



The Corporation of the Town of Essex

Regular Council Meeting Minutes

**This meeting was held electronically during a time of Declared Emergency
pursuant to Town of Essex By-Law 1902**

November 16, 2020, 6:00 pm
County of Essex Council Chamber
360 Fairview Avenue West, Essex, Ontario

Present: Mayor Larry Snively
Deputy Mayor Richard Meloche
Councillor Joe Garon
Councillor Morley Bowman
Councillor Kim Verbeek
Councillor Steve Bjorkman
Councillor Chris Vander Doelen
Councillor Sherry Bondy

Also Present: Robert Auger, Town Solicitor, Legal and Legislative
Services/Clerk
Shelley Brown, Deputy Clerk, Legal and Legislative Services
Chris Nepszy, Chief Administrative Officer
Doug Sweet, Director, Community Services/Deputy CAO
Jeffrey Morrison, Director, Corporate Services/Treasurer
Lori Chadwick, Director, Development Services
Kevin Girard, Director, Infrastructure Services

1. Call to Order

Mayor Snively called the meeting to order at 6:00 PM.

2. Closed Meeting Report

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time.

4. Adoption of Published Agenda

4.1 Regular Council Meeting Agenda for November 16, 2020

R20-11-424

Moved By Councillor Bjorkman
Seconded By Councillor Garon

That the published agenda for the November 16, 2020 Regular Council Meeting be adopted with the following addition:

1. Councillor Bondy requested the email from Vicki Fox, dated November 15, 2020, be added as Agenda item 11.1.8.

Carried

5. Adoption of Minutes

5.1 Regular Council Meeting Minutes for November 2, 2020

R20-11-425

Moved By Councillor Bowman

Seconded By Deputy Mayor Meloche

That the minutes of the Regular Council Meeting held November 2, 2020 be adopted as circulated.

Carried

5.2 Special Council Meeting - October 13, 2020

- Town of Essex Service Delivery Review - Current State Assessment

R20-11-426

Moved By Councillor Garon

Seconded By Councillor Bowman

That the minutes of the Special Council Meeting held on October 13, 2020 for the presentation entitled "Current State Assessment Report on the Town of Essex Service Delivery Review", presented by Strategy Corp, be adopted as circulated.

Carried

5.3 Special Council Meeting - October 19, 2020

- Windsor-Essex Regional Community Safety and Well-Being Plan, dated October 19, 2020

R20-11-427

Moved By Councillor Bjorkman

Seconded By Councillor Vander Doelen

That the minutes of the Special Council Meeting held on October 19, 2020 for the presentation entitled "Community Safety and Well-Being Plan", presented by Leonardo Gil, Project Manager, Social Policy and Planning, City of Windsor, be adopted as circulated.

Carried

6. Public Presentations

6.1 St. Vincent de Paul Parking Update Request

Tim O'Hagan, Essex Chapter Member

- Parking Spaces on Centre Street (Ward One) Map

R20-11-428

Moved By Councillor Bowman

Seconded By Councillor Bjorkman

That the presentation on behalf of St. Vincent de Paul, Tim O'Hagan Essex Chapter Member, be received;

That Administration review the implementation of an all vehicle loading zone for the two parking spaces immediately east of the subject location;

That the loading zone be available for all vehicles, and that Administration provide the recommendations for the hours and duration for the parking limits; and

That Administration return to Council with a proposed amending by-law to give effect thereof.

Carried

7. Unfinished Business

8. Reports from Administration

8.1 Economic Development Report 2020-19

RE: Building Development Overview October 2020

- Building Report
- Development Overview

R20-11-429

Moved By Councillor Verbeek

Seconded By Deputy Mayor Meloche

That Economic Development Report 2020-19, entitled "Building Report and Development Overview October 2020", prepared by Nelson Silveira, Economic Development Officer, dated November 16, 2020, be received.

