

Ms. Mailloux advised that the organizers of the Windsor-Essex Jane's Walk Festival will be releasing a recording of the Janes Walk on their website soon. She stated that administration will look into the Town creating a digital version of the Jane's Walk, so that the information can reach residents of the Town of Essex.

6.9 Cultural Master Plan - Ongoing

6.10 Historically Significant Name Registry - Ongoing

6.11 Cultural Heritage, Indigenous History - Ongoing

6.11.1 National Indigenous History Month / National Indigenous Peoples Day - Saturday, June 21, 2025

Ms. Mailloux advised that the month of June is Indigenous History Month and that Saturday, June 21, 2025, is National Indigenous Peoples Day. She asked committee members to suggest social media posts that can be done by the Town throughout the month of June and events that can be promoted.

Councillor Hammond advised that Caldwell First Nation will be hosting their 1st Powwow on August 9th and 10th, 2025. He suggested that we look into supporting it.

6.12 Barn Quilts - Ongoing

6.12.1 Barn Quilt Sponsorship Update

Vice-Chair Kokovai advised that he has met with a potential sponsor, however, will have more to report at a future meeting.

7. Adjournment

EMHC25-05-24

Moved By Richard Kokovai

Seconded By Rodney Hammond, Ward 4 Councillor

That the meeting be adjourned at 5:37 p.m.

Carried

8. Future Meetings

Thursday, June 26, 2025 at 5:00 p.m. in the Harrow Arena Community Room, 243
McAffee Street, Harrow

Chair

Recording Secretary



Co-An Park Advisory Committee Meeting Minutes

June 2, 2025 – 5:00 PM

Location: Co-An Park Office, 11071 11th Concession Rd, McGregor, Ontario

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

Present:

Chair - McAgy, Christine

Vice Chair – Meloche, Jim

Councillor - Verbeek, Kim – Essex Ward 2

Councillor - McArthur, Don - Amherstburg

Member – DiBiase, Alexander – Amherstburg

Member - Drew, Chris - Amherstburg

Also Present:

Director of Community Services, Town of Amherstburg – Baillargeon, Heidi

Director of Community Services, Town of Essex – Morassut, Jake

Secretary Treasurer – Bissonnette, Joanne

Regrets

Member - Mills, Rachelle - Essex

Member –Sellars, Murray - Amherstburg

1. Call to Order

Tina McAgy, Chair called the meeting to order at 5:00 p.m.

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time

4. Adoption of Published Agenda

4.1 Co-An Park Advisory Committee Meeting Agenda for June 2, 2025

CAP-2025-06-001

Moved by Jim Meloche

Seconded by Councillor Don McArthur

That the published agenda for June 2, 2025 Co-An Park Advisory Committee Meeting be adopted as presented.

Carried

5. Adoption of Minutes

5.1 Co-An Park Advisory Committee Meeting Minutes for May 14, 2025

CAP-2025-06-002

Moved by Chris Drew

Seconded by Alex DiBiase

That the minutes of the Co-An Park Advisory Committee Meeting held May 14, 2025 be approved as circulated

Carried

6. New Business

6.1 Concession Building

Discussion took place with regards to the Engineering audit report advising that the Concession stand and the Shiskabob shelter received a "F" which meant the structure

failed but can still operate. Upon further review, both buildings have been upgraded to "occupancy not allowed" however this would be reassessed if the floors were fixed.

Presently the shelters are no longer viable and are unsafe for use in their present state. It was suggested that the best option would be to demolish rather than fix the Shiskabob shelter and look into a portable shed that could be relocated on the premises after the Master Plan was complete. It was noted that many 2025 events have planned their functions around the use of the concession food, including the Music Jamboree slated on June 8, 2025, which is days away, with an estimated attendance of 1,000 persons.

Temporary solutions were discussed and will be presented to the Lessee, Pursuit 4 Happiness Ventures Inc., for their review and will proceed with a mutual solution. The Committee requested that quotes be sought for sheds versus repairs of existing building.

6.2 Stage Ramp

The Committee has requested that three quotes be presented for review at next meeting.

9. Adjournment

CAP-2025-06-003

Moved by Jim Meloche

Seconded by Alex DiBiase

That the meeting be adjourned at 5:40 p.m.

Carried

10. Future Meetings

June 11, 2025 at 5:00 PM – Co-An Park Office

The Corporation of the Town of Essex

By-Law Number 2459

Being a by-law to confirm the proceedings of the
June 16, 2025, Regular Meeting of Council of the
Corporation of the Town of Essex

WHEREAS pursuant to Section 5(1) of The Municipal Act, 2001, S.O. 2001, c.25 as amended, the powers of a municipality shall be exercised by its Council;

AND WHEREAS pursuant to Section 5(3) of The Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that a by-law be passed to authorize the execution of Agreements and other documents and that the proceedings of the Council of The Corporation of the Town of Essex at its meetings be confirmed and adopted by by-law;

NOW THEREFORE be it resolved that the Council of The Corporation of the Town of Essex hereby enacts as follows:

1. **That** the actions of the Council of The Corporation of the Town of Essex in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all other actions passed and taken by the Council of The Corporation of the Town of Essex, documents and transactions entered into during the June 16, 2025, meeting of Council, are hereby adopted and confirmed as if the same were expressly contained in this by-law.
2. **That** the Mayor and proper officials of The Corporation of the Town of Essex are hereby authorized and directed to do all the things necessary to give effect to the actions of the Council of The Corporation of the Town of Essex during the said June 16, 2025, meeting referred to in paragraph 1 of this by-law.
3. **That** the Mayor and the Clerk are hereby authorized and directed to execute all documents necessary to the actions taken by this Council as described in Section 1 of this by-law and to affix the Corporate Seal of The Corporation of the Town of Essex to all documents referred to in said paragraph 1.

Read a first and a second time and provisionally adopted on June 16, 2025.

Mayor

Clerk

Read a third time and finally passed on July 7, 2025.

Mayor

Clerk

The Corporation of the Town of Essex

By-Law Number 2460

Being a by-law to confirm the proceedings of the
July 7, 2025, Regular Meeting of Council of the
Corporation of the Town of Essex

WHEREAS pursuant to Section 5(1) of The Municipal Act, 2001, S.O. 2001, c.25 as amended, the powers of a municipality shall be exercised by its Council;

AND WHEREAS pursuant to Section 5(3) of The Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that a by-law be passed to authorize the execution of Agreements and other documents and that the proceedings of the Council of The Corporation of the Town of Essex at its meetings be confirmed and adopted by by-law;

NOW THEREFORE be it resolved that the Council of The Corporation of the Town of Essex hereby enacts as follows:

1. **That** the actions of the Council of The Corporation of the Town of Essex in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all other actions passed and taken by the Council of The Corporation of the Town of Essex, documents and transactions entered into during the July 7, 2025, meeting of Council, are hereby adopted and confirmed as if the same were expressly contained in this by-law.
2. **That** the Mayor and proper officials of The Corporation of the Town of Essex are hereby authorized and directed to do all the things necessary to give effect to the actions of the Council of The Corporation of the Town of Essex during the said July 7, 2025, meeting referred to in paragraph 1 of this by-law.
3. **That** the Mayor and the Clerk are hereby authorized and directed to execute all documents necessary to the actions taken by this Council as described in Section 1 of this by-law and to affix the Corporate Seal of The Corporation of the Town of Essex to all documents referred to in said paragraph 1.

Read a first and a second time and provisionally adopted on July 7, 2025.

Mayor

Clerk

Read a third time and finally passed on July 21, 2025.

Mayor

Clerk