



Arts, Culture and Tourism Meeting Agenda

January 8, 2025, 5:00 pm

60 Fairview Ave W, Essex, ON N8M 1B6

Accessible formats or communication supports are available upon request. Please contact the Clerk's Office at clerks@essex.ca or 519-776-7336 extension 1100 or 1101.

Pages

1. Call to Order

2. Land Acknowledgement

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

3. Declarations of Conflict of Interest

4. Adoption of Published Agenda

4.1 Arts, Culture and Tourism Meeting Agenda for January 8, 2025

Moved by _____

Seconded by _____

That the published agenda for the January 8, 2025 Arts, Culture and Tourism Meeting be adopted as presented / amended.

5. Adoption of Minutes

5.1 Arts, Culture and Tourism Minutes for December 11, 2024

1

Moved by _____

Seconded by _____

That the minutes of the Arts, Culture and Tourism meeting held December 11, 2024 be adopted as circulated.

6. Election of Chair and Vice Chair

6.1 Election of Chair

6.2 Election of Vice Chair

7. Reports from Administration

7.1 Mural Inspection Report

Moved by _____

Seconded by _____

That the Mural Inspection Report be received.

8. Unfinished Business

8.1 Downtown Essex Tea Party

8.2 Holiday Lights Tour

9. New Business

10. Adjournment

Moved by _____

Seconded by _____

That the meeting be adjourned at _____.

11. Future Meetings

January 12, 2025 at 5:00 PM

Location: Essex Centre Sports Complex - Barnett Meeting Room



The Corporation of the Town of Essex
Arts, Culture and Tourism Meeting Minutes

December 11, 2024, 5:30 pm
Barnett Room, 60 Fairview Ave W, Essex, ON N8M 1B6
60 Fairview Ave W, Essex, ON N8M 1B6

Present: Chair - Maguire, Grant
Councillor - Allard, Brad, Ward 3
Councillor - Hammond, Rodney, Ward 4
Member - Atkinson, Nicole
Member - Quinn-Ouellette, Diane

Regrets: Vice Chair - Meloche, Richard
Member - Armstrong, Tracy
Member – Freele, Peter

Also Present: Cynthia Cakebread, Manager, Recreation and Culture
Trevor Martin, Recording Secretary

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1. Call to Order

2. Land Acknowledgement

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3. Declarations of Conflict of Interest

There were no declarations of conflict of interest noted at this time.

4. Adoption of Published Agenda

4.1 Arts, Culture and Tourism Meeting Agenda for December 11, 2024

ACT24-12 -001

Moved By Councillor Hammond

Seconded By Nicole Atkinson

That the published agenda for the December 11, 2024 Arts, Culture and Tourism Meeting be adopted as presented.

Carried

5. Adoption of Minutes

5.1 Arts, Culture and Tourism Minutes for November 13, 2024

ACT24-12 -002

Moved By Nicole Atkinson

Seconded By Councillor Allard

That the minutes of the Arts, Culture and Tourism meeting held November 13, 2024 be adopted as circulated.

Carried

6. Unfinished Business

6.1 Art/Tourism Projects

Cynthia Cakebread, Manager, Recreation and Culture, shared photos of the recently completed restoration of the Liberation Mural at 103 Talbot Street North in Essex Centre. She added that the Committee budget for 2025 is still being finalized and that there are a couple of potential grant opportunities for funding to support the work of Committee.

6.2 Holiday Lights Tour

Cynthia Cakebread, Manager, Recreation and Culture, informed the Committee of the current participation numbers for the Holiday Lights Tour 2024 and noted that promotional materials normally sent out to all residents via Canada Post are on hold due to the postal strike.

7. 2025 Meeting Schedule

The Committee discussed the meeting schedule for 2025 and after discussion decided to continue meeting on the second Wednesday of every month with the start time being changed to 5:00PM.

ACT24-12 -003

Moved By Nicole Atkinson

Seconded By Councillor Allard

That the Arts, Culture and Tourism Committee continue to meet on the second Wednesday of every month in 2025 with the meeting start time being changed to 5:00PM.

Carried

8. New Business

8.1 Initiatives for 2025

The Committee discussed a few possible initiatives for 2025 including potential live art events, Downtown Essex Tea Party and holiday-related art installations. The Committee agreed to discuss further at the planning meeting in February 2025.

9. Adjournment

ACT24-12 -004

Moved By Councillor Hammond

Seconded By Councillor Allard

That the meeting be adjourned at 5:50PM.

Carried

10. Future Meetings

January 8, 2025 at 5:00 PM

Location: Essex Centre Sports Complex - Barnett Meeting Room

Chair

Recording Secretary