Carried

8.2 Parks and Facilities Report 2020-09

RE: DaSilva's Martial Arts Lease at Harrow Arena

- By-Law 1899 Being a by-law to authorize the execution of a Lease Agreement between The Corporation of the Town of Essex as Lessor and Josh DaSilva operating as DaSilva's Academy of Martial Arts as Lessee with respect to the lease of a certain portion of the building located at 243 McAfee Street, Harrow, Ontario and as further identified and described in the Lease Agreement attached hereto as Schedule "A" to this by-law.

R20-11-430

Moved By Councillor Bondy

Seconded By Councillor Bowman

That Parks and Facilities Report 2020-09, entitled "DaSilva's Academy of Martial Arts Lease at Harrow Arena", prepared by Doug Sweet, Director of Community Services, dated November 16, 2020, be received; and

That Council approves entering into an agreement with DaSilva's Academy of Martial Arts Lease at Harrow Arena for leased space at the Harrow Arena located at 243 McAfee for one (1) year commencing on the first day of December, 2020 and concluding on November 30, 2021 with an option to renew for an additional two (2) years beginning on December 1, 2021, subject to the general terms and conditions as outlined in By-Law 1899; and

That By-Law 1899, being a by-law to authorize the execution of a Lease Agreement between The Corporation of the Town of Essex as Lessor and Josh DaSilva operating as DaSilva's Academy of Martial Arts as Lessee with respect to the lease of a certain portion of the building located at 243 McAfee Street, Harrow, Ontario, be read a first, a second and a third time and finally passed on November 16, 2020.

Carried

8.3 Office of the CAO

RE: Corporate Strategic Plan: 2020 Progress Report

- 2020 Strategic Plan Progress Report

Chris Nepsy, CAO provided Council with an overview of works completed and in-progress as it relates to the priority areas or values identified in the Plan.

R20-11-431

Moved By Councillor Bjorkman
Seconded By Councillor Garon

That Report CAO 2020-09, entitled "Corporate Strategic Plan: 2020 Progress Report", prepared by Chris Nepsy CAO, dated November 16, 2020, be received.

Carried

9. Reports from Youth Members

10. County Council Update

11. Correspondence

11.1 Correspondence to be received

R20-11-432

Moved By Deputy Mayor Meloche
Seconded By Councillor Bondy

That correspondence listed in Agenda Item 11.1 be received and, where indicated, to further share such information with the community using suitable methods of communication.

Carried

11.1.1 Southwestern Integrated Fibre Technology (SWIFT)

RE: SWIFT Announces \$19M in Broadband Improvements for Essex County

- Map

11.1.2 City of Belleville

RE: Accessibility for Ontarians with Disabilities Act - Web-site Support for New Business

Correspondence dated October 28, 2020 advising of their correspondence to the Premier of Ontario requesting that the

Province of Ontario consider providing funding support and training resources to municipalities to meet accessibility compliance standards.

11.1.3 Prince Edward County

RE: Bill 218, Supporting Ontario's Recovery and Municipal Elections Act, 2020

Correspondence dated November 3, 2020 advising Council of their correspondence to the Government of Ontario bringing forward their concerns with Bill 218 and the difficulties to implement the provinces' alternatives with the proposed shorter period between Nomination day and the October 24, 2022 Election day.

11.1.4 Association of Municipalities of Ontario (AMO)

RE: Additional Funding for Broadband

Correspondence from AMO, dated November 4, 2020 advising that Ontario has announced \$680 million in more funding for broadband.

11.1.5 Heritage Essex Citizen of the Year

Correspondence advising that the 2020 Essex Citizen of Year is Gerry Belanger and that a celebration will be held on November 15, 2020 as a walk through from 4:30 - 6:30 PM at the Essex Legion Branch 201.

11.1.6 Town of Essex Media Releases

- November 4, 2020 - Walking Track at Essex Centre Sports Complex to re-open on November 9, 2020
- November 6, 2020 - Ribbon Cutting in Essex Centre (Tony's Joint, 20 Talbot Street South, Essex)

11.1.7 Essex Region Conservation Authority

Correspondence from the Essex Region Conservation Authority, dated November 6, 2020 providing Council with an update on phishing scam at the Board office.

11.1.8 Email from Vicki Fox

RE: 4 Way Stop in Harrow

Correspondence from Vicki Fox, dated November 15, 2020 advising Council of her concerns with the intersection at the 4 way stop in Harrow by the Tim Horton's.

11.2 Correspondence to be considered for receipt and support

12. Committee Meeting Minutes

R20-11-433

Moved By Councillor Bjorkman

Seconded By Councillor Garon

That the minutes listed in Agenda item 12 be received and adopted as circulated.

Carried

- 12.1 Essex Climate Adaptation Team (ECAT) - August 19, 2020
- 12.2 Essex Municipal Heritage Committee (EMHC) - September 24, 2020
- 12.3 Essex Police Services Board (EPSB) - October 1, 2020
- 12.4 Essex Accessibility Advisory Committee - October 28, 2020
- 13. Financial
- 14. New Business
- 15. Notices of Motion
 - 15.1 The following Notices of Motions were presented at the November 2, 2020 Regular Council Meeting and are being brought forward this evening for Council's consideration:

The Notice of Motion presented as Agenda item 15.2.1 on the November 2, 2020 Regular Council Meeting Agenda was withdrawn at the request of the Mover.

 - 15.1.1 Councillor Bondy

RE: Kingsville Odour By-Law

R20-11-434

Moved By Councillor Bondy

Seconded By Deputy Mayor Meloche

That Administration review and a Report be brought back to Council on the implementation of a by-law prohibiting and regulating lights and odours, similar to that recently passed by the Town of Kingsville.

Carried
 - 15.1.2 Deputy Mayor Meloche

RE: Town of Essex 2021 Tax Rate Increase

R20-11-435

Moved By Deputy Mayor Meloche

Seconded By Councillor Verbeek

That being the current calendar year of 2020 has been a financial stress to many Essex residents with the special circumstances regarding COVID-19, and being that it is likely these stresses will continue into 2021, that Administration come to Council with a 0% increase in the general tax levy for the initial budget discussions, in the hope that Council can keep the general tax levy at a zero percent increase for a second year in a row.

Carried
 - 15.2 That the following Notice of Motion is being presented this evening and will be brought forward at the December 7, 2020 Regular Council Meeting for Council's consideration:
 - 15.2.1 Councillor Garon

RE: Adoption of a new by-law with respect to surveillance cameras

That Administration be directed to come back to Council with a by-law that protects the rights of all residents with respect to surveillance cameras installed on private property; and

That the Town of Essex prohibit homeowners from pointing security cameras at neighbouring properties or public property, and that any surveillance camera can only be used to monitor and/or record a homeowner's land and nothing beyond its borders.

16. Reports and Announcements from Council Members

Each Council member was provided an opportunity to discuss their latest news and activities in the municipality.

17. By-Laws

17.1 By-Laws that require a third and final reading

17.1.1 By-Law 1963

Being a by-law to confirm the proceedings of the November 2, 2020 Regular Meeting of the Council of The Corporation of the Town of Essex

R20-11-436

Moved By Councillor Bowman

Seconded By Councillor Garon

That By-Law 1963, being a by-law to confirm the proceedings of the November 2, 2020 Regular Meeting of the Council of The Corporation of the Town of Essex, be read a third time and finally adopted on November 16, 2020.

Carried

17.2 By-Laws that require a first, second, third and final reading

17.3 By-Laws that require a first and second reading

17.3.1 By-Law 1967

Being a by-law to confirm the proceedings of the November 16, 2020, Regular Meeting of the Council of The Corporation of the Town of Essex

R20-11-437

Moved By Councillor Garon

Seconded By Councillor Bowman

That By-Law 1967 being a by-law to confirm the proceedings of the November 16, 2020, Regular Meeting of the Council of The Corporation of the Town of Essex, be read a first and a second time and provisionally adopted on November 16, 2020

Carried

18. Adjournment

R20-11-438

Moved By Deputy Mayor Meloche

Seconded By Councillor Garon

That the meeting be adjourned at 7:35 PM.

Carried

Mayor

Clerk